

CITY OF WATERTOWN

ADOPTED BUDGET 2021-2022



CITY OF WATERTOWN NEW YORK

2021-22 BUDGET

City Council

Jeffrey M. Smith, Mayor

Sarah V. Compo

Lisa A. Ruggiero

Ryan J. Henry-Wilkinson

Leonard G. Spaziani

City Manager

Kenneth A. Mix

City Management Team

City Assessor, Brian S. Phelps

City Clerk, Ann M. Saunders

City Comptroller, James E. Mills

City Engineer, Michael Delaney

Executive Secretary to Civil Service, Amie L. McIntyre

Fire Chief, Matthew Timerman

Human Resources Manager, Matthew D. Roy

Information Technology Manager, David S. Wurzburg

Library Director, Yvonne F. Reff

Planning & Community Development Director, Michael A. Lumbis

Police Chief, Charles P. Donoghue

Purchasing Manager, Dale M. Morrow

Superintendent of Parks & Recreation, Scott Weller

Superintendent of Public Works, Patrick W. Keenan

Superintendent of Water, Vicky L. Murphy

City Counsel, Slye Law Offices, P.C.

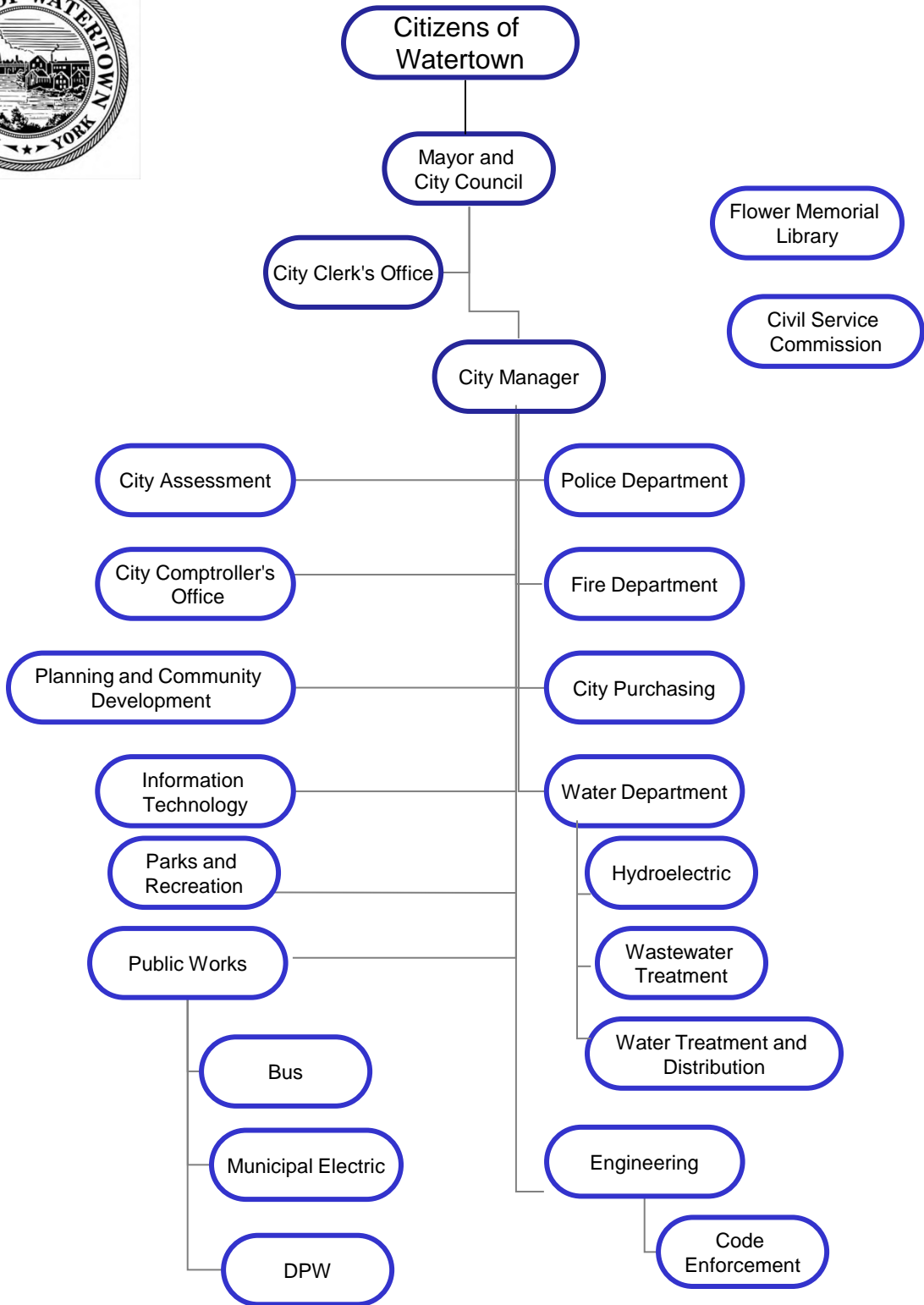
Confidential Secretary to the City Manager, Elaine Giso

City Profile

Date of Incorporation	1869
Form of Government	Council-Manager
Current Populations Estimate (2019 Census estimate)	24,838
Population Density (per acre)	4.10
Land Area (square miles)	9.4
Annual Unemployment Rate (City) 2020	10.0%
2020 Equalized Full Value of Real Property @ 92%	\$1,740,232,674
Median Household Income (2019)	\$40,253
Miles of Street	91.2
Number of Acres of Parks and Playgrounds	497
Public Utilities (number of active accounts)	
Water and Sewer	8,830
Bond Rating (General Obligation Bonds):	Moody's Investor Services Aa3
Number of Employees	
Full Time	306
Part Time	52



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April 23, 2021

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, City Manager
Subject: Proposed Fiscal Year 2021-22 Budget

General Fund

The theme of the FY 2021-22 Proposed Budget is completely different than last year's budget though the conundrum is the same. How does the City provide all the services expected within its financial limits and prepare for the loss of hydropower revenue in 2030? The FY 2020-21 budget was all about making cuts to financially survive a prolonged economic downturn. Sales tax revenue was quickly declining, and all projections were showing that there would be a long-term economic downturn due to COVID-19. The State also began to withhold AIM payments and had already been intercepting sales tax revenue.

The financial picture for the up-coming fiscal year is much better. Sales tax revenue has rebounded. We are projecting that sales tax receipts for FY 21/22 will be \$19.9 million, which is \$3.25 million more than budgeted in the current year. The unanticipated revenue has increased the fund balance. \$1,000,000 of fund balance is used for this budget.

The State will also stop withholding AIM payments and the City will receive most or all money owed. There was some hope that the intercepts would stop with this year's State budget, but that did not happen.

Cuts in personnel last year and in previous years have impacted our ability to do our work. The City must be functionally sustainable as well as financially sustainable. We can put in place systems and purchase equipment to improve efficiencies, but it is people that get the work done. I am recommending the re-instatement of positions that I feel are needed for operations to be properly functional. There are also equipment purchases and needed improvements in this budget that were delayed last year.

This Budget also takes advantage of our improved financial situation to get ready for the 2030 hydro revenue loss. I believe it is possible to flatten and maybe even avoid the impact of the "fiscal cliff". Without additional sources of income, it will have to be done with a steady increase in the property tax levy every year and putting money into reserve funds that can be used after 2030. This budget proposes a property tax levy increase of 1.92% (tax rate increase of 2%), but it should be closer to 4% to avoid the cliff. Also, \$400,000 is put into the Tax Stabilization Reserve Fund.

Later in this memo I make suggestions for changes pertaining to water and stormwater that would have positive implications for the General Fund.

American Rescue Plan Act

The City will receive \$23 million from the American Rescue Plan Act (ARPA). We do not know the full range of eligible activities yet. We do know that water and sewer projects are eligible and some of the funds are used for water projects in this budget.

The ARPA funds must be used by December 31, 2024. When we do have information from the U.S. Treasury and projects are selected, the Budget will need to be amended.

The City Council has indicated an interest in concentrating on capital projects. The number of projects that must be done in such a short time means they cannot be designed in-house. Several engineering firms will have to be hired. We also do not have enough personnel to oversee the projects. This budget includes the addition of a part-time Civil Engineer II and a full-time Civil Engineer I. A Senior Engineering Technician was cut from the budget last year. The full-time Civil Engineer II is changed to a Civil Engineer I. These positions will be funded using ARP funds if eligible.

Police Reform

The four Police Officer positions that were cut last year have been included in this budget as recommended in the Police Reform Plan. A second School Resource Officer has also been added as was planned until schools were closed last Spring. The School District will pay for 75% of the cost and it is contingent on having an agreement with the District. The part-time Parking Enforcement Officer has also been re-instated. It is expected that fines will pay for this position.

The budget also includes body-worn and in-vehicle cameras as recommended by the Reform Plan.

Refuse and Recycling

Mayor Smith has been promoting single-stream recycling and taking the City's refuse directly to the Development Authority's landfill in Rodman. We currently take our refuse and recyclables to the County's transfer site in Pamela, which only accepts source-separated recyclables. The tipping fee for refuse at the landfill is significantly less than at the transfer site, but we would have pay to dispose of the recyclables. We will also have to construct a transfer site shelter and buy equipment to implement the program. The building and equipment are in this Capital Budget. Fees should be increased when the program is implemented to pay for the added capital expenditures.

We are currently discussing the possibility of a shared transfer site for recyclables with DANC and Fort Drum, so the City's capital needs may change.

Park Improvement Initiative

We have been focusing more attention on Thompson Park, which is one of the City's most valuable assets. The importance of making improvements here is reinforced by several Goals and Strategies identified in the adopted Comprehensive Plan and Strategic Goals and Objectives. Parks & Recreation, Public Works, Planning, and GIS have been coordinating their efforts to make improvements. The volunteer program has also been re-started after a COVID hiatus.

This budget contains several items to assist with this effort. The Light Equipment Operator/Municipal Worker I on the DPW Buildings and Grounds crew has been re-instated. This position was cut two years ago in anticipation of consolidation of grass mowing operations that did not occur. More funds for seasonal workers have also been added to the Parks and Playgrounds budget for trail work and invasive brush removal. Replacement of old equipment is proposed to improve the efficiency of the work.

The Parks and Recreation accounts have been re-organized to separate programs and events from maintenance. There are now maintenance accounts for Parks and Playgrounds and Athletic Facilities. Programs, including staffing of the playgrounds, are included in the Program and Events account.

Other Staffing

I am proposing to phase out our Safety Consultant and replace them with an employee in the Human Resources Department who will handle our safety program and workers comp claims. This budget includes the new position and some time overlap with the consultant. The cost of the Safety Officer will be split between the various funds.

A Librarian II position has been upgraded to a Librarian III and the Librarian I position that was cut last year is added at the request of the Library Director. The purpose of the Librarian III is to have someone in a management position in anticipation of the future retirement of the Library Director.

The Facilities Maintenance Worker for City Hall and the Library that was cut last year is re-instated. More cleaning and maintenance are expected as public traffic increases in both buildings.

Eight Municipal Worker I's (MWI) have been upgraded to Light Motor Equipment Operators (LMEO). The low wage of an MWI has made it difficult attract and keep employees in this position. Much of their time is spent working out-of-title anyway.

The sole MWI in the Parks and Recreation Department has been upgraded to a Parks & Recreation Maintenance Worker because he does the same work as the other employees.

The Deputy Fire Chief position has been re-instated. A Department the size of Fire needs more than one management employee to oversee it. As a comparison with our other large departments, the Police Department has two management employees, the Water Department has four and Public Works has five.

Disparities in Management salaries have developed over the years, which can be seen when comparing the pay between the Management employees themselves, with union employees and with similar positions in other organizations. Only 13 of the 35 Management employees are department heads. Another 12 are paid in the same range as CSEA employees but have not had the benefit of step increases and have also received annual cost of living increases lower than the unions. I am proposing that the City Council adopt a pay schedule with grades and steps for Management like the unions have. Money is budgeted in the Contingency account to implement this.

Stormwater Utility

The City currently spends about \$400,000 per year in the Storm Sewer account. This and debt on capital projects are paid out of the General Fund. Expenses are likely to go up in the future as the U.S. Environmental Protection Agency increases its scrutiny of the quality of stormwater before it is released to the river.

The City can create a Stormwater Utility that is like the Water and Sewer Funds. Fees paid to the utility are based on how much water run-off enters the stormwater system from each property. The cost for the service to the typical homeowner can be less under this type of system. Large commercial properties that have a lot of impervious surfaces pay more. Tax exempt properties also pay, just like they do for water and sanitary sewer services.

If the City Council wishes to pursue this, funds are included in the Budget to pay for a report on setting up the utility and its fee schedule.

Future Issues

We will be considering centralized purchasing, billing, and human resources over the next year. These functions and how we provide customer service in City Hall will affect how we use the space and may have future budget implications.

The City's financial software is outdated and needs to be replaced. It is in the Capital Budget for FY 22-23. We will evaluate software over the next year to be ready to purchase it then.

The need for a better DPW Facility has been talked about for decades. A decision must be made on whether improvements are going to be made at its current location or will it be moved to a new site to make way for riverfront redevelopment.

Water Fund

The water rate remains the same this year though there are several issues that could affect the rate in the future. We will lose about \$100,000 per year due to the closing of the Watertown Correctional Facility. The ending of the Lead Service Line Replacement Program will mean the loss of another \$100,000. On the positive side, additional water sales and renewed contracts can bring in more revenue. Also, ARPA can pay for capital projects that would otherwise have to be paid for by the Water Fund.

General Municipal Law Section 94 allows water funds to be charged the amount that would have been collected in taxes if it were a private enterprise. Property taxes would be about \$100,000, which could be transferred to the General Fund. That charge is not included in this Budget; however, it could be considered in future years. The same section of General Municipal Law also allows the transfer of profits from the Water Fund to the General Fund.

We have started to allocate the most obvious indirect costs to the Water and Sewer Funds and will do more after we get an evaluation from an outside source. Indirect costs are services provided to the Water and Sewer Funds by employees that are paid by the General Fund.

Sewer Fund

The Sewer Fund is fiscally stable. No change in the sewage rates is proposed.

Health Insurance Fund

The Health Insurance Fund premiums will be unchanged.

Conclusion

This Budget brings staff up to where it needs to be in some areas and starts the multi-year effort needed to mitigate the loss of hydropower revenue in 2030. Adding staff, which is a recurring cost, is contrary to preparing for the “fiscal cliff.” As I stated in the first paragraph, that is the conundrum. The City’s purpose for being is to build and maintain utility infrastructure, adopt and enforce laws, and provide the services to community that the City Council desires. I request that the Council consider during its deliberations what is needed for Staff to complete the duties and tasks that Council wants accomplished.



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GENERAL FUND

**City of Watertown
Fiscal Year 2021-22 Adopted Budget
Property Tax Rate Calculation**

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>Change</u>	<u>% Change</u>
Appropriations	\$ 41,903,558	\$ 46,539,384	\$ 4,635,826	11.06%
Less Non-Property Tax Levy Revenues	\$ 31,419,770	\$ 35,501,431	\$ 4,081,661	12.99%
Less Appropriated Fund Balance	\$ 466,378	\$ 1,200,000	\$ 733,622	157.30%
Less Sidewalk Reserve	\$ 39,043	\$ 34,347	\$ (4,696)	-12.03%
Less Debt Reserve	\$ -	\$ 39,089	\$ 39,089	#DIV/0!
Less Capital Reserve	\$ 207,000	\$ -	\$ (207,000)	-100.00%
Real Property Tax Levy	\$ 9,771,367	\$ 9,764,517	\$ (6,850)	-0.07%
Taxable Assessed Valuation	\$ 1,090,924,212	\$ 1,089,950,957	\$ (973,255)	-0.09%
Tax Rate per \$1,000 of Taxable Assessed Valuation	\$ 8.9450	\$ 8.9450	\$ -	0.00%

Fiscal Year 2020-21 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

**City of Watertown
Fiscal Year 2021-22 Budget
Constitutional Tax Limit**

Five Year Total Full Valuation	<u><u>\$ 5,841,082,098</u></u>
Five Year Average Full Valuation	<u><u>\$ 1,168,216,420</u></u>
Constitutional Tax Limit - 2% of 5 Year Average	<u><u>\$ 23,364,328</u></u>
Property Tax Levy	\$ 9,764,517
Less Total Exclusions	<u>5,428,469</u>
Tax Levy Subject to Tax Limit	<u><u>\$ 4,336,048</u></u>
Percentage of Tax Limit Exhausted	<u>18.56%</u>
Constitutional Tax Margin	<u><u>\$ 19,028,280</u></u>

City of Watertown

Fiscal Year 2021-22 Budget

Property Tax Cap Calculation

		<u>FY 2021-22</u>
	Prior Year Adopted Tax Levy	\$ 9,826,372
Multiply By	Tax Base Growth Factor (provided by NYS Dept. of Taxation and Finance)	<u>100.42%</u>
	Subtotal	\$ 9,867,643
Plus	PILOTs Receivable from Prior Year	\$ 142,500
Equals	Subtotal	<u>\$ 10,010,143</u>
Multiply By	Allowable Levy Growth Factor (provided by NYS Office of the State Comptroller)	<u>1.23%</u>
Equals	Subtotal	\$ 10,133,268
Less	PILOTs Receivable for Current Year	\$ (128,000)
Plus	Available Carryover from Prior Year	<u>\$ -</u>
Equals	Tax Levy Limit Before Adjustments / Exclusions	\$ 10,005,268
Less	Costs Incurred from Transfer of Local Government Functions	\$ -
Plus	Savings Realized from Transfer of Local Government Functions	<u>\$ -</u>
Equals	Tax Levy Limit (Adjusted for Transfer of Local Government Functions)	\$ 10,005,268
	Tax Levy Necessary for Expenditures Resulting from Tort Orders /	
Plus	Judgments over 5% of Prior Year Levy	\$ -
	Tax Levy Necessary for Pension Contribution Expenditures Caused by	
	Growth in the Employees Retirement System Average Actuarial	
Plus	Contribution Rate in Excess of 2 Percentage Points	\$ -
	Tax Levy Necessary for Pension Contribution Expenditures Caused by	
	Growth in the Police and Fire Retirement System Average Actuarial	
Plus	Contribution Rate in Excess of 2 Percentage Points	\$ 236,410
Plus	Available Carryover (if any, up to a maximum of 1.5%)	<u>\$ -</u>
Equals	Tax Levy Limit (Adjusted for Transfers and Exclusions)	<u><u>\$ 10,241,678</u></u>
	Tax Levy Increase Allowable per Tax Cap Calculation	\$ 415,306
	Percent Tax Levy Increase Allowable per Tax Cap Calculation	4.23%

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Revenue Summary

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Taxes and Penalties	\$ 19,730,488	\$ 19,988,955	\$ 17,605,500	\$ 20,884,000
Departmental Revenues	6,253,754	5,974,248	6,253,030	6,456,630
Intergovernmental Revenues	119,661	97,454	149,915	202,275
Use of Money and Property	282,041	220,803	88,250	73,750
Licenses and Permits	145,672	99,430	117,350	125,600
Fines and Other Revenues	316,803	493,422	216,000	302,100
Interfund Transfers	492,342	711,598	258,935	551,900
State and Federal Aid	7,150,642	6,755,052	6,725,640	6,901,176
Real Property Taxes	<u>9,341,351</u>	<u>9,529,065</u>	<u>9,776,517</u>	<u>9,768,517</u>
Total Revenues	\$ 43,832,754	\$ 43,870,027	\$ 41,191,137	\$ 45,265,948

Appropriated Reserves and Fund Balance

Appropriated Debt Reserve (Sidewalk Program)	36,433	34,760	39,043	34,347
Appropriated Debt Reserve	-	-	-	39,089
Appropriated Capital Reserve	121,834	210,893	207,000	-
Appropriated Fund Balance	<u>-</u>	<u>166,891</u>	<u>466,378</u>	<u>1,200,000</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 43,991,021</u>	<u>\$ 44,282,571</u>	<u>\$ 41,903,558</u>	<u>\$ 46,539,384</u>

Fund Balance

Beginning reserves and fund balance	\$ 13,037,380	\$ 13,399,579
+ Revenues	43,832,754	43,870,027
- Expenses	(43,511,795)	(44,282,571)
+ Prior period adj. for sidewalk program	<u>41,240</u>	<u>-</u>
Ending reserve and fund balances	\$ 13,399,579	\$ 12,987,035
- Reserve for capital	(426,872)	(216,577)
- Reserve for debt (sidewalk program)	(172,044)	(268,249)
- Reserve for Fairgrounds Stadium	-	-
- Reserve for encumbrances	(515,218)	(862,430)
- Fund balance appropriated to subsequent fiscal year	<u>(2,000,000)</u>	<u>(466,378)</u>
Unreserved un-appropriated fund balance	<u>\$ 10,285,445</u>	<u>\$ 11,173,401</u>

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Tax and Penalty Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.1080 Federal PILOTs	\$ 55,834	\$ 55,114	\$ 55,500	\$ 58,000
A.0000.1081 Other PILOTs	122,872	114,869	87,000	70,000
A.0000.1090 Interest and Penalties on Real Property Taxes	179,530	213,296	180,000	190,000
A.0000.1110 State Administered Sales and Use Tax	18,746,071	18,998,780	16,648,000	19,895,000
A.0000.1130 Utilities Gross Receipts Tax	273,724	254,709	289,000	310,000
A.0000.1170 Franchises	<u>352,457</u>	<u>352,187</u>	<u>346,000</u>	<u>361,000</u>
Taxes and Penalties	<u>\$ 19,730,488</u>	<u>\$ 19,988,955</u>	<u>\$ 17,605,500</u>	<u>\$ 20,884,000</u>

A.0000.1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A.0000.1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include various apartment projects and properties being financed through the Jefferson County Industrial Development Agency.

A.0000.1090 - Interest and Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A.0000.1110 - State Administered Sales and Use Tax - Per agreement with Jefferson County, the City receives 24% of the four percent county sales tax collected within the County.

A.0000.1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A.0000.1170 - Franchises - The City receives 5% of the gross revenue earned by Charter Communications from its subscribers in the City.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Departmental Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.1235 Tax Sale Advertising	\$ 18,210	\$ 17,925	\$ 21,000	\$ 21,000
A.0000.1240 Comptroller Fees	9,894	9,193	10,000	10,000
A.0000.1250 Assessor Fees	549	537	500	500
A.0000.1255 Clerk Fees	127,388	125,138	140,000	135,000
A.0000.1260 Civil Service Fees	2,260	3,590	1,300	2,000
A.0000.1520 Police Fees	1,659	934	1,500	1,500
A.0000.1570 Demolitions	27,299	71,592	-	-
A.0000.1710 Public Works Fee	127,543	93,120	85,000	95,000
A.0000.1715 DPW Charges - Fuel	22,239	15,929	22,000	20,000
A.0000.1750 Bus Fares	124,761	110,703	130,000	115,000
A.0000.1751 Bus Advertising	9,296	3,799	15,000	15,000
A.0000.2001 Park and Recreation Charges	52,490	23,824	25,500	31,800
A.0000.2002 Field Use Charges	30,400	20,867	34,000	34,250
A.0000.2012 Recreation Concessions	165,380	178,045	176,000	127,000
A.0000.2025 Stadium Charges	16,585	(50)	22,200	20,350
A.0000.2030 Arena Fees	45,762	20,301	31,530	36,530
A.0000.2065 Skating Rink Charges	230,894	185,355	230,000	206,700
A.0000.2110 Zoning Fees	3,850	3,800	4,500	4,000
A.0000.2130 Refuse and Garbage Charges	442,750	462,176	445,000	465,000
A.0000.2135 Refuse and Garbage Totes	440,275	471,512	471,000	492,000
A.0000.2150 Sale of Surplus Power	<u>4,354,270</u>	<u>4,155,958</u>	<u>4,387,000</u>	<u>4,624,000</u>
Departmental Revenues	<u>\$ 6,253,754</u>	<u>\$ 5,974,248</u>	<u>\$ 6,253,030</u>	<u>\$ 6,456,630</u>

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Departmental Revenues

A.0000.1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A.0000.1240 - Comptroller Fees - The revenue derived is received for property tax certifications and searches, processing fee for returned checks and ATM service fees.

A.0000.1250 - Assessor Fees - Fees for copies of property record cards and sales reports.

A.0000.1255 - Clerk Fees - Fees for certified copies of birth certificates, death certificates, marriage licenses, dog licenses and wedding ceremonies.

A.0000.1260 - Civil Service Fees - City share of Civil Service exam fees.

A.0000.1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A.0000.1570 - Demolitions Fees - Demolition costs and fees charged to a property owner when the City has to demolish a structure for Code compliance issues.

A.0000.1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW or a third-party, at properties whose owner is in violation of the municipal code.

A.0000.1715 - DPW Charges - Fuel - Charges to the School District for purchase of fuel.

A.0000.1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or may purchase a book of passes.

A.0000.1751 - Bus Advertising - Revenue received from advertising on City buses.

A.0000.2001 - Park and Recreation Charges - The Recreation Department charges various fees for activities such as t-ball, baseball softball, golf and tennis.

A.0000.2002 - Field Use Charges - The Recreation Department charges various fees for the use of the City's athletic fields for sports, community activities and events.

A.0000.2012 - Recreation Concessions - The revenue consists of the Arena concession stand and any other concessions operated at the Fairgrounds complex.

A.0000.2025 - Stadium Charges - Fees associated with leases of or events at the baseball stadium.

A.0000.2030 - Arena Fees - The Recreation Department charges for rental of the arena for concerts, performances and trade shows.

A.0000.2065 - Skating Rink Charges - This is the charge for the rental of ice time, public skating and miscellaneous revenues related to the ice rink at the Fairgrounds Arena.

A.0000.2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeals.

A.0000.2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A.0000.2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A.0000.2150 - Sale of Surplus Power - National Grid purchases all of the excess power the City produces at its hydro-electric power plant under the terms of a 40 year agreement expiring December 31, 2030.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Intergovernmental Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2210 Tax and Assessment Services for Other Governments	\$ 5,182	\$ 5,171	\$ 5,175	\$ 22,175
A.0000.2220 Civil Service Charges for School District	23,238	22,208	38,000	25,000
A.0000.2260 Police Services	91,241	64,475	101,140	149,500
A.0000.2300 Transportation, Other Governments	<u>-</u>	<u>5,600</u>	<u>5,600</u>	<u>5,600</u>
Intergovernmental Revenues	<u>\$ 119,661</u>	<u>\$ 97,454</u>	<u>\$ 149,915</u>	<u>\$ 202,275</u>

A.0000.2210 - Tax and Assessment Services for Other Governments - The Watertown City School District pays the City for the City Assessor's preparation of its tax roll and tax bills and for the City Comptroller's office collection of the payments.

A.0000.2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A.0000.2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program. The Watertown City School District reimburses the City for costs related to a School Resource Officer.

A.0000.2300 - Transportation, Other Governments - Revenue received from Jefferson County Office of the Aging for the Citibus system.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Use of Money and Property Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2401 Interest and Earnings	\$ 204,715	\$ 160,051	\$ 27,500	\$ 13,000
A.0000.2410 Rental of Real Property	<u>77,326</u>	<u>60,752</u>	<u>60,750</u>	<u>60,750</u>
Use of Money and Property	<u>\$ 282,041</u>	<u>\$ 220,803</u>	<u>\$ 88,250</u>	<u>\$ 73,750</u>

A.0000.2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts and the purchase of government securities.

A.0000.2410 - Rental of Real Property - Revenue is received from the rental of land to the Watertown Golf Course and rental of office space at the baseball stadium.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund License and Permit Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2501 Business and Occupational Licenses	\$ 8,360	\$ 6,130	\$ 8,000	\$ 8,000
A.0000.2530 Games of Chance Licenses	8,844	70	100	100
A.0000.2540 Bingo Licenses	2,024	1,856	2,250	1,500
A.0000.2555 Building and Alteration Permits	115,734	49,548	75,000	75,000
A.0000.2560 City Permits	3,770	9,126	5,000	5,000
A.0000.2590 Other Permits	3,500	3,000	4,000	3,000
A.0000.2591 Storm and Sanitary Sewer Permits	3,440	500	3,000	3,000
A.0000.2592 Vacant Property Registration Fees	-	29,200	20,000	30,000
Licenses and Permits	\$ 145,672	\$ 99,430	\$ 117,350	\$ 125,600

A.0000.2501 - Business and Occupational Licenses - The City receives revenue from the sale of plumbing, public street vending, liquidation and private trash hauler licenses.

A.0000.2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A.0000.2540 - Bingo Licenses - The City's share of the profit and license fee.

A.0000.2555 - Building and Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A.0000.2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cut permits.

A.0000.2590 - Other Permits - The Municipal Code allows for the City to charge for snow dump permits.

A.0000.2591 - Storm and Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for storm and sanitary sewer hook-ups.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Fines and Other Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2610 Fines and Forfeited Bail	\$ 108,316	\$ 86,251	\$ 100,000	\$ 113,000
A.0000.2650 Scrap and Excess Material Sale	11,486	11,791	12,000	12,000
A.0000.2660 Sale of Real Property	-	1,888	20,000	20,000
A.0000.2665 Sale of Equipment	26,071	60,855	25,000	25,000
A.0000.2680 Insurance Recoveries	54,054	119,547	30,000	30,000
A.0000.2701 Refund of Prior Year Expense	97,546	187,542	5,000	5,000
A.0000.2705 Gifts and Donations	7,649	10,150	10,000	81,100
A.0000.2770 Other Unclassified Revenues	1,115	2,024	1,000	1,000
A.0000.2773 Payment Processing Fees	10,566	13,374	13,000	15,000
Fines and Other Revenue	\$ 316,803	\$ 493,422	\$ 216,000	\$ 302,100

A.0000.2610 - Fines and Forfeited Bail - Revenue from parking tickets and City court fines.

A.0000.2650 - Scrap and Excess Material Sales - Sale of excess scrap and miscellaneous items.

A.0000.2660 - Sale of Real Property - Revenue received from sale of City owned property net of back taxes.

A.0000.2665 - Sale of Equipment - Revenue received from sale of City equipment.

A.0000.2680 - Insurance Recoveries - Insurance proceeds received for damages to City property and vehicles.

A.0000.2701 - Refund of Prior Year Expenses - Refunds received for a prior year expenditure.

A.0000.2705 - Gifts and Donations - Gifts and donations received by the City.

A.0000.2770 - Other Unclassified Revenues - Revenues for which a specific code has not been provided.

A.0000.2773 - Payment Processing Fees - Fees charged in connection with accepting on-line payments for property taxes and trash totes.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Interfund Transfer Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2801 Interfund Services	\$ -	\$ -	\$ -	\$ 163,575
A.0000.2802 Central Printing and Mailing	5,323	5,145	5,500	5,500
A.0000.2803 Central Garage	72,114	61,728	75,000	85,000
A.0000.5031 Interfund Transfers	<u>414,905</u>	<u>644,725</u>	<u>178,435</u>	<u>297,825</u>
Interfund Revenues	<u><u>\$ 492,342</u></u>	<u><u>\$ 711,598</u></u>	<u><u>\$ 258,935</u></u>	<u><u>\$ 551,900</u></u>

A.0000.2801 - Interfund Services - Charges to other funds, other than the General Fund, for engineering, GIS and safety services.

A.0000.2802 - Central Printing and Mailing - Charges to funds, other than the General Fund, for postage and office supplies used.

A.0000.2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A.0000.5031 - Interfund Transfers - Contributions from the Debt Service, Community Development and Tourism Funds.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund State and Federal Aid Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.3001 State Aid, Per Capita	\$ 4,703,208	\$ 3,779,257	\$ 4,703,208	\$ 4,703,208
A.0000.3005 State Aid, Mortgage Tax	249,933	312,103	250,000	300,000
A.0000.3088 State Reimbursement, Other	640	-	1,000	1,000
A.0000.3089 State Reimbursement, Workers' Compensation	42,154	24,739	21,000	23,500
A.0000.3330 State Reimbursement, Court Security	31,198	30,499	25,000	32,000
A.0000.3331 State Reimbursement, Court Costs	1,752	1,752	1,752	1,752
A.0000.3389 State Reimbursement, Public Safety	14,405	(1,805)	33,280	18,000
A.0000.3501 State Reimbursement, CHIPS	408,135	296,406	289,000	306,000
A.0000.3589 State Mass Transportation Assistance	313,567	279,948	286,000	260,000
A.0000.3594 State Aid, Bus Projects	-	-	-	7,500
A.0000.3989 State Aid, Home and Community Services	82,378	147,730	155,000	50,000
A.0000.4389 Federal Aid, Public Safety	205,890	274,344	221,000	31,575
A.0000.4510 Federal Aid, Highway Safety	4,166	1,875	5,400	4,480
A.0000.4589 Federal Aid, Transportation Asst.	1,093,216	1,608,204	734,000	742,275
A.0000.4960 Federal Aid, Disaster Assistance	-	-	-	419,886
State and Federal Aid	\$ 7,150,642	\$ 6,755,052	\$ 6,725,640	\$ 6,901,176

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund State and Federal Aid Revenues

A.0000.3001 - State Aid, Per Capita - General revenue sharing provided to localities by the State of New York.

A.0000.3005 - State Aid, Mortgage Tax - The City receives 1/2% tax for each mortgage recorded on property located within the City.

A.0000.3088 - State Reimbursement, Other - Miscellaneous reimbursements received from NYS for training.

A.0000.3089 - State Reimbursement, Workers' Compensation - The State reimburses the City for certain workers, compensation expenses incurred by the City.

A.0000.3330 - State Reimbursement, Court Security - The City is reimbursed for the space provided to the State Court system.

A.0000.3331 - State Reimbursement, Court Costs - The Court system reimburses the City for telephone expense.

A.0000.3389 - State Reimbursement, Public Safety- Aid for public safety purposes such reimbursement received for EMT certifications.

A.0000.3501 - State Reimbursement, CHIPS - Aid from highway capital program to offset Department of Public Works' costs.

A.0000.3589 - State Mass Transportation Assistance - The City receives operating assistance from the NYS Department of Transportation for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A.0000.3594 - State Aid, Bus Projects - Aid from NYS Department of Transportation to offset costs related to the City's bus system.

A.0000.3960 - State Aid, Disaster Assistance - Aid received for State declared disasters.

A.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of State for Brownfield related project costs.

A.0000.4389 - Federal Aid, Public Safety - Grants for bullet proof vests, computers, hiring of firefighters (SAFER),etc.

A.0000.4510 - Federal Aid, Highway Safety - Revenues received from the Police Traffic Services (PTS) program.

A.0000.4589 - Federal Aid, Transportation Assistance - The City receives a lump sum amount from the federal government for the City bus system and para-transit system. The funds are for operating assistance or capital expenditures.

A.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Rescue Plan Act of 2021).

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Property Tax Revenues

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.1001 Real Property Taxes	\$ 9,312,206	\$ 9,514,652	\$ 9,771,367	\$ 9,764,517
A.0000.1030 Special Assessments	3,946	4,471	5,150	4,000
A.0000.1050 Real Property Tax Reserve	<u>25,199</u>	<u>9,942</u>	-	-
Real Property Taxes	<u>\$ 9,341,351</u>	<u>\$ 9,529,065</u>	<u>\$ 9,776,517</u>	<u>\$ 9,768,517</u>

A.0000.1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law, certain properties are tax exempt, ie: school, churches, government buildings.

A.0000.1030 - Special Assessments - Installment interest received on the special assessment sidewalk program.

A.0000.1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Expenditure Summary

<u>Expenditures</u>	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
City Council	\$ 78,400	\$ 77,878	\$ 69,953	76,791
Mayor	59,844	48,485	28,624	30,200
City Manager	399,443	267,206	243,111	245,901
City Comptroller	520,812	451,511	465,482	481,887
Purchasing	160,256	169,184	171,634	175,542
Assessment	209,340	190,741	200,781	216,104
Tax Advertising	20,918	19,691	21,000	21,000
Property Acquired	2,221	160,680	850	600
City Clerk	218,616	218,254	222,056	224,924
Law	466,217	256,955	201,000	251,000
Civil Service	57,517	91,440	61,646	62,103
Human Resources	-	147,649	155,914	204,735
Engineering	641,337	559,512	630,519	585,189
Public Works Administration	581,829	729,879	588,981	469,948
Municipal Building	206,671	183,313	189,214	241,847
Central Garage	655,411	615,847	636,196	723,505
Central Printing and Mailing	49,685	50,775	64,450	64,450
Information Technology	508,998	659,216	809,251	827,560
Judgments and Claims	21,583	-	25,000	34,000
Real Property Taxes	20,552	21,735	22,250	22,000
Contingency	-	-	1,143,738	722,432
Police	8,985,686	8,792,317	8,920,249	10,043,792
Fire	9,560,052	9,687,003	8,493,241	9,576,149
Animal Control	223,532	152,879	155,850	159,750
Code Enforcement	459,961	782,066	474,492	414,097
Buildings and Grounds Maintenance	520,698	447,622	587,693	798,407
Maintenance of Roads	809,232	818,805	959,265	969,070
Snow Removal	1,401,675	1,150,577	1,254,537	1,364,381
Hydroelectric Production	419,986	414,607	457,294	475,743
Traffic Control and Lighting	887,138	909,570	896,216	888,723
Bus	967,927	959,436	1,228,220	1,371,831
Parking Facilities	49,617	56,623	59,605	67,897
Community Action Planning Council	15,000	14,500	10,000	10,000
Publicity	3,678	27,676	53,000	55,000
Parks and Recreation Administration	298,803	299,586	274,718	249,364
Parks and Playgrounds Maintenance	392,885	352,046	358,254	577,319
Athletic Facilities Maintenance	62,149	71,525	37,983	399,773
Recreation Programs and Events	468,636	302,154	301,751	105,232
Pools	219,608	235,988	104,091	241,728
Arena	730,166	771,740	707,133	902,882

City of Watertown
Fiscal Year 2021-22 Adopted Budget
General Fund Expenditure Summary

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Zoning	\$ 4,081	\$ 1,950	\$ 4,000	\$ 4,000
Planning	423,046	596,201	308,698	416,083
Storm Sewers	311,511	351,591	358,916	509,496
Refuse and Recycling	787,626	750,569	893,018	1,026,319
Workers' Compensation	103,274	86,384	82,000	82,000
Unemployment Claims	4,838	48,662	181,545	25,000
Health Insurance - Retirees	4,766,265	4,252,876	3,740,961	3,663,791
Medicare Part B - Retirees	445,468	483,020	521,000	525,000
Compensated Absences	(7,209)	-	-	-
Other Employee Benefits	4,332	4,394	4,750	4,500
General Liability Reserve	45,000	40,000	40,000	45,000
Transfer to Library Fund	1,375,144	1,446,362	1,252,723	1,527,711
Transfer Capital Fund	769,841	2,159,523	226,800	1,101,000
Black River Trust Reserve	87,940	17,097	17,625	18,000
Transfer to Contingency and Tax Stabilization Reserve	-	-	-	400,000
Debt Service	<u>3,034,559</u>	<u>2,877,271</u>	<u>2,986,280</u>	<u>2,838,628</u>
Total Expenditures	<u>\$ 43,511,795</u>	<u>\$ 44,282,571</u>	<u>\$ 41,903,558</u>	<u>\$ 46,539,384</u>

City of Watertown

Fiscal Year: 2021-22

Department: City Council

Account Code: A1010

Function: General Government Support



Description: The City Council is responsible for fostering public relations; establishing the overall policies of the City; voting on appropriations, ordinances, local laws and resolutions; and adopting the City's annual budget. The Council conducts legislative matters as a body and implements policy decisions through the office of the City Manager.

City of Watertown**Fiscal Year: FY 2021-22****Department: City Council****Account Code: A1010****Function: General Government Support**

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 53,256	\$ 53,256	\$ 49,256	\$ 53,256
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 53,256	\$ 53,256	\$ 49,256	\$ 53,256
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	14,317	15,033	11,500	12,500
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	751	1,108	1,150	1,150
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	13	-	-	300
465 Equipment < \$5,000	20	-	-	850
Total Operating Expenses	\$ 15,101	\$ 16,141	\$ 12,650	\$ 14,800
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 5,969	\$ 4,407	\$ 4,275	\$ 4,659
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,074	4,074	3,772	4,076
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ 10,043	\$ 8,481	\$ 8,047	\$ 8,735
Department Total	\$ 78,400	\$ 77,878	\$ 69,953	\$ 76,791

City of Watertown**Fiscal Year: FY 2021-22****Department: City Council****Account Code: A1010****Function: General Government Support**

		<u>FY 2021-22 Adopted Budget</u>	
Personal Services			
A.1010.0110	Salaries		
	Council Members (4)	\$	53,256
	Total Personal Services	\$	53,256
Operating Expenses			
A.1010.0430	Contracted Services		
	Broadcasting of Meetings	\$	12,000
	Legal Ads	<u>500</u>	\$ 12,500
A.1010.0450	Miscellaneous		
	Travel and Training	500	
	Membership Dues	<u>650</u>	1,150
A.1010.0460	Materials and Supplies		
	Business Cards, Nameplates, Letterhead		300
A.1010.0465	Equipment < \$5,000		
	Computer		<u>850</u>
	Total Operating Expenses	\$	14,800
Fringe Benefits			
A.1010.0810	New York State Employees' Retirement System	\$	4,659
A.1010.0830	Social Security		<u>4,076</u>
	Total Fringe Benefits	\$	8,735
	TOTAL BUDGET	\$	76,791

City of Watertown

Fiscal Year: 2021-22

Department: Mayor

Account Code: A1210

Function: General Government Support



Description: The Mayor is the head of City Government and presides at all meetings of the City Council. A voting member of the Council, the Mayor provides leadership and promotes teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor represents the City at local and State level events and on private and public occasions.

City of Watertown

Fiscal Year: FY 2021-22

Department: Mayor

Account Code: A1210

Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 17,753	\$ 17,753	\$ 16,753	\$ 17,753
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 17,753</u>	<u>\$ 17,753</u>	<u>\$ 16,753</u>	<u>\$ 17,753</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	2,005	-	-	-
440 Fees Non Employees	28,638	20,007	-	-
450 Miscellaneous	7,309	6,572	7,825	8,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 37,952</u>	<u>\$ 26,579</u>	<u>\$ 7,825</u>	<u>\$ 8,000</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 2,781	\$ 2,795	\$ 2,764	\$ 3,089
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	1,358	1,358	1,282	1,358
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ 4,139</u>	<u>\$ 4,153</u>	<u>\$ 4,046</u>	<u>\$ 4,447</u>
Department Total	<u><u>\$ 59,844</u></u>	<u><u>\$ 48,485</u></u>	<u><u>\$ 28,624</u></u>	<u><u>\$ 30,200</u></u>

City of Watertown**Fiscal Year:** FY 2021-22**Department:** Mayor**Account Code:** A1210**Function:** General Government Support**FY 2021-22 Adopted Budget****Personal Services**

A.1210.0110	Salaries		
	Mayor	\$	17,753
	Total Personal Services	\$	17,753

Operating Expenses

A.1210.0450	Miscellaneous		
	Memberships	\$	7,500
	Travel Expenses	500	\$ 8,000
	Total Operating Expenses		\$ 8,000

Fringe Benefits

A.1210.0810	NYS Employees' Retirement System	\$	3,089
A.1210.0830	Social Security		1,358
	Total Fringe Benefits	\$	4,447

TOTAL BUDGET		\$	30,200
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City of Watertown**Fiscal Year: 2021-22****Department: City Manager****Account Code: A1230****Function: General Government Support**

Description: The City Manager directs and supervises the activities of the City, manages municipal resources for efficient operation of public services, presents plans, reports and analyses to City Council and the Mayor, and maintains the current and projected financial affairs of the City. Appointed by Watertown's City Council, the City Manager serves as the Chief Executive Officer and is responsible for implementing policy and administering City operations. The City Manager's Office includes the City Manager and Confidential Secretary.

City of Watertown**Fiscal Year: FY 2021-22****Department: City Manager****Account Code: A1230****Function: General Government Support**

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 248,873	\$ 190,865	\$ 173,258	\$ 185,528
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 248,873</u>	<u>\$ 190,865</u>	<u>\$ 173,258</u>	<u>\$ 185,528</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 217	\$ 244	\$ 450	\$ 400
420 Insurance	-	-	-	-
430 Contracted Services	36,380	5,626	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	7,778	3,367	4,735	4,400
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	31	493	500	500
465 Equipment < \$5,000	2,651	1,523	-	850
Total Operating Expenses	<u>\$ 47,057</u>	<u>\$ 11,253</u>	<u>\$ 5,685</u>	<u>\$ 6,150</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 31,100	\$ 23,616	\$ 28,592	\$ 9,662
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	17,302	13,940	13,254	14,193
840 Workers' Compensation	-	-	-	-
850 Health Insurance	55,111	27,532	22,322	30,368
Total Fringe Benefits	<u>\$ 103,513</u>	<u>\$ 65,088</u>	<u>\$ 64,168</u>	<u>\$ 54,223</u>
Department Total	<u><u>\$ 399,443</u></u>	<u><u>\$ 267,206</u></u>	<u><u>\$ 243,111</u></u>	<u><u>\$ 245,901</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: City Manager****Account Code: A1230****Function: General Government Support**

		FY 2021-22 Adopted Budget	
Personal Services			
A.1230.0110	Salaries		
	City Manager	\$ 130,000	
	Confidential Secretary to the City Manager	55,528	\$ 185,528
	Total Personal Services		<u>\$ 185,528</u>
Operating Expenses			
A.1230.0410	Utilities		
	Cell Phone		\$ 400
A.1230.0450	Miscellaneous		
	Travel and Training, Seminars	\$ 2,000	
	Membership/Organizational Dues	2,300	
	Shipping	100	\$ 4,400
A.1230.0460	Materials and Supplies		
	Letterhead, Envelopes, Forms		500
A.1230.0465	Equipment < \$5,000		
	Computer		850
	Total Operating Expenses		<u>\$ 6,150</u>
Fringe Benefits			
A.1230.0810	New York State Employees' Retirement System		\$ 9,662
A.1230.0830	Social Security		14,193
A.1230.0850	Health Insurance		30,368
	Total Fringe Benefits		<u>\$ 54,223</u>
	TOTAL BUDGET		<u>\$ 245,901</u>

City of Watertown**Fiscal Year: 2021-22****Department: City Comptroller****Account Code: A1315****Function: General Government Support**

Description: The City Comptroller is the Chief Fiscal Officer of the City; the custodian of all City funds. The Comptroller's Office is responsible for general accounting functions, which include processing of all revenues, accounts payable, payroll and financial reporting to State and Federal agencies. This office oversees investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and delinquent School property taxes, special assessments, and water and sewer charges. Annually, the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The Comptroller's Office is currently staffed with a total of five employees and is highly utilized by the taxpayers of the City and the public in general.

City of Watertown

Fiscal Year: FY 2021-22

Department: City Comptroller

Account Code: A1315

Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 142,926	\$ 118,724	\$ 115,518	\$ 117,492
120 Clerical	157,798	144,684	149,953	145,576
130 Wages	-	-	-	-
140 Temporary	272	-	-	-
150 Overtime	1,224	995	1,000	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,185	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 303,405</u>	<u>\$ 267,203</u>	<u>\$ 269,271</u>	<u>\$ 267,868</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	2,546	2,546	2,700	2,916
430 Contracted Services	59,022	63,795	64,275	83,175
440 Fees Non Employees	31,144	23,840	40,800	37,440
450 Miscellaneous	3,427	2,652	4,265	4,405
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	2,068	2,617	2,525	2,700
465 Equipment < \$5,000	3,884	1,054	2,275	2,150
Total Operating Expenses	<u>\$ 102,091</u>	<u>\$ 96,504</u>	<u>\$ 116,840</u>	<u>\$ 132,786</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 47,674	\$ 43,586	\$ 37,105	\$ 39,075
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	22,307	19,826	20,599	20,491
840 Workers' Compensation	-	-	-	-
850 Health Insurance	45,335	24,392	21,667	21,667
Total Fringe Benefits	<u>\$ 115,316</u>	<u>\$ 87,804</u>	<u>\$ 79,371</u>	<u>\$ 81,233</u>
Department Total	<u><u>\$ 520,812</u></u>	<u><u>\$ 451,511</u></u>	<u><u>\$ 465,482</u></u>	<u><u>\$ 481,887</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: City Comptroller****Account Code: A1315****Function: General Government Support**

		<u>FY 2021-22 Adopted Budget</u>	
Personal Services			
A.1315.0110	Salaries		
	City Comptroller	\$ 95,309	
	Accountant (.5)	<u>22,183</u>	\$ 117,492
A.1315.0120	Clerical		
	Principal Account Clerk (2)	99,596	
	Sr. Account Clerk Typist	<u>45,980</u>	145,576
A.1315.0150	Overtime		2,000
A.1315.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 267,868</u>
Operating Expenses			
A.1315.0420	Insurance		\$ 2,916
A.1315.0430	Contracted Services		
	Office Equipment Maintenance	\$ 250	
	Advertising - Tax/Audit/Debt Notices	500	
	Bankruptcy Search Services	100	
	KVS Financial Software Maintenance	34,250	
	Credit Card Processing Fees	30,000	
	Record Management Services	250	
	Debt Disclosure Filing	1,175	
	Parking Ticket Software Maintenance	15,000	
	Fixed Asset Software Maintenance	<u>1,650</u>	83,175
A.1315.0440	Fees, Non Employees		
	Single Audit	23,440	
	Allocated Indirect Cost Plan	12,000	
	Actuarial Services	<u>2,000</u>	37,440
A.1315.0450	Miscellaneous		
	Travel and Training, Seminars	2,930	
	Dues and Publications	1,425	
	Shipping	<u>50</u>	4,405
A.1315.0460	Materials and Supplies		
	Letterhead, Envelopes	525	
	Checks, 1099s, W-2s	<u>2,175</u>	2,700
A.1315.0465	Equipment < \$5,000		
	Computer	850	
	Miscellaneous Office Equipment	<u>1,300</u>	2,150
	Total Operating Expenses		<u>\$ 132,786</u>

City of Watertown

Fiscal Year:

FY 2021-22

Department:

City Comptroller

Account Code:

A1315

Function:

General Government Support

FY 2021-22 Adopted Budget

Fringe Benefits

A.1315.0810	New York State Employees' Retirement System	\$	39,075
A.1315.0830	Social Security		20,491
A.1315.0850	Health Insurance		<u>21,667</u>
	Total Fringe Benefits	\$	<u>81,233</u>

TOTAL BUDGET		\$	<u><u>481,887</u></u>
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City of Watertown**Fiscal Year: 2021-22****Department: Purchasing****Account Code: A1345****Function: General Government Support**

Description: The Purchasing Manager's primary role is to operate and maintain a Decentralized Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under New York State General Municipal Law 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption.

City of Watertown

Fiscal Year: FY 2021-22

Department: Purchasing

Account Code: A1345

Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 70,338	\$ 77,127	\$ 74,078	\$ 74,825
120 Clerical	35,268	37,907	39,294	40,178
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	241	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 105,847</u>	<u>\$ 115,034</u>	<u>\$ 113,372</u>	<u>\$ 115,003</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	318	325	325
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	2,452	741	1,100	1,100
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	146	-	200	200
465 Equipment < \$5,000	440	776	-	850
Total Operating Expenses	<u>\$ 3,038</u>	<u>\$ 1,835</u>	<u>\$ 1,625</u>	<u>\$ 2,475</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 14,372	\$ 11,727	\$ 18,709	\$ 20,011
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	7,305	7,841	8,673	8,798
840 Workers' Compensation	-	-	-	-
850 Health Insurance	29,694	32,747	29,255	29,255
Total Fringe Benefits	<u>\$ 51,371</u>	<u>\$ 52,315</u>	<u>\$ 56,637</u>	<u>\$ 58,064</u>
Department Total	<u><u>\$ 160,256</u></u>	<u><u>\$ 169,184</u></u>	<u><u>\$ 171,634</u></u>	<u><u>\$ 175,542</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: Purchasing****Account Code: A1345****Function: General Government Support**

		FY 2021-22 Adopted Budget	
Personal Services			
A.1345.0110	Salaries		
	Purchasing Manager	\$	74,825
A.1345.0120	Clerical		
	Account Clerk Typist		<u>40,178</u>
	Total Personal Services	<u>\$</u>	<u>115,003</u>
Operating Expenses			
A.1345.0430	Contracted Services		
	Printing	\$	325
A.1345.0450	Miscellaneous		
	Association Fees	\$	100
	Education/Travel and Training	<u>1,000</u>	1,100
A.1345.0460	Materials and Supplies		200
A.1345.0465	Equipment < \$5,000		
	Computer		<u>850</u>
	Total Operating Expenses	<u>\$</u>	<u>2,475</u>
Fringe Benefits			
A.1345.0810	New York State Employees' Retirement System	\$	20,011
A.1345.0830	Social Security		8,798
A.1345.0850	Health Insurance		<u>29,255</u>
	Total Fringe Benefits	<u>\$</u>	<u>58,064</u>
TOTAL BUDGET		<u>\$</u>	<u>175,542</u>

City of Watertown**Fiscal Year: 2021-22****Department: Assessment****Account Code: A1355****Function: General Government Support**

Description: The City Assessor's primary function is to provide, on an annual basis, equitable tax rolls. In addition, the department produces over 25,000 City, School and County tax bills annually for all real property located within the City of Watertown. Billing includes the re-levying of delinquent water/sewer, DPW and sidewalk improvement charges. The department maintains inventory and values for over 9,000 parcels with inventory being collected and updated using building permits and periodic area-wide inspections. The department processes approximately 600 property transfers annually, requiring the review of deeds and transfer documents. The department oversees the changes to tax maps required by subdivisions and merges. The department administers over 3,000 escrow accounts and 5,100 real property tax exemptions. The department is comprised of a staff of two; City Assessor and Real Property Appraiser.

City of Watertown**Fiscal Year: FY 2021-22****Department: Assessment****Account Code: A1355****Function: General Government Support**

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 69,814	\$ 72,920	\$ 70,036	\$ 70,743
120 Clerical	-	-	-	-
130 Wages	51,096	54,967	56,896	60,914
140 Temporary	6,880	-	-	-
150 Overtime	124	-	100	200
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 127,914</u>	<u>\$ 127,887</u>	<u>\$ 127,032</u>	<u>\$ 131,857</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 480	\$ 480	\$ 481	\$ 300
420 Insurance	-	-	-	-
430 Contracted Services	5,764	3,643	3,720	3,780
440 Fees Non Employees	35,355	21,657	30,000	35,000
450 Miscellaneous	7,340	7,665	8,350	11,050
455 Vehicle Expenses	279	1,001	1,725	1,725
460 Materials and Supplies	73	1,346	1,730	2,530
465 Equipment < \$5,000	-	776	850	1,200
Total Operating Expenses	<u>\$ 49,291</u>	<u>\$ 36,568</u>	<u>\$ 46,856</u>	<u>\$ 55,585</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 22,750	\$ 16,821	\$ 17,174	\$ 18,575
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,385	9,465	9,719	10,087
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ 32,135</u>	<u>\$ 26,286</u>	<u>\$ 26,893</u>	<u>\$ 28,662</u>
Department Total	<u><u>\$ 209,340</u></u>	<u><u>\$ 190,741</u></u>	<u><u>\$ 200,781</u></u>	<u><u>\$ 216,104</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: Assessment****Account Code: A1355****Function: General Government Support****Personal Services****FY 2021-22 Adopted Budget**

A.1355.0110	Salaries		
	City Assessor	\$	70,743
A.1355.0130	Wages		
	Real Property Appraiser		60,914
A.1355.0150	Overtime		<u>200</u>
	Total Personal Services	\$	<u>131,857</u>

Operating Expenses

A.1355.0410	Utilities		
	Tablet Data Plan	\$	300
A.1355.0430	Contracted Services		
	Advertising Expenses	\$	100
	Fulcrum		780
	SDG Link Maintenance		1,100
	Data Processing Service (RPS)	<u>1,800</u>	\$ 3,780
A.1355.0440	Fees, Non Employees		
	Legal and Appraisals Services		35,000
A.1355.0450	Miscellaneous		
	Professional Organization Dues		350
	Travel and Training		2,500
	Postage	<u>8,200</u>	11,050
A.1355.0455	Vehicle Expenses		
	Fuel		500
	Vehicle Maintenance		250
	Insurance	<u>975</u>	1,725
A.1355.0460	Materials and Supplies		
	Tax Bills and Notices		2,250
	Office Supplies	<u>280</u>	<u>2,530</u>
A.1355.0465	Equipment < \$5,000		
	Apex Sketching Software		<u>1,200</u>
	Total Operating Expenses	\$	<u>55,585</u>

Fringe Benefits

A.1355.0810	New York State Employees' Retirement System	\$	18,575
A.1355.0830	Social Security		<u>10,087</u>
	Total Fringe Benefits	\$	<u>28,662</u>
	TOTAL BUDGET	\$	<u><u>216,104</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: Miscellaneous****Account Code: A1362, A1380, A1930, A1950, A1990****Function: General Government Support**

<u>Budget Summary</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Actual</u>	<u>FY 2020-21 Adopted Budget</u>	<u>FY 2021-22 Adopted Budget</u>
A.1362.0430 Tax Advertising	\$ 20,918	\$ 19,691	\$ 21,000	\$ 21,000
A.1930.0450 Judgments and Claims	21,583	-	25,000	34,000
A.1950.0430 Real Property Taxes	20,552	21,735	22,250	22,000
A.1990.0430 Contingency	<u>-</u>	<u>-</u>	<u>1,143,738</u>	<u>722,432</u>
TOTAL BUDGET	<u>\$ 63,053</u>	<u>\$ 41,426</u>	<u>\$ 1,211,988</u>	<u>\$ 799,432</u>

A.1362.0430 - Tax Advertising - Expenses related to Tax Sale procedure including lien searches, filing fees and advertising costs.

A.1930.0430 - Judgments and Claims - Expenses associated with settlements in certiorari cases.

A.1950.0430 - Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A.1990.0430 - Contingency - Projected salary and benefit increases for outstanding collective bargaining units, deferred compensation payments and other miscellaneous items.

City of Watertown

Fiscal Year: 2021-22

Department: Property Acquired

Account Code: A1364

Function: General Government Support



Description: Charged to this account are expenses incurred in the managing of property taken by foreclosure for delinquent real property taxes and property acquired through donation. Expenses include maintenance, repairs and demolitions.

City of Watertown

Fiscal Year: FY 2021-22

Department: Property Acquired

Account Code: A1364

Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	2,200	160,680	750	500
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	21	-	100	100
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 2,221	\$ 160,680	\$ 850	\$ 600
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 2,221	\$ 160,680	\$ 850	\$ 600

City of Watertown

Fiscal Year:

FY 2021-22

Department:

Property Acquired

Account Code:

A1364

Function:

General Government Support

Operating Expenses

FY 2021-22 Adopted Budget

A.1364.0430

Contracted Services

Auction Notices

\$ 250

Deed Filings

250 \$ 500

A.1364.0460

Materials and Supplies

100

Total Operating Expenses

\$ 600

TOTAL BUDGET

\$ 600

City of Watertown**Fiscal Year: 2021-22****Department: City Clerk****Account Code: A1410****Function: General Government Support**

Description: As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of Vital Statistics and the Clerk for the City Council. The City Clerk's Office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. The office is staffed by the City Clerk and two Deputy Clerks, all of whom are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The City Clerk prepares and distributes the minutes for the City Council Meetings and periodic revisions of the Municipal Code, as authorized by Council. The City Clerk's Office operates in a highly professional and accurate manner while striving to provide quality service to the citizens of the area, other government agencies and departments within our City government structure.

City of Watertown**Fiscal Year: FY 2021-22****Department: City Clerk****Account Code: A1410****Function: General Government Support**

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 138,876	\$ 144,517	\$ 143,222	\$ 145,396
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 138,876	\$ 144,517	\$ 143,222	\$ 145,396
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	7,883	6,647	8,675	8,675
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,023	412	2,845	2,905
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	991	1,164	1,700	1,700
465 Equipment < \$5,000	5,967	776	850	-
Total Operating Expenses	\$ 15,864	\$ 8,999	\$ 14,070	\$ 13,280
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 18,435	\$ 17,895	\$ 19,357	\$ 20,676
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,641	10,044	10,957	11,122
840 Workers' Compensation	-	1,750	-	-
850 Health Insurance	35,800	35,049	34,450	34,450
Total Fringe Benefits	\$ 63,876	\$ 64,738	\$ 64,764	\$ 66,248
Department Total	\$ 218,616	\$ 218,254	\$ 222,056	\$ 224,924

City of Watertown**Fiscal Year: FY 2021-22****Department: City Clerk****Account Code: A1410****Function: General Government Support**

		FY 2021-22 Adopted Budget	
Personal Services			
A.1410.0110	Salaries		
	City Clerk	\$ 69,686	
	Deputy City Clerk (2)	75,710	\$ 145,396
	Total Personal Services		\$ 145,396
Operating Expenses			
A.1410.0430	Contracted Services		
	BAS Clerk Software Fee	\$ 2,300	
	BAS Online Dog Licensing Software Fee	300	
	Online Code Book Updates (E-Code)	1,300	
	Copier Maintenance Agreement	650	
	Records Management Disposal Services	125	
	General Code Supplements	4,000	\$ 8,675
A.1410.0450	Miscellaneous		
	Education/Staff Training	2,450	
	Membership Dues/Travel	345	
	Notary Renewal	60	
	Shipping	50	2,905
A.1410.0460	Materials and Supplies		
	Historian Supplies	100	
	Office Supplies	1,600	1,700
	Total Operating Expenses		\$ 13,280
Fringe Benefits			
A.1410.0810	New York State Employees' Retirement System		\$ 20,676
A.1410.0830	Social Security		11,122
A.1410.0850	Health Insurance		34,450
	Total Fringe Benefits		\$ 66,248
TOTAL BUDGET			\$ 224,924

City of Watertown

Fiscal Year: 2021-22

Department: Law

Account Code: A1420

Function: General Government Support



Description: Corporation Counsel is retained by the City Council to serve as legal advisor to the Mayor, the City Council, City staff, City boards and officers of the City. Corporation Counsel defends and prosecutes all actions and proceedings brought by or against the City or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by Corporation Counsel. Counsel provides interpretation of City Code, State and Federal laws and provides legal opinion as required. The City employs specialized counsel as circumstances require.

City of Watertown

Fiscal Year: FY 2021-22

Department: Law

Account Code: A1420

Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	460,366	255,864	200,000	250,000
450 Miscellaneous	5,851	1,091	1,000	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 466,217	\$ 256,955	\$ 201,000	\$ 251,000
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 466,217	\$ 256,955	\$ 201,000	\$ 251,000

City of Watertown

Fiscal Year: FY 2021-22

Department: Law

Account Code: A1420

Function: General Government Support

		<u>FY 2021-22 Adopted Budget</u>	
Operating Expenses			
A.1420.0440	Fees, Non Employees		
	Slye Law Firm	\$	215,000
	Other Law Firms		30,000
	Miscellaneous Legal Support (Arbitrators, Stenographers, etc.)	<u>5,000</u>	\$ 250,000
A.1420.0450	Miscellaneous		
	Conference		<u>1,000</u>
	Total Operating Expenses		<u>\$ 251,000</u>
TOTAL BUDGET			<u><u>\$ 251,000</u></u>

City of Watertown**Fiscal Year: 2021-22****Department: Civil Service****Account Code: A1430****Function: General Government Support**

Description: The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, Flower Memorial Library, Watertown City School District, and Watertown Housing Authority with responsibility over 297 competitive, 184 non-competitive, 83 labor, 8 exempt, and 4 unclassified positions (for a total of 576 employees). The department is staffed with a full-time Executive Secretary.

City of Watertown**Fiscal Year: FY 2021-22****Department: Civil Service****Account Code: A1430****Function: General Government Support**

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 45,795	\$ 47,301	\$ 46,470	\$ 46,940
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	408	243	200	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 46,203	\$ 47,544	\$ 46,670	\$ 46,940
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	222	35,502	150	150
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	400	428	6,320	6,320
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	11	359	300	300
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 633	\$ 36,289	\$ 6,770	\$ 6,770
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,142	\$ 4,272	\$ 4,636	\$ 4,802
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,187	3,335	3,570	3,591
840 Workers' Compensation	-	-	-	-
850 Health Insurance	3,352	-	-	-
Total Fringe Benefits	\$ 10,681	\$ 7,607	\$ 8,206	\$ 8,393
Department Total	\$ 57,517	\$ 91,440	\$ 61,646	\$ 62,103

City of Watertown**Fiscal Year: FY 2021-22****Department: Civil Service****Account Code: A1430****Function: General Government Support****FY 2021-22 Adopted Budget****Personal Services**

A.1430.0110	Salaries		
	Executive Secretary to Civil Service Commission	\$	46,940
	Total Personal Services	\$	46,940

Operating Expenses

A.1430.0430	Contracted Services		
	Advertising (Public Hearings)	\$	150
A.1430.0450	Miscellaneous		
	Membership Dues	\$	150
	Software Maintenance Agreement		5,700
	Law Book Update		350
	Annual Conference		120
			6,320
A.1430.0460	Materials and Supplies		
	Printed Forms, Letterhead		300
	Total Operating Expenses	\$	6,770

Fringe Benefits

A.1430.0810	New York State Employees' Retirement System	\$	4,802
A.1430.0830	Social Security		3,591
	Total Fringe Benefits	\$	8,393

TOTAL BUDGET		\$	62,103
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City of Watertown

Fiscal Year: 2021-22

Department: Human Resources

Account Code: A1435

Function: General Government Support



Description: The City of Watertown Human Resources Department is responsible for Personnel Administration of the City's roughly 320 full-time employees. This Department facilitates the hiring of new employees, employee discipline, supports contract negotiations, Workers' Compensation, unemployment, civil rights, employee safety, employee leaves, labor relations and oversees the City's Benefits Administrator.

City of Watertown

Fiscal Year: FY 2021-22

Department: Human Resources

Account Code: A1435

Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ 76,611	\$ 74,414	\$ 102,341
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ 76,611	\$ 74,414	\$ 102,341
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	35,701	45,085	52,833
440 Fees Non Employees	-	300	-	-
450 Miscellaneous	-	871	1,475	1,475
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	301	1,000	1,350
465 Equipment < \$5,000	-	-	850	850
Total Operating Expenses	\$ -	\$ 37,173	\$ 48,410	\$ 56,508
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ 11,191	\$ 11,696	\$ 15,218
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	5,202	5,692	7,829
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	17,472	15,702	22,839
Total Fringe Benefits	\$ -	\$ 33,865	\$ 33,090	\$ 45,886
Department Total	\$ -	\$ 147,649	\$ 155,914	\$ 204,735

City of Watertown**Fiscal Year: FY 2021-22****Department: Human Resources****Account Code: A1435****Function: General Government Support**

		<u>FY 2021-22 Adopted Budget</u>	
Personal Services			
A.1435.0110	Salaries		
	Human Resources Manager (.90) (a)	\$ 66,225	
	Safety Officer (c)	27,175	
	Benefits Administrator (.20) (b)	<u>8,941</u>	\$ 102,341
	Total Personal Services		<u>\$ 102,341</u>
Operating Expenses			
A.1435.0430	Contracted Services		
	Safety Consultant	\$ 37,200	
	Unemployment Services	1,815	
	Investigation Services	6,000	
	Background Checks	2,136	
	Federally Mandated Training and Employee Assistance Program	<u>5,682</u>	\$ 52,833
A.1435.0450	Miscellaneous		
	Membership Dues	275	
	Travel and Training	<u>1,200</u>	1,475
A.1435.0460	Materials and Supplies		
	Toner / Postage / Supplies	500	
	Labor Law Posters	350	
	ID Card Printer Supplies	<u>500</u>	1,350
A.1435.0465	Equipment < \$5,000		
	Computer		<u>850</u>
	Total Operating Expenses		<u>\$ 56,508</u>
Fringe Benefits			
A.1435.0810	New York State Employees' Retirement System	\$ 15,218	
A.1435.0830	Social Security	7,829	
A.1435.0850	Health Insurance	<u>22,839</u>	
	Total Fringe Benefits		<u>\$ 45,886</u>
TOTAL BUDGET			<u><u>\$ 204,735</u></u>

(a) Split between A.1435 (90%) and MS.1710 (10%).

(b) Split between A.1435 (20%) and MS.1710 (80%).

(c) Position to start January 1, 2022.

City of Watertown**Fiscal Year: 2021-22****Department: Engineering****Account Code: A1440****Function: General Government Support**

Description: The City Engineering Department is responsible for providing support to other City departments and the public. Areas include capital design (in-house or outside consultant), project management, property surveys, Planning Board reviews, Zoning and oversight of the Code Enforcement Office. In addition to the City Engineer, the department currently has authorized staffing of one Civil Engineer II, and two Civil Engineer I's and a Secretary which is shared between the Planning Department and Engineering Department. The Department is postured to respond promptly to inter-departmental needs; maximize in-house design of projects; perform project management work on capital projects; and serve the public as promptly and efficiently as possible.

City of Watertown

Fiscal Year: FY 2021-22

Department: Engineering

Account Code: A1440

Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 323,009	\$ 326,419	\$ 322,651	\$ 339,855
120 Clerical	38,236	35,058	-	16,759
130 Wages	52,474	12,442	-	-
140 Temporary	-	-	-	-
150 Overtime	3,183	176	-	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 416,902</u>	<u>\$ 374,095</u>	<u>\$ 322,651</u>	<u>\$ 357,614</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	9,000
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,000</u>
Operating Expenses				
410 Utilities	\$ 960	\$ 960	\$ 961	\$ 1,000
420 Insurance	-	-	-	-
430 Contracted Services	20,850	29,864	151,245	51,400
440 Fees Non Employees	14,148	2,280	15,000	15,000
450 Miscellaneous	1,916	882	10,300	11,500
455 Vehicle Expenses	2,233	2,337	3,800	3,984
460 Materials and Supplies	2,347	1,292	8,000	8,000
465 Equipment < \$5,000	11,191	680	1,850	2,700
Total Operating Expenses	<u>\$ 53,645</u>	<u>\$ 38,295</u>	<u>\$ 191,156</u>	<u>\$ 93,584</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 60,791	\$ 60,827	\$ 43,649	\$ 46,817
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	30,107	27,018	24,682	27,358
840 Workers' Compensation	-	977	1,000	1,000
850 Health Insurance	79,892	58,300	47,381	49,816
Total Fringe Benefits	<u>\$ 170,790</u>	<u>\$ 147,122</u>	<u>\$ 116,712</u>	<u>\$ 124,991</u>
Department Total	<u><u>\$ 641,337</u></u>	<u><u>\$ 559,512</u></u>	<u><u>\$ 630,519</u></u>	<u><u>\$ 585,189</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: Engineering****Account Code: A1440****Function: General Government Support**

		FY 2021-22 Adopted Budget	
Personal Services			
A.1440.0110	Salaries		
	City Engineer	\$	89,410
	Civil Engineer II (part-time)		37,749
	Civil Engineer I (3 @ 1.0), (1 @ .60) (a)		<u>212,696</u>
		\$	339,855
A.1440.0120	Clerical		
	Secretary (.5)		16,759
A.1440.0150	Overtime		<u>1,000</u>
	Total Personal Services	\$	<u>357,614</u>
Equipment			
A.1440.0250	Other Equipment		
	Scanner/Plotter	\$	<u>9,000</u>
	Total Equipment Expenses	\$	<u>9,000</u>
Operating Expenses			
A.1440.0410	Utilities	\$	1,000
A.1440.0430	Contracted Services		
	Equipment Service/Repair	\$	1,200
	Software and Tech Support		12,000
	Monument Survey and Installation		10,000
	Legal Advertisements		1,000
	Filing Fees for Deeds/Easements		600
	Pre-Design Engineering Inspections		15,000
	Traffic Counts		8,000
	Accela - AA User License		2,600
	Equipment Maintenance Agreements		<u>1,000</u>
			51,400
A.1440.0440	Fees, Non Employee		
	Surveying Agreement		15,000
A.1440.0450	Miscellaneous		
	Travel		2,000
	Training and Professional Development		6,000
	Mileage Reimbursement		1,500
	Professional Memberships		1,000
	Texts/Reference Materials		<u>1,000</u>
			11,500
A.1440.0455	Vehicle Expense		
	Insurance		2,484
	Fuel and Oil		1,000
	Maintenance/Repairs		500
			3,984

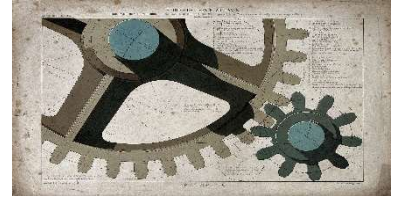
(a) Split between A.1440 (60%) and A.5184 (40%).

City of Watertown**Fiscal Year: FY 2021-22****Department: Engineering****Account Code: A1440****Function: General Government Support**

		<u>FY 2021-22 Adopted Budget</u>	
A.1440.0460	Materials and Supplies		
	CAD/Drafting Supplies	1,000	
	Monument Supplies	6,000	
	Field Supplies	500	
	Office Supplies	<u>500</u>	8,000
A.1440.0465	Equipment < \$5,000		
	Field Equipment	500	
	Total Station - Miscellaneous Equipment	500	
	Computers	<u>1,700</u>	<u>2,700</u>
	Total Operating Expenses		<u>\$ 93,584</u>
Fringe Benefits			
A.1440.0810	New York State Employees' Retirement System	\$	46,817
A.1440.0830	Social Security		27,358
A.1440.0840	Workers' Compensation		1,000
A.1440.0850	Health Insurance		<u>49,816</u>
	Total Fringe Benefits	\$	<u>124,991</u>
	TOTAL BUDGET		<u><u>\$ 585,189</u></u>

A1440 – Engineering

Fiscal Year 2021-22
Vehicles and Equipment



Printer/Copier/Scanner

\$9,000

This multipurpose printer, copier and scanner will replace the current aging scanner that is failing and has required significant annual repairs to function. It will be utilized by the Engineering department mainly; however, the Planning department and GIS department will also utilize the equipment. This Printer/Copier/Scanner is critical for the Engineering department to effectively perform its our duties and serve the Public and other departments.



City of Watertown

Fiscal Year: 2021-22

Department: Public Works Administration

Account Code: A1490

Function: General Government Support



Description: This account is responsible for the administrative, operational supervision and coordination of a multi-tasked, full service traditional Public Works Department. In addition, Administration manages CitiBus transit operations, City Electric & Traffic Signal operations as well as Central Garage operations. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full-time employees. In addition, the office administers all of the requests for refuse service including new account set-up and quarterly billing. Administration staff maintains employee training and safety compliance functions. There are a total of three full time employees within this account with three other employees splitting time between Central Garage and Refuse services. The combined 2020-21 fiscal year Operating and Capital budgets for all Public Works Divisions totals approximately \$8,850,000.

City of Watertown

Fiscal Year: FY 2021-22
Department: Public Works Administration
Account Code: A1490
Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 173,840	\$ 179,526	\$ 172,426	\$ 105,956
120 Clerical	113,366	114,233	98,892	76,655
130 Wages	52,970	54,605	53,924	44,787
140 Temporary	-	-	-	-
150 Overtime	5,607	4,319	2,000	2,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 345,783</u>	<u>\$ 352,683</u>	<u>\$ 327,242</u>	<u>\$ 229,898</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	121,880	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 121,880</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 30,687	\$ 22,906	\$ 25,285	\$ 25,285
420 Insurance	4,047	3,788	4,050	6,588
430 Contracted Services	56,338	76,099	65,210	67,335
440 Fees Non Employees	995	1,658	3,000	3,000
450 Miscellaneous	1,166	334	7,200	7,400
455 Vehicle Expenses	3,038	2,753	3,175	3,200
460 Materials and Supplies	22,555	27,228	27,450	28,200
465 Equipment < \$5,000	2,999	1,418	1,700	5,850
Total Operating Expenses	<u>\$ 121,825</u>	<u>\$ 136,184</u>	<u>\$ 137,070</u>	<u>\$ 146,858</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 40,115	\$ 49,236	\$ 53,312	\$ 32,342
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,305	25,952	25,033	17,587
840 Workers' Compensation	4,972	5,047	5,000	5,000
850 Health Insurance	43,829	38,897	41,324	38,263
Total Fringe Benefits	<u>\$ 114,221</u>	<u>\$ 119,132</u>	<u>\$ 124,669</u>	<u>\$ 93,192</u>
Department Total	<u><u>\$ 581,829</u></u>	<u><u>\$ 729,879</u></u>	<u><u>\$ 588,981</u></u>	<u><u>\$ 469,948</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Public Works Administration
Account Code: A1490
Function: General Government Support

		FY 2021-22 Adopted Budget	
Personal Services			
A.1490.0110	Salaries		
	Superintendent of Public Works	\$ 93,919	
	Asst. Superintendent of Public Works (a)	<u>12,037</u>	\$ 105,956
A.1490.0120	Clerical		
	Principal Account Clerk	54,840	
	Senior Account Clerk Typist (1 @ .15 an 1 @ .40)	<u>21,815</u>	76,655
A.1490.0130	Wages		
	Senior Engineering Tech		44,787
A.1490.0150	Overtime		<u>2,500</u>
	Total Personal Services		<u>\$ 229,898</u>
Operating Expenses			
A.1490.0410	Utilities		
	Water/Sewer	\$ 1,300	
	Electric	5,100	
	Natural Gas	14,225	
	Westelcom Telephone	3,000	
	Tablet Aircard (x3)	960	
	Cellular Phone Service	<u>700</u>	\$ 25,285
A.1490.0420	Insurance		6,588
A.1490.0430	Contracted Services		
	Janitorial Services	8,000	
	Rug/Mat Rentals	730	
	Cartegraph Software Maintenance	14,800	
	Weather Forecast Service	875	
	Elevator Maintenance/Repair	3,000	
	DEC Fuel Tank Renwal	500	
	Annual Monitoring of Heat Detectors	180	
	HVAC/Plumbing Maintenance	4,000	
	Sprinkler System Maintenance	2,000	
	Generator Maintenace	875	
	Fire Detection Sprinklers	550	
	Overhead Door Preventive Maintenance (21)	4,000	
	Overhead Door Repairs	3,500	
	Window In-fill (521 Newell St.-west side)	12,000	
	Seal Coat Newell St (West end)	6,500	
	FCC License Renewal	125	
	Annual Fire Extinguisher Inspections	300	
	Fastenal Vending Machine Lease	500	
	Fence and Gate Repairs	900	

(a) Split between A.1490 (15%), A.1640 (70%) and A.8160 (15%).

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Public Works Administration****Account Code:****A1490****Function:****General Government Support**

		<u>FY 2021-22 Adopted Budget</u>	
A.1490.0430	Contracted Services continued		
	Elevator Inspection	1,200	
	Office Equipment Maint./Repair	1,800	
	Small Equipment Repairs	1,000	67,335
A.1490.0440	Fees, Non-Employees		
	CDL Mandated Random Testing		3,000
A.1490.0450	Miscellaneous		
	Subscriptions and Memberships	1,000	
	PESH Training / First Aid	1,000	
	Conference and Special Training/Webinars	5,000	
	Reference Manuals	400	7,400
A.1490.0455	Vehicle Expenses		
	Vehicle Fuel and Lubricants	550	
	Maintenance and Repairs	600	
	Insurance	2,050	3,200
A.1490.0460	Materials and Supplies		
	<u>Public Works Administration:</u>		
	Safety Shoes/Related Equipment	1,500	
	Small Tools and Materials	1,750	
	Building/Grounds Maintenance and Repair Materials	4,000	
	DPW Yard Lighting (2 LED lights)	2,250	
	Materials for electricity to 521D Newell St.	1,200	
	LED Safety Wall Pack Lighting - various buildings (10)	2,000	
	Janitorial/Restroom Supplies	2,000	
	Office Equipment Supplies	500	
	Small Tools and Safety Lights	700	
	<u>Central Storeroom Materials:</u>		
	Barricade Parts/Batteries	2,500	
	Lumber and Materials	2,000	
	Small Hand Tools/Equipment	1,800	
	Safety Vests, Gloves, etc. (Stock)	4,000	
	Miscellaneous Supplies	2,000	28,200
A.1490.0465	Equipment < \$5,000		
	Dust Collection Upgrade	1,000	
	Sawstop Table Saw Replacement	4,000	
	Computer	850	5,850
	Total Operating Expenses		\$ 146,858

City of Watertown

Fiscal Year:

FY 2021-22

Department:

Public Works Administration

Account Code:

A1490

Function:

General Government Support

		<u>FY 2021-22 Adopted Budget</u>	
Fringe Benefits			
A.1490.0810	New York State Employees' Retirement System	\$	32,342
A.1490.0830	Social Security		17,587
A.1490.0840	Workers' Compensation		5,000
A.1490.0850	Health Insurance		<u>38,263</u>
	Total Fringe Benefits	\$	<u>93,192</u>
TOTAL BUDGET		\$	<u>469,948</u>

City of Watertown

Fiscal Year: 2021-22

Department: Municipal Building

Account Code: A1620

Function: General Government Support



Description: The staff of this department is responsible for City Hall, including the leased areas of the building for the City Court facilities, the NYS Unified Court Administration and the Flower Memorial Library pertaining to cleaning, systems maintenance, grounds upkeep, minor repairs and any renovation projects.

City of Watertown

Fiscal Year: FY 2021-22
Department: Municipal Building
Account Code: A1620
Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	55,341	59,505	44,316	62,152
140 Temporary	1,716	-	-	-
150 Overtime	11,997	7,314	5,000	6,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,285	1,400	1,400	1,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 70,339	\$ 68,219	\$ 50,716	\$ 70,052
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	15,000
Total Equipment	\$ -	\$ -	\$ -	\$ 15,000
Operating Expenses				
410 Utilities	\$ 41,166	\$ 38,108	\$ 38,150	\$ 38,150
420 Insurance	12,704	12,416	13,175	14,229
430 Contracted Services	36,696	17,581	51,200	56,000
440 Fees Non Employees	170	84	-	-
450 Miscellaneous	44	747	-	-
455 Vehicle Expenses	241	660	2,700	2,700
460 Materials and Supplies	19,351	17,718	11,500	12,500
465 Equipment < \$5,000	609	270	3,500	3,500
Total Operating Expenses	\$ 110,981	\$ 87,584	\$ 120,225	\$ 127,079
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 7,800	\$ 7,987	\$ 6,902	\$ 9,377
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	5,181	4,946	3,881	5,359
840 Workers' Compensation	-	-	-	-
850 Health Insurance	12,370	14,577	7,490	14,980
Total Fringe Benefits	\$ 25,351	\$ 27,510	\$ 18,273	\$ 29,716
Department Total	\$ 206,671	\$ 183,313	\$ 189,214	\$ 241,847

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Municipal Building****Account Code:****A1620****Function:****General Government Support**

		FY 2021-22 Adopted Budget	
Personal Services			
A.1620.0130	Wages		
	Custodial and Maintenance Supervisor (a)	\$ 26,338	
	Facilities Maintenance Worker (2 @ .50) (a)	<u>35,814</u>	\$ 62,152
A.1620.0150	Overtime		6,500
A.1620.0175	Health Insurance Buyout		<u>1,400</u>
	Total Personal Services		<u>\$ 70,052</u>
Equipment			
A.1620.0250	Equipment		
	Tractor		<u>\$ 15,000</u>
	Total Equipment Expenses		<u>\$ 15,000</u>
Operating Expenses			
A.1620.0410	Utilities		
	Phone System	\$ 18,500	
	Water and Sewer	3,250	
	Electric	7,850	
	Electric (Town Clock)	550	
	Natural Gas	<u>8,000</u>	\$ 38,150
A.1620.0420	Insurance		14,229
A.1620.0430	Contracted Services		
	Stat Contract	1,500	
	Seimen's Contract	11,500	
	Buildings and Grounds Repairs	4,500	
	HVAC Maintenance and Repairs	22,000	
	Fire Extinguisher Inspections/Service	1,200	
	Elevator Lockout Devices	3,500	
	Elevator Maintenance	11,000	
	Generator Contract	<u>800</u>	56,000
A.1620.0455	Vehicle Expenses		
	Small Engine Repair	2,000	
	Gasoline	<u>700</u>	2,700
A.1620.0460	Materials and Supplies		
	Cleaning Supplies, Filters, Mops, Wax, Light Bulbs, Paint		12,500
A.1620.0465	Equipment < \$5,000		
	Locksets for Accessibility & Security	1,000	
	Maintenance Tools	<u>2,500</u>	<u>3,500</u>
	Total Operating Expenses		\$ 127,079

(a) Split between A.1620 (50%) and L.7410 (50%)

City of Watertown

Fiscal Year:

FY 2021-22

Department:

Municipal Building

Account Code:

A1620

Function:

General Government Support

		<u>FY 2021-22 Adopted Budget</u>
Fringe Benefits		
A.1620.0810	New York State Employees' Retirement System	\$ 9,377
A.1620.0830	Social Security	5,359
A.1620.0850	Health Insurance	<u>14,980</u>
	Total Fringe Benefits	<u>\$ 29,716</u>
	TOTAL BUDGET	<u><u>\$ 241,847</u></u>



Tractor, Lift, Cab, Snowblower, Sweeper

\$15,000

This maintenance equipment will be used at City Hall and Flower Memorial Library. The John Deere X738 series tractors are multi-function 4-wheel drive. The tractor with cab, snow blower, rotary broom and quick hitch hydraulic lift attachments will maintain the outdoor public areas.



17 52-in. Quick-Hitch Rotary Broom

The broom is a four station implement designed to increase the versatility of the tractor so it can perform a variety of snowing jobs.

X738 Series Tractors from Quick Hitch Hydraulic Angling 2000-1970, Mid to Low PTO & Low Implement Lifts X750 and 78000. X750 tractors must also have the Hydraulic Control RPT Implement Drive Shift.

8402575



City of Watertown

Fiscal Year: 2021-22

Department: Central Garage

Account Code: A1640

Function: General Government Support



Description: This account under the Department of Public Works is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently seven employees in this department consisting of five Motor Equipment Mechanics, a Senior Account Clerk/Typist, and the Assistant Superintendent.

City of Watertown

Fiscal Year: FY 2021-22

Department: Central Garage

Account Code: A1640

Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ 56,174
120 Clerical	43,758	44,976	44,968	39,083
130 Wages	231,934	226,620	241,825	251,382
140 Temporary	-	-	-	-
150 Overtime	6,936	3,679	4,000	4,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,154	2,800	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 284,782</u>	<u>\$ 278,075</u>	<u>\$ 293,593</u>	<u>\$ 353,439</u>
Equipment				
230 Vehicles	\$ 29,436	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ 29,436</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 14,567	\$ 12,059	\$ 12,700	\$ 12,700
420 Insurance	3,480	3,338	3,550	3,834
430 Contracted Services	42,866	69,879	59,889	66,589
440 Fees Non Employees	175	205	300	300
450 Miscellaneous	690	481	850	3,350
455 Vehicle Expenses	5,936	4,979	4,525	4,547
460 Materials and Supplies	92,574	84,996	111,300	107,600
465 Equipment < \$5,000	6,611	16,641	17,250	11,725
Total Operating Expenses	<u>\$ 166,899</u>	<u>\$ 192,578</u>	<u>\$ 210,364</u>	<u>\$ 210,645</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 51,160	\$ 42,164	\$ 42,172	\$ 56,893
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	20,513	20,117	22,460	27,039
840 Workers' Compensation	-	-	1,000	500
850 Health Insurance	102,621	82,913	66,607	74,989
Total Fringe Benefits	<u>\$ 174,294</u>	<u>\$ 145,194</u>	<u>\$ 132,239</u>	<u>\$ 159,421</u>
Department Total	<u><u>\$ 655,411</u></u>	<u><u>\$ 615,847</u></u>	<u><u>\$ 636,196</u></u>	<u><u>\$ 723,505</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Central Garage
Account Code: A1640
Function: General Government Support

FY 2021-22 Adopted Budget**Personal Services**

A1640.0110	Salaries		
	Asst. Superintendent of Public Works (a)	\$	56,174
A.1640.0120	Clerical		
	Senior Account Clerk/Typist (1 @ .40)		39,083
A.1640.0130	Wages		
	Motor Equipment Mechanic (5)		251,382
A.1640.0150	Overtime		4,000
A.1640.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services	\$	<u>353,439</u>

Operating Expenses

A.1640.0410	Utilities		
	Gas	\$	9,000
	Water/Sewer		3,500
	Cell Phone	<u>200</u>	\$ 12,700
A.1640.0420	Insurance		3,834
A.1640.0430	Contracted Services		
	Janitorial Services	13,500	
	Sanor Service	500	
	Uniforms/Rug Rental	3,500	
	Part Machine Servicing	4,200	
	Annual Sprinkler Inspection	300	
	Oil, Filters and Antifreeze Disposal	1,500	
	Overhead Door Repairs	1,200	
	Overhead Door Preventive Maintenance (11)	1,800	
	Brake Lathe Maintenance	600	
	Shop Air Compressor Maintenance	800	
	Building Roof Repairs	2,000	
	Veeder Root and Leak Detector Testing	1,000	
	Heating/Plumbing Maintenance and Repairs	2,500	
	HVAC Service Agreement	2,500	
	Pest Control	1,200	
	Mandown Alarm Monitoring	384	
	Fire Alarm Testing	250	
	Fire Alarm Monitoring	330	
	Car Wash Maintenance	3,000	
	Vehicle Lift Annual OSHA Inspection	2,150	
	Vehicle Lift Repair	2,200	
	Fork Lift Maintenance	1,000	
	Pressure Washer Maintenance	900	

(a) Split between A.1490 (15%), A.1640 (70%) and A.8160 (15%).

City of Watertown

Fiscal Year: FY 2021-22
Department: Central Garage
Account Code: A1640
Function: General Government Support

		<u>FY 2021-22 Adopted Budget</u>	
A.1640.0430	Contracted Services continued		
	Building Masonry Repair	5,000	
	<u>Vehicle Diagnostic Sytem Upgrades:</u>		
	Shop Key Program	2,500	
	Snapon Scanner Update (2)	1,800	
	CUMMINS Insite Program Renewal	900	
	Detroit Diesel	700	
	Ford VCM	700	
	Allison Update	1,000	
	Fuelmaster System Maintenance Contract	1,175	
	Fleet Maintenance Software (RTA)	1,600	
	Copier Maintenance Contract	300	
	Fuel Farm Maintenance	2,000	
	Crane Inspection and Certification (3)	1,000	
	Cylinder Rental	600	66,589
A.1640.0440	Fees, Non Employees		
	Employee Testing		300
A.1640.0450	Miscellaneous		
	Training/PESH	400	
	Fleet Maintenance Software (RTA) Training	2,500	
	Repair Manuals	300	
	Licensing/Subscriptions	150	3,350
A.1640.0455	Vehicle Expenses		
	Equipment Maintenance and Repair	800	
	Preventive Maintenance	600	
	Gasoline	1,500	
	Insurance	1,647	4,547
A.1640.0460	Materials and Supplies		
	Safety Shoes and Safety Apparel (7)	2,000	
	NYSI Authorization	150	
	Gas / Diesel / Lubricants (a)	78,000	
	Propane (1-127)	400	
	Diesel Exhaust Fluid	2,000	
	Shop Tool Replacements	2,700	
	Welding Gas	500	
	Building / Janitorial / Restroom Supplies	4,250	
	Shop Towels, Hand Soap, etc.	2,000	
	Water Cooler/Delivery	600	
	Misc. Parts for Maintenance/Repair (a)	15,000	107,600

City of Watertown

Fiscal Year: FY 2021-22
Department: Central Garage
Account Code: A1640
Function: General Government Support

		<u>FY 2021-22 Adopted Budget</u>	
A.1640.0465	Equipment < \$5,000		
	Computer	425	
	Abrasive Blast Cabinet Replacement	3,500	
	Off Road Creeper	450	
	Wheeled 12/24 V HD Engine Starter	900	
	Torque Wrench	700	
	Lift Light Replacements (3)	1,300	
	Floor Jacks (2)	1,600	
	Parts Shelving	850	
	Vehicle Diagnostic Software	2,000	11,725
	Total Operating Expenses		<u>\$ 210,645</u>
Fringe Benefits			
A.1640.0810	New York State Employees' Retirement System	\$	56,893
A.1640.0830	Social Security		27,039
A.1640.0840	Workers' Compensation		500
A.1640.0850	Health Insurance		<u>74,989</u>
	Total Fringe Benefits	\$	<u>159,421</u>
	TOTAL BUDGET	\$	<u><u>723,505</u></u>

(a) Expenditure estimates for funds needed to pay current expenses before charged back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

City of Watertown**Fiscal Year: 2021-22****Department: Central Printing and Mailing****Account Code: A1670****Function: General Government Support**

Description: It is the responsibility of Central Printing and Mailing to operate and maintain the Kyocera Taskalfa 5501i & 6501i copiers, Hasler IN-600 mailing machine and electronic mail scale located in City Hall for use by all City departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing for this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

City of Watertown**Fiscal Year: FY 2021-22****Department: Central Printing and Mailing****Account Code: A1670****Function: General Government Support**

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	4,772	4,841	5,600	5,600
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	20,000	20,000	28,000	28,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	24,913	25,934	30,850	30,850
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 49,685	\$ 50,775	\$ 64,450	\$ 64,450
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 49,685	\$ 50,775	\$ 64,450	\$ 64,450

City of Watertown**Fiscal Year: FY 2021-22****Department: Central Printing and Mailing****Account Code: A1670****Function: General Government Support****FY 2021-22 Adopted Budget****Operating Expenses**

A.1670.0430	Contracted Services			
	Postage Meter Rental	\$	900	
	Mail Machine Maintenance		800	
	Copier Maintenance and Supplies (2nd Floor)		1,900	
	Copier Maintenance and Supplies (3rd Floor)		<u>2,000</u>	\$ 5,600
A.1670.0450	Miscellaneous			
	Postage			28,000
A.1670.0460	Materials and Supplies			
	Office Supplies		30,000	
	Postage Machine Supplies (Ink and Tapes)		<u>850</u>	<u>30,850</u>
	Total Operating Expenses			<u>\$ 64,450</u>
	TOTAL BUDGET			<u>\$ 64,450</u>

City of Watertown

Fiscal Year: 2021-22

Department: Information Technology

Account Code: A1680

Function: General Government Support



Description: The IT Department is responsible for strategic planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of City. The department's staff operate the City's data and voice network; manage its servers, workstations, data and software and implement and support GIS information technologies for all departments.

City of Watertown

Fiscal Year: FY 2021-22
Department: Information Technology
Account Code: A1680
Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 134,265	\$ 140,352	\$ 137,220	\$ 138,605
120 Clerical	-	-	-	-
130 Wages	186,290	230,338	249,113	253,655
140 Temporary	14,480	2,128	-	-
150 Overtime	-	-	1,500	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,473	4,300	4,300	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 337,508</u>	<u>\$ 377,118</u>	<u>\$ 392,133</u>	<u>\$ 396,060</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 17,664	\$ 17,061	\$ 21,344	\$ 24,608
420 Insurance	-	14,642	15,525	16,767
430 Contracted Services	57,241	120,008	220,506	220,450
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	2,114	3,213	6,000	6,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	173	329	1,000	1,000
465 Equipment < \$5,000	2,348	5,730	21,150	29,000
Total Operating Expenses	<u>\$ 79,540</u>	<u>\$ 160,983</u>	<u>\$ 285,525</u>	<u>\$ 297,825</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 27,912	\$ 31,116	\$ 42,379	\$ 44,767
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,048	27,662	29,999	30,299
840 Workers' Compensation	348	7,540	-	1,000
850 Health Insurance	38,642	54,797	59,215	57,609
Total Fringe Benefits	<u>\$ 91,950</u>	<u>\$ 121,115</u>	<u>\$ 131,593</u>	<u>\$ 133,675</u>
Department Total	<u><u>\$ 508,998</u></u>	<u><u>\$ 659,216</u></u>	<u><u>\$ 809,251</u></u>	<u><u>\$ 827,560</u></u>

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Information Technology****Account Code:****A1680****Function:****General Government Support**

		FY 2021-22 Adopted Budget	
Personal Services			
A.1680.0110	Salaries		
	Information Technology Manager	\$ 78,925	
	Information Technology Project Manager	59,680	\$ 138,605
A.1680.0130	Wages		
	GIS Coordinator	63,285	
	GIS Technician	47,096	
	Information Technology Specialist (3)	143,274	253,655
A.1680.0150	Overtime		1,000
A.1680.0175	Health Insurance Buyout		2,800
	Total Personal Services		\$ 396,060
Operating Expenses			
A.1680.0410	Utilities		
	Westelcom Data/RPI	\$ 20,000	
	Spectrum Data	3,732	
	Cell phones	876	\$ 24,608
A.1680.0420	Insurance		16,767
A.1680.0430	Contracted Services		
	Software Maintenance:		
	ESRI (ARCGIS Maintenance and Support)	8,000	
	Hosted E-mail and Office	63,000	
	Website/Intranet Redevelopment	8,500	
	Citizen and Staff Alerting Software	10,000	
	Antivirus Annual Subscription	4,000	
	AutoDesk Licenses	1,050	
	Domain Registration Renewal	400	
	Digicert SSL Certs	700	
	Firewall Support	10,000	
	Accela - KVS oracle	6,000	
	Telephone System Maintenance (Avaya)	17,000	
	STAT Communications Server RM	340	
	Fiber Repairs	4,000	
	Technical Support Services	1,000	
	Amazon Web Services	3,960	
	Phone System Lease	82,500	220,450
A.1680.0450	Miscellaneous		
	Travel and Training		6,000
A.1680.0460	Materials and Supplies		
	Tapes and Supplies		1,000

City of Watertown

Fiscal Year: FY 2021-22
Department: Information Technology
Account Code: A1680
Function: General Government Support

		<u>FY 2021-22 Adopted Budget</u>	
A.1680.0465	Equipment < \$5,000		
	Servers	15,000	
	GPS Receiver	7,000	
	Computers / Tablets / Printers	1,700	
	Phone Handsets and Equipment	300	
	Network Switch Replacement	<u>5,000</u>	<u>29,000</u>
	Total Operating Expenses		<u>\$ 297,825</u>
Fringe Benefits			
A.1680.0810	New York State Employees' Retirement System	\$	44,767
A.1680.0830	Social Security		30,299
A.1680.0840	Workers' Compensation		1,000
A.1680.0850	Health Insurance		<u>57,609</u>
	Total Fringe Benefits	\$	<u>133,675</u>
TOTAL BUDGET			<u><u>\$ 827,560</u></u>

City of Watertown**Fiscal Year: 2021-22****Department: Police Department****Account Code: A3120****Function: Public Safety**

Description: The City of Watertown Police Department provides 24-hour service to the city through the deterrence of crime, the prosecution of criminals, the safeguarding of citizens, the protection of property and the maintenance of order. The department is staffed with 62 sworn officers and three full-time civilian personnel. It is divided into three main divisions; Patrol, Investigations and Administration. In 2020, the Watertown Police Department received 25,731 calls for service, including 1447 domestic incidents, 779 motor vehicle accidents, 146 drug offenses, 169 burglaries, 45 assaults, 73 weapons offenses, 94 sex offenses, 63 DWIs and 135 drug overdoses. WPD officers made 1299 adult arrests, 34 juvenile arrests, 1966 vehicle stops, and issued 1518 uniform traffic tickets, and 1019 parking tickets.

City of Watertown

Fiscal Year: FY 2021-22

Department: Police

Account Code: A3120

Function: Public Safety

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 209,838	\$ 237,353	\$ 227,964	\$ 230,268
120 Clerical	103,478	110,983	112,328	134,882
130 Wages	4,654,609	4,717,495	4,695,791	5,121,161
140 Temporary	46,006	36,616	60,000	53,000
150 Overtime	411,696	464,530	312,000	413,000
155 Holiday Pay	48,947	55,148	57,000	59,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	24,452	23,653	22,500	50,000
180 Roll Call Pay	48,300	48,430	49,000	45,000
185 On Call Pay	13,532	13,759	14,000	14,000
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	15,150	14,800	15,000	23,000
Total Personal Services	\$ 5,576,008	\$ 5,722,767	\$ 5,565,583	\$ 6,143,311
Equipment				
230 Vehicles	\$ 245,828	\$ -	\$ 220,000	\$ 232,500
250 Other	-	19,713	-	30,000
Total Equipment	\$ 245,828	\$ 19,713	\$ 220,000	\$ 262,500
Operating Expenses				
410 Utilities	\$ 15,154	\$ 14,176	\$ 27,900	\$ 27,900
420 Insurance	2,655	2,726	2,900	3,013
430 Contracted Services	211,669	189,975	242,850	220,850
440 Fees Non Employees	14,233	7,888	5,950	5,950
450 Miscellaneous	62,961	31,597	36,250	83,000
455 Vehicle Expenses	220,743	198,919	234,475	235,665
460 Materials and Supplies	83,902	77,694	85,350	89,350
465 Equipment < \$5,000	46,818	86,896	29,350	84,000
Total Operating Expenses	\$ 658,135	\$ 609,871	\$ 665,025	\$ 749,728
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 9,030	\$ 9,928	\$ 11,053	\$ 11,917
820 NYS Police/Fire Retirement System	1,088,155	1,137,624	1,245,081	1,530,081
830 Social Security	407,925	418,359	425,770	469,967
840 Workers' Compensation	89,631	60,929	90,000	95,000
850 Health Insurance	910,974	813,126	697,737	781,288
Total Fringe Benefits	\$ 2,505,715	\$ 2,439,966	\$ 2,469,641	\$ 2,888,253
Department Total	\$ 8,985,686	\$ 8,792,317	\$ 8,920,249	\$ 10,043,792

City of Watertown**Fiscal Year: FY 2021-22****Department: Police****Account Code: A3120****Function: Public Safety**

		FY 2021-22 Adopted Budget	
Personal Services			
A.3120.0110	Salaries		
	Police Chief	\$ 117,942	
	Police Captain	<u>112,326</u>	\$ 230,268
A.3120.0120	Clerical		
	Parking Enforcement Officer/Records Clerk	40,178	
	Parking Enforcement Officer (.5)	18,385	
	Secretary	37,878	
	Records Clerk	<u>38,441</u>	134,882
A.3120.0130	Wages		
	Police Lieutenant (5)	539,114	
	Police Sergeant (7)	633,413	
	Police Detective (8)	648,248	
	Police Officer (45) (a)	<u>3,300,386</u>	5,121,161
A.3120.0140	Temporary		
	School Crossing Guards		53,000
A.3120.0150	Overtime		413,000
A.3120.0155	Holiday Pay		59,000
A.3120.0175	Health Insurance Buyout		50,000
A.3120.0180	Roll Call Pay		45,000
A.3120.0185	On Call Pay		14,000
A.3120.0195	Clothing/Cleaning Allowance		<u>23,000</u>
	Total Personal Services		<u>\$ 6,143,311</u>
Equipment			
A.3120.0230	Motor Vehicles		
	Marked Patrol Car (5)		\$ 232,500
A.3120.0250	Other Equipment		
	Range Shack		<u>30,000</u>
	Total Equipment		<u>\$ 262,500</u>
Operating Expenses			
A.3120.0410	Utilities		
	National Grid	\$ 300	
	PSB Phone Charges	3,300	
	Cellular Telephones	6,300	
	Wireless Communication	<u>18,000</u>	\$ 27,900
A.3120.0420	Insurance		3,013
A.3120.0430	Contracted Services		
	Software Maintenance	37,500	
	Net Motion Security Contract	5,200	

(a) Hiring of one Police Officer is contingent upon the Watertown City School District funding a second School Resource Officer.

City of Watertown**Fiscal Year: FY 2021-22****Department: Police****Account Code: A3120****Function: Public Safety**

		<u>FY 2021-22 Adopted Budget</u>	
A.3120.0430	Contracted Services continued		
	Live Scan Maintenance/Licensing	2,500	
	Ambulance Service	2,500	
	Datamaster Maintenance	1,500	
	Lightbar/Radio Maintenance	6,500	
	Advertising	500	
	Towing Service	1,800	
	Public Safety Building Maintenance	150,000	
	Radar Recertification	2,800	
	Portable Toilets	700	
	Taser Maintenance/Insurance	3,000	
	Copier Maintenance	3,800	
	Sierra Wireless Update Plan	350	
	Shred-con	450	
	K9 Boarding	750	
	Laser Printer Maintenance	1,000	220,850
A.3120.0440	Fees, Non Employee		
	Veterinary Care	3,200	
	New Hires Physicals	1,000	
	New Hires Psychologicals	1,000	
	Crossing Guard Physicals	750	5,950
A.3120.0450	Miscellaneous		
	Jefferson Community College Rental Fee	5,000	
	Tuition Assistance	2,500	
	Training Schools	25,000	
	Shipping Expenses	500	
	Travel Reimbursements	10,000	
	Investigation Funds	25,000	
	Police Academy	15,000	83,000
A.3120.0455	Vehicle Expenses		
	Gasoline	110,000	
	Replacement Tires	15,000	
	Insurance	51,165	
	General and Collision Repairs	50,000	
	Preventive Maintenance	7,000	
	Vehicle Marking Materials	2,500	235,665
A.3120.0460	Materials and Supplies		
	Training Ammo	9,000	
	Service Ammo	4,500	

City of Watertown

Fiscal Year: FY 2021-22

Department: Police

Account Code: A3120

Function: Public Safety

		<u>FY 2021-22 Adopted Budget</u>	
A.3120.0460	Materials and Supplies continued		
	Range Supplies	2,500	
	Pepperball Supplies	5,200	
	Quartermaster Program	30,000	
	Safety Flares	500	
	Identification Materials	5,000	
	K-9 Dog Food	2,400	
	K-9 Supplies	2,000	
	Parking Tickets	1,400	
	General Office Supplies	3,000	
	Printed Forms	2,500	
	Special Response Team (SRT)	1,600	
	Training Supplies	2,000	
	DARE Supplies	4,000	
	Crossing Guard Supplies	750	
	General Police Supplies	2,000	
	Portable Radio Batteries	1,500	
	Pepper Spray Replacement	500	
	Taser Cartridges	3,500	
	Printed Materials/Brochures	3,500	
	Defensive Tactics Supplies	2,000	89,350
A.3120.0465	Equipment < \$5,000		
	Interview Recording Computer System	2,000	
	Computers and Printer (10)	8,500	
	In-vehicle Tablets (9)	25,000	
	Radio Replacements Upgrades	10,000	
	JAG grant - County pass-through portion	4,800	
	JAG grant - Evidence/Patrol Equipment	7,200	
	Office Equipment	1,500	
	Weapons - Trade/Replace (15)	2,500	
	Taser Replacements	4,000	
	Permanent Speed Signs (2)	8,500	
	Police Equipment	10,000	84,000
	Total Operating Expenses		<u>\$ 749,728</u>
Fringe Benefits			
A.3120.0810	New York State Employees' Retirement System	\$	11,917
A.3120.0820	New York State Police/Fire Retirement System		1,530,081
A.3120.0830	Social Security		469,967
A.3120.0840	Workers' Compensation		95,000
A.3120.0850	Health Insurance		<u>781,288</u>
	Total Fringe Benefits	\$	<u>2,888,253</u>
	TOTAL BUDGET	\$	<u><u>10,043,792</u></u>

A3120 – Police

Fiscal Year 2021-22 Vehicles and Equipment



Patrol Vehicle Replacement (5) -

\$232,500

To effectively maintain the department's fleet in a cost-effective manner, five (5) high mileage marked patrol cars (100,000 +) will be replaced. The NYS mini-bid process (if available) will be utilized to get the best pricing.



A3120 – Police

Fiscal Year 2021-22
Vehicles and Equipment



Shooting Range Shack -

\$30,000

This project includes the removal and replacement of the range shack. The existing shack is 30 plus years old and in a state of disrepair that makes replacement necessary.



City of Watertown**Fiscal Year: 2021-22****Department: Fire****Account Code: A3410****Function: Public Safety**

Description: The City of Watertown Fire Department is an “all-hazards” department providing emergency and non-emergent services for the citizens of Watertown and the larger regional area. The department is staffed with 69 uniformed personnel. These services include fire suppression and investigation, non-transport basic life support first response emergency medical care, hazardous materials, water/ice rescue and many technical rescue services. The department man’s three fire stations – the Massey Street Station houses Engine #1 and Truck #1, reserve apparatus, technical rescue trailers and serves as the department headquarters. The stations on State and Mill Streets house Engine #2 and Engine #3 respectively. The department responds to over 4000 incidents annually. The department has an Insurance Services Office rating of 2, placing it in the top 5% of departments nationally.

City of Watertown

Fiscal Year: FY 2021-22

Department: Fire

Account Code: A3410

Function: Public Safety

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 184,941	\$ 125,055	\$ 108,900	\$ 110,000
120 Clerical	31,094	33,386	34,883	37,278
130 Wages	4,454,251	4,803,903	4,157,309	4,576,474
140 Temporary	-	-	-	-
150 Overtime	976,398	827,672	664,000	910,000
155 Holiday Pay	175,708	193,897	179,385	175,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	15,384	17,499	18,750	52,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	16,200	17,100	18,000	18,000
191 Sick Leave Incentive	19,000	11,250	11,750	25,000
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 5,872,976</u>	<u>\$ 6,029,762</u>	<u>\$ 5,192,977</u>	<u>\$ 5,904,252</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ 54,000
250 Other Equipment	78,973	-	-	40,000
Total Equipment	<u>\$ 78,973</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 94,000</u>
Operating Expenses				
410 Utilities	\$ 38,619	\$ 33,511	\$ 36,600	\$ 37,400
420 Insurance	16,849	13,394	17,700	19,440
430 Contracted Services	61,839	54,039	65,485	82,800
440 Fees Non Employees	7,566	3,965	5,000	5,100
450 Miscellaneous	19,643	10,878	17,300	23,550
455 Vehicle Expenses	111,604	147,664	129,325	133,290
460 Materials and Supplies	39,554	43,249	41,900	41,600
465 Equipment < \$5,000	82,693	102,818	192,302	110,950
Total Operating Expenses	<u>\$ 378,367</u>	<u>\$ 409,518</u>	<u>\$ 505,612</u>	<u>\$ 454,130</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,959	\$ 2,923	\$ 3,432	\$ 3,813
820 NYS Police/Fire Retirement System	1,540,026	1,747,975	1,451,855	1,786,895
830 Social Security	417,183	435,108	397,263	451,682
840 Workers' Compensation	85,672	52,757	65,000	75,000
850 Health Insurance	1,181,896	1,008,960	877,102	806,377
Total Fringe Benefits	<u>\$ 3,229,736</u>	<u>\$ 3,247,723</u>	<u>\$ 2,794,652</u>	<u>\$ 3,123,767</u>
Department Total	<u><u>\$ 9,560,052</u></u>	<u><u>\$ 9,687,003</u></u>	<u><u>\$ 8,493,241</u></u>	<u><u>\$ 9,576,149</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: Fire****Account Code: A3410****Function: Public Safety****FY 2021-22 Adopted Budget****Personal Services**

A.3410.0110	Salaries		
	Fire Chief	\$	110,000
A.3410.0120	Clerical		
	Secretary		37,278
A.3410.0130	Wages		
	Battalion Fire Chief (4)	347,160	
	Fire Captain (18) (b)	1,256,411	
	Firefighter (46) (a) (b)	2,952,903	
	Out of Rank	20,000	4,576,474
A.3410.0150	Overtime		910,000
A.3410.0155	Holiday Pay		175,000
A.3410.0175	Health Insurance Buyout		52,500
A.3410.0190	EMT Incentive		18,000
A.3410.0191	Sick leave Incentive		25,000
	Total Personal Services	\$	5,904,252

Equipment

A.3410.0230	Motor Vehicles		
	Crew Cab Pickup Truck (8-16)	\$	54,000
A.3410.0250	Other Equipment > \$5,000		
	Hydraulic Tools		40,000
	Total Equipment	\$	94,000

Operating Expenses

A.3410.0410	Utilities		
	Telephone	\$	8,700
	Westelcom		7,700
	Gas		9,200
	Water and Sewer		7,000
	Electric	4,800	\$ 37,400
A.3410.0420	Insurance		19,440
A.3410.0430	Contracted Services		
	Testing Fire Apparatus	5,900	
	Printing, Copy Machine Service	3,100	
	Tools, Equipment and Repairs	6,100	
	Fire Alarm Monitoring	3,200	
	Miscellaneous Bldg. Repairs	6,100	

(a) Four firefighter positions are funded by a 2017 SAFER grant at 35% until October 21, 2021 when the grant expires.

(b) In Fiscal Year 2021-22 the number of Captains will increase from 17 to 18 to create the position of Administrative Captain and the number of firefighters will conversely decrease from 47 to 46.

City of Watertown**Fiscal Year: FY 2021-22****Department: Fire****Account Code: A3410****Function: Public Safety**

		<u>FY 2021-22 Adopted Budget</u>	
A.3410.0430	Contracted Services continued:		
	Electric, Plumbing/HVAC Repairs	18,200	
	Radio Repair and Service	7,100	
	Fit Testing Machine Rental	1,000	
	Testing/Repair SCBA Equipment	2,900	
	Hardware/Software Maintenance	15,000	
	Generator Service	2,500	
	EMT Training Program	8,600	
	SCBA Compressor Maintenance	<u>3,100</u>	82,800
A.3410.0440	Fees, Non Employee		
	Physicals, OSHA Testing		5,100
A.3410.0450	Miscellaneous		
	Dues, Memberships	1,000	
	Arson In-Service	2,900	
	Technical Rescue Training	3,000	
	Tuition	2,600	
	Books and Publications	1,300	
	Shipping	750	
	Travel Reimbursement	8,000	
	Misc. Academy Training	<u>4,000</u>	23,550
A.3410.0455	Vehicle Expenses		
	Fire Apparatus Parts/Repairs	58,000	
	DPW Repairs, Gas and Oil	19,000	
	Automobile Parts, Repairs	7,650	
	Diesel Fuel and Additive	26,500	
	Insurance	<u>22,140</u>	133,290
A.3410.0460	Materials and Supplies		
	Office Supplies	1,000	
	Hats, Badges, Clothing	5,100	
	Maintenance and Cleaning Supplies	18,400	
	Training Supplies	3,100	
	Chemicals for Extinguishers	400	
	Medical Supplies	5,600	
	Foam	500	
	Parts and Materials for Small Equipment	2,000	
	Air Filters HVAC Units	500	
	Fire Prevention Bureau Publications / Supplies	<u>5,000</u>	41,600

City of Watertown**Fiscal Year: FY 2021-22****Department: Fire****Account Code: A3410****Function: Public Safety**

		<u>FY 2021-22 Adopted Budget</u>	
A.3410.0465	Equipment < \$5,000		
	Turnout Gear (14)	52,000	
	Spare Air Cylinders (4)	6,500	
	Computers (5)	4,250	
	Boots (10)	7,500	
	Gloves, Face Pieces, Hoods	7,000	
	Fire Helmets (10)	9,000	
	Bail Out Upgrade	4,500	
	Life Rope, Hose, Nozzles, Ropes	5,000	
	Fire Investigation Equipment	1,000	
	Technical Rescue Equipment	2,000	
	Hazardous Monitoring Equipment	4,000	
	Pumper Tools	4,100	
	Truck Tools	4,100	110,950
	Total Operating Expenses		<u>454,130</u>
Fringe Benefits			
A.3410.0810	New York State Employees' Retirement System	\$	3,813
A.3410.0820	New York State Police/Fire Retirement System		1,786,895
A.3410.0830	Social Security		451,682
A.3410.0840	Workers' Compensation		75,000
A.3410.0850	Health Insurance		<u>806,377</u>
	Total Fringe Benefits	\$	<u>3,123,767</u>
	TOTAL BUDGET	\$	<u><u>9,576,149</u></u>

A3410 – Fire

Fiscal Year 2021-22
Vehicles and Equipment



Crew Cab Pickup Truck (8-16)

\$54,000

8-16 is a 2006 Dodge Durango with 42,655 miles at time of writing. It is currently the oldest vehicle in the department staff vehicle fleet. It is utilized by office personnel daily to run errands for the department, as well as transport supplies and personnel to and from emergency scenes. The vehicle has excessive amounts of rust along the underbody and doors – as such, we are unsure if it will pass its next inspection. It also has a persistent electrical issue. It will be replaced with an F250 Crew Cab that better suits the department's needs.



A3410 – Fire

Fiscal Year 2021-22 Vehicles and Equipment



Hydraulic Tools -

\$40,000

The City Fire Department continues to respond to rescue incidents, including vehicle extrication, machinery extrication and technical rescue incidents. Hydraulic rescue tools are an absolute necessity at many of these incidents. The tools above are from the former Rescue truck. While still functional, the department does not have an apparatus with both the room for these tools and a generator large enough to power them. We recommend replacement with new portable units. Portable tools are more versatile and now have performance equal to on-board systems. Their portability allows for their use at incidents inaccessible to the older tool sets.



City of Watertown

Fiscal Year: 2021-22
Department: Animal Control
Account Code: A3510
Function: Public Safety



Description: The City has contracted with Jefferson County since April 1, 1999 to provide Dog Control Services. These services include the provision of the following: a dog control officer, as required by New York Agricultural and Markets Law, who will enforce certain sections of Chapter 81 of the City Code; a shelter for seized dogs with a process to care for and make available for adoption; enumeration services; investigation into circumstances of unlicensed dogs; the removal of dog carcasses from public property; and assistance to the City Police on animal cruelty investigations and removal of dogs during drug raids and arrests.

The City has contracted with Loomacres Wildlife Management to conduct crow harassment activities since the winter of 2011-2012. Loomacres visits the City several times each winter to conduct dispersal activities with efforts focused at reducing flock sizes concentrated in one location and directing flocks out of the city. A variety of non-lethal harassment techniques, such as pyrotechnics, lasers, spotlights, distress callers, and other sensory harassments, is used to break up the crow flocks that roost in the City and minimize the nuisance the crows create. During the 2015-2016 hazing season, Loomacres initiated the reinforcement of non-lethal harassment with lethal means.

City of Watertown

Fiscal Year: FY 2021-22
Department: Animal Control
Account Code: A3510
Function: Public Safety

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	223,532	152,879	155,850	159,750
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 223,532	\$ 152,879	\$ 155,850	\$ 159,750
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 223,532	\$ 152,879	\$ 155,850	\$ 159,750

City of Watertown
Fiscal Year: FY 2021-22
Department: Animal Control
Account Code: A3510
Function: Public Safety

		<u>FY 2021-22 Adopted Budget</u>	
Operating Expenses			
A.3510.0430	Contracted Services		
	Dog Control Services	\$ 153,000	
	Crow Dispersal Services	<u>6,750</u>	<u>\$ 159,750</u>
	Total Operating Expenses		<u>\$ 159,750</u>
	TOTAL BUDGET		<u><u>\$ 159,750</u></u>

City of Watertown**Fiscal Year: 2021-2022****Department: Code Enforcement****Account Code: A3620****Function: Public Safety****Description:**

Public Safety is the priority of the Bureau of Code Enforcement. Local and State regulations pertaining to life, safety and the general welfare of the public are enforced, as well as zoning laws of the City of Watertown. Code Enforcement unifies supports and works closely with Engineering, Planning, Zoning, Public Works, Water, Parks & Rec, Police and Fire departments in addition to assisting Jefferson County Social Services, NYS Health Department, Community and Private Organizations.

The Bureau has three full time staff and one part time staff member.

City of Watertown

Fiscal Year: FY 2021-22
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 70,624	\$ 80,418	\$ 66,899	\$ 67,574
120 Clerical	27,961	32,478	33,926	36,249
130 Wages	144,216	143,426	128,418	99,803
140 Temporary	261	23,442	-	19,000
150 Overtime	9,279	6,166	5,000	6,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	431	2,800	233	5,833
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 252,772</u>	<u>\$ 288,730</u>	<u>\$ 234,476</u>	<u>\$ 234,959</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 3,299	\$ 3,625	\$ 3,300	\$ 3,300
420 Insurance	-	-	-	-
430 Contracted Services	64,553	371,286	104,800	83,300
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	5,495	2,184	8,600	3,600
455 Vehicle Expenses	5,998	3,349	9,100	9,180
460 Materials and Supplies	191	2,078	4,300	5,300
465 Equipment < \$5,000	5,479	3,860	2,550	1,700
Total Operating Expenses	<u>\$ 85,015</u>	<u>\$ 386,382</u>	<u>\$ 132,650</u>	<u>\$ 106,380</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 36,352	\$ 36,628	\$ 28,095	\$ 25,529
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	18,132	21,151	17,948	17,974
840 Workers' Compensation	148	-	-	-
850 Health Insurance	67,542	49,175	61,323	29,255
Total Fringe Benefits	<u>\$ 122,174</u>	<u>\$ 106,954</u>	<u>\$ 107,366</u>	<u>\$ 72,758</u>
Department Total	<u><u>\$ 459,961</u></u>	<u><u>\$ 782,066</u></u>	<u><u>\$ 474,492</u></u>	<u><u>\$ 414,097</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

		<u>FY 2021-22 Adopted Budget</u>	
Personal Services			
A.3620.0110	Salaries		
	Code Enforcement Supervisor	\$	67,574
A.3620.0120	Clerical		
	Secretary		36,249
A.3620.0130	Wages		
	Code Enforcement Officer (2)		99,803
A3620.0140	Temporary		19,000
A3620.0150	Overtime		6,500
	Total Personal Services	<u>\$</u>	<u>234,959</u>
Operating Expenses			
A.3620.0410	Utilities		
	Cell Phones and Tablet Data Plans	\$	3,300
A3620.0430	Contracted Services		
	Health Officer	\$	1,200
	Printing		400
	Blight Removal/Demolitions		55,000
	Title Searches		800
	Copier Lease		2,400
	Copier Maintenance and Supplies		1,100
	Accela - AA User Licenses		15,300
	Private Property Cleanup		6,500
	Tire Disposal		<u>600</u>
			83,300
A.3620.0450	Miscellaneous		
	Travel and Training		500
	NFPA Software License		1,800
	Publications		200
	Dues		300
	Safety Gear/Supplies		<u>800</u>
			3,600
A.3620.0455	Vehicle Expenses		
	Gasoline		4,800
	Insurance		1,080
	Maintenance		<u>3,300</u>
			9,180
A.3620.0460	Materials and Supplies		
	Property Securing Materials		3,500
	Safety Gear/Supplies		<u>1,800</u>
			5,300
A.3620.0465	Equipment < \$5,000		
	Tablets with Flash (3)		<u>1,700</u>
	Total Operating Expenses	\$	106,380

City of Watertown

Fiscal Year: FY 2021-22
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

		<u>FY 2021-22 Adopted Budget</u>	
Fringe Benefits			
A.3620.0810	New York State Employees' Retirement System	\$	25,529
A.3620.0830	Social Security		17,974
A.3620.0850	Health Insurance		<u>29,255</u>
	Total Fringe Benefits	\$	<u>72,758</u>
TOTAL BUDGET		\$	<u>414,097</u>

City of Watertown**Fiscal Year: 2021-22****Department: Building and Grounds Maintenance****Account Code: A5010****Function: Transportation**

Description: This is an eight-month account, having a total of 7 full time employees responsible for the repair and maintenance of all departmental owned buildings, grounds and facilities. Grounds maintenance tasks performed by this unit consists of mowing, trimming, mulching, litter collection as well as snow and ice control of all City owned parcels which average over 200 locations. This crew is also responsible for the maintenance of over 3,000 street trees and 1,600 park trees located throughout the City of Watertown. Maintenance responsibilities include the annual pruning of over 800 small diameter trees, the removal and trimming of larger diameter trees and the planting, mulching and watering of 200-250 trees each spring. In addition to this maintenance work, the crew performs numerous other tasks, ranging from fountain maintenance to the placement of the downtown area holiday decorations, to establishing traffic control for various community events. The division routinely supports Code Enforcement operations, responding to requests for service ranging from mowing yards, to shoveling sidewalks, to private tree removal, to the boarding of windows and doors, removing infested/ contaminated/ unsanitary personal affects, refuse and debris from private homes.

City of Watertown

Fiscal Year: FY 2021-22
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 27,519	\$ 30,894	\$ 46,330	\$ 46,797
120 Clerical	-	-	-	-
130 Wages	148,287	144,203	157,901	190,425
140 Temporary	45,337	32,637	64,000	47,000
150 Overtime	6,485	6,062	8,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 227,628</u>	<u>\$ 213,796</u>	<u>\$ 276,231</u>	<u>\$ 292,222</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	148,000
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 148,000</u>
Operating Expenses				
410 Utilities	\$ 4,172	\$ 3,915	\$ 4,805	\$ 4,805
420 Insurance	3,916	4,076	4,325	4,671
430 Contracted Services	30,585	17,718	24,413	65,588
440 Fees Non Employees	2,477	1,003	2,900	2,900
450 Miscellaneous	571	468	2,550	2,550
455 Vehicle Expenses	54,892	33,887	65,100	58,856
460 Materials and Supplies	36,152	32,951	38,800	42,100
465 Equipment < \$5,000	14,389	4,503	10,100	2,150
Total Operating Expenses	<u>\$ 147,154</u>	<u>\$ 98,521</u>	<u>\$ 152,993</u>	<u>\$ 183,620</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 30,930	\$ 28,577	\$ 34,317	\$ 38,541
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	16,598	15,759	21,131	22,356
840 Workers' Compensation	50,186	49,180	60,000	55,000
850 Health Insurance	48,202	41,789	43,021	58,668
Total Fringe Benefits	<u>\$ 145,916</u>	<u>\$ 135,305</u>	<u>\$ 158,469</u>	<u>\$ 174,565</u>
Department Total	<u><u>\$ 520,698</u></u>	<u><u>\$ 447,622</u></u>	<u><u>\$ 587,693</u></u>	<u><u>\$ 798,407</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

FY 2021-22 Adopted Budget**Personal Services**

A.5010.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .67) (a)	\$	46,797
A.5010.0130	Wages		
	Crew Chief (1 @ .67) (a)	\$	33,722
	Motor Equipment Operator (Light) / Municipal Worker I (5 @ .67) (a)	127,254	
	Tree Trimmer (1 @ .67) (a)	29,449	190,425
A.5010.0140	Temporary		47,000
A.5010.0150	Overtime		8,000
	Total Personal Services	\$	292,222

Equipment

A.5010.0250	Other Equipment		
	Brush Chipper (1-105)	\$	65,000
	Stump Grinder (1-106)		60,000
	Snow Blower Attachment Replacement		11,750
	Rough Cut Mower Replacement (b)	11,250	148,000
	Total Equipment	\$	148,000

Operating Expenses

A.5010.0410	Utilities		
	Water/Sewer	\$	1,700
	Monument, Cemetery, Flag and Sign Lighting		1,350
	Clinton and Marble St Park Lighting		700
	Tablet Air Card		320
	Verizon Cell Phone		135
	Veterans' Memorial Walkway Lights	600	4,805
A.5010.0420	Insurance		4,671
A.5010.0430	Contracted Services		
	GPS Tracking		1,188
	Material Disposal		1,500
	Radio Repairs		600
	Repairs/Maintenance on Equipment		3,000
	Misc. Building and Grounds Maintenance		1,400
	Kelsey Creek Beaver Control		1,400
	Telescopic Rental		4,500
	NYS DEC Tree Grant - ash tree injections and related maintenance	50,000	
	Miscellaneous Equipment Rental	2,000	65,588

(a) Split between A.5010 (67%) and A5142 (33%).

(b) Split between A.5010 (50%), A8140 (25%) and G8120 (25%).

City of Watertown

Fiscal Year: FY 2021-22
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

		<u>FY 2021-22 Adopted Budget</u>	
A.5010.0440	Fees, Non Employees		
	Employee Testing	1,900	
	Employee Vaccinations	<u>1,000</u>	2,900
A.5010.0450	Miscellaneous		
	Tree Trimmer Training Certification (3)	300	
	Pesticide Recertification	450	
	Safety Training/Seminars/PESH	<u>1,800</u>	2,550
A.5010.0455	Vehicle Expenses		
	Insurance	6,156	
	Vehicle Maintenance and Repairs	25,000	
	Routine Preventive Maintenance	3,000	
	Skid Steer Tires (1-93)	1,200	
	Tool Cat Tires	1,000	
	Tire Repairs/Replacements	3,000	
	Chip Box Repairs (1-59)	2,500	
	Bucket Truck Certification	1,500	
	Gas and Diesel Fuel	<u>15,500</u>	58,856
A.5010.0460	Materials and Supplies		
	Safety Shoes/Jackets/Related Equipment	2,600	
	Waferboard Codes Orders	550	
	Portable Radio Batteries	500	
	Top Soil, Crusher Run etc.	4,500	
	Ropes and Related Equipment	4,000	
	Goodale Street Lot Restoration	6,000	
	Annual Tree Replacement Program	12,200	
	Replacement Parts and Supplies for Mowers, Trimmers, Chainsaws, etc.	3,500	
	Park Furniture Repairs	2,500	
	Flowers, Bulbs, Mulch	1,200	
	Small Hand Tools	1,800	
	Dogi-Pot Pet Station Supplies	250	
	Miscellaneous Supplies	<u>2,500</u>	42,100
A.5010.0465	Equipment < \$5,000		
	Backpack Blower	600	
	Pole Saw	550	
	Chain Saw	<u>1,000</u>	<u>2,150</u>
	Total Operating Expenses		<u>\$ 183,620</u>

City of Watertown

Fiscal Year:

FY 2021-22

Department:

Buildings and Grounds Maintenance

Account Code:

A5010

Function:

Transportation

		<u>FY 2021-22 Adopted Budget</u>	
Fringe Benefits			
A.5010.0810	New York State Employees' Retirement System	\$	38,541
A.5010.0830	Social Security		22,356
A.5010.0840	Workers Compensation		55,000
A.5010.0850	Health Insurance		<u>58,668</u>
	Total Fringe Benefits	\$	<u>174,565</u>
TOTAL BUDGET		\$	<u>798,407</u>

A5010 – Buildings & Grounds Maintenance

Fiscal Year 2021-22 Vehicles and Equipment



Brush Chipper

\$65,000

Unit 1-106 is a 1986 RAYCO stump cutter that is equipped with a four-cylinder Wisconsin gasoline engine. The actual hours on the unit are unknown, but it has had a lot of use in the last thirty-five years. Parts are extremely difficult to obtain for both the engine and especially the cutter. This style has been phased out due to safety issues. This unit is at the end of its life cycle. The unit will be replaced with a self-propelled unit that meets all present safety standards. With all the ash tree removal a dependable stump cutter is needed. The present unit will be declared surplus to the city's needs and sold through an online auction service.



A5010 – Buildings & Grounds Maintenance

Fiscal Year 2021-22 Vehicles and Equipment



Stump Grinder

\$60,000

Vehicle 1-105 is a 1998 Bandit model 250 twelve (12) inch disc style wood/brush chipper. The City obtained this unit during the ice storm of 1998. With the ever-increasing number of trees, the City is becoming responsible for this unit is invaluable, especially going forward with the removal of diseased ash trees due to the emerald ash borer. It has reached the end of its life cycle and needs to be replaced. More City trees are requiring maintenance/removal and this unit is used during those operations. It is becoming less dependable due to its age and amount of usage over the last twenty-three years.



A5010 – Buildings & Grounds Maintenance

Fiscal Year 2021-22
Vehicles and Equipment



Replacement Rough Cut Mower

\$11,250*

The Department currently uses a two-wheel drive 40 HP utility tractor (1-050) with a 3-point brush hog mower attachment for heavy mowing tasks. That unit is a one-dimensional piece which sees little overall use. We are proposing to replace this unit with a smaller zero-turn style mower equipped with a track drive. This unit is available with both rough cut and finish mower decks. One of the key features of the mower is its ability to safely traverse slopes up to 25 degrees. The unit, equipped with a rough terrain deck, will be used for mowing sewer right of ways and side slopes in various locations.

When equipped with a finish deck, the unit can be used alongside our current wheeled units. The current tractor will be disposed of either as a trade-in or through on-line auction.

*Funding will be split A5010 (50%) A8140 (25%) and G8120 (25%). Total unit price is \$22,500.



A5010 – Buildings & Grounds Maintenance

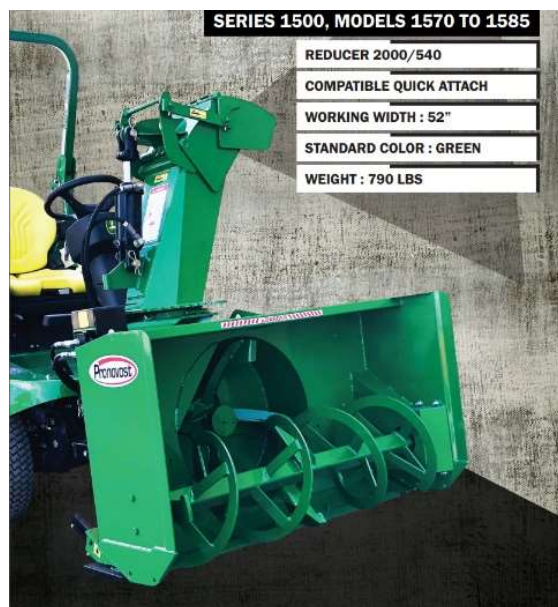
Fiscal Year 2021-22 Vehicles and Equipment



Snowblower Attachment Replacement

\$11,750

This is a replacement snow blower attachment to be used on a John Deere Compact Tractor. The original factory unit is showing signs of wear & tear from the severe duty associated with snow removal from bridges and walkways. This is a heavy-duty unit which can be fitted to the current John Deere carrier. The proposed unit is purpose built for severe duty. The original unit will be retained for redundancy.



City of Watertown

Fiscal Year: 2021-22

Department: Maintenance of Roads

Account Code: A5110

Function: Transportation



Description: This is an eight-month account, having a total of 14 budgeted full-time employees responsible for pavement maintenance, overlay and rebuilding of 100 miles of accepted City streets, as well as all associated concrete curbing and sidewalk/crosswalk construction. Funding for street overlay and ramp construction is provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYSDOT.

This account is also responsible for street sweeping which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and numerous City owned facilities. Following the initial cleanup, scheduled sweeping continues throughout the season with the average street being swept up to seven times, while the downtown business district is serviced weekly. A total of 446 miles of travel ways were swept in 2020.

City of Watertown

Fiscal Year: FY 2021-22
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 46,128	\$ 47,818	\$ 46,330	\$ 46,797
120 Clerical	-	-	-	-
130 Wages	323,668	318,349	359,037	369,937
140 Temporary	6,100	-	10,865	11,000
150 Overtime	6,988	3,787	2,000	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,177	5,318	3,752	1,876
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 385,061</u>	<u>\$ 375,272</u>	<u>\$ 421,984</u>	<u>\$ 431,610</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	19,119	46,237	-	-
Total Equipment	<u>\$ 19,119</u>	<u>\$ 46,237</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 408	\$ 425	\$ 456	\$ 456
420 Insurance	6,574	6,777	8,350	9,018
430 Contracted Services	31,304	11,495	68,264	51,120
440 Fees Non Employees	1,779	572	1,000	1,000
450 Miscellaneous	514	888	2,075	2,075
455 Vehicle Expenses	117,739	96,996	128,300	122,328
460 Materials and Supplies	42,100	68,297	95,100	99,100
465 Equipment < \$5,000	2,364	500	5,500	700
Total Operating Expenses	<u>\$ 202,782</u>	<u>\$ 185,950</u>	<u>\$ 309,045</u>	<u>\$ 285,797</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 50,644	\$ 53,202	\$ 58,254	\$ 60,907
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	27,887	27,195	32,282	33,020
840 Workers' Compensation	21,389	50,626	50,000	60,000
850 Health Insurance	102,350	80,323	87,700	97,736
Total Fringe Benefits	<u>\$ 202,270</u>	<u>\$ 211,346</u>	<u>\$ 228,236</u>	<u>\$ 251,663</u>
Department Total	<u><u>\$ 809,232</u></u>	<u><u>\$ 818,805</u></u>	<u><u>\$ 959,265</u></u>	<u><u>\$ 969,070</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

		FY 2021-22 Adopted Budget	
Personal Services			
A.5110.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .67) (a)	\$	46,797
A.5110.0130	Wages		
	Crew Chief (3 @ .67) (a)	\$	101,166
	Motor Equipment Operator (Heavy) (1 @ .67)(a)		33,722
	Motor Equipment Operator (Light) / Municipal Worker I (9 @.67) (a)	<u>235,049</u>	369,937
A.5110.0140	Temporary		11,000
A.5110.0150	Overtime		2,000
A.5110.0175	Health Insurance Buyout		<u>1,876</u>
	Total Personal Services	\$	<u>431,610</u>
Operating Expenses			
A.5110.0410	Utilities		
	Cell Phone and Aircard	\$	456
A.5110.0420	Insurance		9,018
A.5110.0430	Contracted Services		
	GPS Tracking (6)	\$	2,020
	Bridge Sealing and Maintenance		20,000
	Radio Repairs		600
	Material Disposal		4,000
	Miscellaneous Equipment Repairs		2,000
	Milling Machine Rental		20,000
	Outside Equipment Rentals	<u>2,500</u>	51,120
A.5110.0440	Fees, Non Employees		
	Employee Testing		1,000
A.5110.0450	Miscellaneous		
	Membership Dues		75
	Training/PESH	<u>2,000</u>	2,075
A.5110.0455	Vehicle Expenses		
	Maintenance and Repairs		46,000
	Backhoe Tires (1-72)		2,200
	Routine Preventive Maintenance		6,000
	Gas and Diesel Fuel		35,000

(a) Split between A.5110 (67%) and A.5142 (33%).

City of Watertown

Fiscal Year: FY 2021-22
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

		<u>FY 2021-22 Adopted Budget</u>	
A.5110.0455	Vehicle Expenses continued		
	Tire Replacements	5,000	
	Sweeper/Paver Maintenance	8,000	
	Sweeper Brooms	3,500	
	Skid Steer Tires (1-92)	1,400	
	Insurance	15,228	122,328
A.5110.0460	Materials and Supplies		
	Safety Shoes, Apparel and Related Materials	3,100	
	Small Tools	3,500	
	Blacktop and Related Materials - Road Patch Only	50,000	
	Portable Radio Batteries	500	
	Top Soil, Crusher Run, etc.	5,000	
	Ready-mix Concrete	8,000	
	Materials for Concrete Forms	2,000	
	Milling Machine Bits	1,500	
	ADA Truncated Sidewalk Domes (b)	11,000	
	Concrete Sealant	1,500	
	Roadsaver Sealant (Crack Sealer)	7,000	
	Work Zone Safety Devices	3,000	
	Miscellaneous Supplies	3,000	99,100
A.5110.0465	Equipment < \$5,000		
	Hammer Drill Replacement		700
	Total Operating Expenses	\$	<u>285,797</u>
Fringe Benefits			
A.5110.0810	New York State Employees' Retirement System	\$	60,907
A.5110.0830	Social Security		33,020
A.5110.0840	Workers Compensation		60,000
A.5110.0850	Health Insurance		97,736
	Total Fringe Benefits	\$	<u>251,663</u>
	TOTAL BUDGET	\$	<u><u>969,070</u></u>

(b) To be funded by CHIPS

City of Watertown**Fiscal Year: 2021-22****Department: Snow Removal****Account Code: A5142****Function: Transportation**

Description: The thirty-seven (37) employees in this account within the Department of Public Works are responsible for the surface treatment, plowing and snow removal from 100 center line miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 40 sand barrels located throughout the City. Equipment assigned includes 4 medium duty spreader/plow combination units, 1 medium duty spreader unit, 7 heavy duty wing plows, (5 equipped with spreader units), 2 rotary blowers, 4 utility plows (1 with spreader unit), 2 skid-steer loaders, 1 multi-purpose unit, 1 compact tractor/blower/broom and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 104 inches of snow per year.

City of Watertown

Fiscal Year: FY 2021-22
Department: Snow Removal
Account Code: A5142
Function: Transportation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 47,635	\$ 48,356	\$ 45,640	\$ 46,100
120 Clerical	-	-	-	-
130 Wages	443,496	407,657	449,416	477,736
140 Temporary	2,220	-	-	6,000
150 Overtime	147,712	98,394	107,000	107,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,238	4,900	4,686	4,686
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 644,301</u>	<u>\$ 559,307</u>	<u>\$ 606,742</u>	<u>\$ 641,522</u>
Equipment				
230 Vehicles	\$ 38,749	\$ -	\$ -	\$ 48,000
250 Other	-	13,898	9,500	6,000
Total Equipment	<u>\$ 38,749</u>	<u>\$ 13,898</u>	<u>\$ 9,500</u>	<u>\$ 54,000</u>
Operating Expenses				
410 Utilities	\$ 4,199	\$ 3,916	\$ 4,835	\$ 4,835
420 Insurance	8,003	7,884	8,375	9,045
430 Contracted Services	73,318	34,222	36,097	36,335
440 Fees Non Employees	2,131	1,739	1,500	1,500
450 Miscellaneous	-	200	-	-
455 Vehicle Expenses	164,781	108,333	157,725	159,367
460 Materials and Supplies	204,423	193,988	199,700	199,700
465 Equipment < \$5,000	10,554	3,394	-	-
Total Operating Expenses	<u>\$ 467,409</u>	<u>\$ 353,676</u>	<u>\$ 408,232</u>	<u>\$ 410,782</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 83,674	\$ 89,594	\$ 84,775	\$ 91,477
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	47,413	41,106	46,416	49,077
840 Workers' Compensation	1,534	-	2,000	2,000
850 Health Insurance	118,595	92,996	96,872	115,523
Total Fringe Benefits	<u>\$ 251,216</u>	<u>\$ 223,696</u>	<u>\$ 230,063</u>	<u>\$ 258,077</u>
Department Total	<u><u>\$ 1,401,675</u></u>	<u><u>\$ 1,150,577</u></u>	<u><u>\$ 1,254,537</u></u>	<u><u>\$ 1,364,381</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Snow Removal
Account Code: A5142
Function: Transportation

FY 2021-22 Adopted Budget**Personal Services**

A.5142.0110	Salaries		
	Street/Sewer Maintenance Supervisor (2 @ .33) (a)	\$	46,100
A.5142.0130	Wages		
	Crew Chief (6 @ .33) (a)	\$	96,168
	Motor Equipment Operator (Heavy) (2 @ .33)		31,808
	Sign Maintenance Worker (2 @ .33) (a)		29,010
	Tree Trimmer (1 @ .33) (a)		14,505
	Refuse/Recycle MEO (2 @ .33) (a)		25,971
	Motor Equipment Operator (Light) / Municipal Worker I (23 @ .33) (a)		280,274
			477,736
A.5142.0140	Temporary		6,000
A.5142.0150	Overtime		107,000
A.5142.0175	Health Insurance Buyout		4,686
	Total Personal Services	\$	641,522

Equipment

A.5142.0230	Vehicles		
	Pickup Truck with Plow and Spreader (1-026)	\$	48,000
A.5142.0250	Other Equipment		
	Plow Hitch for Medium Plow/Spreader Unit (1-41)		6,000
	Total Equipment	\$	54,000

Operating Expenses

A.5142.0 410	Utilities		
	Tablet Aircards	\$	480
	Water/Fire Service		288
	Natural Gas		1,575
	Electric		1,500
	Telephone/Alarm System		732
	Cell Phone		260
		\$	4,835
A.5142.0420	Insurance		9,045
A.5142.0430	Contracted Services		
	GPS Tracking (8)		951
	Annual Fire Alarm Monitoring		384
	Snow Shack Siding and Repair		500
	Overhead Door Preventive Maintenance (4)		600
	Plow / Pusher Repairs		7,500
	Radio Repairs		600
	Heat System Annual Maintenance Inspection		300
	Heat System Repair		250

(a) Split between either A.5110, A.8140, A.8160 or G.8120 (67%) and A.5142 (33%).

City of Watertown

Fiscal Year: FY 2021-22
Department: Snow Removal
Account Code: A5142
Function: Transportation

		<u>FY 2021-22 Adopted Budget</u>	
A.5142.0430	Contracted Services continued		
	Private Haulers for Snow Removal	25,000	
	Small Engine Repair	<u>250</u>	36,335
A.5142.0440	Fees, Non Employees		
	Post Accident Employee Testing		1,500
A.5142.0455	Vehicle Expenses		
	Plow Tires and Wheels	2,400	
	Tire Replacements	4,000	
	Service and Repair Pickup Truck Plows	2,500	
	Sander Chains (4)	5,000	
	Rotary Blower Maintenance	4,000	
	Equipment Maintenance and Repair	70,000	
	Gas and Diesel Fuel	46,500	
	Preventive Maintenance	5,500	
	Insurance	<u>19,467</u>	159,367
A.5142.0460	Materials and Supplies		
	Road Salt, Abrasives, and De-icers	175,000	
	Sander Grate Material	3,500	
	Patching Materials	5,000	
	Cutting Edges and Bolts	10,000	
	Wing Braces, Slides, Trip Blocks	6,000	
	Miscellaneous Hand Tools/Supplies	<u>200</u>	199,700
	Total Operating Expenses		<u>\$ 410,782</u>
Fringe Benefits			
A.5142.0810	New York State Employees' Retirement System	\$	91,477
A.5142.0830	Social Security		49,077
A.5142.0840	Workers Compensation		2,000
A.5142.0850	Health Insurance		<u>115,523</u>
	Total Fringe Benefits	\$	<u>258,077</u>
	TOTAL BUDGET	\$	<u><u>1,364,381</u></u>

A5142 – Snow Removal

Fiscal Year 2021-22 Vehicles and Equipment



Pickup truck with plow and Spreader

\$48,000

Vehicle 1-026 is a 1997 Ford F350, four-wheel drive pickup with plow and a small 1-yd³ material spreader that is used by Public Works as a front-line unit for snow plowing and surface treatments of dead-ends and small parking lots throughout the City. It is used off-season as a common vehicle for various DPW divisions. Due to its age, there is quite a bit of corrosion throughout the chassis. There are concerns with the engine on this truck as well which will require overhaul. The truck will be replaced by a four-wheel drive regular cab pickup with a snowplow and lift gate. The replacement vehicle will be purchased from the NYSOGS mini-bid process. The pictured vehicle below will be re-purposed to another division or disposed of at auction.



A5142 – Snow Removal

Fiscal Year 2021-22 Vehicles and Equipment



Plow Hitch

\$9,500

This front plow hitch assembly will be placed on an existing single axel dump truck/spreader combination. When the truck was ordered, it was setup with the controls and additional hydraulics minus the hitch assembly to allow it to carry a reversible plow. If one of the four trucks presently equipped with a reversible plow goes out of service, the plow from the down truck could be placed back in service on this truck. This is for a hitch assembly only, not a blade.



City of Watertown**Fiscal Year: 2021-22****Department: Hydroelectric Production****Account Code: A5184****Function: Home and Community Services**

Description: This account covers costs associated with daily operation and maintenance of the City's hydroelectric facility. The operation and maintenance of the hydro plant is a service provided under contract by Ampersand NY Operations Co., LLC (formerly Upstate Testing & Control) which is responsible for the day-to-day operation of the plant in conformance with our FERC permit and maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production from plant within the limits imposed by the requirements of the FERC permit.

City of Watertown

Fiscal Year: FY 2021-22
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 35,410	\$ 33,851	\$ 35,332	\$ 35,688
120 Clerical	-	-	-	-
130 Wages	10,987	11,293	11,290	11,544
140 Temporary	-	-	-	-
150 Overtime	36	97	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 46,433</u>	<u>\$ 45,241</u>	<u>\$ 46,622</u>	<u>\$ 47,232</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	35,794	18,000	18,000
Total Equipment	<u>\$ -</u>	<u>\$ 35,794</u>	<u>\$ 18,000</u>	<u>\$ 18,000</u>
Operating Expenses				
410 Utilities	\$ 1,872	\$ 1,582	\$ 1,700	\$ 1,900
420 Insurance	9,039	8,975	9,495	10,255
430 Contracted Services	317,075	276,651	311,101	319,485
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,350	358	1,000	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	2,464	1,381	5,000	5,000
465 Equipment < \$5,000	840	500	17,850	25,850
Total Operating Expenses	<u>\$ 332,640</u>	<u>\$ 289,447</u>	<u>\$ 346,146</u>	<u>\$ 363,490</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 3,583	\$ 5,767	\$ 6,934	\$ 7,391
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,398	3,328	3,575	3,613
840 Workers' Compensation	27,104	28,325	30,000	30,000
850 Health Insurance	6,828	6,705	6,017	6,017
Total Fringe Benefits	<u>\$ 40,913</u>	<u>\$ 44,125</u>	<u>\$ 46,526</u>	<u>\$ 47,021</u>
Department Total	<u><u>\$ 419,986</u></u>	<u><u>\$ 414,607</u></u>	<u><u>\$ 457,294</u></u>	<u><u>\$ 475,743</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services

		FY 2021-22 Adopted Budget	
Personal Services			
A.5184.0110	Salaries		
	Water Superintendent (.10) (a)	\$ 9,384	
	Civil Engineer I (.40) (b)	26,304	\$ 35,688
A.5184.0130	Wages		
	SCADA Technician (.20) (c)		11,544
	Total Personal Services		\$ 47,232
Equipment			
A.5184.0250	Other Equipment		
	Turbine Relay Replacement		\$ 18,000
	Total Equipment		\$ 18,000
Operating Expenses			
A.5184.0410	Utilities		
	Telephone	\$ 1,500	
	Electric (Huntington Dam)	400	\$ 1,900
A.5184.0420	Insurance		10,255
A.5184.0430	Contracted Services		
	Operations and Maintenance	263,700	
	Additional Services	36,000	
	Fire Extinguisher Inspection	50	
	Crane Inspection	1,500	
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee	3,855	
	Analytics System Upgrade	880	
	FERC License Fee	13,500	319,485
A.5184.0450	Miscellaneous		
	Safety / Training		1,000
A.5184.0460	Materials and Supplies		
	Paints, Sealants, Lights		5,000
A.5184.0465	Equipment < \$5,000		
	Computer	850	
	Safety/Security Equipment	5,000	
	Spare Cards and Parts	20,000	25,850
	Total Operating Expenses		\$ 363,490

(a) Split between A.5184 (10%), F.8310 (45%) and G.8110 (45%).

(b) Split between A.1440 (60%) and A.5184 (40%).

(c) Split between A.5184 (20%), F.8310 (40%) and G.8110 (40%).

City of Watertown

Fiscal Year: FY 2021-22

Department: Hydroelectric Production

Account Code: A5184

Function: Home and Community Services

		<u>FY 2021-22 Adopted Budget</u>
Fringe Benefits		
A.5184.0810	New York State Employees' Retirement System	\$ 7,391
A.5184.0830	Social Security	3,613
A.5184.0840	Workers Compensation	30,000
A.5184.0850	Health Insurance	<u>6,017</u>
	Total Fringe Benefits	<u>\$ 47,021</u>
	TOTAL BUDGET	<u><u>\$ 475,743</u></u>

A5184 – Hydro-electric Production

Fiscal Year 2021-22
Vehicles and Equipment



Turbine Relay

\$18,000

The relays act like a circuit breaker, and are designed to protect the excitation systems. There is one relay per turbine, three all together.



City of Watertown

Fiscal Year: 2021-22

Department: Traffic Control and Lighting

Account Code: A5186

Function: Transportation



Description: This account within the Department of Public Works is responsible for the care and maintenance of the traffic signage and roadway markings as well as the signal devices at the City's 43 controlled intersections. This division consists of three IBEW employees: the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level I Traffic Signal Technician, two Line Workers II and two CSEA Traffic Sign Maintenance Workers. This division is also assigned the maintenance of the lighting systems at the City owned parking lots and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees maintain all external and internal lighting and electrical requirements at City owned facilities.

City of Watertown

Fiscal Year: FY 2021-22

Department: Traffic Control and Lighting

Account Code: A5186

Function: Transportation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	241,556	243,480	254,353	260,845
140 Temporary	22,581	3,511	7,920	8,000
150 Overtime	24,789	22,513	21,000	22,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	646	1,876	1,876
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 288,926	\$ 270,150	\$ 285,149	\$ 292,721
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	46,558	76,686	56,000	36,750
Total Equipment	\$ 46,558	\$ 76,686	\$ 56,000	\$ 36,750
Operating Expenses				
410 Utilities	\$ 327,415	\$ 321,532	\$ 328,830	\$ 326,535
420 Insurance	2,668	2,508	2,675	2,889
430 Contracted Services	11,226	1,456	10,920	8,250
440 Fees Non Employees	570	375	600	600
450 Miscellaneous	485	1,464	8,400	8,400
455 Vehicle Expenses	26,339	19,132	20,450	21,082
460 Materials and Supplies	51,956	37,710	56,070	65,225
465 Equipment < \$5,000	7,255	11,747	8,150	18,950
Total Operating Expenses	\$ 427,914	\$ 395,924	\$ 436,095	\$ 451,931
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 39,865	\$ 34,989	\$ 35,877	\$ 38,646
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	21,120	19,750	21,814	22,394
840 Workers' Compensation	13,610	69,158	20,000	5,000
850 Health Insurance	49,145	42,913	41,281	41,281
Total Fringe Benefits	\$ 123,740	\$ 166,810	\$ 118,972	\$ 107,321
Department Total	\$ 887,138	\$ 909,570	\$ 896,216	\$ 888,723

City of Watertown

Fiscal Year: FY 2021-22
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation

		<u>FY 2021-22 Adopted Budget</u>	
Personal Services			
A.5186.0130	Wages		
	Line Crew Chief	\$	77,147
	Lineworker II (2)		124,800
	Sign Maintenance Worker (2 @ .67) (a)	<u>58,898</u>	\$ 260,845
A.5186.0140	Temporary		8,000
A.5186.0150	Overtime		22,000
A.5186.0175	Health Insurance Buyout		<u>1,876</u>
	Total Personal Services		<u>\$ 292,721</u>
Equipment			
A.5186.0250	Other Equipment		
	Hydraulic Post Pounder	\$	11,000
	Traffic Signal Full Cabinet (b)		13,750
	POD Detection System - Massey St/ Mullin St (b)	<u>12,000</u>	\$ 36,750
	Total Equipment		<u>\$ 36,750</u>
Operating Expenses			
A.5186.0410	Utilities		
	Verizon Cellular Phone	\$	220
	Tablet Aircard		480
	Traffic Signals - Electric		15,000
	Street Lighting - Electric		303,705
	Lachenauer Fountain		600
	Public Square Gazebo/Woodruff Site		1,600
	Electric for Christmas Decorations		750
	Natural Gas and Electric - Engine St.		2,900
	FAX Line		360
	Water/Sewer	<u>920</u>	\$ 326,535
A.5186.0420	Insurance		2,889
A.5186.0430	Contracted Services		
	GPS Monitoring Fee		1,200
	Annual Overhead Door Maintenance		200
	Radio Repairs		300
	Materials Disposal / City Bulb Recycle		750
	Clock Tower Fire Alarm Monitoring		500
	Fire Suppression Inspection		2,000

(a) Split between either A.5186 (67%) and A.5142 (33%).

(b) To be funded by CHIPS

City of Watertown

Fiscal Year: FY 2021-22

Department: Traffic Control and Lighting

Account Code: A5186

Function: Transportation

		<u>FY 2021-22 Adopted Budget</u>	
A.5186.0430	Contracted Services continued		
	Equipment Rentals	750	
	Electrical Inspection Fees	300	
	Building Maintenance	1,250	
	Tool Repairs	<u>1,000</u>	8,250
A.5186.0440	Fees, Non Employees		
	Employment Related Testing		600
A.5186.0450	Miscellaneous		
	Professional Certification/Traffic Signal Class	2,200	
	International Municipal Signal Association		
	Certification training (2)	4,000	
	Training/PESH	1,000	
	Personnel/Vehicular Safety Equipment	<u>1,200</u>	8,400
A.5186.0455	Vehicle Expenses		
	Maintenance and Repairs	7,000	
	Routine Preventive Maintenance	700	
	Gas and Diesel Fuel	6,500	
	Vehicle Safety Inspection (4)	2,400	
	Insurance	<u>4,482</u>	21,082
A.5186.0460	Materials and Supplies		
	<u>Electrical:</u>		
	Street Lighting (Public Sq./Arsenal corridor)	2,550	
	Knox Box	300	
	Electrical Supplies	2,500	
	Loop Wire, PODs and sealant	1,750	
	Traffic Signal Wire	2,450	
	Signal Maintenance/Repair	3,500	
	Building Maintenance/Repair	1,150	
	Hand Tools and Supplies	1,750	
	Electrical Hardware and LEDs	2,050	
	ARC Protection Gear	750	
	Janitorial Supplies	750	
	Miscellaneous Supplies	1,950	
	LED Safety Lighting	1,500	
	APS Push Buttons	1,650	
	EH Boots and Vests (3)	600	
	LED Lights for Garage Bay (337 Engine St.)	1,000	
	Rand Drive Light Replacement	3,300	

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Traffic Control and Lighting****Account Code:****A5186****Function:****Transportation**

		<u>FY 2021-22 Adopted Budget</u>	
A.5186.0460	Materials and Supplies continued		
	<u>Sign and Paint Crew:</u>		
	Aluminum Sign Blanks	3,250	
	Hardware and Sign Faces	2,400	
	Reflective Sheeting	6,750	
	Sign Posts	5,000	
	Road Tape and Arrows	5,600	
	Road Paint	7,750	
	Sign Foundations	1,200	
	Paint Stencils	1,300	
	Portable Radio Batteries	250	
	Miscellaneous Supplies	1,825	
	Safety Boots / Glasses / Protective Gear	<u>400</u>	65,225
A.5186.0465	Equipment < \$5,000		
	Storage Compartment Drawer Assembly (1-83)	900	
	Aerial Unit Equipment	1,500	
	Computer	850	
	Knockout Kit	1,900	
	Insulated Ratchet Cutter	650	
	Safety Cones and Cone Bars	1,000	
	Safety IBC PaintStand abd Roller Weights	1,250	
	Utility Locator Amprobe	4,500	
	Utility Trailer Road Markings Replacement	3,400	
	Traffic Signal TS2 Controllers (2) (a)	<u>3,000</u>	18,950
	Total Operating Expenses		<u>\$ 451,931</u>
Fringe Benefits			
A.5186.0810	New York State Employees' Retirement System	\$	38,646
A.5186.0830	Social Security		22,394
A.5186.0840	Workers Compensation		5,000
A.5186.0850	Health Insurance		<u>41,281</u>
	Total Fringe Benefits	\$	<u>107,321</u>
	TOTAL BUDGET	\$	<u><u>888,723</u></u>

(a) To be funded by CHIPS

A5186 – Traffic Control and Lighting

Fiscal Year 2021-22 Vehicles and Equipment



Hydraulic Post Pounder

\$11,000

This signpost driver will be used as part of our routine sign maintenance activity. This unit will eliminate the traditional sledgehammer-two-man post pounder technique for installation of sign hardware, saving time while increasing employee safety. This mobile unit can be utilized throughout the City of Watertown. Funding for this purchase will be through CHIPS.



Traffic Signal Cabinet/Controller Replacement:

\$13,750

This is one NEMA 12 phase traffic signal cabinet and controller, full complement package which will replace a 1994 pole mount TS1 controller currently in place. Funding for this purchase will be from CHIPS.



A5186 – Traffic Control and Lighting

Fiscal Year 2021-22
Vehicles and Equipment



Traffic Signal Pod Detection System

\$ 12,000

This is a traffic vehicle (POD) detection system for the Massey Street / Mullin and Dimmick Streets intersection which currently uses old microwave detection that can no longer be serviced. Funding for this purchase will be from CHIPs.



City of Watertown**Fiscal Year: 2021-22****Department: Bus****Account Code: A5630****Function: Transportation**

Description: The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m., and Saturdays from 9:40 a.m. until 5:35 p.m.

CitiBus has maintained service throughout the current pandemic, following CDC & State guidelines for transit operations. Combined FY 19-20 fixed route and paratransit ridership was at 108,960, a decrease of about 19%, from the previous year.

CitiBus currently has three active FTA Awards with several ongoing projects which will continue to enhance the level of service for customers. CARES Act funding has also been made available to the CitiBus which will off set the decrease in ridership/fares resulting from the pandemic.

Moving into 2021, CitiBus will take delivery of another 32' fixed route bus and place an order for an additional 32' bus as well as a paratransit bus. Acquisition of the 32' bus will complete the fleet replacement.

CitiBus is establishing approximately 60 marked transit stop locations throughout the City which will enhance passenger safety when using fixed route service. The additional stops will require procurement of equipment and seasonal personnel to maintain the stops over the winter months.

The FTA is in the process of conducting a remote triennial review of CitiBus operations. This audit looks at all aspects of CitiBus to insure compliance with FTA guidelines. We anticipate the review being completed by July 2021.,

City of Watertown

Fiscal Year: FY 2021-22

Department: Bus

Account Code: A5630

Function: Transportation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ 68,600	\$ 71,669
120 Clerical	-	-	-	-
130 Wages	303,077	332,684	355,478	365,587
140 Temporary	62,545	42,649	70,000	76,000
150 Overtime	21,210	30,164	20,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,723	6,569	8,400	8,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 388,555	\$ 412,066	\$ 522,478	\$ 541,656
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	5,275	-	75,000
Total Equipment	\$ -	\$ 5,275	\$ -	\$ 75,000
Operating Expenses				
410 Utilities	\$ 7,030	\$ 6,557	\$ 7,200	\$ 7,200
420 Insurance	1,431	1,209	1,281	1,383
430 Contracted Services	227,519	233,870	319,096	355,394
440 Fees Non Employees	6,692	2,394	2,500	2,500
450 Miscellaneous	7,000	5,464	28,950	28,950
455 Vehicle Expenses	180,185	124,607	161,835	165,073
460 Materials and Supplies	5,324	24,976	9,600	11,600
465 Equipment < \$5,000	762	9,878	4,850	850
Total Operating Expenses	\$ 435,943	\$ 408,955	\$ 535,312	\$ 572,950
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 44,268	\$ 43,535	\$ 59,458	\$ 61,492
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	28,654	30,535	39,969	41,437
840 Workers' Compensation	13,333	12,093	15,000	15,000
850 Health Insurance	57,174	46,977	56,003	64,296
Total Fringe Benefits	\$ 143,429	\$ 133,140	\$ 170,430	\$ 182,225
Department Total	\$ 967,927	\$ 959,436	\$ 1,228,220	\$ 1,371,831

City of Watertown**Fiscal Year: FY 2021-22****Department: Bus****Account Code: A5630****Function: Transportation**

		FY 2021-22 Adopted Budget	
Personal Services			
A.5630.0110	Salaries		
	Transit Director	\$	71,669
A.5630.0130	Wages		
	Transit Supervisor	\$	66,932
	Head Bus Driver		44,870
	Bus Driver (5)		201,110
	Motor Equipment Mechanic		<u>52,675</u>
			365,587
A.5630.0140	Temporary		76,000
A.5630.0150	Overtime		20,000
A.5630.0175	Health Insurance Buyout		<u>8,400</u>
	Total Personal Services	\$	<u>541,656</u>
Equipment			
A.5630.0250	Other Equipment		.
	Utility Snow Removal Equipment		<u>75,000</u>
	Total Equipment	\$	<u>75,000</u>
Operating Expenses			
A.5630.0410	Utilities		
	Water/Sewer	\$	1,200
	Electric - Newell Street		1,500
	Electric - Transfer Site		1,500
	Natural Gas		<u>3,000</u>
		\$	7,200
A.5630.0420	Insurance		1,383
A.5630.0430	Contracted Services		
	Paratransit Contract	150,000	
	Paratransit Contract - Sunday Bus Run (4)	2,500	
	Fixed Route Sunday Holiday Bus Run	7,100	
	Pest Control for Buses	4,025	
	Farebox Maintenance/Support	2,500	
	Language Assistance Plan - Limited English Proficiency	500	
	Janitorial Services	14,000	
	Rug Rentals	475	
	Pressure Washer Maintenance	500	
	Snow Blower Maintenance	400	
	Pickup Plow Service (B-1)	150	
	Mobility Management Contract	140,000	
	GPS Tracking (10)	3,564	
	Advertising	2,500	
	Alarm System Monitoring	330	
	Radio Repairs	600	

City of Watertown**Fiscal Year: FY 2021-22****Department: Bus****Account Code: A5630****Function: Transportation**

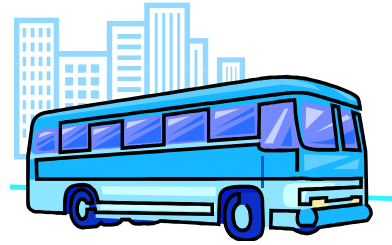
		<u>FY 2021-22 Adopted Budget</u>	
A.5630.0430	Contracted Services continued		
	Vehicle Locator Support Contract	1,500	
	Overhead Door Maintenance/Repair	1,500	
	Semi Annual Sprinkler Inspections	300	
	Heating System Maintenance	1,200	
	Gutter Repair	10,000	
	Overhead Door Replacement	10,000	
	Miscellaneous Services/Repairs	<u>1,750</u>	355,394
A.5630.0440	Fees, Non Employee		
	Employment Related Testing		2,500
A.5630.0450	Miscellaneous		
	Reference Books	500	
	Miscellaneous Postage	100	
	Seminars	8,500	
	NY Public Transit Dues	350	
	FTA Procurement Series Training	5,000	
	Training for MPO/Urban Public Transp.	10,000	
	Driver Safety Training	<u>4,500</u>	28,950
A.5630.0455	Vehicle Expenses		
	Insurance	43,713	
	Tires CitiBuses	6,600	
	Tires for Pickup	750	
	Fuel for Truck	610	
	Fuel for Buses	66,200	
	Fuel for Paratransits	17,500	
	Fuel for Buses and Paratransits for Sunday Bus Run (4)	700	
	Tires Paratransit Buses	2,000	
	Repairs and Maintenance	20,000	
	Preventive Maintenance	2,500	
	Repairs and Maintenance Paratransit	<u>4,500</u>	165,073
A.5630.0460	Materials and Supplies		
	Weather Gear	400	
	Safety Light LED Updates	1,800	
	Uniforms	2,500	
	Safety Shoes	500	
	Water Cooler / Delivery	300	
	Portable Radio Batteries	300	
	Office Supplies	500	
	Cleaning and Maintenance Supplies	1,800	
	Fare Media	<u>3,500</u>	11,600

City of Watertown**Fiscal Year: FY 2021-22****Department: Bus****Account Code: A5630****Function: Transportation**

		<u>FY 2021-22 Adopted Budget</u>
A.5630.0465	Equipment < \$5,000	
	Computer	<u>850</u>
	Total Operating Expenses	<u>\$ 572,950</u>
Fringe Benefits		
A.5630.0810	New York State Employees' Retirement System	\$ 61,492
A.5630.0830	Social Security	41,437
A.5630.0840	Workers Compensation	15,000
A.5630.0850	Health Insurance	<u>64,296</u>
	Total Fringe Benefits	<u>\$ 182,225</u>
	TOTAL BUDGET	<u><u>\$ 1,371,831</u></u>

A5630 – Bus

Fiscal Year 2021-22
Vehicles and Equipment



Utility Snow Removal Equipment

\$75,000

Watertown CitiBus has established a series of 60 signed bus stops throughout the City which we are required to keep accessible for the public in accordance with American with Disabilities Act guidelines. This purchase is to acquire dedicated, purpose-built snow removal equipment which will be deployed to maintain the network of stops and shelters allowing all passengers safe loading areas during the winter months. Seasonal staffing funded through transit will be used to operate the equipment.

This purchase is funded through 80% federal share, 10% NYS share and 10% City share. The equipment purchased will be competitively bid or purchased from an existing OGS contract.



City of Watertown

Fiscal Year: 2021-22

Department: Parking Facilities

Account Code: A5650

Function: Transportation



Description: Expenses incurred for the maintenance of the following off street parking areas are charged to this account:

1. J.B. Wise Parking Lot
2. Clinton/Stone Street Parking Lot
3. Arsenal Street Parking including Deck and covered parking
4. Court Street Parking Lot
5. State Street Parking Lot
6. Arcade Street Parking Lot
7. High Street Parking Lot
8. Union Street Parking Lot

City of Watertown

Fiscal Year: FY 2021-22
Department: Parking Facilities
Account Code: A5650
Function: Transportation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 10,348	\$ 9,508	\$ 12,000	\$ 12,000
420 Insurance	1,696	1,663	1,775	1,917
430 Contracted Services	28,219	27,748	28,250	28,350
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	9,354	17,704	17,580	25,630
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 49,617	\$ 56,623	\$ 59,605	\$ 67,897
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 49,617	\$ 56,623	\$ 59,605	\$ 67,897

City of Watertown

Fiscal Year: FY 2021-22
Department: Parking Facilities
Account Code: A5650
Function: Transportation

		<u>FY 2021-22 Adopted Budget</u>	
Operating Expenses			
A.5650.0410	Utilities		
	Electric	\$	12,000
A.5650.0420	Insurance		1,917
A.5650.0430	Contracted Services		
	Stone Street Lease Payments	\$	22,050
	Riverwalk Parking Lease		1,500
	State Street Parking Lot Lease		3,400
	State Street Lot Tax Reimbursement		<u>1,400</u>
			28,350
A.5650.0460	Materials and Supplies		
	Olympic Lots 1 and 2 LED Lights		3,600
	City Hall LED Lights		3,200
	Arsenal Street Guiderail		8,000
	Mulch Material		2,250
	Top Soil		1,080
	Asphalt Patching		1,800
	Painting and Striping Road Markings		2,350
	Routine Maintenance of Lights/Signs/Facilities		<u>3,350</u>
			25,630
	Total Operating Expenses		<u>67,897</u>
TOTAL BUDGET		\$	67,897

City of Watertown**Fiscal Year:** FY 2021-22**Department:** Miscellaneous**Account Code:** A6310, A6410, A6530, A7510, A8010**Function:** Home and Community Services

<u>Budget Summary</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Actual</u>	<u>FY 2020-21</u> <u>Adopted Budget</u>	<u>FY 2021-22</u> <u>Adopted Budget</u>
A.6310.0430 Community Action Administration	\$ 15,000	\$ 14,500	\$ 10,000	\$ 10,000
A.6410.0430 Publicity	3,678	27,676	53,000	55,000
A.8010.0430 Zoning	<u>4,081</u>	<u>1,950</u>	<u>4,000</u>	<u>4,000</u>
Total Budget	<u>\$ 22,759</u>	<u>\$ 44,126</u>	<u>\$ 67,000</u>	<u>\$ 69,000</u>

A.6310.0430 - Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

A.6410.0430 - Publicity - Expenses associated with repairs, installation, and removal of Christmas decorations and other publicity functions as well as funding for the Thompson Park Zoo.

A.8010.0430 - Zoning - Costs associated with the Zoning Board of Appeals.

City of Watertown

Fiscal Year: 2021-22

Department: Parks and Recreation Administration

Account Code: A7020

Function: Culture and Recreation



Description: Recreation Administration provides for the personnel management, planning, support services and financial management for the Parks and Recreation Department. This account currently contains two full-time employees: the Superintendent and Senior Account Clerk Typist. The Department consists of nine full-time employees and 50-60 seasonal employees dedicated to Parks and Recreation. The department continually works with organizations throughout the City to meet community needs. The Administration office coordinates a variety of indoor and outdoor shows, athletic field usage, park reservations, arena and fairgrounds events, programs and facility maintenance.

City of Watertown

Fiscal Year: FY 2021-22
Department: Parks and Recreation Administration
Account Code: A7020
Function: Culture and Recreation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 140,613	\$ 140,140	\$ 139,573	\$ 78,000
120 Clerical	52,574	56,463	44,968	71,272
130 Wages	-	-	-	-
140 Temporary	2,055	336	-	-
150 Overtime	950	1,674	1,000	2,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 196,192</u>	<u>\$ 198,613</u>	<u>\$ 185,541</u>	<u>\$ 154,572</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	6,750
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,750</u>
Operating Expenses				
410 Utilities	\$ 6,459	\$ 6,647	\$ 5,485	\$ 5,485
420 Insurance	-	-	-	-
430 Contracted Services	1,700	7,467	7,380	16,430
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,400	3,603	1,925	3,425
455 Vehicle Expenses	1,144	788	2,160	2,367
460 Materials and Supplies	418	1,429	625	1,400
465 Equipment < \$5,000	2,488	-	850	2,150
Total Operating Expenses	<u>\$ 13,609</u>	<u>\$ 19,934</u>	<u>\$ 18,425</u>	<u>\$ 31,257</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 20,083	\$ 21,004	\$ 21,320	\$ 15,705
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	13,894	14,108	14,195	11,825
840 Workers' Compensation	-	-	-	-
850 Health Insurance	55,025	45,927	35,237	29,255
Total Fringe Benefits	<u>\$ 89,002</u>	<u>\$ 81,039</u>	<u>\$ 70,752</u>	<u>\$ 56,785</u>
Department Total	<u><u>\$ 298,803</u></u>	<u><u>\$ 299,586</u></u>	<u><u>\$ 274,718</u></u>	<u><u>\$ 249,364</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Parks and Recreation Administration
Account Code: A7020
Function: Culture and Recreation

		FY 2021-22 Adopted Budget	
Personal Services			
A.7020.0110	Salaries		
	Superintendent of Parks and Recreation	\$	78,000
A.7020.0120	Clerical		
	Senior Account Clerk Typist	\$	38,736
	Account Clerk Typist	<u>32,536</u>	71,272
A.7020.0150	Overtime		2,500
A.7020.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services	<u>\$</u>	<u>154,572</u>
Equipment			
A.7020.0250	Other Equipment		
	Copier	\$	<u>6,750</u>
	Total Equipment	<u>\$</u>	<u>6,750</u>
Operating Expenses			
A.7020.0410	Utilities		
	Telephone	\$	5,050
	Cellular Phone Service	<u>435</u>	\$ 5,485
A.7020.0430	Contracted Services		
	Copier/Printer Maintenance	1,000	
	Software Maintenance	10,250	
	Merchant Processing Fees	5,000	
	Monitoring of Alarm System	<u>180</u>	16,430
A.7020.0450	Miscellaneous		
	NYS Rec. and Park Membership	450	
	National Inst. Parks and Recreation	375	
	Conferences and Seminars	2,500	
	Mileage Reimbursements	<u>100</u>	3,425
A.7020.0455	Vehicle Expenses		
	Fuel	150	
	Vehicle Maintenance	100	
	Insurance	<u>2,117</u>	2,367
A.7020.0460	Materials and Supplies		
	Paper and Poster Board	1,200	
	Janitorial/Cleaning Supplies	100	
	Maintenance Supplies	<u>100</u>	1,400
A.7020.0465	Equipment < \$5,000		
	Hardware Components for New Software	1,300	
	Computer	<u>850</u>	<u>2,150</u>
	Total Operating Expenses	\$	31,257

City of Watertown

Fiscal Year: FY 2021-22
Department: Parks and Recreation Administration
Account Code: A7020
Function: Culture and Recreation

Fringe Benefits

A.7020.0810	New York State Employees' Retirement System	\$	15,705
A.7020.0830	Social Security		11,825
A.7020.0850	Health Insurance		<u>29,255</u>
	Total Fringe Benefits	\$	<u>56,785</u>
	TOTAL BUDGET	\$	<u><u>249,364</u></u>

A7020 – Parks and Recreation Administration

Fiscal Year 2021-22
Vehicles and Equipment



Copier

\$6,750

This is a replacement of an existing copier. The current copier is almost 9 years old and has since been discontinued, making it difficult to find replacement parts. The new copier will be more reliable and provide a lower annual service cost, saving approximately \$800 per year.



City of Watertown**Fiscal Year: 2021-22****Department: Parks and Playgrounds****Account Code: A7110****Function: Culture and Recreation**

Description: The John C. Thompson Park, given as a gift to the City of Watertown, was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the 20th Century. The Park contains 355 acres including large open green spaces, untouched woodlands, a children's creative playground, splash pad, tennis courts, picnic areas, pavilions, exercise trails, a modern habitat zoo, cross country ski trails, sledding areas and a private golf course. The Park is open year-round from 7:00 am to 9:00 pm and is attended by three full-time and five seasonal employees. The City works closely with the Thompson Park Conservancy, which operates the Zoo.

In addition to Thompson Park, the City has and maintains a number of neighborhood parks, eight of which have playgrounds.

City of Watertown

Fiscal Year: FY 2021-22
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	98,233	97,034	101,685	131,400
140 Temporary	31,205	33,780	45,000	80,000
150 Overtime	15,553	10,588	16,500	16,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 144,991	\$ 141,402	\$ 163,185	\$ 227,400
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	9,930	-	74,800
Total Equipment	\$ -	\$ 9,930	\$ -	\$ 74,800
Operating Expenses				
410 Utilities	\$ 69,953	\$ 67,977	\$ 60,650	\$ 60,750
420 Insurance	5,530	5,830	6,200	6,761
430 Contracted Services	76,229	43,019	34,925	63,100
440 Fees Non Employees	105	153	375	480
450 Miscellaneous	-	111	-	1,300
455 Vehicle Expenses	26,744	22,335	19,925	21,719
460 Materials and Supplies	18,719	12,083	19,270	42,795
465 Equipment < \$5,000	480	-	850	5,900
Total Operating Expenses	\$ 197,760	\$ 151,508	\$ 142,195	\$ 202,805
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 17,350	\$ 19,931	\$ 21,514	\$ 29,108
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,741	10,509	12,482	17,396
840 Workers' Compensation	1,959	720	2,000	2,000
850 Health Insurance	20,084	18,046	16,878	23,810
Total Fringe Benefits	\$ 50,134	\$ 49,206	\$ 52,874	\$ 72,314
Department Total	\$ 392,885	\$ 352,046	\$ 358,254	\$ 577,319

New department title in FY 2021/22. Previous title was Thompson Park.

City of Watertown

Fiscal Year: FY 2021-22
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

		FY 2021-22 Adopted Budget	
Personal Services			
A.7110.0130	Wages		
	Parks and Recreation Maintenance Supervisor		
	(a) (1 @ .12)	\$	6,860
	Crew Chief (b) (1 @ .90)		45,299
	Parks and Recreation Maintenance Workers		
	(c, d, e, f,g) (1 @ .03, 1@.255, 1 @ .53, 1 @ .23, 1 @ .09, 1 @ .86)		
		<u>79,241</u>	\$ 131,400
A.7110.0140	Temporary		80,000
A.7110.0150	Overtime		<u>16,000</u>
	Total Personal Services		<u>\$ 227,400</u>
Equipment			
A.7110.0250	Other Equipment		
	Multi-Purpose Utility Vehicle	\$	65,000
	Chipper	<u>9,800</u>	\$ 74,800
	Total Equipment		<u>\$ 74,800</u>
Operating Expenses			
A.7110.0410	Utilities		
	Water/Sewer	\$	48,000
	Electricity		3,625
	Natural Gas		8,250
	DSL Internet Connection	<u>875</u>	\$ 60,750
A.7110.0420	Insurance		6,761
A.7110.0430	Contracted Services		
	Alarm Systems Monitoring		300
	Stone Work Repairs		30,000
	Maintenance Service and Repairs		18,000
	Small Engine Maintenance		750
	Fence Repairs		250
	Fence Installation - North Entrance Drive		9,300
	Welding Lease and Supplies		1,000
	Solid Waste Disposal		3,500

(a) Split between A.7110 (12%), A.7140 (33%), A.7180 (4%) and A.7265 (51%).

(b) Split between A.7110 (90%), A.7180 (2%) and A.7265 (8%).

(c) Split between A.7110 (3%), A.7140 (14%), A.7180 (34%) and A.7265 (49%).

(d) Split between A.7110 (25.5%), A.7140 (25.5%), and A.7265 (49%).

(e) Split between A.7110 (53%), and A.7265 (47%).

(f) Split between A.7110 (23%), A.7140 (21%), A.7180 (4%) and A.7265 (52%).

(g) Split between A.7110 (9%), A.7140 (44%) and A.7265 (53%).

(h) Split between A.7110 (86%) and A.7265 (14%).

City of Watertown

Fiscal Year: FY 2021-22
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

		<u>FY 2021-22 Adopted Budget</u>	
A.7110.0430	Contracted Services continued		
	Seasonal Bathroom Preparation	1,800	
	Generator Maintenance/Repair	625	
	Playground Equipment Repairs	<u>500</u>	63,100
A.7110.0440	Fees, Non Employee		
	Employment Related Testing		480
A.7110.0450	Miscellaneous		
	Mileage Reimbursement	500	
	Certified Playground Safety Inspector Course	<u>800</u>	1,300
A.7110.0455	Vehicle Expenses		
	Outside Vehicle Maintenance	4,000	
	Vehicle Maintenance	3,000	
	Fuel	7,750	
	Small Equipment	300	
	Insurance	<u>6,669</u>	21,719
A.7110.0460	Materials and Supplies		
	Miscellaneous Equipment Supplies	5,600	
	Hardware Materials and Supplies	500	
	Safety Equipment	250	
	Uniforms and Protective Clothing	500	
	Safety Shoes	420	
	Lumber, Paint and Stain	4,325	
	Cleaning Supplies	1,000	
	Rakes, Shovels, Lawn Care	100	
	Grass Seed/Top Soil	7,000	
	Roadway and Walkway Materials	500	
	Signage Materials	1,500	
	Plumbing/Electric Supplies	5,500	
	Dogi-Pot Pet Station Supplies	5,000	
	Playground Repairs and Maintenance	500	
	Grill Replacements	500	
	Maintenance Building Light Replacements	1,600	
	Equipment Parts	1,750	
	Wood Chips	1,000	
	New Trail Connection	3,500	
	Playground Supplies	750	
	Fence Repairs	<u>1,000</u>	42,795

City of Watertown

Fiscal Year: FY 2021-22
Department: Parks and Playgrounds Maintenance
Account Code: A7110
Function: Culture and Recreation

		<u>FY 2021-22 Adopted Budget</u>	
A.7110.0465	Equipment < \$5,000		
	Zoo Director Residence Air Conditioner Replacement	4,900	
	Weedeaters	<u>1,000</u>	<u>5,900</u>
	Total Operating Expenses		<u>\$ 202,805</u>
Fringe Benefits			
A.7110.0810	New York State Employees' Retirement System	\$	29,108
A.7110.0830	Social Security		17,396
A.7110.0840	Workers Compensation		2,000
A.7110.0850	Health Insurance		<u>23,810</u>
	Total Fringe Benefits	\$	<u>72,314</u>
	TOTAL BUDGET	\$	<u><u>577,319</u></u>

A7110 – Parks and Playgrounds Maintenance

Fiscal Year 2021-22 Vehicles and Equipment



Multi-Purpose Utility Vehicle \$65,000

This Toolcat will replace a Kubota utility vehicle (4-023) and a Jacobsen tractor (4-009). With an increased effort on trails throughout Thompson Park, this piece of equipment will allow staff to maintain current and newly created trails. With the snowblower attachment, the Toolcat will also be used for snow removal during winter months. The Kubota and Jacobsen will be disposed of when they are no longer serviceable.

Attachments:

1. Bucket
2. Brushcat
3. Snowblower

New Toolcat:



A7110 – Parks and Playgrounds Maintenance

Fiscal Year 2021-22
Vehicles and Equipment



<u>Chipper</u>	<u>\$9,800</u>
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This is a new chipper, primarily for trail clearing and maintenance within Thompson Park. The proposed chipper is PTO powered and attaches to a three-point hitch on an existing tractor and can be taken into areas that DPW's larger chipper will not fit in. The new chipper will allow for brush and branches to be chipped on site, therefore reducing removal and hauling.



City of Watertown**Fiscal Year: 2021-22****Department: Athletic Facility Maintenance****Account Code: A7140****Function: Culture and Recreation**

Description: The Parks and Recreation Department oversees the Fairgrounds, North Elementary, Kostyk and Marble fields and facilities. These facilities support the athletic and recreation programs of the Parks and Recreation Department, multiple school districts, colleges and other community organizations. The Fairgrounds is the City's busiest year-round facility. The 63 acres include a lighted professional baseball facility, one youth baseball field, a lighted basketball court, two lighted softball fields, two horse rings, five multi-purpose fields - two of which are lighted, a picnic area that compliments the Riverfront Development trail, a pavilion, the Fair building, the Municipal Arena, Steve D. Alteri Swimming Pool, and the Fairgrounds YMCA indoor athletic facility. Kostyk, North Elementary and Marble fields and facilities play host to numerous leagues run by the City of Watertown. Parks and Recreation crews maintain all of the baseball and softball fields, outdoor basketball courts, multi-purpose fields, tennis courts and skate park.

The Fairgrounds hosts Watertown's largest events with outdoor concerts attended by 7,500 or more people. The five multi-purpose fields are used extensively by high schools, colleges and community teams. The local college and both high schools use the Fairgrounds as their home sites for many sports. The lighted multi-purpose athletic field is used by the Red and Black semi-professional football team, Jefferson Community College soccer, and various high schools for their home games. The Jefferson County Agricultural Society, Pop Warner Football, the Fairgrounds YMCA, the Black River Valley Horse Association, Relay for Life, Jefferson County Fair and many local charity organizations use the facilities during the year.

City of Watertown

Fiscal Year: FY 2021-22
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	7,212	9,414	12,525	56,437
140 Temporary	27,750	44,180	4,500	75,000
150 Overtime	1,100	449	-	10,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 36,062	\$ 54,043	\$ 17,025	\$ 141,437
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	71,500
Total Equipment	\$ -	\$ -	\$ -	\$ 71,500
Operating Expenses				
410 Utilities	\$ 31	\$ 154	\$ 100	\$ 27,700
420 Insurance	46	53	60	713
430 Contracted Services	2,537	1,831	615	16,840
440 Fees Non Employees	1,900	1,436	1,200	400
450 Miscellaneous	250	894	1,300	700
455 Vehicle Expenses	3,774	399	4,200	25,945
460 Materials and Supplies	9,506	3,121	6,795	72,250
465 Equipment < \$5,000	395	-	-	1,000
Total Operating Expenses	\$ 18,439	\$ 7,888	\$ 14,270	\$ 145,548
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 1,979	\$ 2,917	\$ 2,203	\$ 13,147
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	2,720	4,090	1,302	10,820
840 Workers' Compensation	-	-	-	-
850 Health Insurance	2,949	2,587	3,183	17,321
Total Fringe Benefits	\$ 7,648	\$ 9,594	\$ 6,688	\$ 41,288
Department Total	\$ 62,149	\$ 71,525	\$ 37,983	\$ 399,773

New department title in FY 2021/22. Previous title was Playgrounds.

City of Watertown

Fiscal Year: FY 2021-22
Department: Athletic Facilities Maintenance
Account Code: A7140
Function: Culture and Recreation

		FY 2021-22 Adopted Budget	
Personal Services			
A.7140.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .33) (a)	\$ 18,866	
	Parks and Recreation Maintenance Workers (c, d, e, g) (1 @ .14, 1 @ .255, 1 @ .21, 1 @ .44)	37,571	\$ 56,437
A.7140.0140	Temporary		75,000
A.7140.0150	Overtime		10,000
	Total Personal Services		<u>\$ 141,437</u>
Equipment			
A.7140.0250	Other Equipment		
	Sandpro	\$ 21,000	
	Clubhouse Lockers (Red and Black)	12,500	
	Utility Vehicle	23,000	
	Water Wheel	15,000	\$ 71,500
	Total Equipment		<u>\$ 71,500</u>
Operating Expenses			
A.7140.0410	Utilities		
	Water / Sewer	\$ 22,000	
	Electric	4,525	
	Telephone / Security	750	
	Natural Gas	425	\$ 27,700
A.7140.0420	Insurance		
	Facilities and Contents		713
A.7140.0430	Contracted Services		
	Small Equipment Repairs	\$ 1,000	
	Pest Control	1,500	
	Bleacher Repairs	1,000	
	Audio Repairs	250	
	Fence Installation - Kostyk Entrance	4,500	
	Facility Building Repairs	1,000	

(a) Split between A.7110 (12%), A.7140 (33%), A.7180 (4%) and A.7265 (51%).

(b) Split between A.7110 (90%), A.7180 (2%) and A.7265 (8%).

(c) Split between A.7110 (3%), A.7140 (14%), A.7180 (34%) and A.7265 (49%).

(d) Split between A.7110 (25.5%), A.7140 (25.5%), and A.7265 (49%).

(e) Split between A.7110 (53%), and A.7265 (47%).

(f) Split between A.7110 (23%), A.7140 (21%), A.7180 (4%) and A.7265 (52%).

(g) Split between A.7110 (9%), A.7140 (44%) and A.7265 (53%).

(h) Split between A.7110 (86%) and A.7265 (14%).

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Athletic Facilities Maintenance****Account Code:****A7140****Function:****Culture and Recreation**

		<u>FY 2021-22 Adopted Budget</u>	
A.7140.0430	Contracted Services continued		
	Portable Toilet Rentals	3,000	
	Alarm Monitoring Fees	240	
	Annual Fire Inspections and Repairs	600	
	Key Work	250	
	Fence Repairs and Upgrades	<u>3,500</u>	16,840
A.7140.0440	Fees, Non Employee		
	Employee Related Testing		400
A.7140.0450	Miscellaneous		
	NYS Turfgrass Association	400	
	Sports Turf Managers NY	<u>300</u>	700
A.7140.0455	Vehicle Expenses		
	Fuel	6,000	
	Vehicle Maintenance	1,800	
	Outdoor Equipment Repairs	8,000	
	Tires for Aerifier	900	
	Insurance	<u>9,245</u>	25,945
A.7140.0460	Materials and Supplies		
	Athletic Equipment (Bases, Home Plates, Pitching Slabs, Mats, Nets)	9,000	
	Seed, Turface, Clay, Stone Dust)	40,000	
	Marking Chalk and Paint	6,750	
	Gravel for Grandstand Parking	500	
	Paint Supplies	1,600	
	Janitorial Products	750	
	Rakes, Shovels, Rollers	600	
	Infield Tarps	1,500	
	Water Pumps	300	
	Lumber and Hardware	2,500	
	Mowing Equipment and Supplies	2,000	
	Benches	1,300	
	Plumbing	750	
	Top Rail Fence Protection	1,000	
	Ground Sockets	300	
	Fence Repairs	1,000	
	Electrical Supplies	<u>2,400</u>	72,250

City of Watertown**Fiscal Year: FY 2021-22****Department: Athletic Facilities Maintenance****Account Code: A7140****Function: Culture and Recreation**

		<u>FY 2021-22 Adopted Budget</u>
	Equipment < \$5,000	
	Weedeaters	<u>1,000</u>
	Total Operating Expenses	<u>\$ 145,548</u>
Fringe Benefits		
A.7140.0810	New York State Employees' Retirement System	\$ 13,147
A.7140.0830	Social Security	10,820
A.7140.0850	Health Insurance	<u>17,321</u>
	Total Fringe Benefits	<u>\$ 41,288</u>
	TOTAL BUDGET	<u><u>\$ 399,773</u></u>

A7140 – Athletic Facilities Maintenance

Fiscal Year 2021-22 Vehicles and Equipment



Field Groomer

\$21,000

This will replace the 1998 SmithCo Sand Star (3-30) with a Sand Pro 5040. This Sand Star is used seven days a week from May-October to maintain multiple baseball and softball fields throughout the City. It's primary purpose is to drag and level each field. The current machine is over twenty years old and in need of constant repair.

New Sand Pro



Old Sand Star (1998)



A7140 – Athletic Facilities Maintenance

Fiscal Year 2021-22
Vehicles and Equipment



Main Baseball Field – Red and Black Clubhouse Locker Replacement \$12,500

This replaces the lockers in the Red and Black Locker Room. The original lockers from 1993 are made of particle board and are rotting.

Old Lockers



New Lockers



A7140 – Athletic Facilities Maintenance

Fiscal Year 2021-22 Vehicles and Equipment



<u>Utility Vehicle</u>	<u>\$23,000</u>
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This replaces the 1998 Toro Workman (3-8) with a new Workman HD. This is a multipurpose vehicle used at the Fairgrounds to move supplies and equipment around the grounds. Its size enables it to maneuver places that larger vehicles cannot, especially during highly attended events. The current machine is over twenty years old and in need of constant repair.

New Utility Vehicle



Old Workman (1998)



A7140 – Athletic Facilities Maintenance

Fiscal Year 2021-22 Vehicles and Equipment



Water Wheel

\$15,000

This replaces the 1995 water reel. The current model requires a lot of attention during the spring, summer and fall months. Due to its age, parts for this model are extremely hard to find and we are forced to retrofit pieces to ensure functionality. This piece of equipment is used every day during the outdoor sports season to make safe playing surfaces.

New Water Reel



Current Water Reel (1995)



City of Watertown

Fiscal Year: 2021-22

Department: Recreation Programs and Events

Account Code: A7141

Function: Culture and Recreation



Description: The Parks and Recreation Department provides a number of recreational opportunities through events, programs and leagues. Primary examples include, youth baseball (ages 4-13) Coed Softball, Sunday Softball and a kickball league. These leagues traditionally include over 1,200 participants. Additional recreation programs include tennis, golf, learn to skate, horseback riding, archery, the Memorial to Monument run and Harvest Festival. While this past year has been difficult in terms of programming, the Department continually seeks new and creative recreational opportunities.

Traditionally, the Parks and Recreation Department has staffed multiple playgrounds during the summer months. Activities typically include arts and crafts, age-appropriate games, board games and other low risk activities. The Parks and Recreation Department has worked with CAPC to provide free healthy lunches and snacks to the children who participate in the program. CAPC has also provided food safety training to our playground employees.

City of Watertown

Fiscal Year: FY 2021-22

Department: Recreation Programs and Events

Account Code: A7141

Function: Culture and Recreation

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	45,103	54,769	39,397	-
140 Temporary	144,086	69,158	73,900	32,500
150 Overtime	10,275	4,992	4,000	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 199,464</u>	<u>\$ 128,919</u>	<u>\$ 117,297</u>	<u>\$ 34,500</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	27,806	-	-	-
Total Equipment	<u>\$ 27,806</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 31,900	\$ 24,396	\$ 27,700	\$ -
420 Insurance	6,151	4,761	6,600	1,550
430 Contracted Services	39,214	27,170	23,440	44,875
440 Fees Non Employees	355	340	750	2,900
450 Miscellaneous	1,535	140	2,500	-
455 Vehicle Expenses	34,469	24,614	21,125	-
460 Materials and Supplies	80,486	46,040	72,200	16,425
465 Equipment < \$5,000	-	3,424	-	-
Total Operating Expenses	<u>\$ 194,110</u>	<u>\$ 130,885</u>	<u>\$ 154,315</u>	<u>\$ 65,750</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 14,068	\$ 16,492	\$ 11,100	\$ 2,343
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	15,017	9,641	8,973	2,639
840 Workers' Compensation	44	317	100	-
850 Health Insurance	18,127	15,900	9,966	-
Total Fringe Benefits	<u>\$ 47,256</u>	<u>\$ 42,350</u>	<u>\$ 30,139</u>	<u>\$ 4,982</u>
Department Total	<u><u>\$ 468,636</u></u>	<u><u>\$ 302,154</u></u>	<u><u>\$ 301,751</u></u>	<u><u>\$ 105,232</u></u>

New department title in FY 2021/22. Previous title was Outdoor Recreation.

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Recreation Programs and Events****Account Code:****A7141****Function:****Culture and Recreation**

		FY 2021-22 Adopted Budget	
Personal Services			
A.7141.0140	Temporary		32,500
A.7141.0150	Overtime		2,000
	Total Personal Services	\$	34,500
Operating Expenses			
A.7141.0420	Insurance		
	Baseball / Softball Insurance		1,550
A.7141.0430	Contracted Services		
	Harvest Festival	2,000	
	Memorial to Monument Run	2,500	
	Slip, Slide and Skate Instructors	1,000	
	Tennis Instructions	900	
	Officials Fees	12,500	
	Program Instruction	1,200	
	Uniform Cleaning	150	
	Golf Instruction	1,700	
	League Registrations	2,000	
	Special Events - Portable Toilet Rentals, First Aid	1,600	44,875
A.7141.0440	Fees, Non Employees		
	Employment Related Testings	1,700	
	First Aid and CPR Instruction	1,200	2,900
A.7141.0460	Materials and Supplies		
	Athletic Equipment	5,000	
	Playground Supplies	1,000	
	Arts and Craft Supplies	600	
	First Aid Supplies	250	
	Uniforms and Equipment	725	
	T-League Shirts (20 Teams)	2,000	
	Awards, Ribbon and Trophies	750	
	Program Materials	1,000	
A.7141.0460	Materials and Supplies		-
	Memorial to Monument Run	2,500	
	Outfield Fence	1,600	
	Miscellaneous Equipment and Supplies	1,000	16,425
	Total Operating Expenses	\$	65,750

City of Watertown

Fiscal Year:

FY 2021-22

Department:

Recreation Programs and Events

Account Code:

A7141

Function:

Culture and Recreation

		<u>FY 2021-22 Adopted Budget</u>	
Fringe Benefits			
A.7141.0810	New York State Employees' Retirement System	\$	2,343
A.7141.0830	Social Security		2,639
A.7141.0850	Health Insurance		-
	Total Fringe Benefits	\$	<u>4,982</u>
	TOTAL BUDGET	\$	<u><u>105,232</u></u>

City of Watertown

Fiscal Year: 2021-22

Department: Pools

Account Code: A7180

Function: Culture and Recreation



Description: The City provides two outdoor pools during summer months (Alteri Pool at the Fairgrounds which opened in 1974 and the Thompson Park Pool which re-opened in 2020). The pools open in late June and close by Labor Day. All pool personnel are certified and meet New York State requirements for life guarding. The City offers both a “Learn to Swim” program and lap swimming. City pools are maintained by Parks and Recreation staff who, as required under New York State Health Department guidelines, are certified pool operators. This year additional oversight at each facility is proposed to further enhance pool safety.

Only the Thompson Park Pool will be open during the summer of 2021. Alteri Pool will be renovated and re-opened in 2022.

City of Watertown

Fiscal Year: FY 2021-22

Department: Pools

Account Code: A7180

Function: Culture and Recreation

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	19,262	17,243	20,433	16,006
140 Temporary	80,414	101,738	5,000	87,000
150 Overtime	4,283	1,959	1,000	3,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	265	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 103,959	\$ 121,205	\$ 26,433	\$ 106,006
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	7,745	-	8,100
Total Equipment	\$ -	\$ 7,745	\$ -	\$ 8,100
Operating Expenses				
410 Utilities	\$ 36,880	\$ 34,855	\$ 14,750	\$ 8,750
420 Insurance	1,713	1,545	2,500	2,700
430 Contracted Services	4,302	14,012	5,100	40,300
440 Fees Non Employees	3,680	2,540	8,850	8,200
450 Miscellaneous	3,367	351	850	950
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	43,209	29,215	30,995	36,200
465 Equipment < \$5,000	2,058	1,851	4,700	10,500
Total Operating Expenses	\$ 95,209	\$ 84,369	\$ 67,745	\$ 107,600
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 6,730	\$ 9,084	\$ 3,451	\$ 7,805
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	7,867	9,235	2,023	8,111
840 Workers' Compensation	381	2,495	250	500
850 Health Insurance	5,462	1,855	4,189	3,606
Total Fringe Benefits	\$ 20,440	\$ 22,669	\$ 9,913	\$ 20,022
Department Total	\$ 219,608	\$ 235,988	\$ 104,091	\$ 241,728

City of Watertown

Fiscal Year: FY 2021-22
Department: Pools
Account Code: A7180
Function: Culture and Recreation

		<u>FY 2021-22 Adopted Budget</u>	
Personal Services			
A.7180.0130	Wages		
	Parks and Recreation Maintenance Supervisor		
	(1 @ .04) (a)	\$	2,287
	Crew Chief (b) (1 @ .02)		1,007
	(c, f) (1 @ .34, 1 @ .04)	<u>12,712</u>	\$ 16,006
A.7180.0140	Temporary		87,000
A.7180.0150	Overtime		<u>3,000</u>
	Total Personal Services		<u>\$ 106,006</u>
Equipment			
A.7180.0250	Other Equipment		
	Chemtrol Digital Controller	\$	<u>8,100</u>
	Total Equipment		<u>\$ 8,100</u>
Operating Expenses			
A.7180.0410	Utilities		
	Fuel Oil	\$	300
	Water and Sewer		6,000
	Electric		2,250
	Cell Phones	<u>200</u>	\$ 8,750
A.7180.0420	Insurance		2,700
A.7180.0430	Contracted Services		
	Building Repairs/Maintenance		2,000
	Filter Relocation and Installation		37,000
	Key Work		250
	Uniform Cleaning		300
	Fence Repairs/Replacement	<u>750</u>	40,300
A.7180.0440	Fees, Non Employee		
	First Aid and CPR		2,500
	Lifeguard Course		4,000
	Employment Related Testing		1,700
			8,200

(a) Split between A.7110 (12%), A.7140 (33%), A.7180 (4%) and A.7265 (51%).

(b) Split between A.7110 (90%), A.7180 (2%) and A.7265 (8%).

(c) Split between A.7110 (3%), A.7140 (14%), A.7180 (34%) and A.7265 (49%).

(d) Split between A.7110 (25.5%), A.7140 (25.5%), and A.7265 (49%).

(e) Split between A.7110 (53%), and A.7265 (47%).

(e) Split between A.7110 (23%), A.7140 (21%), A.7180 (4%) and A.7265 (52%).

(g) Split between A.7110 (86%) and A.7265 (14%).

City of Watertown**Fiscal Year: FY 2021-22****Department: Pools****Account Code: A7180****Function: Culture and Recreation**

		<u>FY 2021-22 Adopted Budget</u>	
A.7180.0450	Miscellaneous		
	Mileage Reimbursements	50	
	Water Safety Instructor Course	900	950
A.7180.0460	Materials and Supplies		
	Chemicals	15,000	
	Pool Supplies	1,500	
	Maintenance Supplies	1,750	
	Filter Installation - Electrical Supplies	7,500	
	First Aid Supplies	750	
	Lifeguard Equipment	2,000	
	Swim Lesson Supplies	500	
	Swim Lesson Recognition	300	
	Paint and Hardware	500	
	Pool Repairs	1,000	
	Electrical/Plumbing Supplies	500	
	Filtration Equipment	500	
	Pool Filter Covers	600	
	Uniforms	2,000	
	Office Supplies	350	
	Signage	500	36,200
A.7180.0465	Equipment < \$5,000		
	Chlorine Pump	700	
	Umbrellas	1,500	
	Lifeguard Chairs	7,800	
	Office Chairs (6)	500	10,500
	Total Operating Expenses		\$ 107,600
Fringe Benefits			
A.7180.0810	New York State Employees' Retirement System	\$	7,805
A.7180.0830	Social Security		8,111
A.7180.0840	Workers Compensation		500
A.7180.0850	Health Insurance		3,606
	Total Fringe Benefits	\$	20,022
	TOTAL BUDGET	\$	241,728

Fiscal Year 2021-22
Vehicles and Equipment



Chemtrol Digital Controller

\$8,100

This is a replacement Chemtrol unit needed for the Alteri Pool. Previous units from both Alteri and Flynn were sent in for repairs. Based on their condition it was recommended that a new unit be purchased. This Chemtrol unit controls and monitors the amount of chemicals in the water.



City of Watertown**Fiscal Year: 2021-22****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

Description: The Municipal Arena, which first opened in 1975, and re-opened in 2016 following complete renovations, provides the community with high quality facilities along with a variety of services. For 8 months of the year, a high-quality ice surface is maintained. Ice time is rented to the Watertown Wolves professional hockey team, Minor Hockey Association, the Figure Skating Club, IHC, adult hockey groups, Ft. Drum groups and private groups. Rock N Skate, Slip, Slide, & Skate and Public Skate are also offered.

During the remaining 4 months, the Arena is used for community events such as concerts, MMA fights, the circus, boxing, Jefferson County Fair, Bravo Italiano Festival, spa show and a home show. It is a popular site and the only facility in this area that can seat approximately 4000 for concerts. Some events have been held annually since the late 1970's.

City of Watertown**Fiscal Year: FY 2021-22****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	6,250	6,814	-	-
130 Wages	138,478	142,173	122,950	129,569
140 Temporary	162,067	164,791	189,000	203,000
150 Overtime	37,708	31,906	40,000	45,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	369	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 344,503</u>	<u>\$ 346,053</u>	<u>\$ 351,950</u>	<u>\$ 377,569</u>
Equipment				
230 Vehicles	\$ -	\$ 32,298	\$ -	\$ -
250 Other	-	12,860	-	120,500
Total Equipment	<u>\$ -</u>	<u>\$ 45,158</u>	<u>\$ -</u>	<u>\$ 120,500</u>
Operating Expenses				
410 Utilities	\$ 77,576	\$ 60,488	\$ 70,350	\$ 70,350
420 Insurance	6,642	6,652	7,075	7,641
430 Contracted Services	65,597	81,168	46,600	66,640
440 Fees Non Employees	429	924	1,200	1,200
450 Miscellaneous	2,607	2,312	3,925	3,750
455 Vehicle Expenses	9,279	11,776	8,000	12,276
460 Materials and Supplies	108,853	115,828	111,200	131,400
465 Equipment < \$5,000	12,516	5,886	13,850	7,650
Total Operating Expenses	<u>\$ 283,499</u>	<u>\$ 285,034</u>	<u>\$ 262,200</u>	<u>\$ 300,907</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 33,319	\$ 36,623	\$ 36,380	\$ 38,884
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,812	25,913	26,926	28,885
840 Workers' Compensation	50	-	500	2,500
850 Health Insurance	42,983	32,959	29,177	33,637
Total Fringe Benefits	<u>\$ 102,164</u>	<u>\$ 95,495</u>	<u>\$ 92,983</u>	<u>\$ 103,906</u>
Department Total	<u><u>\$ 730,166</u></u>	<u><u>\$ 771,740</u></u>	<u><u>\$ 707,133</u></u>	<u><u>\$ 902,882</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

		<u>FY 2021-22 Adopted Budget</u>	
Personal Services			
A.7265.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .51) (a)	\$ 29,157	
	Crew Chief (b) (1 @ .08)	4,027	
	Parks and Recreation Maintenance Workers (c, d, e, f, g, h) (2 @ .49, 1 @ .47, 1 @ .52, 1 @ .53, 1 @ .14)	<u>96,385</u>	\$ 129,569
A.7265.0140	Temporary		
	General Arena	170,000	
	Concession Stand	<u>33,000</u>	203,000
A.7265.0150	Overtime		<u>45,000</u>
	Total Personal Services		<u>\$ 377,569</u>
Equipment			
A.7265.0250	Other Equipment		
	Zamboni	\$ 115,000	
	Scoreboard	<u>5,500</u>	<u>\$ 120,500</u>
	Total Equipment		<u>\$ 120,500</u>
Operating Expenses			
A.7265.0410	Utilities		
	Water/Sewer	\$ 18,000	
	Electric	23,250	
	Natural Gas	28,000	
	Cable Television	<u>1,100</u>	\$ 70,350
A.7265.0420	Insurance		7,641

(a) Split between A.7110 (12%), A.7140 (33%), A.7180 (4%) and A.7265 (51%).

(b) Split between A.7110 (90%), A.7180 (2%) and A.7265 (8%).

(c) Split between A.7110 (3%), A.7140 (14%), A.7180 (34%) and A.7265 (49%).

(d) Split between A.7110 (25.5%), A.7140 (25.5%), and A.7265 (49%).

(e) Split between A.7110 (53%), and A.7265 (47%).

(f) Split between A.7110 (23%), A.7140 (21%), A.7180 (4%) and A.7265 (52%).

(g) Split between A.7110 (9%), A.7140 (44%) and A.7265 (53%).

(h) Split between A.7110 (86%) and A.7265 (14%).

City of Watertown**Fiscal Year: FY 2021-22****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

		<u>FY 2021-22 Adopted Budget</u>	
A.7265.0430	Contracted Services		
	Outside Equipment Rentals	500	
	Facility Maintenance and Repairs	5,000	
	Trash Service	5,000	
	Pest Control	2,500	
	Zamboni Blades Sharpening	1,500	
	Sprinkler Maintenance/Inspection	3,000	
	DJ Service for Skating Events	2,500	
	Heating Maintenance	15,000	
	Elevator Maintenance	1,440	
	PA System Maintenance	500	
	Merchant Processing Fees	5,500	
	First Aid/CPR	1,200	
	Zamboni Repairs	2,000	
	Forklift Repair	1,000	
	Refrigeration System Maintenance	<u>20,000</u>	66,640
A.7265.0440	Fees, Non Employee		
	Physicals for Employees		1,200
A.7265.0450	Miscellaneous		
	Crowd Control Training	250	
	Mileage Reimbursement	250	
	Chamber of Commerce	250	
	Music Licensing Charges	900	
	Ice Tech Class	1,500	
	Ice Skating Institute and Managers'		
	Association Membership	<u>600</u>	3,750
A.7265.0455	Vehicle Expenses		
	Vehicle Repairs	2,300	
	Insurance	2,376	
	Zamboni Fuel	3,500	
	Fuel	<u>4,100</u>	12,276
A.7265.0460	Materials and Supplies		
	Safety Shoes	700	
	Safety Equipment, Jackets, Gloves	1,800	
	Ice Compressor Alarm	1,400	
	Skate Supplies	1,500	
	Refrigeration Supplies	1,500	
	Edger Supplies	300	
	Ballast Replacement	2,500	
	Ice Paint	2,000	

City of Watertown**Fiscal Year: FY 2021-22****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

		<u>FY 2021-22 Adopted Budget</u>	
A.7265.0460	Materials and Supplies continued		
	Maintenance of Small Equipment	500	
	Building/Maintenance/Janitorial	25,000	
	Dasher Board Maintenance	1,000	
	Rink Glass	2,500	
	Emergency Lights	500	
	Hardware, Lumber, Paint	750	
	Electrical/Plumbing Supplies	2,000	
	Uniforms and Jackets	1,000	
	Tables and Chairs	1,500	
	First Aid Supplies	750	
	Miscellaneous Supplies	1,600	
	Propane, Oil	800	
	Zamboni Supplies	1,500	
	Stage and Concert Supplies	500	
	Parking Lot Lights	3,600	
	Tool Kit	700	
	Safety Barriers	1,200	
	Hockey Goal Netting	600	
	AED and Supplies	1,200	
	Concession Stand Food	65,000	
	Concession Stand Supplies	<u>7,500</u>	131,400
A.7265.0465	Equipment < \$5,000		
	Computer	850	
	Concession Equipment	2,000	
	Walk Behind Snowblower	2,300	
	Rental Skate Replacements	<u>2,500</u>	<u>7,650</u>
	Total Operating Expenses		<u>\$ 300,907</u>
Fringe Benefits			
A.7265.0810	New York State Employees' Retirement System	\$	38,884
A.7265.0830	Social Security		28,885
A.7265.0840	Workers Compensation		2,500
A.7265.0850	Health Insurance		<u>33,637</u>
	Total Fringe Benefits	\$	<u>103,906</u>
	TOTAL BUDGET		<u><u>\$ 902,882</u></u>

A7265 – Arena

Fiscal Year 2021-22
Vehicles and Equipment

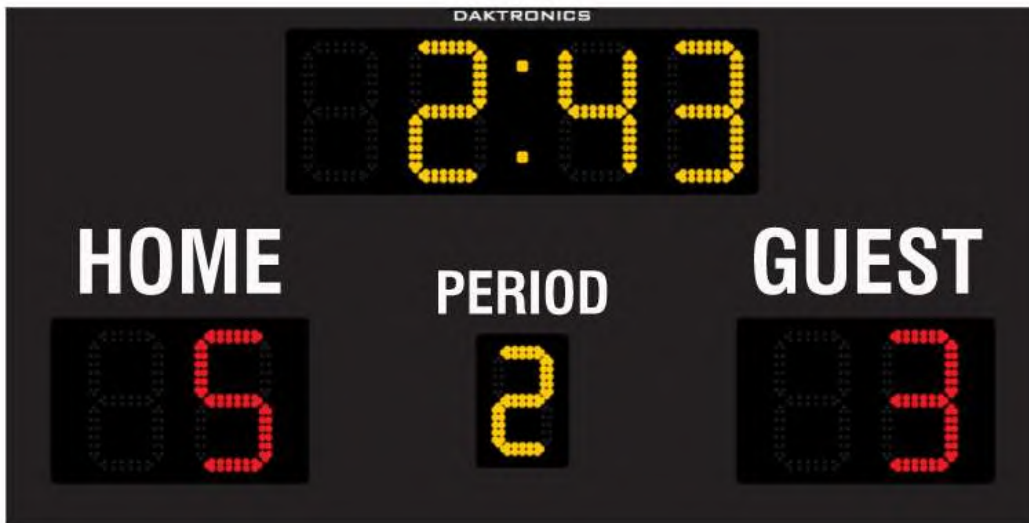


Scoreboard

\$5,500

This is a new second scoreboard in the Arena, located opposite of the main scoreboard. This unit is smaller in size and will list basic information, compared to that of the main scoreboard. Numerous requests for an additional scoreboard have been received. It will ultimately enhance the user and visitor experience for most groups.

New Scoreboard (4x8)



A7265 – Arena

Fiscal Year 2021-22
Vehicles and Equipment



Zamboni

\$115,000

This is a replacement for the 1988 Zamboni 500 (3-15) with 5,500 hours. This Zamboni needs transmission work in addition to its hydraulic problems and issues with the axle/rear end. Ice at the Arena is maintained with the Zamboni multiple times a day, seven days a week, from September – April. This Zamboni is no longer a dependable back up given the aging primary unit. Upon replacing this Zamboni, the main Zamboni (2006) will serve as the reserve.

New Zamboni (546)



Old Zamboni (1988)



City of Watertown**Fiscal Year: 2021-22****Department: Planning****Account Code: A8020****Function: Home and Community Services**

Description: The Planning Department is responsible for guiding development and managing future growth patterns within the City. It proposes and implements programs, projects and legislation that positively affect the development of the City as a community. Topics that fall under the purview of Planning include downtown revitalization, riverfront development, housing programs, urban forestry, historic preservation, zoning and economic development. Many of the projects and programs within these categories involve grant applications and contract administration. The department provides staff support to the Planning Board and the Zoning Board of Appeals and is responsible for the administration of the Zoning Ordinance. The Department's staff is comprised of the Planning & Community Development Director, a Senior Planner, two Planners and a Secretarial position that is shared with the Engineering Department.

City of Watertown**Fiscal Year: FY 2021-22****Department: Planning****Account Code: A8020****Function: Home and Community Services**

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 180,400	\$ 195,857	\$ 174,989	\$ 176,757
120 Clerical	-	-	-	15,083
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	472	112	750	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 180,872</u>	<u>\$ 195,969</u>	<u>\$ 175,739</u>	<u>\$ 192,590</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	159,560	316,291	53,050	135,650
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,776	4,950	7,000	7,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	55	-	-
465 Equipment < \$5,000	1,170	848	1,400	1,850
Total Operating Expenses	<u>\$ 164,506</u>	<u>\$ 322,144</u>	<u>\$ 61,450</u>	<u>\$ 144,500</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 25,045	\$ 27,043	\$ 26,531	\$ 29,717
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	12,517	13,664	13,444	14,733
840 Workers' Compensation	-	-	-	-
850 Health Insurance	40,106	37,381	31,534	34,543
Total Fringe Benefits	<u>\$ 77,668</u>	<u>\$ 78,088</u>	<u>\$ 71,509</u>	<u>\$ 78,993</u>
Department Total	<u><u>\$ 423,046</u></u>	<u><u>\$ 596,201</u></u>	<u><u>\$ 308,698</u></u>	<u><u>\$ 416,083</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: Planning****Account Code: A8020****Function: Home and Community Services**

		FY 2021-22 Adopted Budget	
Personal Services			
A.8020.0110	Salaries		
	Planning and Community Development Director (1 @ .75) (a)	\$ 55,832	
	Senior Planner (1 @ .75) (a)	46,402	
	Planner (2 @ .80) (b)	74,523	\$ 176,757
A.8020.0120	Clerical		
	Secretary (.375)		15,083
A.8020.0150	Overtime		750
	Total Personal Services		\$ 192,590
Operating Expenses			
A.8020.0430	Contracted Services		
	Local Waterfront Revitalization Plan Update (d)	\$ 50,000	
	Grant Writer	7,500	
	Accela - AA User License	2,550	
	Legal Ads	600	
	Route 3 Wave Restoration Project	75,000	135,650
A.8020.0450	Miscellaneous		
	Subscriptions/Memberships	3,000	
	Travel and Training	4,000	7,000
A.8020.0465	Equipment < \$5,000		
	Office Equipment	1,000	
	Computer	850	1,850
	Total Operating Expenses		\$ 144,500
Fringe Benefits			
A.8020.0810	New York State Employees' Retirement System		\$ 29,717
A.8020.0830	Social Security		14,733
A.8020.0850	Health Insurance		34,543
	Total Fringe Benefits		\$ 78,993
	TOTAL BUDGET		\$ 416,083

(a) Split between A.8020 (75%) and CD.8668 (25%).

(b) Split between A.8020 (80%) and CD.8668 (20%).

(c) Split between A.8020 (45%), CD.8668 (5%) and A.1440 (50%)

(d) Funded by NYS Department of State grant (\$42,500) and City share (\$7,500)

City of Watertown

Fiscal Year: 2021-22

Department: Storm Sewers

Account Code: A8140

Function: Home and Community Services



Description: This account is responsible for the repair and maintenance of the City's 46 miles of storm sewer mains, 4,100 catch basins and 1,275 manholes. This department is staffed with one Working Crew Chief, one Heavy Motor Equipment Operator, two Motor Equipment Operators and two Municipal Workers. Leadership is provided by the Street/Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water collection structures, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

City of Watertown

Fiscal Year: FY 2021-22

Department: Storm Sewers

Account Code: A8140

Function: Home and Community Services

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 4,587	\$ 35,192	\$ 34,574	\$ 34,924
120 Clerical	-	-	-	-
130 Wages	139,712	152,405	159,563	162,472
140 Temporary	-	-	-	-
150 Overtime	7,735	4,831	8,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	346	2,010	2,010
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 152,034	\$ 192,774	\$ 204,147	\$ 207,406
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ 52,000
250 Other	20,411	-	-	5,625
Total Equipment	\$ 20,411	\$ -	\$ -	\$ 57,625
Operating Expenses				
410 Utilities	\$ 526	\$ 523	\$ 525	\$ 525
420 Insurance	1,438	1,691	1,800	1,944
430 Contracted Services	5,905	25,288	9,357	89,857
440 Fees Non Employees	415	395	940	940
450 Miscellaneous	610	2,154	2,790	2,790
455 Vehicle Expenses	18,826	15,911	20,000	20,480
460 Materials and Supplies	32,487	30,529	40,100	49,600
465 Equipment < \$5,000	1,965	6,020	6,025	4,250
Total Operating Expenses	\$ 62,172	\$ 82,511	\$ 81,537	\$ 170,386
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 21,351	\$ 20,503	\$ 26,751	\$ 27,348
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,975	14,041	15,618	15,868
840 Workers' Compensation	-	75	250	250
850 Health Insurance	44,568	41,687	30,613	30,613
Total Fringe Benefits	\$ 76,894	\$ 76,306	\$ 73,232	\$ 74,079
Department Total	\$ 311,511	\$ 351,591	\$ 358,916	\$ 509,496

City of Watertown**Fiscal Year: FY 2021-22****Department: Storm Sewers****Account Code: A8140****Function: Home and Community Services**

		<u>FY 2021-22 Adopted Budget</u>	
Personal Services			
A.8140.0110	Salaries		
	Street/Sewer Maintenance Supervisor (.50) (a)	\$	34,924
A.8140.0130	Wages		
	Crew Chief (1 @ .67) (b)	\$	28,537
	Motor Equipment Operator (Heavy) / (1 @ .67) (b)		30,858
	Motor Equipment Operator (Light) /		
	Municipal Worker I (4 @ .67) (b)	<u>103,077</u>	162,472
A.8140.0150	Overtime		8,000
A.8140.0175	Health Insurance Buyout		<u>2,010</u>
	Total Personal Services	\$	<u>207,406</u>
Equipment			
A.8140.0230	Vehicles		
	Dual Wheel Pickup Truck with Service Body (1-028)	\$	52,000
A.8140.0250	Other Equipment		
	Rough Cut Mower Replacement (a)		<u>5,625</u>
		\$	<u>57,625</u>
Operating Expenses			
A.8140.0410	Utilities		
	Tablet Aircards	\$	425
	Cellular Phone	<u>100</u>	\$ 525
A.8140.0420	Insurance		1,944
A.8140.0430	Contracted Services		
	GPS Tracking		357
	Cartegraph Software Maintenance		2,000
	Material Disposal		4,000
	Safety Equipment Certification		500
	Radio Repairs		600
	Camera Software Maintenance		900
	Camera Equipment Repair		3,000
	Stormwater Utility Fee Study		75,000
	Small Equipment Repairs	<u>3,500</u>	89,857
A.8140.0440	Fees, Non Employees		
	Employee Testing		700
	Employee Vaccinations		240
			940

(a) Split between A.5010 (50%), A8140 (25%) and G8120 (25%).

(b) Split between either A.5010, A.5110 or A.8140 (67%) and A.5142 (33%).

City of Watertown**Fiscal Year: FY 2021-22****Department: Storm Sewers****Account Code: A8140****Function: Home and Community Services**

		<u>FY 2021-22 Adopted Budget</u>	
A.8140.0450	Miscellaneous		
	Public Safety Emp Training/PESH	1,200	
	Jefferson County Stormwater Coalition	1,500	
	NASSCO Membership	90	2,790
A.8140.0455	Vehicle Expenses		
	Maintenance and Repairs	7,500	
	Tires	1,000	
	Preventive Maintenance	1,200	
	Gas and Diesel Fuel	7,000	
	Insurance	3,780	20,480
A.8140.0460	Materials and Supplies		
	Safety Apparel and Shoes	1,500	
	Catch Basin Grade Ring Materials	2,000	
	Manholes and Catch Basins	10,000	
	Radio Batteries	300	
	Asphalt Patching Material	2,500	
	Pipes and Fittings	10,000	
	Castings and Grates	8,000	
	Crusher Run and Stone Products	7,500	
	Sewer Camera Supplies	1,500	
	Sewer Vac Hose, 500 LF	1,800	
	Work Zone Safety Devices	2,000	
	Small Hand Tools, Related Supplies	2,500	49,600
A.8140.0465	Equipment < \$5,000		
	Sewer Jet Cleaning Heads (a)	1,250	
	Shoring Components Replacement (a)	3,000	4,250
	Total Operating Expenses		\$ 170,386
Fringe Benefits			
A.8140.0810	New York State Employees' Retirement System	\$	27,348
A.8140.0830	Social Security		15,868
A.8140.0840	Workers Compensation		250
A.8140.0850	Health Insurance		30,613
	Total Fringe Benefits	\$	74,079
	TOTAL BUDGET	\$	509,496

(a) Split 50% A8140 and 50% G8120

A8140 – Storm Sewer

Fiscal Year 2021-22
Vehicles and Equipment



Dual Wheel Pickup Truck with Service Body (1-028)

\$52,000

Vehicle 1-28 is a 2006 Ford F350 one ton, two-wheel drive, dual wheel truck equipped with an eleven-foot service body and lift gate. This truck is used daily by the sewer account to transport crew members and equipment to job sites. The vehicle is sized to tow various trailer drawn equipment including excavators, skid steer units and shoring boxes. The current vehicle has extensive corrosion in the body panels and service body compartments. This truck will be replaced by a like unit. It will be purchased from the NYSOGS or other municipal procurement contract. The existing unit will be disposed of through an on-line surplus vehicle auction.



A8140 – Storm Sewer

Fiscal Year 2021-22
Vehicles and Equipment



Replacement Rough Cut Mower

\$5,625*

The Department currently uses a two-wheel drive 40 HP utility tractor (1-050) with a 3-point brush hog mower attachment for heavy mowing tasks. That unit is a one-dimensional piece which sees little overall use. We are proposing to replace this unit with a smaller zero-turn style mower equipped with a track drive. This unit is available with both rough cut and finish mower decks. One of the key features of the mower is its ability to safely traverse slopes up to 25 degrees. The unit, equipped with a rough terrain deck, will be used for mowing sewer right of ways and side slopes in various locations.

When equipped with a finish deck, the unit can be used alongside our current wheeled units. The current tractor will be disposed of either as a trade-in or through on-line auction.

*Funding will be split A5010 (50%) A8140 (25%) and G8120 (25%). Total unit price is \$22,500.



City of Watertown**Fiscal Year: 2021-22****Department: Refuse and Recycling****Account Code: A8160****Function: Home and Community Services**

Description: There are a total of 8 employees in this division associated with the Department of Public Works. They are responsible for the scheduled weekly curbside collection of refuse from the City's 8,000 residential units as well as bi-weekly collection of recyclables. Yard waste and brush is also collected bi-weekly on a seasonal basis. In 2020 the call in service for pickup of bulk items was expanded from the previous July/August time frame until mid October. This is in response to the cancellation of the annual bulk item drop off held at the ice arena parking lot. Also included in this account is the maintenance and environmental monitoring of the City's 78 acre landfill that was closed in 1993.

In 2020, City crews collected 3,157 tons of residential refuse, an increase of over 300 tons from 2019. Crews also collected 526 tons of recyclable materials, an increase of 33 tons from 2019. Recycling continues to be about 17+/- % of the solid waste stream. It is estimated that approximately 1,000 tons of yard waste comprised of brush, leaves, and grass clippings are collected annually. Jefferson County Solid Waste has agreed to accept the City's compost at their facility at no charge. The division participated in 42 Codes ordered private property cleanups removing a total of 15.9 tons of trash and debris from these premises. The City's expanded "bulk item on-demand" collection service responded to ninety three (93) requests and disposed of approximately 6.2 tons of bulk material. Funding is also included for brush processing. In the past there has been a contract with a bio-mass company who would process the City's brush at no cost. Due to the uncertainty of the bio-mass market, funding will continue to be included in the next fiscal year.

City of Watertown

Fiscal Year: FY 2021-22

Department: Refuse and Recycling

Account Code: A8160

Function: Home and Community Services

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ 12,037
120 Clerical	-	-	-	22,378
130 Wages	246,227	239,320	275,502	293,263
140 Temporary	4,950	19,467	10,000	20,000
150 Overtime	16,430	11,756	18,500	18,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,938	3,806	2,800	1,876
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 269,545	\$ 274,349	\$ 306,802	\$ 368,054
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 332	\$ 332	\$ 330	\$ 330
420 Insurance	-	-	-	-
430 Contracted Services	233,044	237,227	267,625	327,925
440 Fees Non Employees	1,953	1,630	14,200	14,200
450 Miscellaneous	2,760	2,786	4,500	5,000
455 Vehicle Expenses	83,326	96,605	86,025	105,327
460 Materials and Supplies	11,725	16,314	20,500	21,000
465 Equipment < \$5,000	-	-	-	425
Total Operating Expenses	\$ 333,140	\$ 354,894	\$ 393,180	\$ 474,207
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 33,690	\$ 32,112	\$ 33,998	\$ 42,993
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	19,658	20,011	23,471	28,156
840 Workers' Compensation	60,458	7,608	60,000	25,000
850 Health Insurance	71,135	61,595	75,567	87,909
Total Fringe Benefits	\$ 184,941	\$ 121,326	\$ 193,036	\$ 184,058
Department Total	\$ 787,626	\$ 750,569	\$ 893,018	\$ 1,026,319

City of Watertown**Fiscal Year: FY 2021-22****Department: Refuse and Recycling****Account Code: A8160****Function: Home and Community Services**

		<u>FY 2021-22 Adopted Budget</u>	
Personal Services			
A.8160.0110	Salaries		
	Asst. Superintendent of Public Works (a)	\$	12,037
A.8160.012	Clerical		
	Senior Account Clerk/Typist (1 @ .60)		22,378
A.8160.0130	Wages		
	Crew Chief	\$	50,332
	Refuse Motor Equipment Operator (5 @ 1.0), (2 @ .67) (b)	<u>242,931</u>	\$ 293,263
A.8160.0140	Temporary		20,000
A.8160.0150	Overtime		18,500
A.8160.0175	Health Insurance Buyout		<u>1,876</u>
	Total Personal Services		<u>\$ 368,054</u>
Operating Expenses			
A.8160.0410	Utilities		
	Water/Sewer	\$	330
A.8160.0430	Contracted Services		
	GPS Tracking (7)	\$	2,495
	Tipping Fees (Regular)	225,000	
	Tip Fee Mixed Recycling	45,000	
	Refuse/Recycle Services at Creekwood	31,000	
	Fees/Advertising	3,000	
	Education/Public Awareness/Ads	2,000	
	Employee Uniform Rental	1,000	
	Radio Repairs	600	
	Overhead Door Preventative Maintenance	800	
	Annual Fire Alarm Monitoring	330	
	Pressure Washer Repair	1,200	
	Brush Grinding/Disposal	8,500	
	Mowing of Closed Landfill	<u>7,000</u>	327,925
A.8160.0440	Fees Non Employee		
	Employment Related Testing	1,200	
	Landfill Monitoring Fees	<u>13,000</u>	14,200
A.8160.0450	Miscellaneous		
	Bulk Postage for Tote Bills	3,000	
	Safety Training/PESH	1,800	
	Permits and Miscellaneous	200	5,000

(a) Split between A.1490 (15%), A.1640 (70%) and A.8160 (15%).

(b) Split between A.8160 (67%) and A.5142 (33%).

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Refuse and Recycling****Account Code:****A8160****Function:****Home and Community Services**

		<u>FY 2021-22 Adopted Budget</u>	
A.8160.0455	Vehicle Expenses		
	Vehicle Maintenance and Repairs	50,000	
	Preventive Maintenance	4,800	
	Gas and Diesel Fuels	42,400	
	Insurance	<u>8,127</u>	105,327
A.8160.0460	Materials and Supplies		
	Safety Shoes and Equipment	3,000	
	Refuse Bag Stickers and Forms	7,000	
	Totes	7,500	
	Tote Repair Parts	1,000	
	Landfill Drainage/Ground Materials	1,500	
	Miscellaneous Supplies	<u>1,000</u>	21,000
A.8160.0465	Equipment < \$5,000		
	Computer		<u>425</u>
	Total Operating Expenses	\$	<u>474,207</u>
Fringe Benefits			
A.8160.0810	New York State Employees' Retirement System	\$	42,993
A.8160.0830	Social Security		28,156
A.8160.0840	Workers Compensation		25,000
A.8160.0850	Health Insurance		<u>87,909</u>
	Total Fringe Benefits	\$	<u>184,058</u>
	TOTAL BUDGET	\$	<u><u>1,026,319</u></u>

City of Watertown

Fiscal Year: FY 2021-22

Department: General

Account Code: A9040, A9050, A9060, A9065, A9070, A9089, A9501, A9512, A9950, A9960

Function: General Government Support

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
A.9040.0800 Workers' Compensation	\$ 103,274	\$ 86,384	\$ 82,000	\$ 82,000
A.9050.0800 Unemployment Claims	4,838	48,662	181,545	25,000
A.9060.0800 Health Insurance - Retirees	4,766,265	4,252,876	3,740,961	3,663,791
A.9065.0800 Medicare Part B - Retirees	445,468	483,020	521,000	525,000
A.9070.0800 Compensated Absences	(7,209)	-	-	-
A.9089.0800 Other Employee Benefits	4,332	4,394	4,750	4,500
A.9501.0900 Transfer to Risk Retention Fund	45,000	40,000	40,000	45,000
A.9512.0900 Transfer to Library Fund	1,375,144	1,446,362	1,252,723	1,527,711
A.9950.0900 Transfer to Capital Fund	769,841	2,159,523	226,800	1,101,000
A.9960.0900 Black River Trust Reserve	87,940	17,097	17,625	18,000
A.9970.0900 Transfer to Contingency and Tax Stabilization Reserve	-	-	-	400,000
Total	\$ 7,594,893	\$ 8,538,318	\$ 6,067,404	\$ 7,392,002

Accounts A.9040.0800, A.9050.0800, A.9060.0800, A.9065.0800, A.9070.0800 and A.9089.0800 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A.9501.0900 - Transfer to Risk Retention Fund - This represents the annual transfer to support the costs associated with defending claims against the City.

A.9512.0900 - Transfer to Library Fund - Operating support of the Flower Memorial Library.

A.9950.0900 - Transfer to Capital Fund - Represents the City's operating support of capital equipment purchases and capital projects.

A.9960.0900 - Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust.

A.9970.0900 - Transfer to Contingency and Tax Stabilization Reserve - In accordance with General Municipal Law Section 6-e the City established a Contingency and Tax Stabilization Fund which may be used to finance certain unanticipated revenue losses or expenditures and to lessen or prevent projected increases in excess of 2.5% of the real property tax levy.

City of Watertown

Fiscal Year: FY 2021-22
Department: Debt Service
Account Code: A9710
Function: Debt Service

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Serial Bonds				
A.9710.0600 Serial Bond Principal	\$ 2,202,713	\$ 2,148,337	\$ 2,073,037	\$ 2,096,385
A.9710.0700 Serial Bond Interest	607,346	728,934	667,724	742,243
Bond Anticipation Notes				
A.9730.0600 Bond Anticipation Note Principal	167,000	-	211,000	-
A.9730.0700 Bond Anticipation Note Interest	57,500	-	34,519	-
Total	<u>\$ 3,034,559</u>	<u>\$ 2,877,271</u>	<u>\$ 2,986,280</u>	<u>\$ 2,838,628</u>

These accounts represent the annual principal reduction and interest payments on General Fund debt.

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE) / MATURITY DATE	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL BALANCE AT END OF FISCAL YEAR
4/15/2011 C (2.00 - 6.00%) 11/15/2022	\$ 375,000	\$ 34,875	\$ 409,875	\$ 400,000
6/20/2013 (3.00 - 3.50%) 10/15/2027	60,800	10,105	70,905	285,800
4/10/2014 A (1.50 - 2.75%) 4/1/2024	64,000	4,117	68,117	102,000
6/18/2014 (1.00 - 2.625%) 11/15/2023	28,000	1,715	29,715	56,000
6/25/2015 A (3.00 - 3.50%) 6/15/2040	310,000	284,088	594,088	8,025,000
6/25/2015 B (2.00 - 3.125%) 6/15/2030	31,500	8,544	40,044	252,000
6/15/2017 (2.00 - 3.00%) 6/15/2032	231,851	38,682	270,533	1,503,253
3/29/2019 (5.00 - 3.00%) 9/1/2033	410,234	159,367	569,601	3,255,681
9/30/2020 (3.00 - 5.00%) 2/15/2026	315,000	60,750	375,750	900,000
5/15/2021 (5.00%) 5/15/2039	270,000	140,000	410,000	3,232,000
TOTAL	<u>\$ 2,096,385</u>	<u>\$ 742,243</u>	<u>\$ 2,838,628</u>	<u>\$ 18,011,734</u>

WATER FUND

City of Watertown
Fiscal Year 2021-22 Adopted Budget
Water Fund Summary

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Water Rents	\$ 3,612,563	\$ 3,506,249	\$ 3,529,000	\$ 3,403,000
Unmetered Water Sales	12,337	6,833	10,000	10,000
Outside User Fees	1,423,169	1,217,063	1,374,500	1,188,993
Water Service Charges	73,692	29,474	40,000	40,000
Interest and Penalties on Water Rents	57,786	52,491	55,000	55,000
Interest and Earnings	54,358	42,526	31,000	3,775
Rental of Real Property	-	-	9,500	9,500
Sale of Scrap	11,475	1,435	5,000	2,500
Sale of Equipment	18,625	2,185	-	-
Insurance Recoveries	1,533	-	1,000	1,000
Refund of Prior Year Expenses	787	-	-	-
Unclassified Revenues	116	3,022	1,000	1,000
Payment Processing Fees	6,852	7,040	8,000	10,000
Metered Water Sales - Other Funds	180,356	189,453	185,000	203,918
State Aid, Home & Community Services	49,876	131,933	105,000	105,000
Federal Aid, Disaster Assistance	-	-	-	189,172
Interfund Transfer	7,109	25,067	1,000	1,000
Sub-Total	\$ 5,620,487	\$ 5,214,771	\$ 5,355,000	\$ 5,223,858
Appropriated Debt Reserve	-	-	11,438	-
Appropriated Fund Balance	-	100,129	161,494	517,825
Total Revenues	\$ 5,620,487	\$ 5,314,900	\$ 5,527,932	\$ 5,741,683
<u>Expenditures</u>				
Administration	\$ 276,172	\$ 236,654	\$ 249,012	\$ 294,050
Source, Supply, Power and Pumping	562,979	629,302	741,625	\$ 805,771
Purification	1,853,163	1,768,204	2,050,126	\$ 2,088,884
Transmission and Distribution	1,178,171	1,013,632	1,241,814	\$ 1,277,267
General	(439,054)	775,158	382,046	\$ 593,444
Debt Service	972,709	891,950	863,309	\$ 682,267
Total Expenditures	\$ 4,404,140	\$ 5,314,900	\$ 5,527,932	\$ 5,741,683
<u>Fund Balance</u>				
Beginning reserve and fund balances	\$ 1,368,185	\$ 2,584,532		
+ Revenues	5,620,487	5,214,771		
- Expenses	(4,404,140)	(5,314,900)		
Ending reserve and fund balances	\$ 2,584,532	\$ 2,484,403		
Fund balance reserved for encumbrances	(81,419)	(167,596)		
Fund balance reserved for debt	(31,592)	(9,041)		
Fund balance appropriated to subsequent fiscal year	-	(161,494)		
Unreserved un-appropriated fund balance	\$ 2,471,521	\$ 2,146,272		

Fiscal Year 2020-21 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
Water Fund Revenue Summary

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
F.0000.2140 Water Rents	\$ 3,612,563	\$ 3,506,249	\$ 3,529,000	\$ 3,403,000
F.0000.2142 Unmetered Water Sales	12,337	6,833	10,000	10,000
F.0000.2143 Outside User Fees	1,423,169	1,217,063	1,374,500	1,188,993
F.0000.2144 Water Service Charges	73,692	29,474	40,000	40,000
F.0000.2148 Interest and Penalties on Water Rents	57,786	52,491	55,000	55,000
F.0000.2401 Interest and Earnings	54,358	42,526	31,000	3,775
F.0000.2410 Rental of Real Property	-	-	9,500	9,500
F.0000.2650 Sale of Scrap	11,475	1,435	5,000	2,500
F.0000.2665 Sale of Equipment	18,625	2,185	-	-
F.0000.2680 Insurance Recoveries	1,533	-	1,000	1,000
F.0000.2701 Refund of Prior Year Expenses	787	-	-	-
F.0000.2770 Unclassified Revenues	116	3,022	1,000	1,000
F.0000.2773 Payment Processing Fees	6,852	7,040	8,000	10,000
F.0000.2830 Metered Water Sales - Other Funds	180,356	189,453	185,000	203,918
F.0000.3989 State Aid - Home & Community	49,876	131,933	105,000	105,000
F.0000.4960 Federal Aid - Disaster Assistance	-	-	-	189,172
F.0000.5031 Interfund Transfers	7,109	25,067	1,000	1,000
Sub-Total	5,620,487	5,214,771	5,355,000	5,223,858
Appropriated Debt Reserve	-	-	11,438	-
Appropriated Fund Balance	-	100,129	161,494	517,825
Total Revenues	<u>\$ 5,620,487</u>	<u>\$ 5,314,900</u>	<u>\$ 5,527,932</u>	<u>\$ 5,741,683</u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Water Fund
Account Code: Revenues
Function: Revenue Descriptions

F.0000.2140 – Water Rents - Sales of water to residential, commercial, industrial, educational and governmental users located within the City.

F.0000.2142 - Unmetered Water Sales - Sales of bulk water at the Water Treatment Plant.

F.0000.2143 - Outside User Fees - Sales of water to residential, commercial, industrial, educational and governmental users located outside of the City.

F.0000.2144 - Water Service Charges - Charges for frozen meters, meter replacements, connection fees shut-off fees, repairs and line renewals.

F.0000.2148 - Interest and Penalties on Water Rents - Charges of 10% penalties for late water payments.

F.0000.2401 - Interest and Earnings - Earnings derived from the investment of water funds through certificates of deposit, savings accounts and the purchase of government securities.

F.0000.2410 - Rental of Real Property - Revenue is received from the rental of office space to the Sewer Fund Administration at the Water Treatment Facility.

F.0000.2650 - Sale of Scrap – Sales of excess scrap.

F.0000.2665 – Sale of Equipment – Sales of equipment.

F.0000.2680 – Insurance Recoveries – Reimbursements from insurance companies for damages to property, equipment and vehicles.

F.0000.2770 - Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

F.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

F.0000.2830 - Metered Water Sales - Other Funds – Sales of water to other City funds.

F.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of Health for the Lead Service Line Replacement Program.

F.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Recuse Plan Act of 2021).

F.0000.5301 – Interfund Transfers – Transfers from other funds.

City of Watertown**Fiscal Year: 2021-22****Department: Administration****Account Code: F8310****Function: Administration**

Description: The Water Department administrative staff is responsible for processing water and sewer bills for over 8,942 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

City of Watertown

Fiscal Year: FY 2021-22
Department: Administration
Account Code: F8310
Function: Administration

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 41,200	\$ 42,555	\$ 41,807	\$ 42,230
120 Clerical	59,420	64,955	65,366	66,965
130 Wages	32,647	22,585	22,581	23,089
140 Temporary	108	-	-	-
150 Overtime	1,926	609	1,500	1,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 135,301</u>	<u>\$ 130,704</u>	<u>\$ 131,254</u>	<u>\$ 133,784</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	30,000
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,000</u>
Operating Expenses				
410 Utilities	\$ 670	\$ 701	\$ 630	\$ 630
420 Insurance	318	318	350	378
430 Contracted Services	51,509	20,489	33,640	38,950
440 Fees Non Employees	720	2,980	4,480	4,680
450 Miscellaneous	13,741	14,059	14,000	19,100
455 Vehicle Expenses	414	480	800	824
460 Materials and Supplies	3,253	1,772	3,100	3,175
465 Equipment < \$5,000	2,937	1,823	575	725
Total Operating Expenses	<u>\$ 73,562</u>	<u>\$ 42,622</u>	<u>\$ 57,575</u>	<u>\$ 68,462</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 19,101	\$ 19,201	\$ 19,025	\$ 20,453
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,692	9,132	10,041	10,234
840 Workers' Compensation	-	-	-	-
850 Health Insurance	38,516	34,995	31,117	31,117
Total Fringe Benefits	<u>\$ 67,309</u>	<u>\$ 63,328</u>	<u>\$ 60,183</u>	<u>\$ 61,804</u>
Department Total	<u><u>\$ 276,172</u></u>	<u><u>\$ 236,654</u></u>	<u><u>\$ 249,012</u></u>	<u><u>\$ 294,050</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: Administration****Account Code: F8310****Function: Administration****FY 2021-22 Adopted Budget****Personal Services**

F.8310.0110	Salaries		
	Superintendent of Water (.45) (a)	\$	42,230
F.8310.0120	Clerical		
	Principal Account Clerk (.50) (b)	\$	26,958
	Senior Account Clerk Typist (.50) (b)		23,690
	Account Clerk Typist (.50) (b)	<u>16,317</u>	66,965
F.8310.0130	Wages		
	SCADA Technician (.40) (c)		23,089
F.8310.0150	Overtime		<u>1,500</u>
	Total Personal Services	\$	<u>133,784</u>

Equipment

F.8310.0250	Other Equipment		
	Bulk Water Sales Software	\$	30,000
	Total Equipment	\$	<u>30,000</u>

Operating Expenses

F.8310.0410	Utilities		
	Cell Phones	\$	630
F.8310.0420	Insurance		378
F.8310.0430	Contracted Services		
	Software Support Fees	\$	7,725
	Merchant Fees		11,000
	Debt Disclosure Filing Fees		250
	Equipment Repairs		300
	Meter Reading Equipment Repairs		500
	Federally Mandated Training and Employee Assistance Program		700
	Unemployment Services		225
	Safety Consultant		9,600
	Background Checks		250
	Building Leak Repair		7,500
	Equipment Maintenance Contracts	<u>900</u>	38,950
F.8310.0440	Fees, Non Employees		
	Audit Services		2,930
	Allocated Indirect Cost Plan		1,500
	Actuarial Services	<u>250</u>	4,680

(a) Split between A.5184 (10%), F.8310 (45%) and G.8110 (45%).

(b) Split between F.8310 (50%) and G.8110 (50%).

(c) Split between A.5184 (20%), F.8310 (40%) and G.8110 (40%).

City of Watertown

Fiscal Year: FY 2021-22
Department: Administration
Account Code: F8310
Function: Administration

		<u>FY 2021-22 Adopted Budget</u>	
F.8310.0450	Miscellaneous		
	Membership AWWA	1,900	
	Travel and Training	1,000	
	Postage for Lead Service Line Replacement Program	100	
	Postage for Non-compliance Events	5,000	
	Postage For Billing	11,000	
	Postage For Annual Report	100	19,100
F.8310.0455	Vehicle Expenses		
	Fuel	200	
	Maintenance and Repairs	300	
	Insurance	324	824
F.8310.0460	Materials and Supplies		
	Printed Forms, Bills	2,500	
	Labor Law Posters	75	
	Office Supplies	600	3,175
F.8310.0465	Equipment < \$5,000		
	Computer (b)	425	
	Wireless Scanner (b)	300	725
	Total Operating Expenses		\$ 68,462
Fringe Benefits			
F.8310.0810	New York State Employees' Retirement System	\$	20,453
F.8310.0830	Social Security		10,234
F.8310.0850	Health Insurance		31,117
	Total Fringe Benefits	\$	61,804
	TOTAL BUDGET	\$	<u>294,050</u>

(b) Split between F.8310 (50%) and G.8110 (50%).

F8310 – Water Administration

Fiscal Year 2020-21
Vehicles and Equipment



Bulk Water Sales Software

\$30,000

This upgrade will retro fit the current setup with a new customer interface allowing for point of sale of bulk water. The current system relies upon the City billing every 30 days. This allows a delinquent payer to continue to draw water for 30 days before the City can shut the accounts for nonpayment. The new system will provide the flexibility of both credit card point of sale and user prepaid account purchases. In addition to the point of sale, the upgrade will also allow for the City to establish traditional monthly billed accounts as well. The upgrade cost covers the hardware of the customer interface, card reader software, and third-party account management that frees the City from the responsibility of managing credit card purchases.



City of Watertown

Fiscal Year: 2021-22

Department: Source of Supply, Power and Pumping

Account Code: F8320

Function: Water Operations



Description: Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station, all of which are located adjacent to NYS Rte. 3, east of the City, and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000-gallon Coagulation Basin. The settled water is then pumped through the Low Lift Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

The pre-treatment facilities provide settled water to the Water Treatment Plant that can be treated and polished more readily than raw river water to provide a high-quality finished product. The Main Pump Station transfers quality potable water to the distribution system.

City of Watertown

Fiscal Year: FY 2021-22
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	95,000	125,000
Total Equipment	\$ -	\$ -	\$ 95,000	\$ 125,000
Operating Expenses				
410 Utilities	\$ 529,613	\$ 590,161	\$ 564,200	\$ 613,200
420 Insurance	3,993	4,072	4,325	4,671
430 Contracted Services	18,467	6,004	50,600	32,900
440 Fees Non Employees	425	25	-	-
450 Miscellaneous	240	-	-	-
455 Vehicle Expenses	-	-	-	2,500
460 Materials and Supplies	6,276	28,134	15,500	14,000
465 Equipment < \$5,000	3,965	906	12,000	13,500
Total Operating Expenses	\$ 562,979	\$ 629,302	\$ 646,625	\$ 680,771
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 562,979	\$ 629,302	\$ 741,625	\$ 805,771

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Source of Supply, Power and Pumping****Account Code:****F8320****Function:****Water Operations****FY 2021-22 Adopted Budget****Equipment**

F.8320.0250

Other Equipment

Yard Valve Replacement

\$ 80,000

Highlift Pump Rebuild

45,000

\$ 125,000

Total Equipment

\$ 125,000

Operating Expenses

F.8320.0410

Utilities

Electric

\$ 604,000

Natural Gas

8,000

Phone

200

Water and Sewer (Town of Pamela)

1,000

\$ 613,200

F.8320.0420

Insurance

4,671

F.8320.0430

Contracted Services

Maintenance Contracts Generators

2,800

Pump Repairs

5,000

Electric Repairs and Service

3,000

Boiler Repairs, Maintenance and Service

3,000

Miscellaneous Repairs and Services

5,500

Propane Tank Rental

400

Portable Toilet Rental

700

Fence Repairs

2,500

Arc Flash Study

9,000

Hoist Inspection

1,000

32,900

F.8320.0455

Vehicle Expenses

Diesel for Dredge

2,500

F.8320.0460

Materials and Supplies

Grease and Oil

1,800

Fuel Oil, Generator

2,500

Dredge Equipment Parts

2,500

Propane, Small Generator

1,200

Mechanical Equipment Parts and Repairs

4,000

Electrical Repair Parts

1,000

HVAC Repair Parts

1,000

14,000

F.8320.0465

Equipment < \$5,000

Process Controllers

1,500

Chemical Metering Pump

3,000

Instrumentation Gauges and Check Valves

2,000

SCADA Equipment

1,000

Automatic Flushing Hydrants (2)

4,000

Dredge Barn Fiber

2,000

13,500

Total Operating Expenses

\$ 680,771

TOTAL BUDGET**\$ 805,771**

F8320 – Source of Supply, Power and Pumping

Fiscal Year 2021-22
Vehicles and Equipment



Yard Valve

\$80,000

The Water Treatment Plant receives water via a 24" main. The isolation valve that is used to shut off water to the plant no longer provides a positive shut which is needed to perform maintenance on the emergency backwash supply valve. The water supplied by the 24" main is needed to operate the chlorine system so a conventional valve replacement would require a shut down th1at is too long. An insertion valve is recommended since it would allow the main to be in service while the work is performed.



F8320 – Source of Supply, Power and Pumping

Fiscal Year 2021-22
Vehicles and Equipment



High Lift Pump Rebuild

\$45,000

The Water Treatment Plant supplies water to the Distribution System and the Reservoirs by way of 4 vertical turbine pumps. The pumps were installed as part of the plant upgrades in 1989-90. The rebuild will replace wear items within the pump, clean and inspect the electric motors and rebuild the flow isolation valves. One pump per year will be taken down for rebuild. The cost for repair is only an estimate and could change depending upon the amount of wear.



City of Watertown

Fiscal Year: 2021-22
Department: Water Purification
Account Code: F8330
Function: Water Operations



Description: The City's 15 MGD Water Plant purified and delivered more than 1.89 billion gallons of high-quality potable water last year. An average of 6.56million gallons per day (MGD) was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Pamelaia, Leray, Champion, and personnel at Fort Drum in 2019. The plant is staffed with a Chief Operator, five WTP operators, two Operator trainees, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, always requiring at least one operator on duty. At full staffing, all but one staff member is certified and licensed by NYS Dept of Health to operate a community water system.

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high-tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NYSDOH and the USEPA, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

City of Watertown**Fiscal Year: FY 2021-22****Department: Purification****Account Code: F8330****Function: Water Operations**

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 63,450	\$ 65,531	\$ 63,705	\$ 65,759
120 Clerical	-	-	-	-
130 Wages	583,227	490,610	606,033	622,354
140 Temporary	-	-	-	-
150 Overtime	25,567	21,609	26,000	28,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,123	7,983	8,400	11,200
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 675,367</u>	<u>\$ 585,733</u>	<u>\$ 704,138</u>	<u>\$ 727,313</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	5,777	23,900	11,000	-
Total Equipment	<u>\$ 5,777</u>	<u>\$ 23,900</u>	<u>\$ 11,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 394,943	\$ 378,280	\$ 398,500	\$ 395,600
420 Insurance	11,799	17,433	18,500	19,980
430 Contracted Services	40,494	40,937	71,237	106,465
440 Fees Non Employees	798	2,724	1,010	4,100
450 Miscellaneous	7,442	7,434	20,000	15,500
455 Vehicle Expenses	11,698	7,406	9,825	12,320
460 Materials and Supplies	401,182	378,803	515,000	512,200
465 Equipment < \$5,000	21,786	38,362	53,700	61,200
Total Operating Expenses	<u>\$ 890,142</u>	<u>\$ 871,379</u>	<u>\$ 1,087,772</u>	<u>\$ 1,127,365</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 83,900	\$ 84,994	\$ 83,409	\$ 89,898
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	49,473	42,129	53,866	55,640
840 Workers' Compensation	-	80,519	-	2,000
850 Health Insurance	148,504	79,550	109,941	86,668
Total Fringe Benefits	<u>\$ 281,877</u>	<u>\$ 287,192</u>	<u>\$ 247,216</u>	<u>\$ 234,206</u>
Department Total	<u><u>\$ 1,853,163</u></u>	<u><u>\$ 1,768,204</u></u>	<u><u>\$ 2,050,126</u></u>	<u><u>\$ 2,088,884</u></u>

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Purification****Account Code:****F8330****Function:****Water Operations****FY 2021-22 Adopted Budget****Personal Services**

F.8330.0110	Salaries		
	Chief Water Treatment Plant Operator	\$	65,759
F.8330.0130	Wages		
	Water Treatment Plant Maint. Supervisor	\$	53,498
	Laboratory Technician		60,438
	Water Treatment Plant Maintenance Mechanic (2)		100,219
	Building Maintenance Worker		42,021
	Water Treatment Plant Operator (8)		366,178
			622,354
F.8330.0150	Overtime		28,000
F.8330.0175	Health Insurance Buyout		11,200
	Total Personal Services	\$	727,313

Operating Expenses

F.8330.0410	Utilities		
	Sewer Charges	\$	385,000
	Natural Gas		8,000
	Telephone		2,600
			395,600
F.8330.0420	Insurance		19,980
F.8330.0430	Contracted Services		
	AC Boiler Repair and Maintenance		3,000
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee		4,275
	Analytics System Upgrade		1,760
	Maintenance of Instruments Fee		830
	Electric Repair and Maintenance		2,500
	Equipment Repairs		5,000
	Analytical Testing		17,500
	Hazardous Material Disposal		2,000
	Hoist Inspection		1,000
	Equipment Rental		1,000
	Reduced Pressure Zone Valve Inspection		3,000
	Pressure Reducing Valve Repair		2,000
	Cartograph Software Licences and Support		13,100
	Process Safety Management /Risk Management Plan for Chlorine - Triennial Audit		5,000
	Engineering Services - Disinfection By-products		25,000
	Carbon Pilot Study		18,000
	Inspection of Fire/Intrusion Alarms		1,500
			106,465

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Purification****Account Code:****F8330****Function:****Water Operations**

		<u>FY 2021-22 Adopted Budget</u>	
F.8330.0440	Fees, Non Employee		
	Haz-Mat License Fee	375	
	Tier II Registration	25	
	Occupational Tests	3,000	
	Lab Accreditation Fee	<u>700</u>	4,100
F.8330.0450	Miscellaneous		
	Operation Credit Courses	5,000	
	Pesticide Training	1,500	
	Travel and Training, C.E.D	3,000	
	Reference Materials and Texts	1,000	
	Safety Training and Equipment	3,000	
	Miscellaneous	<u>2,000</u>	15,500
F.8330.0455	Vehicle Expenses		
	Maintenance and Repairs	3,000	
	Fuel	5,000	
	Insurance	<u>4,320</u>	12,320
F.8330.0460	Materials and Supplies		
	Process Chemicals	470,000	
	Boots, Helmets, Goggles	3,000	
	Materials and Supplies	33,000	
	Mechanical Parts and Repair	3,100	
	Electrical Parts and Repair	<u>3,100</u>	512,200
F.8330.0465	Equipment < \$5,000		
	Computers (2)	1,700	
	Electrical Equipment	5,000	
	Mechanical Equipment	5,000	
	Raw Water Sampling Equipment	1,000	
	Chlorine Equipment	5,000	
	Sump Pump	1,000	
	HVAC Equipment	5,000	
	SCADA Equipment	3,000	
	Chemical Metering Pump	3,000	
	Dehumidifier Parts	5,000	
	Pallet Forks	1,500	
	Exterior Lighting	3,500	
	Clear Well Duck Bill Valve	2,500	
	Loading Dock Leveler	4,000	
	Security Cameras	5,000	

City of Watertown**Fiscal Year: FY 2021-22****Department: Purification****Account Code: F8330****Function: Water Operations**

		<u>FY 2021-22 Adopted Budget</u>	
F.8330.0465	Equipment < \$5,000 continued		
	Camera Recorder	5,000	
	Confined Space Air Monitor	2,000	
	Process Controllers	<u>3,000</u>	<u>61,200</u>
	Total Operating Expenses		<u>\$ 1,127,365</u>
Fringe Benefits			
F.8330.0810	New York State Employees' Retirement System	\$	89,898
F.8330.0830	Social Security		55,640
F.8330.0840	Workers' Compensation		2,000
F.8330.0850	Health Insurance		<u>86,668</u>
	Total Fringe Benefits	\$	<u>234,206</u>
	TOTAL BUDGET	\$	<u><u>2,088,884</u></u>

City of Watertown**Fiscal Year: 2021-22****Department: Transmission and Distribution****Account Code: F8340****Function: Water Operations**

Description: This departmental unit has 15 employees who are responsible for the operation and maintenance of the water distribution network. The system includes 100 miles of water main piping from 4" to 24", 1054 fire hydrants, 2600+ gate valves and 8,500 service lines. These employees make over 1,000 service calls and respond to a significant number of leaks and water main breaks each year. Departmental employees install, repair and replace many water services and 350 to 500 water meters annually. Additionally, these employees install, replace and extend water mains, maintain the two finished water reservoirs (5M and 3M capacity), and the 250,000 gallon elevated water tank. Layout and design assistance, as well as, inspection of water line installation is provided for construction and maintenance projects. An Engineering Technician is responsible for maintaining proper records and maps and for providing layout and locations of water lines for contractors and utility companies. This division also maintains a fleet of service trucks, backhoes and dump trucks used in providing these services.

City of Watertown

Fiscal Year: FY 2021-22
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 75,509	\$ 71,845	\$ 68,964	\$ 69,700
120 Clerical	-	-	-	-
130 Wages	508,969	503,606	526,129	513,885
140 Temporary	16,890	12,335	16,000	16,000
150 Overtime	23,774	33,265	30,000	30,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,400	2,800	5,600	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 626,542</u>	<u>\$ 623,851</u>	<u>\$ 646,693</u>	<u>\$ 632,385</u>
Equipment				
230 Motor Vehicle	\$ -	\$ 30,438	\$ 32,000	\$ 45,000
250 Other	-	10,921	7,000	-
Total Equipment	<u>\$ -</u>	<u>\$ 41,359</u>	<u>\$ 39,000</u>	<u>\$ 45,000</u>
Operating Expenses				
410 Utilities	\$ 25,583	\$ 30,431	\$ 28,300	\$ 29,300
420 Insurance	5,030	4,713	5,000	5,400
430 Contracted Services	14,597	18,874	17,900	55,400
440 Fees Non Employees	3,510	450	950	950
450 Miscellaneous	4,795	3,242	6,400	6,400
455 Vehicle Expenses	44,623	37,708	60,150	60,802
460 Materials and Supplies	104,814	101,363	117,875	116,950
465 Equipment < \$5,000	20,311	13,248	27,800	29,350
Total Operating Expenses	<u>\$ 223,263</u>	<u>\$ 210,029</u>	<u>\$ 264,375</u>	<u>\$ 304,552</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 88,189	\$ 91,004	\$ 88,910	\$ 93,589
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	44,994	44,945	49,473	48,378
840 Workers' Compensation	1,471	(138,592)	25,000	25,000
850 Health Insurance	193,712	141,036	128,363	128,363
Total Fringe Benefits	<u>\$ 328,366</u>	<u>\$ 138,393</u>	<u>\$ 291,746</u>	<u>\$ 295,330</u>
Department Total	<u><u>\$ 1,178,171</u></u>	<u><u>\$ 1,013,632</u></u>	<u><u>\$ 1,241,814</u></u>	<u><u>\$ 1,277,267</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

FY 2021-22 Adopted Budget**Personal Services**

F.8340.0110	Salaries		
	Supervisor Water Distribution System	\$	69,700
F.8340.0130	Wages		
	Water Distribution Systems Operator	\$	52,675
	Crew Chief (2)		102,064
	Engineering Technician		46,730
	Water Meter Service Mechanic (2 @ .50) (a)		47,224
	Stock Attendant		42,021
	Motor Equipment Operator (2)		78,465
	Water Maintenance Mechanic (4)		109,164
	Municipal Worker (b)*		35,542
			<u>513,885</u>
F.8340.0140	Temporary		16,000
F.8340.0150	Overtime		30,000
F.8340.0175	Health Insurance Buy-out		2,800
	Total Personal Services	\$	<u>632,385</u>

Equipment

F.8340.0230	Vehicles		
	Pickup Truck (2-21)	\$	45,000
	Total Equipment	\$	<u>45,000</u>

Operating Expenses

F.8340.0410	Utilities		
	Natural Gas	\$	5,300
	Electric		20,000
	Telephone		4,000
			<u>29,300</u>
F.8340.0420	Insurance		5,400
F.8340.0430	Contracted Services		
	Equipment Repair and Maintenance		1,500
	Equipment Rental		600
	Maintenance Contract on Copier		350
	Facility Maintenance		6,000
	CAD Maintenance Annual Fee		1,100
	WaterCad Select Service Fee		2,200
	Cartegraph Software Maintenance		13,000
	Demolition of Thompson Park Pump House		30,000
	Annual Crane Hoist Inspection		400
	Radio Repairs		250
			<u>55,400</u>

(a) Split between F.8340 (50%) and G.8120 (50%).

City of Watertown

Fiscal Year: FY 2021-22
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

		<u>FY 2021-22 Adopted Budget</u>	
F.8340.0440	Fees, Non Employee		
	Random Drug Testing for CDLs	600	
	Physicals	350	950
F.8340.0450	Miscellaneous		
	Travel and Training	5,200	
	In-house Training Expenses	300	
	PESH Training	400	
	AWWA Dues and Manuals	500	6,400
F.8340.0455	Vehicle Expenses		
	Fuel and Fluids	37,000	
	Maintenance and Repairs	15,000	
	Insurance	8,802	60,802
F.8340.0460	Materials and Supplies		
	Stationary Stores	500	
	Safety Items	2,000	
	Protective Clothing	2,000	
	Cleaning and Mechanical Supplies	2,000	
	Maintenance Supplies	4,000	
	Hand Tools	1,500	
	Redi-mix Concrete	750	
	Top Soil	2,500	
	Top Soil -Lead Service Line Replacement Program	5,000	
	Crushed Stone	3,000	
	Crushed Stone-Lead Service Line Replacement Program	6,000	
	Black Top - Road Repair and Cold Patch	5,000	
	Black Top - Road Repair and Cold Patch - Lead Service Line Replacement Program	19,000	
	Fire Hydrant Antifreeze	500	
	Ductile Iron Pipe and Fittings	5,000	
	Gate Valves and Hydrant Valves	2,000	
	Repair Sleeves and Pipe Clamps	7,000	
	Copper Pipe	3,000	
	Copper Pipe -Lead Service Line Replacement Program	4,500	
	Brass Fittings	9,000	
	Copper Fittings - Lead Service Line Replacement Program	1,500	

City of Watertown

Fiscal Year: FY 2021-22
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

		<u>FY 2021-22 Adopted Budget</u>	
F.8340.0460	Materials and Supplies continued		
	Curb Boxes, Repair Lids, Extensions	3,000	
	Curb Boxes and Stops - Lead Service Line Replacement Program	5,000	
	Valve Boxes, Covers, Risers	6,000	
	Fire Hydrant Repair Parts	12,000	
	Tapping Sleeves, Valves and Saddles	2,200	
	Facility Repair Supplies	<u>3,000</u>	116,950
F.8340.0465	Equipment < \$5,000		
	Computer	1,700	
	Office Chairs	300	
	2" Electric Pump	450	
	Fire Hydrants	12,500	
	PESH Mandated Equipment	1,500	
	LED Tower Light	600	
	Portable Work Lights	300	
	Leak Detection Equipment	8,000	
	Tools and Accessories	<u>4,000</u>	<u>29,350</u>
	Total Operating Expenses		<u>\$ 304,552</u>
Fringe Benefits			
F.8340.0810	New York State Employees' Retirement System	\$ 93,589	
F.8340.0830	Social Security	48,378	
F.8340.0840	Workers' Compensation	25,000	
F.8340.0850	Health Insurance	<u>128,363</u>	
	Total Fringe Benefits		<u>295,330</u>
	TOTAL BUDGET		<u><u>\$ 1,277,267</u></u>

F8340 – Transmission & Distribution

Fiscal Year 2021-22
Vehicles and Equipment



2009 Ford Super Duty F350 (Truck 2-21)

\$45,000

The truck is 12 years old with 106,000 miles, has considerable rust, and has exceeded its' useful life.



City of Watertown**Fiscal Year: FY 2021-22****Department: General****Account Code: F1950, F1990, F9010, F9040, F9050, F9060, F9061, F9065, F9070, F9089, F9501, F9950****Function: Government Support**

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
F.1950.0430 Taxes on Real Property	\$ 812	\$ 801	\$ 850	\$ 850
F.1990.0430 Contingency	-	-	31,208	54,594
F.9010.0800 State Retirement System Pension Liability	35,319	238,644	-	-
F.9040.0800 Workers' Compensation	8,641	7,249	6,700	7,000
F.9050.0800 Unemployment Claims	4,471	176	1,000	1,000
F.9060.0800 Health Insurance - Retirees	242,371	285,583	290,938	290,938
F.9061.0800 Other Post Employment Benefits (OPEB)	(870,479)	194,318	-	-
F.9065.0800 Medicare Part B - Retirees	19,954	22,256	29,000	37,000
F.9089.0800 Other Employee Benefits	314	307	350	350
F.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	15,000	15,000
F.9510.0900 Transfer to General Fund	-	-	-	186,712
F.9950.0900 Transfer to Capital Fund	<u>104,543</u>	<u>10,824</u>	<u>7,000</u>	<u>-</u>
Total	<u>\$ (439,054)</u>	<u>\$ 775,158</u>	<u>\$ 382,046</u>	<u>\$ 593,444</u>

These accounts represent charges not directly associated with specific operating departments.

City of Watertown

Fiscal Year: FY 2021-22
Department: Debt Service
Account Code: F9710
Function: Debt Service

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
<u>Serial Bonds</u>				
F.9710.0600 Serial Bond Principal	\$ 702,090	\$ 746,275	\$ 732,558	\$ 569,211
F.9710.0700 Serial Bond Interest	138,733	145,675	130,751	113,056
<u>Bond Anticipation Notes</u>				
F.9730.0600 Bond Anticipation Note Principal	100,000	-	-	-
F.9730.0700 Bond Anticipation Note Interest	31,886	-	-	-
Total	\$ 972,709	\$ 891,950	\$ 863,309	\$ 682,267

These accounts represent the annual principal and interest payments on Water Fund debt.

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE)				PRINCIPAL BALANCE AT END OF FISCAL YEAR
/ MATURITY DATE	PRINCIPAL	INTEREST	TOTAL	
6/20/2013 (3.00 - 3.50%) 10/15/2022	\$ 64,200	\$ 7,801	\$ 72,001	\$ 214,200
4/10/2014 A (1.50 - 2.75%) 4/1/2024	36,000	2,070	38,070	48,000
6/25/2015 (2.00 - 3.125%) 6/15/2030	207,000	53,062	260,062	1,554,000
6/15/2017 (2.00 - 3.00%) 6/15/2027	67,500	7,060	74,560	280,000
3/29/2019 (5.00 - 3.00%) 9/1/2033	84,511	31,463	115,974	680,562
9/30/2020 (3.00 - 5.00%) 2/15/2026	110,000	11,600	121,600	122,000
TOTAL	\$ 569,211	\$ 113,056	\$ 682,267	\$ 2,898,762

SEWER FUND

City of Watertown
Fiscal Year 2021-22 Adopted Budget
Sewer Fund Summary

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Sewer Rents	\$ 2,514,662	\$ 2,879,611	\$ 2,313,000	\$ 2,393,000
Sewer Charges	1,440,100	1,312,438	1,474,000	1,617,000
Interest and Penalties on Sewer Rents	46,671	42,389	50,000	50,000
Sewer Rents - Outside Users	2,091,281	1,958,923	2,238,000	2,191,000
Interest and Earnings	61,128	41,574	22,000	5,000
Permit Fees	21,000	21,250	20,000	20,000
Sale of Scrap	499	-	1,000	-
Sale of Equipment	15,000	2,940	1,000	1,000
Insurance Recoveries	4,443	-	-	-
Refund of Prior Year Expenses	31	76	-	-
Payment Processing Fees	6,852	7,040	7,000	10,000
Interfund Revenues	442,672	416,286	488,000	496,000
Federal Aid - Disaster Aid	-	-	-	39,172
Interfund Transfers	102,720	276	1,000	1,000
Sub-Total	\$ 6,804,600	\$ 6,682,803	\$ 6,615,000	\$ 6,823,172
Appropriated Fund Balance	-	-	312,472	525,000
Total Revenues	<u>\$ 6,804,600</u>	<u>\$ 6,682,803</u>	<u>\$ 6,927,472</u>	<u>\$ 7,348,172</u>
<u>Expenditures</u>				
Administration	\$ 254,274	\$ 233,077	\$ 262,463	\$ 269,661
Sanitary Sewer	469,810	397,526	581,788	566,601
Sewage Treatment and Disposal	3,557,061	3,603,280	3,738,172	4,102,053
General	112,608	1,137,964	1,080,159	1,274,744
Debt Service	1,127,295	991,140	1,264,890	1,135,113
Total Expenditures	<u>\$ 5,521,048</u>	<u>\$ 6,362,987</u>	<u>\$ 6,927,472</u>	<u>\$ 7,348,172</u>
Fund Balance:				
Beginning reserve and fund balances	\$ 2,219,713	\$ 3,503,265		
+ Revenues	6,804,600	6,682,803		
- Expenses	<u>(5,521,048)</u>	<u>(6,362,987)</u>		
Ending reserve and fund balances	\$ 3,503,265	\$ 3,823,081		
Fund balance reserved for debt	-	-		
Fund balance reserved for encumbrances	(261,086)	(314,077)		
Fund balance appropriated to subsequent fiscal year	-	(312,472)		
Unreserved un-appropriated fund balance	<u>\$ 3,242,179</u>	<u>\$ 3,196,532</u>		

Fiscal Year 2020-21 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
Sewer Fund Revenue Summary

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
G.0000.2120 Sewer Rents	\$ 2,514,662	\$ 2,879,611	\$ 2,313,000	\$ 2,393,000
G.0000.2122 Sewer Charges	1,440,100	1,312,438	1,474,000	1,617,000
G.0000.2128 Interest and Penalties on Sewer Rents	46,671	42,389	50,000	50,000
G.0000.2370 Sewer Rents - Outside Users	2,091,281	1,958,923	2,238,000	2,191,000
G.0000.2401 Interest and Earnings	61,128	41,574	22,000	5,000
G.0000.2590 Permit Fees	21,000	21,250	20,000	20,000
G.0000.2650 Sale of Scrap	499	-	1,000	-
G.0000.2665 Sale of Equipment	15,000	2,940	1,000	1,000
G.0000.2680 Insurance Recoveries	4,443	-	-	-
G.0000.2701 Refund of Prior Year Expenses	31	76	-	-
G.0000.2773 Payment Processing Fees	6,852	7,040	7,000	10,000
G.0000.2810 Interfund Revenues	442,672	416,286	488,000	496,000
G.0000.4960 Federal Aid - Disaster Aid	-	-	-	39,172
G.0000.5031 Interfund Transfers	102,720	276	1,000	1,000
Sub-Total	6,804,600	6,682,803	6,615,000	6,823,172
Appropriated Fund Balance	-	-	312,472	525,000
Total Revenues	\$ 6,804,600	\$ 6,682,803	\$ 6,927,472	\$ 7,348,172

City of Watertown

Fiscal Year: FY 2021-22
Department: Sewer Fund
Account Code: Revenue
Function: Revenue Descriptions

G.0000.2120 - Sewer Rents – Fees charged to all users connected to the sewer system based on water consumption.

G.0000.2122 - Sewer Charges - Fees charged for accepting tanker hauled sludge and leachate originating from outside of the City limits.

G.0000.2128 - Interest and Penalties on Sewer Rents - Charges of 10% penalties for late sewer payments.

G.0000.2370 – Sewer Rents - Outside Users - Fees charged to all users located outside of the City limits that are connected to the City’s sewer system such the Town of Watertown, the Development Authority of the North Country and all other governments.

G.0000.2401 - Interest Earnings – Earnings derived from the investment of sewer funds through certificates of deposit, savings accounts and the purchase of government securities.

G.0000.2590 - Permit Fees - Fees charged for the issuance of permits to outside haulers.

G.0000.2650 - Sale of Scrap – Sales of excess scrap.

G.0000.2665 – Sale of Equipment – Sales of equipment.

G.0000.2701 - Refund of Prior Year Expenses – Refunds for expenditures that were paid for in a prior year.

G.0000.2710 - Premium on Obligations - Premiums received on the issuance of debt.

G.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

G.0000.810 – Interfund Revenues – Reimbursements from other funds for sewer use.

G.0000.3501 - State Reimbursement, CHIPS - Aid received from highway capital program to offset sanitary sewer crews' overtime and materials costs related to assisting with certain road construction projects.

G.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Recuse Plan Act of 2021).

G.0000.4989 - Federal Aid, Home and Community Services - Federal grant proceeds related to sanitary sewers.

G.0000.5031- Interfund Transfers – Transfers from other funds.

City of Watertown**Fiscal Year: 2021-22****Department: Administration****Account Code: G8110****Function: Administration**

Description: The Water Department administrative staff is responsible for processing water and sewer bills for over 8,942 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

City of Watertown

Fiscal Year: FY 2021-22
Department: Administration
Account Code: G8110
Function: Administration

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 41,200	\$ 42,555	\$ 41,807	\$ 42,230
120 Clerical	59,419	64,955	65,225	66,814
130 Wages	32,647	22,585	22,581	23,089
140 Temporary	108	-	-	-
150 Overtime	1,926	701	1,500	1,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 135,300</u>	<u>\$ 130,796</u>	<u>\$ 131,113</u>	<u>\$ 133,633</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 1,470	\$ 552	\$ 630	\$ 630
420 Insurance	318	318	350	378
430 Contracted Services	31,540	21,470	48,265	50,875
440 Fees Non Employees	3,400	2,980	4,480	4,680
450 Miscellaneous	10,144	11,415	13,000	13,000
455 Vehicle Expenses	414	480	800	824
460 Materials and Supplies	2,742	1,570	3,100	3,150
465 Equipment < \$5,000	1,151	160	575	725
Total Operating Expenses	<u>\$ 51,179</u>	<u>\$ 38,945</u>	<u>\$ 71,200</u>	<u>\$ 74,262</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 18,355	\$ 19,202	\$ 19,002	\$ 20,426
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,691	9,138	10,031	10,223
840 Workers' Compensation	-	-	-	-
850 Health Insurance	39,749	34,996	31,117	31,117
Total Fringe Benefits	<u>\$ 67,795</u>	<u>\$ 63,336</u>	<u>\$ 60,150</u>	<u>\$ 61,766</u>
Department Total	<u><u>\$ 254,274</u></u>	<u><u>\$ 233,077</u></u>	<u><u>\$ 262,463</u></u>	<u><u>\$ 269,661</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Administration
Account Code: G8110
Function: Administration

FY 2021-22 Adopted Budget**Personal Services**

G.8110.0110	Salaries		
	Superintendent of Water (.45) (a)	\$	42,230
G.8110.0120	Clerical		
	Principal Account Clerk (.50) (b)	\$	26,807
	Senior Account Clerk Typist (.50) (b)		23,690
	Account Clerk Typist (.50) (b)	<u>16,317</u>	66,814
G.8110.0130	Wages		
	SCADA Technician (.40) (c)		23,089
G.8110.0150	Overtime (b)		<u>1,500</u>
	Total Personal Services	\$	<u>133,633</u>

Operating Expenses

G.8110.0410	Utilities		
	Telephone	\$	630
G.8110.0420	Insurance		378
G.8110.0430	Contracted Services		
	Software Support Fees	\$	7,725
	Equipment Repairs		300
	Meter Reading Equipment Repairs		500
	Merchant Fees		11,000
	Debt Disclosure Filing Fees		400
	Federally Mandated Training and Employee Assistance Program		600
	Unemployment Services		200
	Safety Consultant		12,000
	Background Checks		250
	Office Rent		9,500
	Building Leak Repair		7,500
	Equipment Maintenance Contracts	<u>900</u>	50,875
G.8110.0440	Fees, Non Employee		
	Audit Services		2,930
	Allocated Indirect Cost Plan		1,500
	Actuarial Services	<u>250</u>	4,680
G.8110.0450	Miscellaneous		
	Travel and Training		2,000
	Postage	<u>11,000</u>	13,000

(a) Split between A.5184 (10%), F.8310 (45%) and G.8110 (45%).

(b) Split between F.8310 (50%) and G.8110 (50%).

(c) Split between A.5184 (20%), F.8310 (40%) and G.8110 (40%).

City of Watertown

Fiscal Year: FY 2021-22
Department: Administration
Account Code: G8110
Function: Administration

		<u>FY 2021-22 Adopted Budget</u>	
G.8110.0455	Vehicle Expenses		
	Fuel	200	
	Maintenance and Repairs	300	
	Insurance	<u>324</u>	824
G.8110.0460	Materials and Supplies		
	Printed Forms, Bills (b)	2,500	
	Labor Law Posters	50	
	Office Supplies (b)	<u>600</u>	3,150
G.8110.0465	Equipment < \$5,000		
	Computer (b)	425	
	Office Chairs (b)	<u>300</u>	<u>725</u>
	Total Operating Expenses		<u>\$ 74,262</u>
Fringe Benefits			
G.8110.0810	New York State Employees' Retirement System	\$	20,426
G.8110.0830	Social Security		10,223
G.8110.0850	Health Insurance		<u>31,117</u>
	Total Fringe Benefits	\$	<u>61,766</u>
	TOTAL BUDGET	\$	<u><u>269,661</u></u>

(b) Split between F.8310 (50%) and G.8110 (50%).

City of Watertown**Fiscal Year: 2021-22****Department: Sanitary Sewers****Account Code: G8120****Function: Sewer Operations**

Description: This department is responsible for the repair and maintenance of the City's 69 miles of sanitary sewer mains, 30 miles of combined sewer mains and 2,300 sewer manholes. This department is led by a Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account, one Working Crew Chief, three Equipment Operators, two Water Meter Service Mechanics and a Municipal Worker I. In 2020, the DPW Sewer Crew responded to 1,346 requests for mandatory underground utility locations. Work activities include the cleaning, inspection and repair of sanitary sewer laterals, mains and manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

City of Watertown

Fiscal Year: FY 2021-22
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 4,587	\$ 35,192	\$ 34,575	\$ 34,924
120 Clerical	-	-	-	-
130 Wages	147,347	148,113	176,059	182,647
140 Temporary	-	-	-	-
150 Overtime	4,581	7,079	6,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	969	2,235	1,876	1,876
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 157,484</u>	<u>\$ 192,619</u>	<u>\$ 218,510</u>	<u>\$ 225,447</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	47,911	-	-	5,625
Total Equipment	<u>\$ 47,911</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,625</u>
Operating Expenses				
410 Utilities	\$ 9,808	\$ 9,745	\$ 10,775	\$ 10,775
420 Insurance	3,277	3,937	5,175	5,589
430 Contracted Services	12,920	10,238	81,313	30,713
440 Fees Non Employees	515	410	735	735
450 Miscellaneous	2,909	2,951	3,865	3,865
455 Vehicle Expenses	41,845	44,729	48,750	49,154
460 Materials and Supplies	38,528	22,793	45,850	71,500
465 Equipment < \$5,000	1,323	5,081	6,025	4,250
Total Operating Expenses	<u>\$ 111,125</u>	<u>\$ 99,884</u>	<u>\$ 202,488</u>	<u>\$ 176,581</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 27,605	\$ 23,933	\$ 32,073	\$ 33,586
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	11,486	14,136	16,714	17,247
840 Workers' Compensation	64,144	24,911	65,000	50,000
850 Health Insurance	50,055	42,043	47,003	58,115
Total Fringe Benefits	<u>\$ 153,290</u>	<u>\$ 105,023</u>	<u>\$ 160,790</u>	<u>\$ 158,948</u>
Department Total	<u><u>\$ 469,810</u></u>	<u><u>\$ 397,526</u></u>	<u><u>\$ 581,788</u></u>	<u><u>\$ 566,601</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

FY 2021-22 Adopted Budget**Personal Services**

G.8120.0110	Salaries		
	Sewer Maintenance Supervisor (.50) (a)	\$	34,924
G.8120.0130	Wages		
	Crew Chief (1 @ .67) (b)	\$	31,820
	Water Meter Service Mechanic (2 @.50) (c)		47,224
	Motor Equipment Operator (Light) / Municipal Worker I (4 @ .67) (b)	103,603	182,647
G.8120.0150	Overtime		6,000
G.8120.0175	Health Insurance Buyout		1,876
	Total Personal Services	\$	225,447

Equipment

G.8120.0250	Other Equipment		
	Rough Cut Mower Replacement (a)	\$	5,625
	Total Equipment	\$	5,625

Operating Expenses

G.8120.0410	Utilities		
	Electric - Lift Stations	\$	5,250
	Electric - City Billed		5,000
	Tablet Aircards		425
	Cellular Phone	100	\$ 10,775
G.8120.0420	Insurance		5,589
G.8120.0430	Contracted Services		
	GPS Tracking (4)	713	
	Recertify Safety Equipment	500	
	Radio Repairs	600	
	Chemical Root Control	7,000	
	Material Disposal	4,000	
	Camera Software Maintenance	900	
	Cartegraph Software Maintenance	7,500	
	Camera Equipment Repair	2,000	
	Pipeline Assessment Certification Training	5,000	
	Small Equipment Repair	2,500	30,713
G.8120.0440	Fees, Non Employee		
	Employment Related Testing		735

(a) Split between A.8140 (50%) and G.8120 (50%).

(b) Split between G.8120 (67%) and A.5142 (33%).

(c) Split between F.8340 (50%) and G.8120 (50%).

City of Watertown

Fiscal Year: FY 2021-22
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

		<u>FY 2021-22 Adopted Budget</u>	
G.8120.0450	Miscellaneous		
	Employee Safety Training	1,000	
	DEC Permits	1,500	
	Postage and Shipping	600	
	CSX (4) Pipeline Sewer Easements	<u>765</u>	3,865
G.8120.0455	Vehicle Expenses		
	Maintenance and Repairs	20,000	
	Preventive Maintenance	2,500	
	Tires	3,000	
	Fuel	15,500	
	Insurance	<u>8,154</u>	49,154
G.8120.0460	Materials and Supplies		
	Safety Apparel, Uniforms and Shoes	1,750	
	Manholes	3,000	
	Manhole Frames and Covers	4,200	
	Manhole Grade Ring Materials	2,000	
	Radio Batteries	300	
	Piping and Pipe Fittings	15,000	
	Crusher Run and Related Materials	15,450	
	Asphalt Road Patching Products	15,000	
	Sewer Camera Supplies (a)	1,500	
	Sewer Vac Hose, 500 LF (a)	1,800	
	Replacement Sewer Cleaning Tools	2,000	
	Residential Lateral Repair Program	4,500	
	Work Zone Safety Devices	2,000	
	Miscellaneous Supplies	<u>3,000</u>	71,500
G.8120.0465	Equipment < \$5,000		
	Sewer Jet Cleaning Heads	1,250	
	Shoring Components Replacement (a)	<u>3,000</u>	<u>4,250</u>
	Total Operating Expenses		<u>\$ 176,581</u>
Fringe Benefits			
G.8120.0810	New York State Employees' Retirement System	\$	33,586
G.8120.0830	Social Security		17,247
G.8120.0840	Workers' Compensation		50,000
G.8120.0850	Health Insurance		<u>58,115</u>
	Total Fringe Benefits	\$	<u>158,948</u>
	TOTAL BUDGET	\$	<u><u>566,601</u></u>

(a) Split between A.8140 (50%) and G.8120 (50%).

G8120 – Sanitary Sewer

Fiscal Year 2021-22
Vehicles and Equipment



Replacement Rough Cut Mower

\$5,625*

The Department currently uses a two-wheel drive 40 HP utility tractor (1-050) with a 3-point brush hog mower attachment for heavy mowing tasks. That unit is a one-dimensional piece which sees little overall use. We are proposing to replace this unit with a smaller zero-turn style mower equipped with a track drive. This unit is available with both rough cut and finish mower decks. One of the key features of the mower is its ability to safely traverse slopes up to 25 degrees. The unit, equipped with a rough terrain deck, will be used for mowing sewer right of ways and side slopes in various locations.

When equipped with a finish deck, the unit can be used alongside our current wheeled units. The current tractor will be disposed of either as a trade-in or through on-line auction.

*Funding will be split A5010 (50%) A8140 (25%) and G8120 (25%). Total unit price is \$22,500.



City of Watertown**Fiscal Year: 2021-22****Department: Sewage Treatment and Disposal****Account Code: G8130****Function: Sewer Operations**

Description: The William T. Field Memorial Pollution Control Plant is a regional 16.0 MGD secondary wastewater treatment and sludge disposal facility serving the Greater Watertown Area with an estimated service population of 65,000. The Plant also operates a NYS Department of Health accredited laboratory. During CY 2020 the facility treated an average 12.5 MGD. The facility operates 24 hours per day, 7 days per week, and is staffed with 18 City employees (14 of which are certified by the NYS Department of Environmental Conservation).

City of Watertown

Fiscal Year: FY 2021-22
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 76,974	\$ 79,492	\$ 76,349	\$ 77,119
120 Clerical	-	-	-	-
130 Wages	735,979	765,317	792,395	831,322
140 Temporary	17,945	4,560	15,000	18,500
150 Overtime	58,419	50,809	50,000	50,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	-	1,500	1,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 892,117</u>	<u>\$ 900,178</u>	<u>\$ 935,244</u>	<u>\$ 978,441</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ 46,000	\$ 30,000
250 Other	156,233	130,325	165,600	221,240
Total Equipment	<u>\$ 156,233</u>	<u>\$ 130,325</u>	<u>\$ 211,600</u>	<u>\$ 251,240</u>
Operating Expenses				
410 Utilities	\$ 1,066,523	\$ 1,155,114	\$ 1,056,000	\$ 1,134,000
420 Insurance	77,875	78,037	83,000	89,640
430 Contracted Services	360,640	454,572	367,787	388,495
440 Fees Non Employees	4,129	20,510	17,500	20,000
450 Miscellaneous	38,997	27,701	55,000	45,940
455 Vehicle Expenses	27,117	20,751	34,900	35,576
460 Materials and Supplies	505,302	402,474	511,600	630,100
465 Equipment < \$5,000	46,485	47,798	54,550	80,750
Total Operating Expenses	<u>\$ 2,127,068</u>	<u>\$ 2,206,957</u>	<u>\$ 2,180,337</u>	<u>\$ 2,424,501</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 110,108	\$ 108,239	\$ 116,420	\$ 126,994
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	64,938	64,447	71,546	74,852
840 Workers' Compensation	459	(2,438)	52,000	75,000
850 Health Insurance	206,138	195,572	171,025	171,025
Total Fringe Benefits	<u>\$ 381,643</u>	<u>\$ 365,820</u>	<u>\$ 410,991</u>	<u>\$ 447,871</u>
Department Total	<u><u>\$ 3,557,061</u></u>	<u><u>\$ 3,603,280</u></u>	<u><u>\$ 3,738,172</u></u>	<u><u>\$ 4,102,053</u></u>

City of Watertown**Fiscal Year:****FY 2021-22****Department:****Sewage Treatment and Disposal****Account Code:****G8130****Function:****Sewer Operations****FY 2021-22 Adopted Budget****Personnel Services**

G.8130.0110	Salaries		
	Chief WWTP Operator	\$	77,119
G.8130.0130	Wages		
	WWTP Operations and Maintenance Supervisor	\$	62,378
	WWTP Lab. Technician		60,438
	Industrial Pretreatment Laboratory Technician		60,438
	WWTP Process Worker III		61,838
	WWTP Process Worker II (2)		99,248
	WWTP Process Worker I (7)		328,193
	WWTP Process Worker Trainee (2)		82,634
	Municipal Worker I (2)		<u>76,155</u>
			831,322
G.8130.0140	Temporary		
	General Plant		10,000
	Internship		<u>8,500</u>
			18,500
G.8130.0150	Overtime		50,000
G.8130.0175	Health Insurance Buyout		<u>1,500</u>
	Total Personal Services	\$	<u>978,441</u>

Equipment

G.8130.0230	Vehicles		
	Maintenance Truck (11-12)	\$	30,000
G.8130.0250	Other Equipment > \$5,000		
	Mower Replacement	\$	13,000
	Gator Replacement (11-018)		25,000
	VFA/Alkalinity Unit for PD #2		52,240
	Lift Station Flow Monitor and Pump Control		80,000
	Emergency Generators for Lift Stations (3)		30,000
	Aeration Tank pH Meter Sensors		11,000
	Storage Lean-to		<u>10,000</u>
			221,240
	Total Equipment	\$	<u>251,240</u>

Operating Expenses

G.8130.0410	Utilities		
	Water		85,000
	Electric		1,027,000
	Natural Gas		16,000
	Telephone		<u>6,000</u>
		\$	1,134,000
G.8130.0420	Insurance		89,640

City of Watertown

Fiscal Year: FY 2021-22
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations

		<u>FY 2021-22 Adopted Budget</u>	
G.8130.0430	Contracted Services		
	Uniform Rental	6,500	
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee	4,275	
	Analytics System Upgrade	1,760	
	Maintenance of Instruments Fee	830	
	Contract Lab	35,700	
	Bid Advertising	300	
	Core Climate	3,000	
	Backflow / Gas Regulators Inspection	1,300	
	Welding Machine Shop Service	25,000	
	Plant Electrical with Arc Study (B&M)	47,730	
	Cartegraph Software Maintenance	5,500	
	Factory Repair Service Electrical/Mechanical	20,000	
	Boiler Maint./Contract Maintenance	8,600	
	Biosolid Land Application Disposal	220,000	
	Crane Inspection	2,000	
	Meter Calibration	1,000	
	Generator/Elect Contract Maintenance	3,000	
	Maintenance Contract Copier	2,000	388,495
G.8130.0440	Fees, Non Employee		
	Employee Physicals	2,500	
	Permit Fees	17,500	20,000
G.8130.0450	Miscellaneous		
	Travel and Training	23,400	
	Safety	17,540	
	Books and Periodicals	5,000	45,940
G.8130.0455	Vehicle Expenses		
	Maintenance and Repairs	10,000	
	Gas	8,500	
	Central Garage	12,000	
	Insurance	5,076	35,576

City of Watertown

Fiscal Year: FY 2021-22
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations

		<u>FY 2021-22 Adopted Budget</u>	
G.8130.0460	Materials and Supplies		
	Process Chemicals	303,050	
	Electrical Supplies	6,250	
	Mechanical and Control Supplies	173,400	
	Grease and Oil	3,000	
	Office Supplies	3,500	
	Cleaning Supplies	7,000	
	Miscellaneous Supplies	5,000	
	Laboratory Supplies	38,900	
	Biosolid Storage T-walls	35,000	
	Building and Grounds Supplies	<u>55,000</u>	630,100
G.8130.0465	Equipment < \$5,000		
	Computers (3)	2,550	
	Tools - Mechanical, Buildings and Grounds	15,000	
	Equipment - Mechanical, Electrical, Controls - Plant	25,200	
	Equipment - Mechanical, Electrical, Controls - Buildings and Grounds	32,000	
	Lab Equipment and Glassware	<u>6,000</u>	<u>80,750</u>
	Total Operating Expenses		<u>\$ 2,424,501</u>
Fringe Benefits			
G.8130.0810	New York State Retirement	\$	126,994
G.8130.0830	Social Security		74,852
G.8130.0840	Workers' Compensation		75,000
G.8130.0850	Health Insurance		<u>171,025</u>
	Total Fringe Benefits	\$	<u>447,871</u>
TOTAL BUDGET		\$	<u><u>4,102,053</u></u>

G8130 Sewage Treatment and Disposal

Fiscal Year 2021-22
Vehicles and Equipment



Pickup Truck (11-012)

\$30,000

This is a replacement for the Ford Ranger purchased in 2009, which has outlived its projected useful lifespan. Due to the age of the Ford Ranger, the expected annual repair cost exceeds the value of the truck.



G8130 Sewage Treatment and Disposal

Fiscal Year 2021-22 Vehicles and Equipment



Mower

\$13,000

The current Lawnmower purchased in 2009 has outlived its projected useful lifespan. Due to the age of the Lawnmower the expected annual repair cost exceeds the value of the mower. A new mower with a wider deck will reduce man hours to be worked on the upkeep of the facility.



Gator (11-018)

\$25,000

The current John Deere Gator purchased in 2012 has outlived its projected useful lifespan. Due to the age of the Gator, the expected annual repair cost exceeds the value of the UTV.



G8130 Sewage Treatment and Disposal

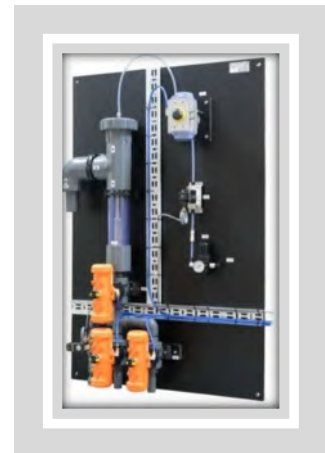
Fiscal Year 2021-22 Vehicles and Equipment



Install Volatile Fatty Acids/Alkalinity Unit for Primary Digester #2

\$52,240

Installation of this unit will allow running the digester more efficiently while increasing gas production. With increased gas production the direct drive raw sewage pumps will be used to their maximum capacity decreasing electrical energy use.



Lift Station Flow Monitoring and Pump Control Upgrade

\$80,000

Installing these 10 units will standardize all 10 lift stations. The new flow monitoring will give accurate volumes being pumped through the lift stations and allow remote operation.



Emergency Generator for (3) lift stations

\$30,000

The emergency generators will be installed with an emergency transfer to minimize the amount sewage back up in the event of a loss of National Grid power.



G8130 Sewage Treatment and Disposal

Fiscal Year 2021-22 Vehicles and Equipment



pH Meter sensors for Aeration tank

\$11,000

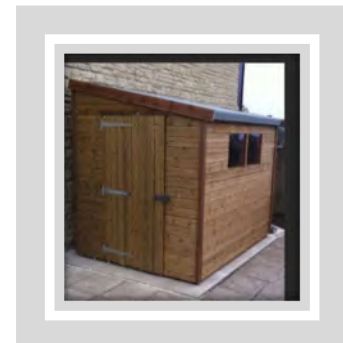
pH meters will give operators 24 hours a day monitoring of the Aeration tank to minimize any possible upsets to the system.



Storage Lean-to

\$10,000

This new lean-to will be used to store the increasing number of accessories needed to keep the facility safely operating. The lean-to will be utilized to store all equipment not used during the current season to prevent weather damage.



City of Watertown

Fiscal Year: FY 2021-22

Department: General

Account Code: G1990, G9010, G9040, G9050, G9060, G9061, G9065, G9070, G9089, G9501, G9950

Function: Government Support

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
G.1990.0430 Contingency	\$ -	\$ -	\$ 141,208	\$ 37,290
G.9010.0800 State Retirement System Pension Liability	28,826	250,216	-	-
G.9040.0800 Workers' Compensation	8,436	7,104	5,900	6,000
G.9050.0800 Unemployment Claims	1,341	426	1,000	1,000
G.9060.0800 Health Insurance - Retirees	250,356	197,412	146,901	146,901
G9061 Other Post Employment Benefits (OPEB)	(707,881)	263,358	-	-
G.9065.0800 Medicare Part B - Retirees	10,795	11,081	13,000	17,000
G.9089.0800 Employee Benefits - Other	127	123	150	150
G.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	15,000	15,000
G.9901.0900 Transfer to General Fund	-	-	-	93,903
G.9950.0900 Transfer to Capital	<u>505,608</u>	<u>393,244</u>	<u>757,000</u>	<u>957,500</u>
Total	<u>\$ 112,608</u>	<u>\$ 1,137,964</u>	<u>\$ 1,080,159</u>	<u>\$ 1,274,744</u>

These accounts represent charges not directly associated with specific operating departments.

City of Watertown

Fiscal Year: FY 2021-22
Department: Debt Service
Account Code: G9710
Function: Debt Service

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted Budget	Adopted Budget
Serial Bonds				
G.9710.0600 Serial Bond Principal	\$ 866,298	\$ 788,594	\$ 751,901	\$ 710,747
G.9710.0700 Serial Bond Interest	207,364	202,546	187,989	170,366
Bond Anticipation Notes				
G.9730.0600 Bond Anticipation Note Principal	40,000	-	325,000	254,000
G.9730.0700 Bond Anticipation Note Interest	13,633	-	-	-
Total Budget	\$ 1,127,295	\$ 991,140	\$ 1,264,890	\$ 1,135,113

These accounts represent the annual principal reduction and interest payments on Sewer Fund debt.

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE)				PRINCIPAL BALANCE AT END OF FISCAL YEAR
/ MATURITY DATE	PRINCIPAL	INTEREST	TOTAL	
4/10/2014 B (2.00 - 3.25%) 4/1/2029	\$ 335,000	\$ 91,700	\$ 426,700	\$ 2,665,000
6/18/2014 (1.00 - 2.625%) 11/15/2023	7,000	429	7,429	14,000
6/25/2015 (2.00 - 3.125%) 6/15/2030	136,500	37,832	174,332	1,119,000
6/15/2017 (2.00 - 3.00%) 6/15/2032	50,000	13,313	63,313	500,000
3/29/2019 (5.00 - 3.00%) 9/1/2033	36,247	17,942	54,189	398,717
9/30/2020 (3.00 - 5.00%) 2/15/2026	95,000	9,150	104,150	88,000
EFC 2021 serial bond	51,000	-	51,000	711,500
TOTAL	\$ 710,747	\$ 170,366	\$ 881,113	\$ 5,496,217

LIBRARY FUND

City of Watertown**Fiscal Year: 2021-22****Department: Library****Account Code: L7410****Function: Culture and Recreation**

Description: The Roswell P. Flower Memorial Library serves Watertown and surrounding communities as a center for reading, culture, and research. The Library is a vibrant institution, committed to promoting a well-rounded and informed citizenry. As a premier historical and community asset, the Library offers educational and recreational opportunities for all ages.

The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

**City of Watertown
Fiscal Year 2021-22 Adopted Budget
Library Fund Summary**

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Fines	\$ 17,177	\$ 8,880	\$ 15,000	\$ 10,000
Grants	47,027	64,989	71,847	72,489
Federal Aid	-	-	-	99,021
General Fund Transfer	<u>1,378,771</u>	<u>1,446,362</u>	<u>1,252,723</u>	<u>1,527,711</u>
Total Revenues	\$ 1,442,975	\$ 1,520,471	\$ 1,339,570	\$ 1,709,221
Appropriated Fund Balance	<u>28,321</u>	<u>-</u>	<u>20,943</u>	<u>50,000</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 1,471,296</u>	<u>\$ 1,520,471</u>	<u>\$ 1,360,513</u>	<u>\$ 1,759,221</u>

Expenditures

Library	\$ 1,116,520	\$ 1,123,877	\$ 1,062,418	\$ 1,258,630
Contingency	-	-	7,000	20,000
Workers' Compensation	3,828	3,335	3,200	3,000
Health Insurance - Retirees	160,390	130,783	103,787	103,787
Medicare Part B - Retirees	18,283	17,558	19,000	18,500
Other Employee Benefits	82	111	100	100
Transfer to General Fund	-	-	-	785
Transfer to Capital Fund	-	62,500	-	225,000
Debt Service	<u>172,193</u>	<u>168,497</u>	<u>165,008</u>	<u>129,419</u>
Total Expenditures	<u>\$ 1,471,296</u>	<u>\$ 1,509,217</u>	<u>\$ 1,360,513</u>	<u>\$ 1,759,221</u>

Fund Balance

Beginning reserves and fund balance	\$ 101,689	\$ 73,368
+ Revenues	1,442,975	1,520,471
- Expenses	<u>(1,471,296)</u>	<u>(1,509,217)</u>
Ending reserve and fund balances	73,368	84,622
- Reserve for encumbrances	-	(28,269)
- Fund balance appropriated to subsequent fiscal year	<u>(40,000)</u>	<u>(20,943)</u>
Unreserved un-appropriated fund balance	<u>\$ 33,368</u>	<u>\$ 35,410</u>

Fiscal Year 2020-21 Adopted Budget represents the original budget plus any subsequent budget re-adoptions.

City of Watertown
Fiscal Year 2021-22 Adopted Budget
Library Fund Revenue Summary

<u>Revenues</u>	<u>FY 2018-19 Actual</u>	<u>FY 2019-20 Actual</u>	<u>FY 2020-21 Adopted Budget</u>	<u>FY 2021-22 Adopted Budget</u>
L.0000.2082 Fines	\$ 17,177	\$ 8,880	\$ 15,000	\$ 10,000
L.0000.2760 Grant	47,027	64,989	71,847	72,489
L.0000.4960 Federal Aid - Disaster Aid	-	-	-	99,021
L.0000.5031 General Fund Transfer	<u>1,378,771</u>	<u>1,446,362</u>	<u>1,252,723</u>	<u>1,527,711</u>
Total Revenues	\$ 1,442,975	\$ 1,520,471	\$ 1,339,570	\$ 1,709,221
Appropriated Fund Balance	<u>28,321</u>	<u>-</u>	<u>20,943</u>	<u>50,000</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 1,471,296</u>	<u>\$ 1,520,471</u>	<u>\$ 1,360,513</u>	<u>\$ 1,759,221</u>

L.0000.2082 - Fines - Fees charged for overdue and lost books.

L.0000.2701 - Refund of Prior Year's Expenditures - Refunds received for a prior year expenditure.

L.0000.2760 - Grant - Funding received from the North Country Library System for general operations and one part-time clerk.

L.0000.4960 - Federal Aid, Disaster Assistance - Revenues derived from aid for emergency disaster assistance (American Recuse Plan Act of 2021).

L.0000.5031 - General Fund Transfer - The contribution from the General Fund that is needed to fund the expenditures of the Library.

City of Watertown

Fiscal Year: FY 2021-22

Department: Library

Account Code: L7410

Function: Library

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 75,001	\$ 77,461	\$ 75,239	\$ 142,279
120 Clerical	247,183	250,106	267,594	276,372
130 Wages	276,986	298,104	233,068	236,972
140 Temporary	19,734	23,983	25,500	31,200
150 Overtime	4,136	6,053	6,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	6,230	4,200	4,200	4,200
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 629,270</u>	<u>\$ 659,907</u>	<u>\$ 611,601</u>	<u>\$ 697,023</u>
Equipment				
210 Furniture and Furnishings	\$ -	\$ -	\$ -	\$ -
250 Other	7,307	-	-	-
Total Equipment	<u>\$ 7,307</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 90,296	\$ 77,558	\$ 82,925	\$ 81,925
420 Insurance	20,040	20,196	21,425	23,139
430 Contracted Services	75,837	68,106	84,330	152,190
440 Fees Non Employees	1,000	1,000	1,000	1,000
450 Miscellaneous	5,138	3,139	4,000	3,500
455 Vehicle Expense	-	-	-	-
460 Materials and Supplies	13,487	14,274	14,600	15,625
465 Equipment < \$5,000	12,285	13,755	10,000	10,000
Total Operating Expenses	<u>\$ 218,083</u>	<u>\$ 198,028</u>	<u>\$ 218,280</u>	<u>\$ 287,379</u>
Fringe Benefits				
810 New York State Retirement	\$ 79,107	\$ 81,366	\$ 85,011	\$ 98,653
820 Police/Fire Retirement	-	-	-	-
830 Social Security	45,910	48,090	46,789	53,323
840 Workers' Compensation	-	-	500	250
850 Health Insurance	136,843	136,486	100,237	122,002
Total Fringe Benefits	<u>\$ 261,860</u>	<u>\$ 265,942</u>	<u>\$ 232,537</u>	<u>\$ 274,228</u>
Department Total	<u><u>\$ 1,116,520</u></u>	<u><u>\$ 1,123,877</u></u>	<u><u>\$ 1,062,418</u></u>	<u><u>\$ 1,258,630</u></u>

City of Watertown**Fiscal Year: FY 2021-22****Department: Library****Account Code: L7410****Function: Library****FY 2021-22 Adopted Budget****Personal Services**

L.7410.0110	Salaries		
	Library Director	\$ 75,999	
	Librarian III (c)	<u>66,280</u>	\$ 142,279
L.7410.0120	Clerical		
	Secretary	\$ 40,178	
	Senior Library Clerk	41,578	
	Library Clerk (4)	151,416	
	Library Clerk - Part-time (2 @ .70) (b)	<u>43,200</u>	276,372
L.7410.0130	Wages		
	Librarian II	66,280	
	Librarian I (2)	108,540	
	Custodial and Maintenance Supervisor (a)	26,338	
	Facilities Maintenance Worker (2 @ .50) (a)	<u>35,814</u>	236,972
L.7410.0140	Temporary		31,200
L.7410.0150	Overtime		6,000
L.7410.0175	Health Insurance Buyout		<u>4,200</u>
	Total Personal Services		<u>\$ 697,023</u>

Operating Expenses

L.7410.0410	Utilities		
	Water and Sewer	\$ 10,000	
	Electric	64,000	
	Telephone	2,225	
	Natural Gas	<u>5,700</u>	81,925
L.7410.0420	Insurance		23,139
L.7410.0430	Contracted Services		
	Elevator Maintenance	1,500	
	Fire Alarm System	1,700	
	Meraki Router, Access Points (NCLS)	465	
	Joint Automation Board Fee (NCLS)	12,000	
	Security Services	91,300	
	Fire Extinguisher Inspection	500	
	Siemens Industry	4,800	
	Front Flood Lights	6,100	
	Façade Repair	25,000	
	Federally Mandated Training and Employee Assistance Program	275	

(a) Split between A.1620 (50%) and L.7410 (50%)

(b) One part-time Clerk is contingent upon grant funding from the North Country Library System

(c) During Fiscal Year 2021-22 a Librarian III position will be created and a Librarian II position will be eliminated.

City of Watertown**Fiscal Year: FY 2021-22****Department: Library****Account Code: L7410****Function: Library**

		<u>FY 2021-22 Adopted Budget</u>	
L.7410.0430	Contracted Services continued		
	Unemployment Services	100	
	Safety Consultant	1,200	
	Background Checks	250	
	HVAC, Fountains and Other Maintenance	<u>7,000</u>	152,190
L.7410.0440	Miscellaneous		
	Board of Trustees Audit		1,000
L.7410.0450	Miscellaneous		
	Postage	1,500	
	Travel and Training	<u>2,000</u>	3,500
L.7410.0460	Materials and Supplies		
	Office and Library Supplies	6,000	
	Sidewalk Salt	2,600	
	Labor Law Posters	25	
	Maintenance Supplies	<u>7,000</u>	15,625
L.7410.0465	Equipment < \$5,000		
	Books		<u>10,000</u>
	Total Operating Expenses		<u>\$ 287,379</u>
Fringe Benefits			
L.7410.0810	New York State Employees' Retirement System	\$	98,653
L.7410.0830	Social Security		53,323
L.7410.0840	Workers' Compensation		250
L.7410.0850	Health Insurance		<u>122,002</u>
	Total Fringe Benefits	\$	<u>274,228</u>
	TOTAL BUDGET	\$	<u><u>1,258,630</u></u>

City of Watertown

Fiscal Year: FY 2021-22

Department: General

Account Code: L1990, L9040, L9050, L9060, L9065, L9070, L9089, L9710, L9950

Function: Government Support and Debt Service

	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
L.1990.0430 Contingency	\$ -	\$ -	\$ 7,000	\$ 20,000
L.9040.0800 Workers' Compensation	3,828	3,335	3,200	3,000
L.9060.0800 Health Insurance - Retirees	160,390	130,783	103,787	103,787
L.9065.0800 Medicare Part B - Retirees	18,283	17,558	19,000	18,500
L.9089.0800 Other Employee Benefits	82	111	100	100
L.9901.0900 Transfer to General Fund	-	-	-	785
L.9950.0900 Transfer to Capital Fund	-	62,500	-	225,000
General Expenses Total	<u>\$ 182,583</u>	<u>\$ 216,843</u>	<u>\$ 133,087</u>	<u>\$ 371,172</u>

	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
L.9710.0600 Serial Bond Principal	\$ 145,149	\$ 148,043	\$ 147,504	\$ 114,657
L.9710.0700 Serial Bond Interest	22,044	20,454	17,504	14,762
L.9730.0600 Bond Anticipation Note - Principal	4,000	-	-	-
L.9730.0700 Bond Anticipation Note - Interest	1,000	-	-	-
Debt Expenses Total	<u>\$ 172,193</u>	<u>\$ 168,497</u>	<u>\$ 165,008</u>	<u>\$ 129,419</u>

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE) / MATURITY DATE		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL BALANCE AT END OF FISCAL YEAR
6/15/2017 (2.00 - 3.00%)	6/15/2027	\$ 110,649	\$ 13,660	\$ 124,309	\$ 551,747
3/29/2019 (5.00 - 3.00%)	9/1/2033	4,008	1,102	5,110	20,040
TOTAL		<u>\$ 114,657</u>	<u>\$ 14,762</u>	<u>\$ 129,419</u>	<u>\$ 571,787</u>

COMMUNITY DEVELOPMENT FUND

City of Watertown**Fiscal Year: 2021-22****Department: Community Development****Account Code: CD8668****Function: Home and Community Services**

Description: The City participated in the Community Development Block Grant (CDBG) Small Cities Program from 1979 to 2013. Grants obtained during this time period funded a variety of housing programs, infrastructure and economic development programs. Beginning in 2014, the City became an entitlement community under the CDBG program, making it eligible to receive an annual allocation of CDBG funds rather than applying for funding through the State. The CDBG funds can be utilized for a wide variety of community development projects that benefit low to moderate income persons such as housing rehabilitation, infrastructure improvements and public services. The Planning & Community Development Department is responsible for the administration of the CDBG funds, including the writing of 5-Year Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports and general program administration. Staff is also responsible for the oversight of other community development projects such as housing and historic preservation projects associated with grant funding.

City of Watertown

Fiscal Year: FY 2021-22

Department: Community Development

Account Code: CD8668

Function: Home and Community Services

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CD.0000.2170 Program Income	\$ 219,086	\$ (16,276)	\$ -	\$ -
CD.0000.2401 Interest Revenue	91	16	-	-
CD.0000.2701 Refund of Prior Years' Exp	-	325	-	-
CD.0000.2770 Unclassified Revenue	21,000	-	-	-
CD.0000.4940.8600 CDBG Program Income	4,583	6,583	-	-
CD.0000.4940.8605 Restore NY/Main Street	77,550	458,133	1,031,867	1,031,867
CD.0000.4940.8607 Entitlement - 2014	47,687	-	-	-
CD.0000.4940.8609 Entitlement - 2015	289,286	38,598	-	-
CD.0000.4940.8610 Entitlement - 2016	288,766	-	-	-
CD.0000.4940.8611 Entitlement - 2017	559,975	145,651	-	-
CD.0000.4940.8612 Entitlement - 2018	352,614	303,951	150,000	120,000
CD.0000.4940.8613 Entitlement - 2019	-	261,915	382,500	169,669
CD.0000.4940.8614 Entitlement - 2020	-	-	624,169	515,580
CD.0000.4940.8615 CARES Act - 2020	-	-	542,326	535,000
CD.0000.4940.8616 Entitlement - 2021	-	-	-	675,000
CD.0000.5031 Interfund Transfer	-	5,853	-	-
Total Revenues	\$ 1,860,638	\$ 1,204,749	\$ 2,730,862	\$ 3,047,116
<u>Appropriated Reserves and Fund Balance</u>				
Appropriated Fund Balance	277,531	34,462	-	-
Total Revenues and Appropriated Reserves / Fund Balance	\$ 2,138,169	\$ 1,239,211	\$ 2,730,862	\$ 3,047,116
<u>Expenditures</u>				
CD.8668.1 Personal Services	\$ 53,695	\$ 46,705	\$ 52,932	\$ 58,729
CD.8668.2 Equipment	13,890	-	-	-
CD.8668.4 Contractual Expenditures	1,312,280	897,154	2,406,039	2,416,627
CD.8668.8 Fringe Benefits	25,484	20,959	21,891	26,271
CD.9510.0900 Transfer to General Fund	880	31	-	-
CD.9925.0900 Transfer to Sewer Fund	345	-	-	-
CD.9950.0900 Transfer to Capital Fund	731,595	274,362	250,000	545,489
Total Expenditures	\$ 2,138,169	\$ 1,239,211	\$ 2,730,862	\$ 3,047,116
<u>Fund Balance</u>				
Beginning reserves and fund balance	\$ 311,993	\$ 34,462		
+ Revenues	1,860,638	1,204,749		
- Expenses	(2,138,169)	(1,239,211)		
Ending reserve and fund balances	\$ 34,462	\$ -		
- Fund balance appropriated to subsequent fiscal year	-	-		
Unreserved un-appropriated fund balance	<u>\$ 34,462</u>	<u>\$ -</u>		

City of Watertown

Fiscal Year: FY 2021-22
Department: Community Development
Account Code: CD8668
Function: Home and Community Services

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 46,176	\$ 38,170	\$ 52,182	\$ 56,303
120 Clerical	-	-	-	1,676
130 Wages	6,723	7,803	-	-
140 Temporary	-	-	-	-
150 Overtime	796	732	750	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 53,695</u>	<u>\$ 46,705</u>	<u>\$ 52,932</u>	<u>\$ 58,729</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	13,890	-	-	-
Total Equipment	<u>\$ 13,890</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	1,307,759	892,902	2,406,039	2,416,627
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	4,521	4,252	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>\$ 1,312,280</u>	<u>\$ 897,154</u>	<u>\$ 2,406,039</u>	<u>\$ 2,416,627</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 7,736	\$ 6,750	\$ 8,117	\$ 9,420
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,103	3,822	4,049	6,792
840 Workers' Compensation	-	-	-	-
850 Health Insurance	13,645	10,387	9,725	10,059
Total Fringe Benefits	<u>\$ 25,484</u>	<u>\$ 20,959</u>	<u>\$ 21,891</u>	<u>\$ 26,271</u>
Department Total	<u><u>\$ 1,405,349</u></u>	<u><u>\$ 964,818</u></u>	<u><u>\$ 2,480,862</u></u>	<u><u>\$ 2,501,627</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Community Development
Account Code: CD
Function: Home and Community Services

FY 2021-22 Adopted Budget**Personal Services**

CD.8668.0110	Salaries		
	Planning and Community Development		
	Director (1 @ .25) (a)	\$	18,979
	Senior Planner (1 @ .25) (a)		16,275
	Planner (2 @ .20) (b)		<u>21,049</u>
		\$	56,303
CD.8668.0120	Clerical		
	Secretary (.05) (c)		1,676
CD.8668.0150	Overtime		<u>750</u>
	Total Personal Services	\$	<u>58,729</u>

Operating Expenses

CD.8668.0430	Contracted Services		
	Masonic Temple Revitalization Project	\$	500,000
	Restore NY - Court Street Commons		531,867
	Economic Development Grant Program		425,000
	ADA Ramps		140,760
	Basketball Court - North Hamilton Street		12,500
	Tree Plantings		10,000
	Food Pantries		81,500
	Point-in-Time Outreach and Education		10,000
	Fair Housing Education		5,000
	CARES Act Personal Protective Equipment		15,000
	Smoke Detector Program		5,000
	Zoning Ordinance Rewrite		40,000
	Seward Street Reconstruction Design Services		25,000
	Demolitions		35,000
	Housing Programs		<u>580,000</u>
	Total Operating Expenses	\$	<u>2,416,627</u>

Fringe Benefits

CD.8668.0810	New York State Employees' Retirement System	\$	9,420
CD.8668.0830	Social Security		6,792
CD.8668.0850	Health Insurance		<u>10,059</u>
	Total Fringe Benefits	\$	<u>26,271</u>
	TOTAL OPERATING BUDGET	\$	<u><u>2,501,627</u></u>

CD.9950.0900	Transfer to Capital Fund		
	Sidewalk Program - To Be Determined	\$	93,909
	Sidewalk Program - Tilden Street		101,580
	Sidewalk Program - Grant Street		<u>350,000</u>
	TOTAL BUDGET	\$	<u><u>545,489</u></u>

(a) Split between A.8020 (75%) and CD.8668 (25%).

(b) Split between A.8020 (80%) and CD.8668 (20%).

(c) Split between A.1440 (50%), A.8020 (40%) and CD.8668 (10%).

TOURISM FUND

City of Watertown

Fiscal Year: 2021-22

Department: Tourism Fund

Account Code: CT6410

Function: Economic Development



Description: In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

City of Watertown**Fiscal Year: FY 2021-22****Department: Tourism Fund****Account Code: CT****Function: Culture and Recreation**

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CT.0000.1113 Occupancy Tax	\$ 215,613	\$ 189,043	\$ 215,000	\$ 180,000
Sub-Total	215,613	189,043	215,000	180,000
Appropriated Fund Balance	-	38,596	32,000	-
Total Revenues	\$ 215,613	\$ 227,639	\$ 247,000	\$ 180,000

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CT.6410.0430 Publicity	\$ -	\$ -	\$ 15,000	\$ -
CT.9510.0900 Transfer to General Fund	210,000	215,000	215,000	180,000
CT.9950.0900 Transfer to Capital Fund	-	12,639	17,000	-
Total Expenditures	\$ 210,000	\$ 227,639	\$ 247,000	\$ 180,000

Fund Balance

Beginning reserves and fund balance	\$ 32,983	\$ 38,596
+ Revenues	215,613	189,043
- Expenses	(210,000)	(227,639)
Ending reserve and fund balances	\$ 38,596	\$ (0)
- Fund balance appropriated to subsequent fiscal year	-	-
Unreserved un-appropriated fund balance	\$ 38,596	\$ (0)

RESERVE FUNDS

City of Watertown

Fiscal Year: FY 2021-22
Department: Workers' Compensation Reserve Fund
Account Code: CR
Function: Employee Fringe Benefits

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CR.0000.2401 Interest and Earnings	\$ 3,469	\$ 3,142	\$ 2,350	\$ 1,200
Sub-Total	3,469	3,142	2,350	1,200
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 3,469	\$ 3,142	\$ 2,350	\$ 1,200

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CR.9510.0900 Transfer to General Fund	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -

Fund Balance

Beginning reserves and fund balance	\$ 231,796	\$ 235,265
+ Revenues	3,469	3,142
- Expenses	-	-
Ending reserve and fund balances	\$ 235,265	\$ 238,407
- Fund balance appropriated to subsequent fiscal year	-	-
Unreserved un-appropriated fund balance	\$ 235,265	\$ 238,407

In accordance with New York State guidelines, the City has established this reserve fund for Workers' Compensation claims. As of June 30, 2020 the balance in the fund was \$238,407.

City of Watertown

Fiscal Year: FY 2021-22
Department: Risk Retention
Account Code: CS
Function: Self-Funded Liability

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CS.0000.2401 Interest and Earnings	\$ 11,272	\$ 10,416	\$ 7,700	\$ 1,000
CS.0000.5031 Interfund Transfers	<u>75,000</u>	<u>70,000</u>	<u>70,000</u>	<u>75,000</u>
Sub-Total	86,272	80,416	77,700	76,000
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>\$ 86,272</u>	<u>\$ 80,416</u>	<u>\$ 77,700</u>	<u>\$ 76,000</u>

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CS.1740.0430 Administration	\$ 38,370	\$ 44,204	\$ 45,000	\$ 60,000
CS.1930.0430 Judgments and Claims	<u>10,297</u>	<u>9,576</u>	<u>10,000</u>	<u>16,000</u>
Total Expenditures	<u>\$ 48,667</u>	<u>\$ 53,780</u>	<u>\$ 55,000</u>	<u>\$ 76,000</u>

Fund Balance

Beginning reserves and fund balance	\$ 727,969	\$ 765,574
+ Revenues	86,272	80,416
- Expenses	<u>(48,667)</u>	<u>(53,780)</u>
Ending reserve and fund balances	\$ 765,574	\$ 792,210
- Fund balance appropriated to subsequent fiscal year	<u>-</u>	<u>-</u>
Unreserved un-appropriated fund balance	<u>\$ 765,574</u>	<u>\$ 792,210</u>

In accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability. At June 30, 2020 the balance in the reserve fund was \$793,748.

City of Watertown

Fiscal Year: FY 2021-22
Department: Debt Service
Account Code: V
Function: Debt Service

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
V.0000.2401 Interest and Earnings	\$ -	\$ -	\$ 100	\$ -
V.0000.2710 Premium and Accrued Interest on Obligations	<u>551,986</u>	<u>8,335</u>	<u>8,335</u>	<u>-</u>
Sub-Total	551,986	8,335	8,435	-
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>\$ 551,986</u>	<u>\$ 8,335</u>	<u>\$ 8,435</u>	<u>\$ -</u>

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
V.9510.0900 Transfer to General Fund	\$ -	\$ -	\$ 8,435	\$ -
V.9991.0430 Payment to Escrow Agent and Professionals	<u>570,496</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>\$ 570,496</u>	<u>\$ -</u>	<u>\$ 8,435</u>	<u>\$ -</u>

Fund Balance

Beginning reserves and fund balance	\$ 18,510	\$ -
+ Revenues	551,986	8,335
- Expenses	<u>(570,496)</u>	<u>-</u>
Ending reserve and fund balances	\$ -	\$ 8,335
- Fund balance appropriated to subsequent fiscal year	<u>-</u>	<u>-</u>
Unreserved un-appropriated fund balance	<u>\$ -</u>	<u>\$ 8,335</u>

The Debt Service Fund is used to record unexpended proceeds of long-term debt and premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.

SELF- FUNDED HEALTH INSURANCE FUND

City of Watertown

Fiscal Year: 2021-22

Department: Self-Funded Health Insurance

Account Code: MS1710

Function: Employee Fringe Benefits



Description: The City self-insures its Health Insurance benefits for its eligible active and retired employees. A third-party administrator, UMR, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$185,000.

City of Watertown
Fiscal Year: FY 2021-22
Department: Self-Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
MS.0000.1270 Shared Service Charges (a)	\$ 9,513,158	\$ 8,345,721	\$ 7,424,326	\$ 7,455,300
MS.0000.2401 Interest and Earnings	2,313	39,477	25,000	3,500
MS.0000.2680 Insurance Recovery	-	168,976	100,000	25,000
MS.0000.2700 Medicare Part D Reimbursement	221,189	180,120	155,000	185,000
MS.0000.2701 Refund of Prior Year Expenditures	20,075	14,250	-	-
MS.0000.2708 Employee Contributions (a)	635,654	596,599	563,010	591,664
MS.0000.2709 Retirees' Contributions (a)	231,168	232,865	221,342	228,724
MS.0000.2771 Prescription Reimbursement	436,249	701,172	750,000	700,000
Sub-Total	11,059,806	10,279,180	9,238,678	9,189,188
Appropriated Fund Balance	(1,719,215)	(1,348,143)	642,668	534,122
Total Revenues and Appropriated Fund Balance	\$ 9,340,591	\$ 8,931,037	\$ 9,881,346	\$ 9,723,310

<u>Expenditures</u>				
MS.1710 Administration	\$ 501,435	\$ 546,014	\$ 560,591	\$ 580,425
MS 9060.0430.0020 Medical Claims	5,429,708	4,865,294	5,321,250	5,631,885
MS 9060.0430.0030 Prescriptions	3,409,448	3,519,729	3,999,505	3,511,000
Total Expenditures	\$ 9,340,591	\$ 8,931,037	\$ 9,881,346	\$ 9,723,310

<u>Fund Balance</u>		
Beginning reserves and fund balance	\$ 731,856	\$ 2,451,071
+ Revenues	11,059,806	10,279,180
- Expenses	(9,340,591)	(8,931,037)
Ending reserve and fund balances	\$ 2,451,071	\$ 3,799,214
- Fund balance appropriated to subsequent fiscal year	-	(642,668)
Unreserved un-appropriated fund balance	<u>\$ 2,451,071</u>	<u>\$ 3,156,546</u>

(a) Fiscal Year 2021-22 monthly health insurance premiums will be \$655.62 per month for an individual plan and \$1,468.59 per month for a family plan.

City of Watertown

Fiscal Year: FY 2021-22
Department: Self-Funded Health Insurance
Account Code: MS1710
Function: Employee Fringe Benefits

Budget Summary	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted Budget	FY 2021-22 Adopted Budget
Personal Services				
110 Salaries	\$ 42,153	\$ 43,951	\$ 42,690	\$ 45,451
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 42,153</u>	<u>\$ 43,951</u>	<u>\$ 42,690</u>	<u>\$ 45,451</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	255,729	259,555	262,000	275,000
430 Contracted Services	175,697	215,401	227,750	231,000
440 Fees Non Employees	4,300	4,376	4,500	4,600
450 Miscellaneous	169	975	1,475	1,475
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	222	90	700	700
465 Equipment < \$5,000	-	12	500	500
Total Operating Expenses	<u>\$ 436,117</u>	<u>\$ 480,409</u>	<u>\$ 496,925</u>	<u>\$ 513,275</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,288	\$ 4,398	\$ 4,710	\$ 5,343
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	2,767	2,961	3,418	3,509
840 Workers' Compensation	-	-	-	-
850 Health Insurance	16,110	14,295	12,848	12,847
Total Fringe Benefits	<u>\$ 23,165</u>	<u>\$ 21,654</u>	<u>\$ 20,976</u>	<u>\$ 21,699</u>
Department Total	<u><u>\$ 501,435</u></u>	<u><u>\$ 546,014</u></u>	<u><u>\$ 560,591</u></u>	<u><u>\$ 580,425</u></u>

City of Watertown

Fiscal Year: FY 2021-22
Department: Self-Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits

FY 2021-22 Adopted Budget**Personal Services**

MS.1710.0110	Salaries		
	Human Resources Manager (.10) (a)	\$ 7,862	
	Benefits Administrator (.80) (b)	<u>37,589</u>	\$ 45,451
	Total Personal Services		<u>\$ 45,451</u>

Operating Expenses

MS.1710.0420	Insurance		
	Stop Loss Insurance		\$ 275,000
MS.1710.0430	Contracted Services		
	Third-party Administration Fees	\$ 228,990	
	Affordable Care Act Program / IRS Forms Printing	<u>2,010</u>	231,000
MS.1710.0440	Fees, Non Employee		
	Attestation	1,750	
	Patient Protection and Affordable Care Act Transitional Reinsurance Fee	<u>2,850</u>	4,600
MS.1710.0450	Miscellaneous		
	Training		1,475
MS.1710.0460	Materials and Supplies		
	Supplies		700
MS.1710.0465	Equipment < \$5,000		
	Desk File Drawer		<u>500</u>
	Total Operating Expenses		<u>\$ 513,275</u>

Fringe Benefits

MS.1710.0810	New York State Employees' Retirement System	\$ 5,343	
MS.1710.0830	Social Security		3,509
MS.1710.0850	Health Insurance		<u>12,847</u>
	Total Fringe Benefits		<u>\$ 21,699</u>

TOTAL BUDGET**\$ 580,425**

(a) Split between A.1435 (90%) and MS.1710 (10%).

(b) Split between A.1435 (20%) and MS.1710 (80%).

CAPITAL PROJECTS FUND

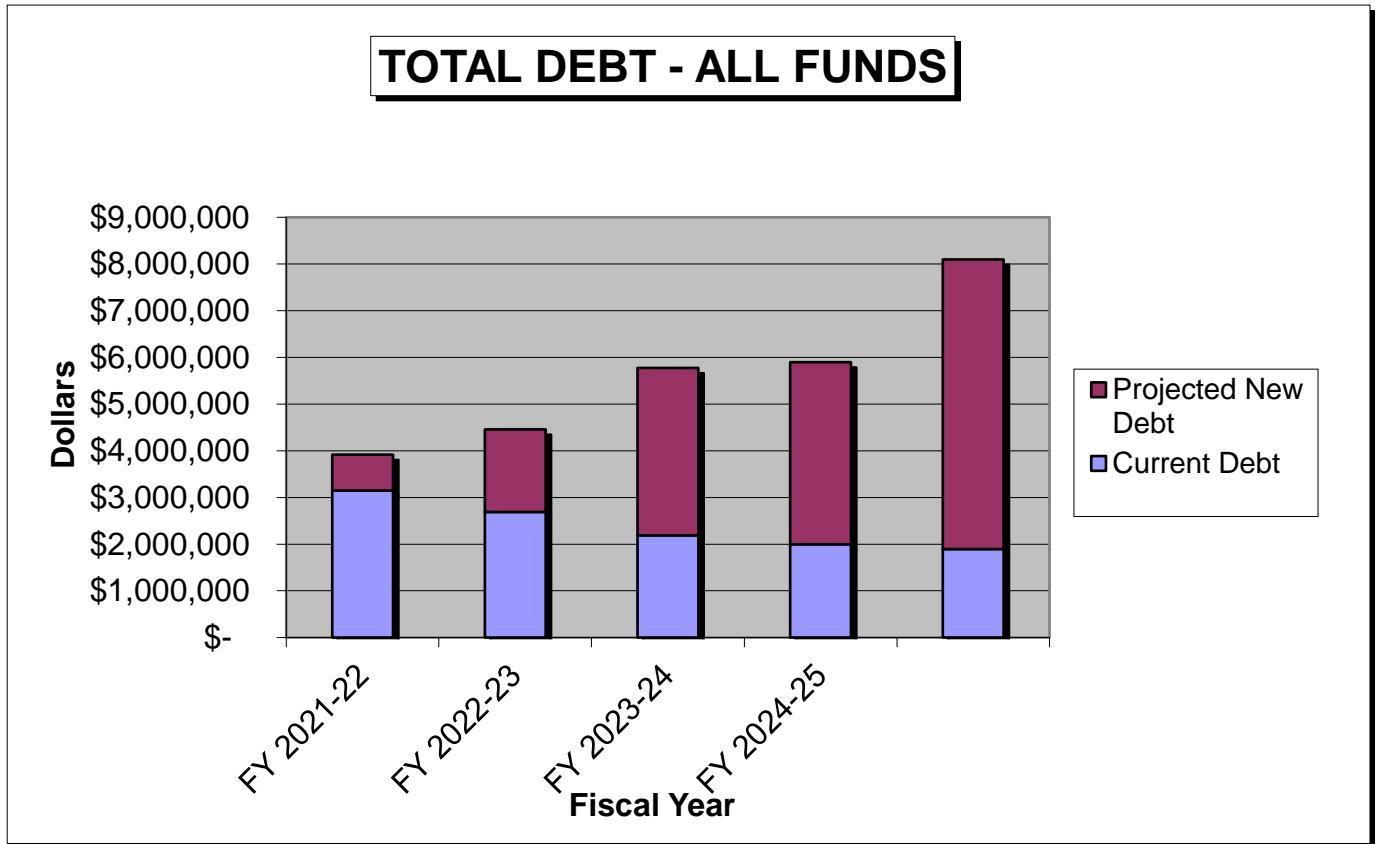
**CITY OF WATERTOWN
FISCAL YEAR 2021-22 BUDGET
COMPUTATION OF DEBT LIMIT
As of June 30, 2021**

Five Year Average Full Valuation of Taxable Real Property		\$	1,162,292,041
Debt Limit - 7% thereof		\$	81,360,443
Inclusions:			
Outstanding Bonds		\$	34,783,907
Exclusions:			
Self-liquidating Debt	\$	2,810,904	
Water Debt		3,467,773	
Sewer Debt		<u>12,051,071</u>	
		\$	<u>18,329,748</u>
Total Net Indebtedness		\$	<u>16,454,159</u>
Net Debt Contracting Margin		\$	<u>64,906,284</u>
The percent of debt contracting power exhausted is			<u>20.22%</u>

DEBT

ALL FUNDS

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Current Debt	(1) \$ 3,145,888	\$ 2,692,135	\$ 2,190,922	\$ 1,994,096	\$ 1,896,321
Projected New Debt	<u>768,021</u>	<u>1,767,999</u>	<u>3,581,346</u>	<u>3,902,189</u>	<u>6,200,277</u>
TOTAL	<u>\$ 3,913,909</u>	<u>\$ 4,460,135</u>	<u>\$ 5,772,269</u>	<u>\$ 5,896,285</u>	<u>\$ 8,096,598</u>



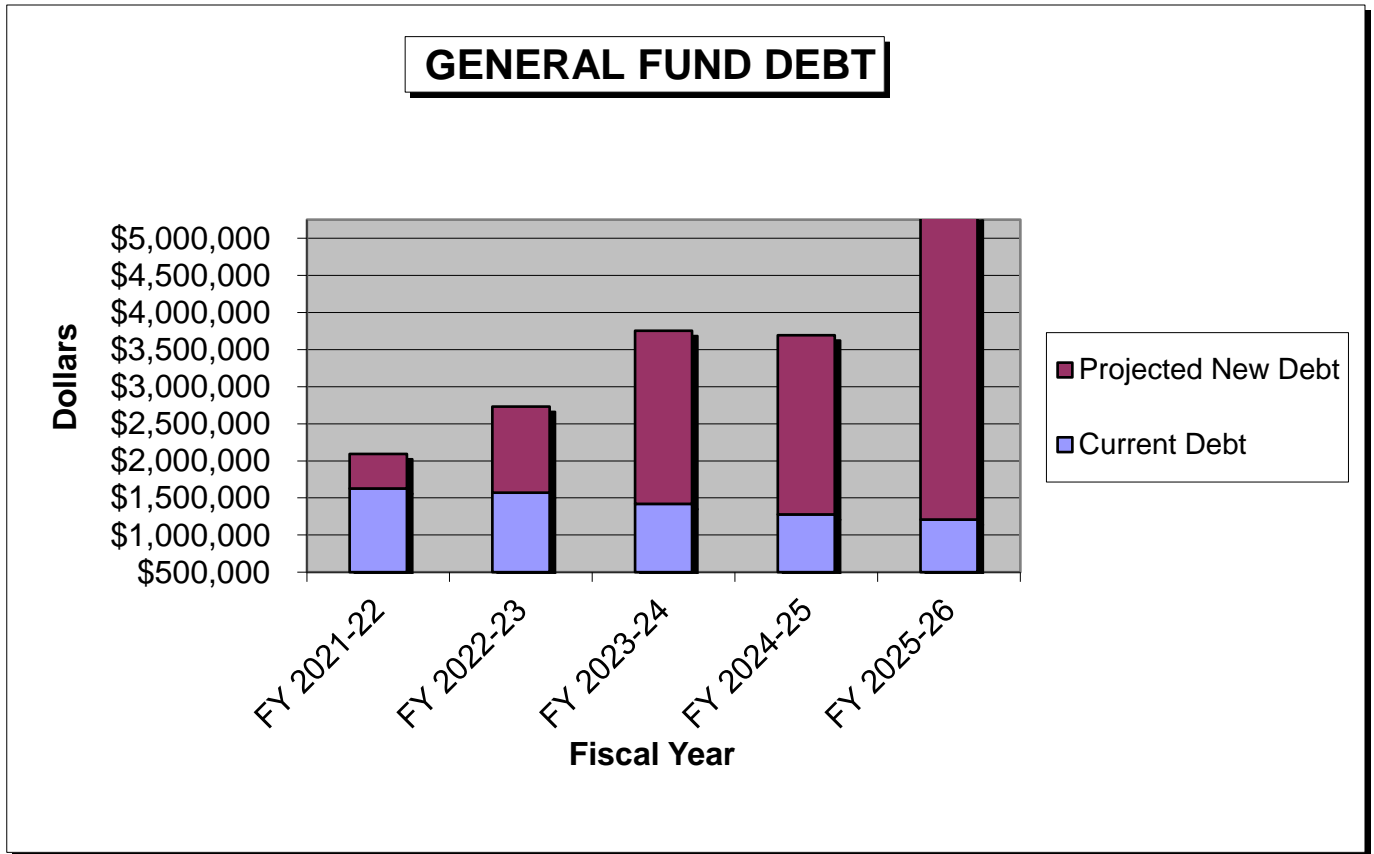
(1) Current debt is net of the following debt that will have offsetting revenues:

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Hydro-electric Plant debt	\$ 799,370	\$ 801,833	\$ 379,421	\$ 373,759	\$ 357,597
Water Treatment Plant debt	\$ 23,509	\$ 98,812	\$ 217,848	\$ 213,607	\$ 203,366
Wastewater Treatment Plant debt	\$ 101,658	\$ 341,249	\$ 342,062	\$ 340,708	\$ 339,236

DEBT

GENERAL FUND

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Current Debt	(1) \$ 1,629,258	\$ 1,571,840	\$ 1,420,114	\$ 1,277,155	\$ 1,210,587
Projected New Debt	<u>465,740</u>	<u>1,160,873</u>	<u>2,332,031</u>	<u>2,416,565</u>	<u>4,522,944</u>
TOTAL	<u>\$ 2,094,998</u>	<u>\$ 2,732,713</u>	<u>\$ 3,752,145</u>	<u>\$ 3,693,720</u>	<u>\$ 5,733,531</u>

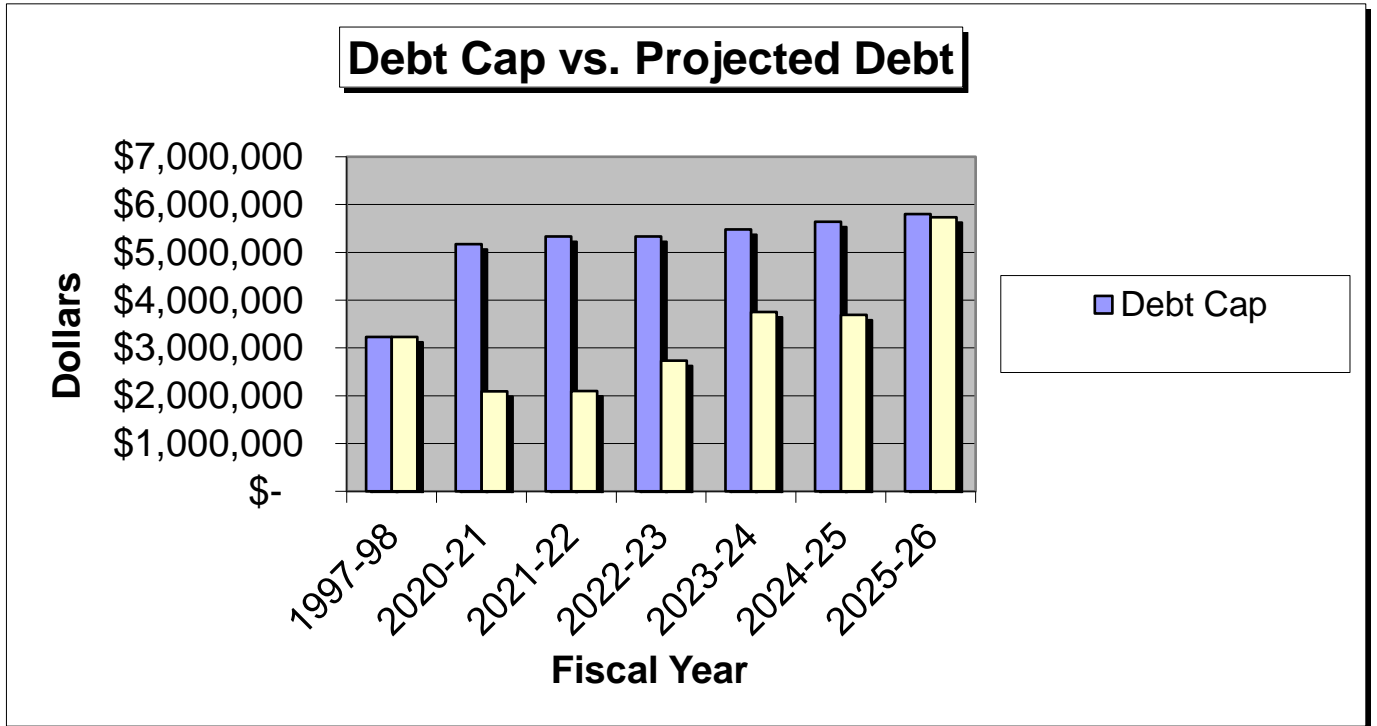


(1) Current debt is net of the following debt that will have offsetting revenues:

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Hydro-electric Plant debt	\$ 799,370	\$ 801,833	\$ 379,421	\$ 373,759	\$ 357,597

GENERAL FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual / Projected</u>		<u>Debt Cap</u>	
		<u>Debt (1)</u>		<u>Debt Cap</u>	<u>Margin</u>
1997-98	base year	\$ 3,231,475		\$ 3,231,475	N/A
2020-21	actual	\$ 2,088,474		\$ 5,171,740	\$ (3,083,266)
2021-22	actual	\$ 2,094,998		\$ 5,330,410	\$ (3,235,412)
2022-23	projected	\$ 2,732,713		\$ 5,330,410	\$ (2,597,697)
2023-24	projected	\$ 3,752,145		\$ 5,481,781	\$ (1,729,636)
2024-25	projected	\$ 3,693,720		\$ 5,637,451	\$ (1,943,731)
2025-26	projected	\$ 5,733,531		\$ 5,797,541	\$ (64,011)



The general fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represents FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

(1) The City excludes the debt payments (actual and projected) related to the hydro-electric facility from the self-imposed debt cap calculation as the hydro-electric plant generates revenue significant enough to cover the related debt payments.

Debt excluded from the debt cap calculation:

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Hydro-electric Plant debt	\$ 799,370	\$ 801,833	\$ 379,421	\$ 373,759	\$ 357,597

	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30	FY 2030/31	FY 2031/32 - FY 2035/36	FY 2036/37 - FY 2040/41	FY 2041/42 - FY 2045/46	FY 2046/47 - FY 2050/51	TOTAL
GENERAL FUND - Existing Debt Service															
Hydro-electric Facility Improvements (non-taxable)	\$ 173,500	\$ 181,750	\$ 179,250	\$ 181,500	\$ 173,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 889,250
Hydro-electric Facility Improvements (taxable)	409,875	412,000	-	-	-	-	-	-	-	-	-	-	-	-	821,875
Fire Truck	29,715	29,068	28,368	-	-	-	-	-	-	-	-	-	-	-	87,151
Ten Eyck Street reconstruction	117,050	120,750	-	-	-	-	-	-	-	-	-	-	-	-	237,800
Storm Sewer Upgrade-Iroquois Ave W; Knowlton Ave; Cosgrove St	25,200	-	-	-	-	-	-	-	-	-	-	-	-	-	25,200
Breen Avenue reconstruction	60,000	57,500	55,000	52,500	-	-	-	-	-	-	-	-	-	-	225,000
Clinton Street reconstruction	93,290	90,484	76,354	50,316	48,882	47,363	45,788	-	-	-	-	-	-	-	452,477
Sidewalk district #7	6,090	-	-	-	-	-	-	-	-	-	-	-	-	-	6,090
Sidewalk district #8	3,971	3,857	-	-	-	-	-	-	-	-	-	-	-	-	7,828
Fairgrounds storage bldg	29,221	22,103	21,578	-	-	-	-	-	-	-	-	-	-	-	72,902
Sidewalk district #9	6,450	6,315	6,165	-	-	-	-	-	-	-	-	-	-	-	18,930
Arena rehabilitation	641,021	640,976	645,630	643,997	647,038	644,547	645,183	646,776	646,792	645,425	3,095,200	2,461,250	-	-	12,003,835
Factory Street reconstruction	154,580	151,376	148,169	144,965	141,760	138,458	135,052	131,520	127,857	-	-	-	-	-	1,273,737
Fire Pumper Truck	58,917	57,847	56,777	55,707	54,637	-	-	-	-	-	-	-	-	-	283,885
City Hall boiler	19,272	18,922	18,572	18,222	17,873	-	-	-	-	-	-	-	-	-	92,861
Sidewalks -District #10	6,012	5,905	5,798	5,691	5,584	5,470	-	-	-	-	-	-	-	-	34,460
Sidewalks - District #11	6,181	6,071	5,961	5,851	5,741	5,624	-	-	-	-	-	-	-	-	35,429
Thompson Park playground	37,644	36,972	36,304	35,633	34,964	34,253	-	-	-	-	-	-	-	-	215,770
Flower Avenue East reconstruction	164,136	159,639	157,835	149,258	143,692	138,123	131,590	126,843	123,138	114,445	219,312	-	-	-	1,628,011
Massey Street Fire Station HVAC	46,673	44,911	43,149	41,388	39,627	37,866	36,105	-	-	-	-	-	-	-	289,719
Hydro-electric Facility Improvements	215,995	208,083	200,171	192,259	184,347	176,435	168,523	161,403	-	-	-	-	-	-	1,507,216
Western Boulevard Extention Construction	44,605	43,143	41,681	40,219	38,757	37,296	35,834	34,518	33,348	32,327	92,469	-	-	-	474,197
Sidewalk District #12	5,733	5,523	5,313	5,103	4,893	4,683	4,473	4,284	-	-	-	-	-	-	40,005
Thompson Park North Down Drive Retaining Wall	31,799	30,634	29,469	28,305	27,140	25,975	24,810	23,761	-	-	-	-	-	-	221,893
Flynn Pool Improvements	41,698	39,845	37,992	-	-	-	-	-	-	-	-	-	-	-	119,535
Thompson Park pool and bathroom (estimate)	177,000	171,100	168,200	165,300	162,400	159,500	156,600	153,700	150,800	147,900	-	-	-	-	1,612,500
Mill St Bridge reconstruction (north span) (estimate)	25,000	23,760	23,320	22,880	22,440	-	-	-	-	-	-	-	-	-	117,400
Pearl St Bridge reconstruction (north span) (estimate)	48,000	47,200	46,400	45,600	44,800	44,000	43,200	42,400	41,600	40,800	-	-	-	-	444,000
Sidewalk Special Assessment District #13 (estimate)	9,000	8,496	8,352	8,208	8,064	7,920	7,776	7,632	7,488	7,344	-	-	-	-	80,280
DPW Storm sewer - sewer cleaner/vac truck (1-71) (split 50% wG8120) (estimate)	43,000	42,120	41,340	40,560	39,780	-	-	-	-	-	-	-	-	-	206,800
Fire Ladder Truck (estimate)	168,000	165,200	162,400	159,600	156,800	154,000	151,200	148,400	145,600	142,800	-	-	-	-	1,554,000
GENERAL FUND - Existing Debt Service	\$ 2,898,628	\$ 2,831,550	\$ 2,249,548	\$ 2,093,062	\$ 2,002,469	\$ 1,661,513	\$ 1,586,134	\$ 1,481,237	\$ 1,276,623	\$ 1,131,041	\$ 3,406,981	\$ 2,461,250	\$ -	\$ -	\$ 25,080,036
GENERAL FUND - Projected Debt Service															
Municipal Building - City Court parking lot expansion	-	38,343	37,638	36,934	36,230	35,526	34,821	34,117	33,413	32,709	32,004	-	-	-	351,734
Massey St. - Coffeen St. - Court St Bridge (MPO project) FY 17/18	-	1,783	1,753	1,723	1,693	1,663	1,633	1,603	1,573	1,543	7,267	1,363	-	-	23,600
Massey St. - Coffeen St. - Court St Bridge (MPO project) FY 18/19	-	4,637	4,559	4,481	4,403	4,325	4,247	4,169	4,091	4,013	18,893	3,545	-	-	61,360
Cooper Street Outfall Replacement	-	24,521	24,108	23,696	23,283	22,871	22,458	22,046	21,633	21,221	99,917	18,746	-	-	324,500
Municipal Building - City Court Air Handler replacement	-	21,438	21,044	20,650	20,256	19,863	19,469	19,075	18,681	18,288	17,894	-	-	-	196,656
Municipal Building - Air Handler replacement (2)	-	21,438	21,044	20,650	20,256	19,863	19,469	19,075	18,681	18,288	17,894	-	-	-	196,656
Harrison St - storm sewer	-	28,979	28,492	28,004	27,517	27,029	26,542	26,054	25,567	25,079	118,083	22,154	-	-	383,500
Massey St. - Coffeen St. - Court St Bridge (MPO project)	-	269,997	265,455	260,913	256,371	251,829	247,287	242,745	238,203	233,661	1,100,173	206,409	-	-	3,573,040
Refuse and Recycling - Transfer Building Construction	-	85,750	84,175	82,600	81,025	79,450	77,875	76,300	74,725	73,150	71,575	-	-	-	786,625
Fire - Engine 4 (8-4) replacement	-	75,950	74,555	73,160	71,765	70,370	68,975	67,580	66,185	64,790	63,395	-	-	-	696,725
DPW Refuse and Recyling - Transfer Compactor Containers	-	15,575	15,260	14,945	14,630	14,315	-	-	-	-	-	-	-	-	74,725
DPW Refuse and Recycling - Recycling Totes	-	40,050	39,240	38,430	37,620	36,810	-	-	-	-	-	-	-	-	192,150
DPW Refuse and Recycling - Transfer Compactors	-	35,600	34,880	34,160	33,440	32,720	-	-	-	-	-	-	-	-	170,800
DPW Refuse and Recycling - Roll-off Transit Vehicle	-	38,938	38,150	37,363	36,575	35,788	-	-	-	-	-	-	-	-	186,813
Waterman Drive West (design)	-	-	421,667	414,000	406,333	398,667	391,000	383,333	375,667	368,000	1,725,000	636,333	-	-	5,520,000
DPW Salt Storage Facility	-	-	34,375	33,688	33,000	32,313	31,625	30,938	30,250	29,563	57,063	-	-	-	312,813
DPW - Public Works Facility Land Acquisition	-	-	31,250	30,625	30,000	29,375	28,750	28,125	27,500	26,875	51,875	-	-	-	284,375
Fire - Storage Building	-	-	56,250	55,125	54,000	52,875	51,750	50,625	49,500	48,375	93,375	-	-	-	511,875
Municipal Building - window replacements	-	-	312,500	306,250	300,000	293,750	287,500	281,250	275,000	268,750	518,750	-	-	-	2,843,750
Information Technology - Financial Management Software	-	-	225,000	220,000	215,000	210,000	205,000	-	-	-	-	-	-	-	1,075,000
Fire - Engine 2 Refurbishment (8-2)	-	-	31,250	30,625	30,000	29,375	28,750	28,125	27,500	26,875	51,875	-	-	-	284,375
Fire - Truck 1 Refurbishment (8-5)	-	-	65,625	64,313	63,000	61,688	60,375	59,063	57,750	56,438	108,938	-	-	-	597,188
Seward St (Hancock St - Starbuck Ave) - street (CDBG/city)	-	-	13,750	13,500	13,250	13,000	12,750	12,500	12,250	12,000	56,250	20,750	-	-	180,000
DPW Facility Design	-	-	-	51,000	49,900	48,800	47,700	46,600	45,500	44,400	126,600	-	-	-	460,500
Athletic Facilities - Baseball Stadium Field Lighting	-	-	-	44,625	43,663	42,700	41,738	40,775	39,813	38,850	110,775	-	-	-	402,938
Leray Street (Main St to Hoard St.)	-	-	-	32,958	32,317	31,675	31,033	30,392	29,750	29,108	135,917	73,850	-	-	427,000
DPW Facility Construction	-	-	-	-	1,740,000	1,704,000	1,668,000	1,632,000	1,596,000	1,560,000	7,260,000	5,160,000	-	-	22,320,000
Parks and Playgrounds - Thompson Park pocket parking lots	-	-	-	-	32,500	31,750	31,000	30,250	29,500	28,750	107,500	-	-	-	291,250
Fire - Engine 1 Replacement (8-1)	-	-	-	-	85,800	83,820	81,840	79,860	77,880	75,900	283,800	-	-	-	768,900
Paddock Street (Dimmick St. - Sherman St.) - storm sewer	-	-	-	-	43,500	42,600	41,700	40,800	39,900	39,000	181,500	129,000	-	-	558,000
Newell St. reconstruction (Engine St. to Arch St) - sidewalks	-	-	-	-	19,333	18,933	18,533	18,133	17,733	17,333	80,667	57,333	-	-	248,000
Newell St. reconstruction (Engine St. to Arch St) - storm sewer	-	-	-	-	38,667	37,867	37,067	36,267	35,467	34,667	161,333	114,667	-	-	496,000
Newell St. reconstruction (Engine St. to Arch St)- street	-	-	-	-	193,333	189,333	185,333	181,333	177,333	173,333	806,667	573,333	-	-	2,480,000
DPW - Former Public Works Facility Demolition	-	-	-	-	-	78,000	75,400	72,800	70,200	67,600	-	-	-	-	364,000
Burlington St - sidewalk	-	-	-	-	-	14,400	14,040	13,680	13,320	12,960	59,400	50,400	-	-	178,200
Burlington St - storm sewer	-	-	-	-	-	16,000	15,600	15,200	14,800	14,400	66,000	56,000	-	-	198,000
Burlington St - street	-	-	-	-	-	53,333	52,000	50,667	49,333	48,000	220,000	186,667	-	-	660,000
Bronson Street (800 - 900 blocks) - sidewalk	-	-	-	-	-	-	10,667	10,400	10,133	9,867	45,333	38,667	6,933	-	132,000
Bronson Street (800 - 900 blocks) storm sewer	-	-	-	-	-	-	42,667	41,600	40,533	39,467	181,333	154,667	27,733	-	528,000
Bronson Street (800 - 900 blocks) street	-	-	-	-	-	-	42,667	41,600	40,533	39,467	181,333	154,667	27,733	-	528,000
Arsenal St (Public Square N to Massey St)	-	-	-	-	-	-	80,000	78,000	76,000	74,000	340,000	290,000	52,000	-	990,000
Central Street - storm sewer	-	-	-	-	-	-	-	42,667	41,600	40,533	186,667	160,000	56,533	-	528,000
Storm Sewer - Haney Street Storm Sewer Chanelization and culvert replacement	-	-	-	-	-	-	-	29,333	28,600	27,867	128,333	110,000	38,867	-	363,000
Public Square Pavement Rehabilitation - Mill and Overlay	-	-	-	-	-	-	-	53,333	52,000	50,667	233,333	200,000	70,667	-	660,000
Holcomb St (West Woodruff to Clinton St.)	-	-	-	-	-	-	-	48,000	46,800	45,600	210,000	180,000	63,600	-	594,000
Mill St - street	-	-	-	-	-	-	-	1,600	1,560	1,520	7,000	6,000	2,120	-	19,800
DPW Facilities - Maintenance Facility Roof	-	-	-	-	-	-	-	-	31,500	30,600	139,500	72,900	-	-	274,500
Fire - Engine 3 replacement (8-3)	-	-	-	-	-										

	<u>FY 2021/22</u>	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32 - FY</u> <u>2035/36</u>	<u>FY 2036/37 - FY</u> <u>2040/41</u>	<u>FY 2041/42 - FY</u> <u>2045/46</u>	<u>FY 2046/47 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
Fire - Pumper refurbishment (8-31)	-	-	-	-	-	-	-	-	-	38,500	176,000	121,000	-	-	335,500
Mill Street / Leray Street Storm Sewer Improvements	-	-	-	-	-	-	-	-	-	64,000	296,000	256,000	176,000	-	792,000
DPW Facilities - 521e Newell St. Roof Replacement	-	-	-	-	-	-	-	-	-	-	115,500	98,000	-	-	213,500
DPW Facilities - 337 Engine St. Roof Replacement	-	-	-	-	-	-	-	-	-	-	115,500	98,000	-	-	213,500
Washington St - street	-	-	-	-	-	-	-	-	-	-	12,667	11,000	9,333	-	33,000
DPW Facilities - 547 Newell St. Roof Replacement	-	-	-	-	-	-	-	-	-	-	93,800	101,500	18,200	-	213,500
DPW Facilities - Maintenance Facility Vehicle Lifts	-	-	-	-	-	-	-	-	-	-	114,000	26,000	-	-	140,000
Athletic Facilities - Lighting for Kostyk Fields and Multi-purpose Field #2	-	-	-	-	-	-	-	-	-	-	134,000	145,000	26,000	-	305,000
Pawling St - street	-	-	-	-	-	-	-	-	-	-	123,200	136,000	116,000	20,800	396,000
DPW Facilities - Maintenance Facility Vehicle Lifts	-	-	-	-	-	-	-	-	-	-	87,000	53,000	-	-	140,000
Parking Lots - Stone Street Parking Lot (mill and fill)	-	-	-	-	-	-	-	-	-	-	102,000	150,000	53,000	-	305,000
Fire - Engine 2 replacement (8-2)	-	-	-	-	-	-	-	-	-	-	314,160	462,000	163,240	-	939,400
DPW Facilities - Maintenance Facility Vehicle Lifts	-	-	-	-	-	-	-	-	-	-	59,000	81,000	-	-	140,000
Fire - Engine 4 (8-4) refurbishment	-	-	-	-	-	-	-	-	-	-	82,800	186,000	97,200	-	366,000
DPW - Electric aerial bucket truck 35' (6-001)	-	-	-	-	-	-	-	-	-	-	25,200	115,200	79,200	-	219,600
Fire - truck replacement (8-5)	-	-	-	-	-	-	-	-	-	-	202,667	937,333	810,667	557,333	2,508,000
GENERAL FUND - Projected Debt Service	\$ -	\$ 702,997	\$ 1,882,019	\$ 1,974,417	\$ 4,088,660	\$ 4,166,673	\$ 4,137,260	\$ 4,022,012	\$ 4,170,724	\$ 4,215,744	\$ 18,616,005	\$ 12,420,477	\$ 2,111,027	\$ 578,133	\$ 63,086,146
GENERAL FUND - Existing and Projected Debt Service	\$ 2,898,628	\$ 3,534,547	\$ 4,131,567	\$ 4,067,479	\$ 6,091,129	\$ 5,828,186	\$ 5,723,394	\$ 5,503,249	\$ 5,447,347	\$ 5,346,785	\$ 22,022,986	\$ 14,881,727	\$ 2,111,027	\$ 578,133	\$ 88,166,182

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

**Funding
Source**

FY 2021-22

FY 2022-23

FY 2023-24

FY 2024-25

FY 2025-26

GENERAL FUND - Facility Improvements

Arena						
Boiler and Hot Water Heater Replacement	Operating Transfer	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Total Arena		\$ 200,000	\$ -	\$ -	\$ -	\$ -

Downtown						
Public Art Project	DRI Grant	\$ 155,000	\$ -	\$ -	\$ -	\$ -
Wayfinding Signage and Branding Initiative	DRI Grant	\$ 320,000	\$ -	\$ -	\$ -	\$ -
Total Downtown		\$ 475,000	\$ -	\$ -	\$ -	\$ -

DPW Newell Street Facilities						
Future Public Works Facility Land Acquisition	Debt	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Public Works Facility (new) Design	Debt	\$ -	\$ -	\$ 400,000	\$ -	\$ -
Public Works Facility (new) Construction	Debt	\$ -	\$ -	\$ -	\$ 18,000,000	\$ -
Public Works Facility (former) Demolition	Debt	\$ -	\$ -	\$ -	\$ -	\$ 325,000
Total DPW Newell Street Facilities		\$ -	\$ 250,000	\$ 400,000	\$ 18,000,000	\$ 325,000

DPW Snow Removal						
Salt Storage Facility	Debt	\$ -	\$ 275,000	\$ -	\$ -	\$ -
Total DPW Snow Removal		\$ -	\$ 275,000	\$ -	\$ -	\$ -

Fire						
Storage Building	Debt	\$ -	\$ 450,000	\$ -	\$ -	\$ -
Front Apron - Massey Street Station	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Driveway Apron and sidewalk - Mill Street Station	Operating Transfer	\$ -	\$ -	\$ -	\$ 40,000	\$ -
Total Fire		\$ -	\$ 450,000	\$ 100,000	\$ 40,000	\$ -

Hydro-Electric Facility						
Safety Rack	Operating Transfer	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Window Replacements	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Building Painting	Operating Transfer	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Pier Resurfacing	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Concrete Rehabilitation - Stair Demolitions	Operating Transfer	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -
Roof Repair	Operating Transfer	\$ -	\$ -	\$ 50,000	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

<u>Funding</u>		<u>Source</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Total Hydro-electric Facility			\$ 50,000	\$ 185,000	\$ 175,000	\$ 125,000	\$ -
Municipal Building							
Flooring Replacement - 2nd Floor	Operating Transfer		\$ -	\$ 75,000	\$ -	\$ -	\$ -
Window Replacements	Debt		\$ -	\$ 2,500,000	\$ -	\$ -	\$ -
Total Municipal Building			\$ -	\$ 2,575,000	\$ -	\$ -	\$ -
Outdoor Recreation							
Scoreboard - Baseball Stadium	Operating Transfer		\$ -	\$ 85,000	\$ -	\$ -	\$ -
Speaker System - Football Stadium	Operating Transfer		\$ -	\$ 35,000	\$ -	\$ -	\$ -
Scoreboard - Football Stadium	Operating Transfer		\$ -	\$ -	\$ 30,000	\$ -	\$ -
Baseball Stadium Field Lighting	Debt		\$ -	\$ -	\$ 350,000	\$ -	\$ -
Total Outdoor Recreation			\$ -	\$ 120,000	\$ 380,000	\$ -	\$ -
Parking Lots							
Arsenal Street Parking Lot Milling, Structure Repair and Pave	Operating Transfer		\$ -	\$ 145,000	\$ -	\$ -	\$ -
City Hall Parking Lot Mill and Pave	Operating Transfer		\$ -	\$ -	\$ -	\$ 75,000	\$ -
Arsenal Street Covered Parking Deck Substructure Cleaning and Painting	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total Parking Lots			\$ -	\$ 145,000	\$ -	\$ 75,000	\$ 150,000
Playgrounds							
Taylor Street Playground	Operating Transfer		\$ 50,000	\$ -	\$ -	\$ -	\$ -
Portage Street Playground	Operating Transfer		\$ -	\$ -	\$ 50,000	\$ -	\$ -
Fairgrounds Playground	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total Playgrounds			\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000
Refuse and Recycling							
Transfer Building Construction	Debt		\$ 700,000	\$ -	\$ -	\$ -	\$ -
Total Refuse and Recycling			\$ 700,000	\$ -	\$ -	\$ -	\$ -
River Parks Development							
Factory Square Park - Trail Connection to Factory Street	Black River Reserve Fund		\$ 75,000	\$ -	\$ -	\$ -	\$ -
Veteran's Memorial Walkway Pavilion Roof Replacement	Operating Funds		\$ 30,000	\$ -	\$ -	\$ -	\$ -
Total River Parks Development			\$ 105,000	\$ -	\$ -	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

<u>Funding</u>		<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
<u>Source</u>						
Thompson Park						
Pinnacle Pavilion Area Stone Wall Repair and Pavilion Roof Rehabilitation	Grant (75%)/ Operating Transfer (25%)	\$ 175,000	\$ -	\$ -	\$ -	\$ -
Zoo Discovery Building Roof Replacement	Operating Transfer	\$ 80,000	\$ -	\$ -	\$ -	\$ -
Quonset Hut Building Improvements	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Disc Golf Course	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Thompson Park Parking Lots	Debt	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Total Thompson Park		\$ 255,000	\$ 50,000	\$ -	\$ 250,000	\$ -
Total Facility Improvements						\$ 525,000
Debt		\$ 700,000	\$ 3,475,000	\$ 750,000	\$ 18,250,000	\$ 325,000
Operating Fund Transfer		\$ 454,000	\$ 575,000	\$ 355,000	\$ 240,000	\$ 200,000
Grant		\$ 606,000	\$ -	\$ -	\$ -	\$ -
Reserve Fund Transfer		\$ 75,000	\$ -	\$ -	\$ -	\$ -
Total Facility Improvements By Funding Sources		\$ 1,835,000	\$ 4,050,000	\$ 1,105,000	\$ 18,490,000	\$ 525,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

**Funding
Source**

FY 2021-22

FY 2022-23

FY 2023-24

FY 2024-25

FY 2025-26

GENERAL FUND - Vehicles and Equipment

Arena						
Pickup Truck with plow and liftgate (3-4)	Operating Transfer	\$ -	\$ 45,000	\$ -	\$ -	\$ -
Total Arena		\$ -	\$ 45,000	\$ -	\$ -	\$ -

Bus						
Transit Bus (24 ft.) (B-1636)	Grant (90%)/ Operating Transfer (10%)	\$ 450,000	\$ -	\$ -	\$ -	\$ -
Para-transit Bus (PT800)	Grant (90%)/ Operating Transfer (10%)	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Para-transit Bus (PT1000)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Para-transit Bus (PT900)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Total Bus		\$ 525,000	\$ -	\$ -	\$ 75,000	\$ 75,000

Engineering						
GPS Receiver and Base Station	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Total Engineering		\$ -	\$ 50,000	\$ -	\$ -	\$ -

Fire						
Engine 4 Replacement (8-4)	Debt	\$ 620,000	\$ -	\$ -	\$ -	\$ -
Engine 2 Refurbishment (8-2)	Debt	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Truck 1 Refurbishment (8-5)	Debt	\$ -	\$ 525,000	\$ -	\$ -	\$ -
Engine 1 Replacement (8-1)	Debt	\$ -	\$ -	\$ -	\$ 660,000	\$ -
Vehicle Replacement (8-13)	Operating Transfer	\$ -	\$ 55,000	\$ -	\$ -	\$ -
Vehicle Replacement (8-12)	Operating Transfer	\$ -	\$ -	\$ 56,000	\$ -	\$ -
Total Fire		\$ 620,000	\$ 830,000	\$ 56,000	\$ 660,000	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

<u>Funding</u>		<u>Source</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Hydro-electric Facility							
Safety Ladder	Operating Transfer		\$ -	\$ 30,000	\$ -	\$ -	\$ -
Turbine Roller Bearings	Operating Transfer		\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Total Hydro-electric Facility			\$ -	\$ 30,000	\$ -	\$ 25,000	\$ 25,000
Information Technology							
Financial Management Software	Debt		\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
Total Information Technology			\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
Maintenance of Roads							
Front-end Loader (2.5yd3) (1-074)	Operating Transfer		\$ -	\$ 175,000	\$ -	\$ -	\$ -
Dual Wheel Pickup Truck with Service Body (1-025)	Operating Transfer		\$ -	\$ 50,000	\$ -	\$ -	\$ -
Lowboy Trailer (20T) (1-048T)	Operating Transfer		\$ -	\$ 50,000	\$ -	\$ -	\$ -
Asphalt Paver (1-73)	Operating Transfer		\$ -	\$ 275,000	\$ -	\$ -	\$ -
Skid Steer Loader (1-92)	Operating Transfer		\$ -	\$ -	\$ 55,000	\$ -	\$ -
Dual Wheel Pickup Truck with Service Body (1-089)	Operating Transfer		\$ -	\$ -	\$ -	\$ 48,000	\$ -
Double Drum Roller (1-063)	Operating Transfer		\$ -	\$ -	\$ -	\$ 55,000	\$ -
Regenerative Air Street Sweeper (1-061)	Operating Transfer		\$ -	\$ -	\$ -	\$ 275,000	\$ -
Front-end Loader (2.5yd3) (1-076)	Operating Transfer		\$ -	\$ -	\$ -	\$ 185,000	\$ -
Double Drum Roller (1-062)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 55,000
Total Maintenance of Roads			\$ -	\$ 550,000	\$ 55,000	\$ 563,000	\$ 55,000
Municipal Maintenance							
Skid Steer Loader (1-093)	Operating Transfer		\$ -	\$ -	\$ -	\$ 55,000	\$ -
All Wheel Utility Machine (1-088)	Operating Transfer		\$ -	\$ -	\$ -	\$ 65,000	\$ -
Total Municipal Maintenance			\$ -	\$ -	\$ -	\$ 120,000	\$ -
Athletic Facilities							
Mower (3-03)	Operating Transfer		\$ -	\$ 90,000	\$ -	\$ -	\$ -
Portable Stage	Operating Transfer		\$ -	\$ -	\$ 150,000	\$ -	\$ -
Total Athletic Facilities			\$ -	\$ 90,000	\$ 150,000	\$ -	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

<u>Funding</u>		<u>Source</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Police							
Marked Patrol Vehicles	Operating						
	Transfer	\$ -	\$ 184,000	\$ 186,000	\$ 188,000	\$ 190,000	
Body Worn Cameras	Operating						
	Transfer	\$ 115,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	
In-vehicle Video Systems	Operating						
	Transfer	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000	
K9 Vehicle	Operating						
	Transfer	\$ -	\$ 48,000	\$ -	\$ -	\$ -	
In-vehicle Tablets	Operating						
	Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ -	
License Plate Reader System	Operating						
	Transfer	\$ -	\$ -	\$ 25,000	\$ -	\$ -	
SRT Transport Van	Operating						
	Transfer	\$ -	\$ -	\$ 85,000	\$ -	\$ -	
Un-marked Vehicles	Operating						
	Transfer	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	
Identification Van	Operating						
	Transfer	\$ -	\$ -	\$ -	\$ 40,000	\$ -	
Wireless Antenna Upgrade	Operating						
	Transfer	\$ -	\$ -	\$ -	\$ -	\$ 25,000	
Total Police			\$ 158,000	\$ 355,000	\$ 394,000	\$ 416,000	\$ 403,000

Refuse and Recycle							
Transfer Compactor Containers	Debt	\$ 70,000	\$ -	\$ -	\$ -	\$ -	
Recycling Totes	Debt	\$ 180,000	\$ -	\$ -	\$ -	\$ -	
Transfer Compactors	Debt	\$ 160,000	\$ -	\$ -	\$ -	\$ -	
Roll-off Transit Vehicle	Debt	\$ 175,000	\$ -	\$ -	\$ -	\$ -	
Green Waste Vehicle (1-008)	Operating						
	Transfer	\$ -	\$ 165,000	\$ -	\$ -	\$ -	
Green Waste Vehicle (1-007)	Operating						
	Transfer	\$ -	\$ -	\$ 165,000	\$ -	\$ -	
Side Load Refuse Packer (1-001)	Operating						
	Transfer	\$ -	\$ -	\$ -	\$ -	\$ 200,000	
Total Refuse and Recycle			\$ 585,000	\$ 165,000	\$ 165,000	\$ -	\$ 200,000

Snow Removal							
Tandem Axle Dump truck (1-014)	Operating						
	Transfer	\$ 175,000	\$ -	\$ -	\$ -	\$ -	
Urban Snow Plow with Wing (1-015)	Operating						
	Transfer	\$ -	\$ -	\$ 285,000	\$ -	\$ -	
Single Axle Dump Truck with Plow and Spreader (1-097)	Operating						
	Transfer	\$ -	\$ -	\$ 175,000	\$ -	\$ -	
Tandem Axle Dump truck (1-013)	Operating						
	Transfer	\$ -	\$ -	\$ -	\$ -	\$ 175,000	
Total Snow Removal			\$ 175,000	\$ -	\$ 460,000	\$ -	\$ 175,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

<u>Funding Source</u>		<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Storm Sewers						
Sewer Camera Trailer (split 50/50 with Sewer Fund)	Operating Transfer	\$ 87,500	\$ -	\$ -	\$ -	\$ -
Rubber Tire Excavator (split 50% with Sewer Fund) (1-064)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total Storm Sewers		\$ 87,500	\$ -	\$ -	\$ -	\$ 150,000
Parks and Playgrounds						
Mower (4-3)	Operating Transfer	\$ -	\$ -	\$ 65,000	\$ -	\$ -
Pickup truck with plow and liftgate (4-5)	Operating Transfer	\$ -	\$ -	\$ -	\$ 45,000	\$ -
Flatbed truck with plow (4-11)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total Parks and Playgrounds		\$ -	\$ -	\$ 65,000	\$ 45,000	\$ 50,000
Total Vehicles and Equipment						
		\$ 2,150,500	\$ 3,115,000	\$ 1,390,000	\$ 1,904,000	\$ 1,133,000
Debt		\$ 1,205,000	\$ 1,775,000	\$ -	\$ 660,000	\$ -
Operating Fund Transfer		\$ 473,000	\$ 1,340,000	\$ 1,390,000	\$ 1,176,500	\$ 1,065,500
Grant		\$ 472,500	\$ -	\$ -	\$ 67,500	\$ 67,500
Reserve Fund Transfer		\$ -	\$ -	\$ -	\$ -	\$ -
Total Vehicles and Equipment By Funding Sources		\$ 2,150,500	\$ 3,115,000	\$ 1,390,000	\$ 1,904,000	\$ 1,133,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

**Funding
Source**

FY 2021-22

FY 2022-23

FY 2023-24

FY 2024-25

FY 2025-26

GENERAL FUND - Infrastructure

Maintenance of Bridges						
Vanduzee Street Bridge Rehabilitation	Operating Transfer	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Mill Street Bridge (South span) Rehabilitation	Operating Transfer	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Total Maintenance of Bridges		\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -

Traffic Signals						
Mill Street / Main Street West Rehabilitation #19	Grant (CHIPS)	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Arsenal Street and Arcade Street	Grant	\$ 225,000	\$ -	\$ -	\$ -	\$ -
Downtown Public Square Traffic Signal Coordination	Grant (80%) Operating Transfer (20%)	\$ 370,000	\$ -	\$ -	\$ -	\$ -
Mill Street / Main Avenue / Moulton Street Rehabilitation #20	Grant (CHIPS)	\$ -	\$ 75,000	\$ -	\$ -	\$ -
Pearl Street / Main Street East / Starbuck Avenue Signal #21 Rebuild	Grant (CHIPS)	\$ -	\$ -	\$ 85,000	\$ -	\$ -
Pearl Street / Water Street Signal #22 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Sherman Street / Clinton Street Signal #7 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Massey Street / Stone Street Signal # 17 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Total Traffic Signals		\$ 670,000	\$ 75,000	\$ 85,000	\$ 75,000	\$ 150,000

Sidewalk Construction						
Sidewalk Program - Community Development Block Grant Districts	Grant	\$ 93,909	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
ADA Ramps (CHIPS)	Grant	\$ 8,000	\$ 44,000	\$ 71,000	\$ 44,000	\$ 71,000
ADA Ramps (CDBG)	Grant	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Tilden Street (CDBG)	Grant	\$ 101,580	\$ -	\$ -	\$ -	\$ -
Grant Street (CDBG)	Grant	\$ 350,000	\$ -	\$ -	\$ -	\$ -
Seward Street (CDBG)	Grant	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Burlington Street	Debt	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ -	\$ -	\$ -
Total Sidewalk Construction		\$ 553,489	\$ 294,000	\$ 421,000	\$ 594,000	\$ 556,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

<u>Funding</u>		<u>Source</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Storm Sewers							
Newell Street (Engine Street to Arch Street)		Debt	\$ -	\$ -	\$ -	\$ 400,000	\$ -
Paddock Street (Dimmick St. to Sherman St.)		Debt	\$ -	\$ -	\$ -	\$ 450,000	\$ -
Burlington Street		Debt	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total Storm Sewers			\$ -	\$ -	\$ -	\$ 850,000	\$ 150,000



Street Construction							
CHIPS Streets		Grant	\$ 681,240	\$ 786,600	\$ 987,240	\$ 690,660	\$ 869,328
Waterman Drive West Extension		Debt	\$ 4,600,000	\$ -	\$ -	\$ -	\$ -
Huntington Street Wall Repair		Operating Transfer	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Seward Street (Hancock St. - Starbuck Ave.)		CDBG Grant (\$150,000) / Debt	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Leray Street (Main St. - Hoard St.)		Debt	\$ -	\$ -	\$ 350,000	\$ -	\$ -
Newell Street (Engine Street to Arch Street)		Debt	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -
Burlington Street		Debt	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total Street Construction			\$ 5,281,240	\$ 1,146,600	\$ 1,337,240	\$ 2,690,660	\$ 1,369,328

Debt			\$ 4,600,000	\$ 150,000	\$ 350,000	\$ 3,050,000	\$ 785,000
Operating Fund Transfer			\$ 174,000	\$ 310,000	\$ -	\$ -	\$ -
Grant			\$ 1,830,729	\$ 1,305,600	\$ 1,493,240	\$ 1,159,660	\$ 1,440,328
Reserve Fund Transfer			\$ -	\$ -	\$ -	\$ -	\$ -
Property Owner			\$ -	\$ -	\$ -	\$ -	\$ -
Total Infrastructure By Funding Sources			\$ 6,604,729	\$ 1,765,600	\$ 1,843,240	\$ 4,209,660	\$ 2,225,328
			\$ -	\$ -	\$ -	\$ -	\$ -


**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

<u>Funding</u> <u>Source</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
GENERAL FUND GRAND TOTAL	\$ 10,590,229	\$ 8,930,600	\$ 4,338,240	\$ 24,603,660	\$ 3,883,328
Facility Improvements	\$ 1,835,000	\$ 4,050,000	\$ 1,105,000	\$ 18,490,000	\$ 525,000
Vehicles and Equipment	\$ 2,150,500	\$ 3,115,000	\$ 1,390,000	\$ 1,904,000	\$ 1,133,000
Maintenance of Bridges	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -
Traffic Signals	\$ 670,000	\$ 75,000	\$ 85,000	\$ 75,000	\$ 150,000
Sidewalk Reconstruction	\$ 553,489	\$ 294,000	\$ 421,000	\$ 594,000	\$ 556,000
Storm Sewers	\$ -	\$ -	\$ -	\$ 850,000	\$ 150,000
Street Reconstruction	\$ 5,281,240	\$ 1,146,600	\$ 1,337,240	\$ 2,690,660	\$ 1,369,328
General Fund Grand Total by Category	\$ 10,590,229	\$ 8,930,600	\$ 4,338,240	\$ 24,603,660	\$ 3,883,328
Debt	\$ 6,505,000	\$ 5,400,000	\$ 1,100,000	\$ 21,960,000	\$ 1,110,000
Operating Fund transfer	\$ 1,101,000	\$ 2,225,000	\$ 1,745,000	\$ 1,416,500	\$ 1,265,500
Grant	\$ 2,909,229	\$ 1,305,600	\$ 1,493,240	\$ 1,227,160	\$ 1,507,828
Reserve Fund Transfer	\$ 75,000	\$ -	\$ -	\$ -	\$ -
General Fund Grand Total By Funding Sources	\$ 10,590,229	\$ 8,930,600	\$ 4,338,240	\$ 24,603,660	\$ 3,883,328

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ARENA**

PROJECT DESCRIPTION	COST
<p>Boiler and Hot Water Replacements</p> <p>This is the replacement of the Arena boiler, hot water heaters and storage tanks. These mechanical items were not upgraded during the reconstruction project. The boiler was installed around 1999 and the hot water system around 2009. The boiler is in need of major repairs. Given its age and condition, replacement is recommended. The hot water heaters are used heavily and are reaching the end of their useful life expectancy.</p> <p>Current Boiler:</p>  <p>Current Hot Water Heaters:</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$200,000</p>
TOTAL	\$200,000



**FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
DOWNTOWN**

PROJECT DESCRIPTION	COST
<p>Public Art Project</p> <p>This project will involve the creation and installation of a cohesive group of art and sculptures strategically placed around Downtown that will highlight the beauty of Watertown and engage visitors. The project aims to bring new life to the public realm in Downtown through the placement of strategically placed and designed public art installations.</p>  <p>Funding to support this project will be through a Downtown Revitalization Initiative Grant through NYS Homes and Community Renewal.</p>	<p>\$155,000</p>
TOTAL	\$155,000




**FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
DOWNTOWN**

PROJECT DESCRIPTION	COST
<p>Wayfinding Signage and Branding Initiative</p> <p>This project will involve the creation of a branded and coordinated wayfinding signage system to provide direction to downtown attractions and parking facilities. The project includes brand development, location strategizing, fabrication and installation of the signage. It will also include a Downtown website/app to allow users to locate key locations and obtain information on electronic devices. Signage types may include directional, gateway, and interpretive signs and kiosks.</p>  <p>Funding to support this project will be through a Downtown Revitalization Initiative Grant through the NYS Department of State.</p>	<p>\$320,000</p>
TOTAL	\$320,000


FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
HYDRO-ELECTRIC FACILITY

PROJECT DESCRIPTION	COST
<p>Forebay Safety Rack Replacement:</p> <p>The upper safety racks in the forebay area are in poor condition. The racks are rusted out and are falling apart and cannot stay in place. This is leaving gaps where something or someone could be sucked into the turbines. The support whalers are also falling apart and buckling. Everything needs to be replaced.</p>   <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$55,000</p>
TOTAL	\$55,000

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
PLAYGROUNDS**

PROJECT DESCRIPTION	COST
<p>Taylor Playground Replacement</p> <p>This replaces the Taylor Playground structure. The current structure is at least 25 years old and has become unsafe. It has several broken pieces as well as numerous areas covered in rust. Below is the proposed structure for new playground designed by Landscape Structures. The cost includes estimates for equipment, surfacing and installation.</p> <p>New Playground</p>   <p>Old Playground</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$50,000</p>
TOTAL	\$50,000


**FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
REFUSE AND RECYCLING**

PROJECT DESCRIPTION	COST
<p>Transfer Station Building Construction</p> <p>This project is the construction of a transfer facility within the City to handle both residential solid waste and single stream/co-mingled recycling products. It includes the design and construction of a 6,000 square foot building that will facilitate the offloading of both waste streams into their respective compaction units for ultimate transfer to either a regional landfill or material recovery facility. The unheated structure will be steel framed with metal siding and concrete floors. The facility will enclose the entire operation to limit any off-site contamination from windblown debris. This facility will be used solely for the City of Watertown and will not accept material from outside haulers.</p>  <p>Funding to support this project will be through the issuance of a 10-year serial bond with projected FY 2022-23 debt service of \$84,000.</p>	<p>\$700,000</p>
TOTAL	\$700,000

FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
RIVER PARKS DEVELOPMENT

PROJECT DESCRIPTION	COST
<p>Veteran's Memorial Walkway Pavilion Roof Replacement</p> <p>This project includes the removal of the existing asphalt shingles and replace with a new 40-year architectural shingle roof system. Approximate roof replacement is 2,518 sf.</p> <p>The existing 2,518 square foot asphalt shingle roof system was installed in 1993 and is now out of warranty. The existing asphalt roof system is growing moss and has several torn shingles. Also, the small standing seam metal roof peak is leaking recommend replacement for entire building.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$30,000</p>
TOTAL	\$30,000

FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
THOMPSON PARK

PROJECT DESCRIPTION	COST
<p>Pinnacle Pavilion Area Stone Wall Repair and Pavilion Roof Rehabilitation</p> <p>This project will involve the repointing and repair of Thompson Park Retaining Walls #3 and #5 as well as the repair to the Pinnacle Pavilion roof.</p>  <p>Funding to support this project will be through a NYS Office of Parks, Recreation and Historic Preservation grant for 75% (\$131,000) and a transfer from the General Fund (\$44,000) (A.9950.0900).</p>	<p>\$175,000</p>
TOTAL	\$175,000

FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
THOMPSON PARK

PROJECT DESCRIPTION	COST
<p>Thompson Park Discovery Center Roof Replacement</p> <p>This project includes removal of the existing shingled roof, installation of ice and water membrane over entire roof, providing and installing a new 40-year warranted architectural shingled roofing system and all necessary appurtenances for a complete roof replacement to insure a total watertight system.</p> <p>The existing shingled roofing system is leaking at several locations and is therefore causing severe water damage to the ceiling, flooring, and associated interior finishes.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$80,000</p>
TOTAL	\$80,000

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
BUS**

PROJECT DESCRIPTION	COST
<p>Transit Bus</p> <p>This is for the purchase of the third of three, full-size heavy-duty transit buses for fixed route service in the City of Watertown. The previous fleet of five (5) 2002 Orion heavy duty transit buses has been disposed of and replaced with a combination of 2 heavy-duty buses and 3 smaller 17 passenger units.</p> <p>CitiBus operates an additional shuttle bus, unit 1636, which is an 18-passenger cut-a-way style bus with rear wheelchair lift. This particular unit is past its useful life age and is not suitable for fixed route service due to limitations with the mobility device lift. This unit will be replaced with a 3rd 32' heavy duty bus for daily fixed route service. The new unit will be purchased utilizing the NYS OGS bid for Transit Buses. This acquisition will complete the replacement of the Citibus fleet.</p>  <p>Funding to support this project will be from Federal reimbursements (\$360,000), NYS reimbursements (\$45,000) and through a transfer from the General Fund (\$45,000) (A.9950.0900).</p>	<p>\$450,000</p>
TOTAL	\$450,000


FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
BUS

PROJECT DESCRIPTION	COST
<p>Para-Transit Bus</p> <p>Vehicle PT-800 is a 2016 Ford E450 14 passenger bus used for the City's complementary para-transit service. The vehicle has approximately 50,000 miles and is one of three similar units used for the para-transit service. The replacement will be purchased from the NYSOGS purchase plan. The present unit will be traded or sold at auction.</p>  <p>Funding to support this project will be from Federal reimbursements (\$60,000), NYS reimbursements (\$7,500) and through a transfer from the General Fund (\$7,500) (A.9950.0900).</p>	<p>\$75,000</p>
TOTAL	\$75,000


FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE

PROJECT DESCRIPTION	COST
<p>Engine Replacement</p> <p>This is a replacement for 8-4, a 1996 Ferrara pumper. This vehicle served for many years as a frontline apparatus and is currently serving as a reserve unit. It is the oldest pumper in the fleet at 26 years old. While a reliable unit, the apparatus is experiencing body structural issues. When the new pumper arrives (expected to be 12 months), staff recommends keeping 8-4 in reserve status for one more year while 8-2, a 2006 Pierce pumper is refurbished. At the completion of 8-2's refurbishment, 8-4 would be removed from service with 28 years of service.</p> <div style="display: flex; flex-wrap: wrap;">     </div> <p>Funding to support this project will be through the issuance of a 10-year serial bond with projected FY 2022-23 debt service of \$75,950.</p>	<p>\$620,000</p>
TOTAL	\$620,000


FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
POLICE

PROJECT DESCRIPTION	COST
<p>Body Cameras and In-vehicle Video Systems</p> <p>The need for body worn cameras (BWCs) and in-vehicle cameras was identified in the City's "Police Reform Plan." Body worn cameras will increase transparency, provide additional evidence in criminal cases and have been shown to reduce officer complaints.</p>  <p>Body Worn Cameras \$ 55,000 Storage \$ 60,000 In-vehicle Video Systems \$ 43,000</p> <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$158,000</p>
TOTAL	\$158,000

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
REFUSE AND RECYCLING**

PROJECT DESCRIPTION	COST
<p>Trash Compactor Containers (4)</p> <p>This is the purchase of refuse and recycling roll-off containers which will be used to transport either compacted residential solid waste or single stream recycling products to appropriate disposal sites. These units are attached to mechanical compactors to accept the waste stream after which they are loaded onto a transport vehicle for disposal.</p> <p>A transfer facility within the City will handle both residential solid waste and single stream/co-mingled recycling product. Both waste streams will be delivered daily to the City facility through the regular collection vehicles where they will be mechanically compacted into these 40-yard roll-off containers. Four containers will be purchased with this funding to provide adequate storage capacity.</p>  <p>Funding to support this project will be through the issuance of a 5-year serial bond with projected FY 2022-23 debt service of \$15,575.</p>	<p>\$70,000</p>
TOTAL	\$70,000

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
REFUSE AND RECYCLING**

PROJECT DESCRIPTION	COST
<p>Recycling Totes</p> <p>This is the purchase of up to 2,700 recycling totes similar to our current refuse totes which are offered to customers in 3 different size ranges. Under the current source separated system, customers are required to use hard sided containers for each product that is collected. Transitioning to a single stream system would allow for a single container to be used and is being considered as a convenience for customers. A 64-gallon size will accommodate most households. Cardboard and plastic will occupy most of the volume in these containers. A rental fee could be added to the refuse agreement to cover the cost of these units. The units provided will be compatible with our existing cart tippers on the collection vehicles helping to increase collection efficiency and minimize employee lifting requirements.</p>  <p>Funding to support this project will be through the issuance of a 5-year serial bond with projected FY 2022-23 debt service of \$40,050.</p>	<p>\$180,000</p>
TOTAL	\$180,000

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
REFUSE AND RECYCLING**

PROJECT DESCRIPTION	COST
<p>Transfer Compactors (2)</p> <p>This is the purchase of two 4 cubic yard compactors to process residential solid waste and single stream recycling.</p> <p>A transfer facility within the City will handle both residential solid waste and single stream/co-mingled recycling product. The compactors will be set up in a building where the collection vehicles can tip their respective loads onto a floor for loading into the compactors. The compactors are used to densify the product into roll-off containers for transport to disposal facilities. Each unit will handle a separate waste stream and more importantly, will provide redundancy to maintain consistent service for the community.</p>  <p>Funding to support this project will be through the issuance of a 5-year serial bond with projected FY 2022-23 debt service of \$35,600.</p>	<p>\$160,000</p>
TOTAL	\$160,000


**FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
REFUSE AND RECYCLING**

PROJECT DESCRIPTION	COST
<p>Roll-off Transit Vehicle</p> <p>This is the purchase of a new to the fleet truck equipped to transport roll off containers to both the Development Authority Landfill in Rodman as well as a single stream recycling processing center. A transfer facility within the City will handle both residential solid waste and single stream/co-mingled recycling product. Both waste streams will be delivered daily to the City facility where they will be mechanically compacted into 40-yard roll-off containers. The containers are then hauled to the respective disposal site utilizing this transport vehicle.</p> <p>This equipment will be purchased through either the Oneida County or Onondaga County truck bids.</p>  <p>Funding to support this project will be through the issuance of a 5-year serial bond with projected FY 2022-23 debt service of \$38,938.</p>	<p>\$175,000</p>
TOTAL	\$175,000


**FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
SNOW REMOVAL**

PROJECT DESCRIPTION	COST
<p>Tandem Axle Dump Truck</p> <p>Vehicle 1-14 is a 2004 Freightliner tandem axle dump truck. The engine and drive train (transmission, rear axles) are from an original 1987 tandem that was converted to its present form in 2004 utilizing a “glider” kit body. The dump box was replaced in 1995. The truck has had a replacement transmission and a great deal of work to the dump box and hydraulic system. The actual hours on the engine is unknown but since 2004 it has accumulated approximately 7,500 hours. The engine could very well have in excess of 17,000+ hours. Due to the age of the engine, parts are extremely scarce and quite expensive. The replacement will be with a like unit. It will also include air brake and lighting connections at the rear to allow this unit to pull a 20-ton rated equipment trailer used to transport off-road construction equipment. With this added capability, the need to replace our aging tractor & trailer combination in the next budget cycle will be eliminated.</p> <p>The truck will be purchased from an approved “piggyback” contract from another municipality (Onondaga County). The present truck will be declared surplus and sold through an online auction service.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$175,000</p>
TOTAL	\$175,000


**FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
STORM SEWER**

PROJECT DESCRIPTION	COST
<p>Closed Circuit Television (CCTV) Sewer Inspection Trailer</p> <p>This is to replace the Department's 2002 model year Closed Circuit Television Inspection (CCTV) equipment which is utilized to inspect and document the condition of the City's sewer collection system. The current system has been growing increasingly unreliable due to the age of the components. A recent failure of the system required an open excavation to retrieve the camera and transporter.</p> <p>We are exploring the option of totally replacing our current trailer and the inspection components it houses or possibly re-fitting the trailer with a new system. The proposed system will include a steerable transporter, LED lighting and an upgraded computer with pipe inspection software. It is our intent to include as part of the purchase, Pipeline Assessment Certification Program training for operators. This training is a universally recognized standard for classifying pipeline defects and determining a pipe condition rating which can be used along with other GIS based data to formulate a more complete system model which in turn leads to better long term maintenance planning.</p> <div data-bbox="157 1127 1232 1495">  </div> <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900) (\$87,500) and a transfer from the Sewer Fund (G.9950.0900) (\$87,500).</p>	<p>\$175,000</p>
TOTAL	\$175,000


FISCAL YEAR 2021-2022
CAPITAL BUDGET
INFRASTRUCTURE
BRIDGES

PROJECT DESCRIPTION	COST
<p>Vanduzee Street Bridge Rehabilitation</p> <p>The Van Duzee Street Bridge is located between Main Street West and Coffeen Street. It was constructed in 1993 and spans approximately 450 ft, across the Black River, with a curb-to-curb width of 28 feet. Bridge rehabilitation work will include cleaning joints, abutments, painting beam ends, grouting and sealing curb and sidewalk joints.</p>  <p>Funding to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$100,000</p>
TOTAL	\$100,000


**FISCAL YEAR 2021-2022
CAPITAL BUDGET
INFRASTRUCTURE
TRAFFIC SIGNALS**

PROJECT DESCRIPTION	COST
<p>Traffic Signal Upgrade</p> <p>The City Public Works Department Electric Division operates and maintains traffic signal devices at 43 intersections throughout the City. This will complete upgrades to Traffic Signal #19 at the intersection of Mill Street and West Main Street as well as Traffic Signal #20 at Mill Street and Main Avenue. This project will address environmental degradation of the control wiring as well as replacement of the traffic signal heads. Other improvements will include upgrades to pedestrian crossing facilities as well as traffic control electronic components that will support the new hardware.</p>  <p>Funding to support this project will be from CHIPS.</p>	<p>\$75,000</p>
TOTAL	\$75,000


**FISCAL YEAR 2021-2022
CAPITAL BUDGET
INFRASTRUCTURE
TRAFFIC SIGNALS**

PROJECT DESCRIPTION	COST
<p>Traffic Signal Construction - Arcade Street and Arsenal Street</p> <p>This proposal is to construct a new traffic signal at the intersection of Arcade Street and Arsenal Street. The current proposal will provide a fully signalized intersection complete with pedestrian crossing components. The scope of the project includes:</p> <ul style="list-style-type: none"> • Single mast arm installation that will control all movements for both Arsenal & Arcade St. • The Mast arm will be designed to allow for future changes with respect to Court Street traffic. • Complete Traffic Signal Control Cabinet • New fully ADA compliant pedestrian signals and push buttons • ADA compliant corner curb ramps crossing Arsenal Street and Arcade Street. • Wireless signal interconnect to tie into the Public Square system. • Synchro analysis to develop new signal timings and coordination parameters  <p>Funding to support this project will be from Federal Transit Administration CARES Act grant.</p>	<p>\$225,000</p>
TOTAL	\$225,000


FISCAL YEAR 2021-2022
CAPITAL BUDGET
INFRASTRUCTURE
TRAFFIC SIGNALS

PROJECT DESCRIPTION	COST
<p>Downtown Public Square Traffic Signal Coordination</p> <p>This project will involve the extensive traffic data collection, modeling, and design for construction and modifications to coordinate traffic signals in the downtown core and main arterials. Improvements will include traffic signal hardware upgrades, wireless communication between signals, as well as vehicle detection.</p>  <p style="text-align: center;">Public Square Area Traffic Signal Optimization and Coordination Project</p> <p>Funding to support this project will be through the Federal Congestion Mitigation and Air Quality Program administered by NYSDOT 80% federal (\$296,000) and the 20% local match (\$74,000) to support this project will be from a transfer from the General Fund (A.9950.0900).</p>	<p>\$370,000</p>
TOTAL	\$370,000


**FISCAL YEAR 2021-2022
CAPITAL BUDGET
INFRASTRUCTURE
SIDEWALKS**

PROJECT DESCRIPTION	COST
<p>Community Development Block Grant (CDBG) Sidewalk Project – Tilden Street (300 Block)</p> <p>The CDBG Sidewalk Construction Project involves the construction of approximately 750 linear feet of sidewalks on the 300 Block of Tilden St. This project is the second and final phase of a project that previously included new sidewalks in the 400 and 500 Blocks of Tilden and a portion of the west side of the 600-700 Blocks of Starbuck Ave. The project is located in the City’s CDBG Northeast Target Area and is eligible for CDBG funding because it meets HUD’s primary national objective of benefiting low- and moderate-income persons. In addition to replacing dilapidated sidewalks, the project will provide new sidewalks to infill gaps in the sidewalk network to provide a more complete system in the neighborhood.</p>  <p>Funding to support this project will be a transfer from the Community Development Fund (CD.9950.0900).</p>	<p>\$101,580</p>
TOTAL	\$101,580

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
INFRASTRUCTURE
SIDEWALKS**

PROJECT DESCRIPTION	COST
<p>Community Development Block Grant (CDBG) Sidewalk Project – Grant Street</p> <p>The CDBG Sidewalk Construction Project involves the construction of approximately 2,900 linear feet of 5’ wide sidewalks along the 600 Block of Grant Street between Main Street East and Henry Street using CDBG grant funding provided by HUD. The project is in the City’s CDBG Northeast Target Area and is eligible for CDBG funding because it meets HUD’s primary national objective of benefiting low- and moderate-income persons. In addition to replacing dilapidated sidewalks, the project will provide new sidewalks to infill gaps in the sidewalk network to provide a more complete pedestrian system in the neighborhood.</p>  <p>Funding to support this project will be a transfer from the Community Development Fund (CD.9950.0900).</p>	<p>\$350,000</p>
TOTAL	\$350,000

FISCAL YEAR 2021-2022 CAPITAL BUDGET INFRASTRUCTURE STREETS

PROJECT DESCRIPTION	COST
<p>Waterman Drive West Extension Design</p> <p>Construction of a 2,400 linear foot road extension through the existing Flanigan plaza and Coleman Avenue connecting Arsenal Street to Waterman Drive. The project would consist of property acquisition, storm sewer improvements, sidewalk, reconfiguration and striping of the plaza as well as modification to the existing signalized plaza entrance. The cost includes estimated engineering, construction and construction expenses.</p>  <p>Funding to support this project (along with construction) will be through the issuance of a 15-year serial bond with projected FY 2023-24 debt service of \$421,667.</p>	<p>\$4,600,000</p>
TOTAL	\$4,600,000

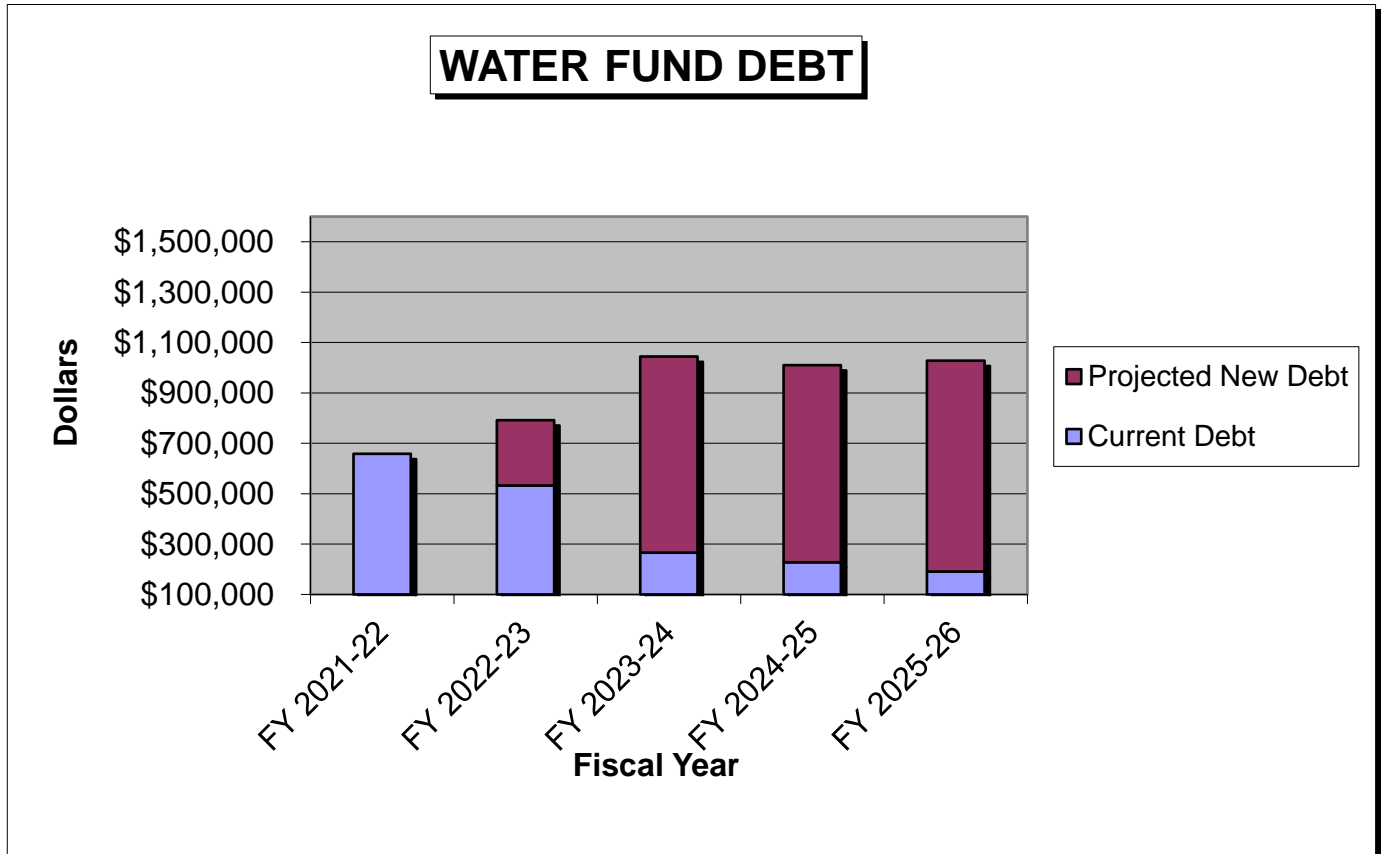
**FISCAL YEAR 2021-2022
CAPITAL BUDGET
INFRASTRUCTURE
STREETS – CHIPS PROGRAM**

SURFACE MILL, CURBING AND PAVING			
STREET	FROM	TO	COST
Grant Street	East Main Street	Lincoln Street	\$84,000
Pleasant Street North	State Street	Gill Street	\$92,400
Main Street West	Davidson Street	Leray Street	\$128,940
Meadow Street South	Pine Street	West Mullin Street	\$109,200
Haley Street	Washington Street	Myrtle Avenue	\$100,800
		Total	\$515,340
SURFACE MILL AND PAVING			
Gotham Street	Park Entrance	City Boundary	\$134,400
Brett Street	Gotham Street	End	\$31,500
		Total	\$165,900
ADA Curb Ramps			
Paving Related ADA Ramps by City Crews (24 Ramps)			Total: \$108,000
CHIPS Funding, Paving & Ramps			Total: \$789,240

DEBT

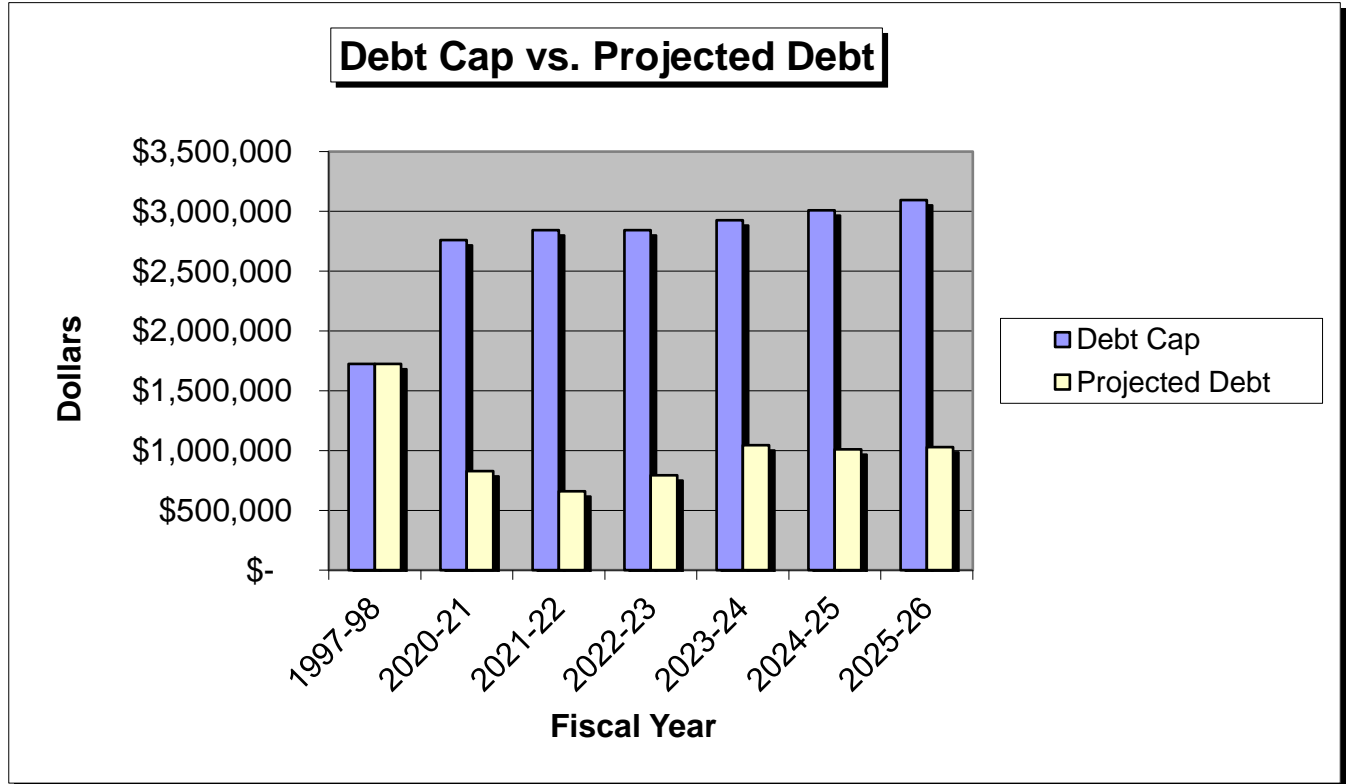
WATER FUND

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Current Debt	\$ 658,758	\$ 532,458	\$ 265,530	\$ 227,772	\$ 190,761
Projected New Debt	-	259,371	778,574	782,482	836,789
TOTAL	\$ 658,758	\$ 791,829	\$ 1,044,104	\$ 1,010,254	\$ 1,027,550



WATER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual / Projected</u>		<u>Debt Cap</u>	
		<u>Debt (1)</u>		<u>Margin</u>	
1997-98	base year	\$ 1,724,127	\$ 1,724,127		N/A
2020-21	actual	\$ 827,714	\$ 2,759,339		\$ (1,931,625)
2021-22	actual	\$ 658,758	\$ 2,843,996		\$ (2,185,239)
2022-23	projected	\$ 791,829	\$ 2,843,996		\$ (2,052,167)
2023-24	projected	\$ 1,044,104	\$ 2,924,759		\$ (1,880,655)
2024-25	projected	\$ 1,010,254	\$ 3,007,816		\$ (1,997,562)
2025-26	projected	\$ 1,027,550	\$ 3,093,231		\$ (2,065,680)



The water fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98. The City excludes the debt payments (actual and projected) related to the water service contract with the

(1) Debt excluded from the debt cap calculation:

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Water Treatment Plant debt	\$ 23,509	\$ 98,812	\$ 217,848	\$ 213,607	\$ 203,366

	<u>FY 2021/22</u>	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32 - FY</u> <u>2035/36</u>	<u>FY 2036/37 - FY</u> <u>2040/41</u>	<u>FY 2041/42 - FY</u> <u>2045/46</u>	<u>FY 2046/47 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
WATER FUND - Existing Debt Service															
Ten Eyck St water main	52,800	50,400	-	-	-	-	-	-	-	-	-	-	-	-	103,200
Ontario Drive Water main	32,950	30,450	-	-	-	-	-	-	-	-	-	-	-	-	63,400
Arsenal Street Water main	17,850	-	-	-	-	-	-	-	-	-	-	-	-	-	17,850
Breen Ave. - water main	18,000	17,250	16,500	15,750	-	-	-	-	-	-	-	-	-	-	67,500
Clinton St - water main	36,263	35,363	34,463	33,544	32,588	31,575	30,525	-	-	-	-	-	-	-	234,321
Filter media	35,739	34,713	-	-	-	-	-	-	-	-	-	-	-	-	70,452
Meter replacements	101,392	87,432	85,682	59,872	58,722	-	-	-	-	-	-	-	-	-	393,100
Thompson Park parallel main	76,275	74,475	72,675	70,875	69,075	67,275	65,475	63,675	61,875	-	-	-	-	-	621,675
Thompson Park Water Tank rehab	82,631	80,681	78,731	76,781	74,831	72,881	70,931	68,981	67,031	-	-	-	-	-	673,479
Dosing station dam rehab phase II	22,400	21,800	21,200	20,600	-	-	-	-	-	-	-	-	-	-	86,000
Factory Street Reconstruction - Water Main	88,853	86,633	84,414	82,195	79,975	77,756	75,537	73,353	69,206	-	-	-	-	-	717,922
Knickerbocker Dr. water main	11,237	11,047	10,837	10,637	10,437	10,225	-	-	-	-	-	-	-	-	64,420
Flower Avenue East Street Reconstruction - Water Main	79,002	76,367	73,751	71,125	68,499	65,873	63,248	60,885	58,784	62,413	119,602	-	-	-	799,549
Water Treatment Plant Pump House and Valve Shack Roofs	20,225	19,284	-	-	-	-	-	-	-	-	-	-	-	-	39,509
Western Boulevard Extension Construction - Water Main	6,650	5,375	5,125	-	-	-	-	-	-	-	-	-	-	-	17,150
WATER FUND - Existing Debt Service	\$ 682,267	\$ 631,270	\$ 483,378	\$ 441,379	\$ 394,127	\$ 325,585	\$ 305,716	\$ 266,894	\$ 256,896	\$ 62,413	\$ 119,602	\$ -	\$ -	\$ -	\$ 3,969,527
WATER FUND - Projected Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Harrison St	-	5,796	5,698	5,601	5,503	5,406	5,308	5,211	5,113	5,016	23,617	4,431	-	-	76,700
Soda ash system rebuild	-	94,325	92,593	90,860	89,128	87,395	85,663	83,930	82,198	80,465	78,733	-	-	-	865,288
Water Storage Tank Rehabilitation	-	159,250	156,325	153,400	150,475	147,550	144,625	141,700	138,775	135,850	132,925	-	-	-	1,460,875
Administrative Building Improvements & new HVAC	-	-	103,125	101,063	99,000	96,938	94,875	92,813	90,750	88,688	86,625	171,188	-	-	938,438
Filter Underdrain Upgrade	-	-	132,917	130,500	128,083	125,667	123,250	120,833	118,417	116,000	543,750	200,583	-	-	1,740,000
Filter Media Replacement	-	-	68,750	67,375	66,000	64,625	63,250	61,875	60,500	59,125	114,125	-	-	-	625,625
Process Complex EDPM Roof	-	-	31,250	30,625	30,000	29,375	28,750	28,125	27,500	26,875	51,875	-	-	-	284,375
Process Complex Generator Auto transfer switch	-	-	125,000	122,500	120,000	117,500	115,000	112,500	110,000	107,500	207,500	-	-	-	1,137,500
Silicate Storage Tank Upgrade and Containment	-	-	26,250	25,725	25,200	24,675	24,150	23,625	23,100	22,575	43,575	-	-	-	238,875
Henry St. (Starbuck Ave. - Lincoln St.)	-	-	18,333	18,000	17,667	17,333	17,000	16,667	16,333	16,000	75,000	27,667	-	-	240,000
Seward St. (Hancock St. - Grant St.)	-	-	18,333	18,000	17,667	17,333	17,000	16,667	16,333	16,000	75,000	27,667	-	-	240,000
Woodruff Street West (4" to 6")	-	-	-	18,833	18,467	18,100	17,733	17,367	17,000	16,633	77,667	42,200	-	-	244,000
Bugbee Dr. (Holcomb St to Harris Dr)	-	-	-	-	19,333	18,933	18,533	18,133	17,733	17,333	80,667	57,333	-	-	248,000
Newell Street - (Engine St to Arch St)	-	-	-	-	24,167	23,667	23,167	22,667	22,167	21,667	100,833	77,667	-	-	310,000
Butterfield Ave. (Barben Ave. to 328 Butterfield Ave)	-	-	-	-	26,100	25,560	25,020	24,480	23,940	23,400	108,900	77,400	-	-	334,800
East Reservoir Roof	-	-	-	-	-	56,000	54,400	52,800	51,200	49,600	224,000	-	-	-	488,000
West Reservoir Roof	-	-	-	-	-	80,500	78,200	75,900	73,600	71,300	322,000	-	-	-	701,500
Barben Avenue	-	-	-	-	-	51,200	49,920	48,640	47,360	46,080	211,200	179,200	-	-	633,600
Burlington Street	-	-	-	-	-	24,533	23,920	23,307	22,693	22,080	101,200	85,867	-	-	303,600
Pickup truck (2-15)	-	-	-	-	-	-	12,000	11,600	11,200	10,800	10,400	-	-	-	56,000
Bronson Street (800 - 900 blocks)	-	-	-	-	-	-	32,000	31,200	30,400	29,600	136,000	116,000	20,800	-	396,000
Thompson St (W. Lynde St - Gale St)	-	-	-	-	-	-	21,333	20,800	20,267	19,733	90,667	77,333	13,867	-	264,000
Filter Media Replacement	-	-	-	-	-	-	-	77,000	74,800	72,600	330,000	116,600	-	-	671,000
Distribution Building Roof Replacement	-	-	-	-	-	-	-	35,000	34,000	33,000	150,000	53,000	-	-	305,000
Iroquois Ave W (Washington St to end)	-	-	-	-	-	-	-	17,280	16,848	16,416	75,600	64,800	22,896	-	213,840
East Main St. (Mill St to end)	-	-	-	-	-	-	-	213,333	208,000	202,667	933,333	800,000	282,667	-	2,640,000
Winslow St (Washington St - Franklin St)	-	-	-	-	-	-	-	-	53,333	52,000	240,000	206,667	108,000	-	660,000
Cosgrove St. (Butterfield Ave to Iroquois Ave W.)	-	-	-	-	-	-	-	-	16,320	15,912	73,440	63,240	33,048	-	201,960
Moulton St. (Mill St - Pearl St)	-	-	-	-	-	-	-	-	-	96,000	444,000	384,000	264,000	-	1,188,000
Clear Well Rehabilitation	-	-	-	-	-	-	-	-	-	-	506,667	440,000	373,333	-	1,320,000
Process Complex Gas Boiler Replacement	-	-	-	-	-	-	-	-	-	-	330,000	280,000	-	-	610,000
Holcomb St (Clinton St - Pratt St)	-	-	-	-	-	-	-	-	-	-	354,667	308,000	261,333	-	924,000
Pumphouse HVAC Improvements	-	-	-	-	-	-	-	-	-	-	107,200	116,000	20,800	-	244,000
Alum Storage Tanks	-	-	-	-	-	-	-	-	-	-	134,000	145,000	26,000	-	305,000
Holcomb St (Clinton St - Pratt St)	-	-	-	-	-	-	-	-	-	-	287,467	317,333	270,667	48,533	924,000
Chlorine System Improvements	-	-	-	-	-	-	-	-	-	-	102,000	150,000	53,000	-	305,000
Boon St (Arsenal St - Emmett St)	-	-	-	-	-	-	-	-	-	-	74,880	112,000	96,000	33,920	316,800
Filter Media Replacement	-	-	-	-	-	-	-	-	-	-	151,800	341,000	178,200	-	671,000
Bugbee Dr (Harris Dr to Harris Dr)	-	-	-	-	-	-	-	-	-	-	63,200	144,000	124,000	64,800	396,000
E. Division St (Lansung St to Starbuck Ave)	-	-	-	-	-	-	-	-	-	-	40,533	187,467	162,133	111,467	501,600
WATER FUND - Projected Debt Service	\$ -	\$ 259,371	\$ 778,574	\$ 782,482	\$ 836,789	\$ 1,032,290	\$ 1,075,098	\$ 1,393,452	\$ 1,429,881	\$ 1,490,915	\$ 7,379,607	\$ 5,196,454	\$ 2,310,744	\$ 258,720	\$ 24,224,375
WATER FUND - Existing and Projected Debt Service	\$ 682,267	\$ 890,641	\$ 1,261,952	\$ 1,223,861	\$ 1,230,916	\$ 1,357,875	\$ 1,380,814	\$ 1,660,346	\$ 1,686,777	\$ 1,553,328	\$ 7,499,209	\$ 5,196,454	\$ 2,310,744	\$ 258,720	\$ 28,193,902

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

	<u>Funding</u>	<u>Source</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
WATER FUND							

Facility Improvements							
Repoint Masonry - Maintenance & Administration Buildings	Operating Transfer	\$ 80,000	\$ -	\$ -	\$ -	\$ -	
Thompson Park Reservoir Relining	Grant	\$ 500,000	\$ -	\$ -	\$ -	\$ -	
Administrative Building Improvements and New HVA.C	Debt	\$ -	\$ 825,000	\$ -	\$ -	\$ -	
Filter Underdrain Upgrade	Debt	\$ -	\$ 1,450,000	\$ -	\$ -	\$ -	
Process Complex Parking Lot and Driveway Paving	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
Thompson Park Reservoir Fence	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -	
Pump House EDPM Roof	Debt	\$ -	\$ 140,000	\$ -	\$ -	\$ -	
Process Complex EDPM Roof	Debt	\$ -	\$ 250,000	\$ -	\$ -	\$ -	
Process Complex Window Replacements	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
Pumphouse Window Replacements	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
Building Exterior Door Replacements	Operating Transfer	\$ -	\$ 70,000	\$ -	\$ -	\$ -	
Dosing Station Roof	Operating Transfer	\$ -	\$ -	\$ 35,000	\$ -	\$ -	
Coagulation Pumping Station Roof	Operating Transfer	\$ -	\$ -	\$ 25,000	\$ -	\$ -	
Dosing Station Parking Lot and Driveway Paving	Operating Transfer	\$ -	\$ -	\$ -	\$ 70,000	\$ -	
Coagulation Basin Fence	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
Parking Lot Rehabilitation and Overlay (Distribution)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 100,000	
East Reservoir Roof	Debt	\$ -	\$ -	\$ -	\$ -	\$ 400,000	
West Reservoir Roof	Debt	\$ -	\$ -	\$ -	\$ -	\$ 575,000	
Total Facility Improvements		\$ 580,000	\$ 3,065,000	\$ 60,000	\$ 70,000	\$ 1,175,000	

Vehicles and Equipment							
Coagulation GENSET Replacement	Debt	\$ 530,000	\$ -	\$ -	\$ -	\$ -	
Yard Valve Replacement	Operating Transfer	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	
Highlift Pump Rebuild	Operating Transfer	\$ -	\$ 45,000	\$ 45,000	\$ -	\$ -	
Filter Media Replacement	Debt	\$ -	\$ 550,000	\$ -	\$ -	\$ -	
Process Complex Generator Auto Transfer Switch	Debt	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	
VFD Replacements at Low and High Lift Stations	Operating Transfer	\$ -	\$ 30,000	\$ 50,000	\$ -	\$ -	
Silicate Storage Tank Upgrade and Containment	Debt	\$ -	\$ 210,000	\$ -	\$ -	\$ -	

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**


	<u>Funding Source</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
SUV Truck (2-30)	Operating Transfer	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Backhoe (2-9)	Operating Transfer	\$ -	\$ -	\$ 125,000	\$ -	\$ -
Pickup Truck (2-11)	Operating Transfer	\$ -	\$ -	\$ 45,000	\$ -	\$ -
Dumptruck (2-17)	Debt	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Park Pump House Pump Rebuild	Operating Transfer	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Pickup Truck (2-2)	Operating Transfer	\$ -	\$ -	\$ -	\$ 45,000	\$ -
Pickup Truck with Plow (2-7)	Operating Transfer	\$ -	\$ -	\$ -	\$ 48,000	\$ -
Total Vehicles and Equipment		\$ 530,000	\$ 1,950,000	\$ 545,000	\$ 198,000	\$ 25,000

Water Mains						
Henry Street (Starbuck Ave. - Lincoln St.)	Debt	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Seward Street (Hancock St. - Grant St.)	Debt	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Woodruff Street West	Debt	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Lansing Street (E. Hoard St. - Katherine St.)	Operating Transfer	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Butterfield Ave. (Barben Ave. to 328 Butterfield Ave)	Debt	\$ -	\$ -	\$ -	\$ 270,000	\$ -
Bugbee Drive (Holcomb St. to Harris Dr.)	Debt	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Barben Avenue	Debt	\$ -	\$ -	\$ -	\$ -	\$ 480,000
Burlington Street	Debt	\$ -	\$ -	\$ -	\$ -	\$ 230,000
Total Water Mains		\$ -	\$ 400,000	\$ 200,000	\$ 795,000	\$ 710,000
WATER FUND GRAND TOTAL		\$ 1,110,000	\$ 5,415,000	\$ 805,000	\$ 1,063,000	\$ 1,910,000
Facility Improvements		\$ 580,000	\$ 3,065,000	\$ 60,000	\$ 70,000	\$ 1,175,000
Vehicles and Equipment		\$ 530,000	\$ 1,950,000	\$ 545,000	\$ 198,000	\$ 25,000
Water Main Replacement		\$ -	\$ 400,000	\$ 200,000	\$ 795,000	\$ 710,000
Water Fund Grand Total By Type		\$ 1,110,000	\$ 5,415,000	\$ 805,000	\$ 1,063,000	\$ 1,910,000
Debt		\$ 530,000	\$ 4,825,000	\$ 400,000	\$ 720,000	\$ 1,685,000
Operating Fund Transfer		\$ 80,000	\$ 590,000	\$ 405,000	\$ 343,000	\$ 225,000
Grant		\$ 500,000	\$ -	\$ -	\$ -	\$ -
Reserve Fund Transfer		\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund Grand Total By Funding Sources		\$ 1,110,000	\$ 5,415,000	\$ 805,000	\$ 1,063,000	\$ 1,910,000


FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FILTRATION

PROJECT DESCRIPTION	COST
<p>Re-point Masonry – Maintenance and Administration Buildings</p> <p>As part of the ongoing upkeep to the stone buildings, it is necessary to have the loose mortar removed and replaced. This keeps the stone stable and weather tight thereby preventing structural damage.</p>  <p>Funding to support this project will be from the American Rescue Plan of 2021.</p>	<p>\$80,000</p>
<p style="text-align: right;">TOTAL</p>	

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
SOURCE OF SUPPLY, POWER AND PUMPING**

PROJECT DESCRIPTION	COST
<p>Coagulation Basin Pumping Station Generator Upgrade</p> <p>The current Coagulation Basin Pumping Station Generator is a 125kw propane powered unit placed in service in the 1980's. Replacement is recommended due to the difficulty in procuring repair parts for the out-of-date motor controls and automatic switch gear. The long downtimes when waiting for parts requires the rental of a standby unit.</p>  <p>Funding to support this project will be from the American Rescue Plan of 2021.</p>	<p>\$530,000</p>
TOTAL	\$530,000

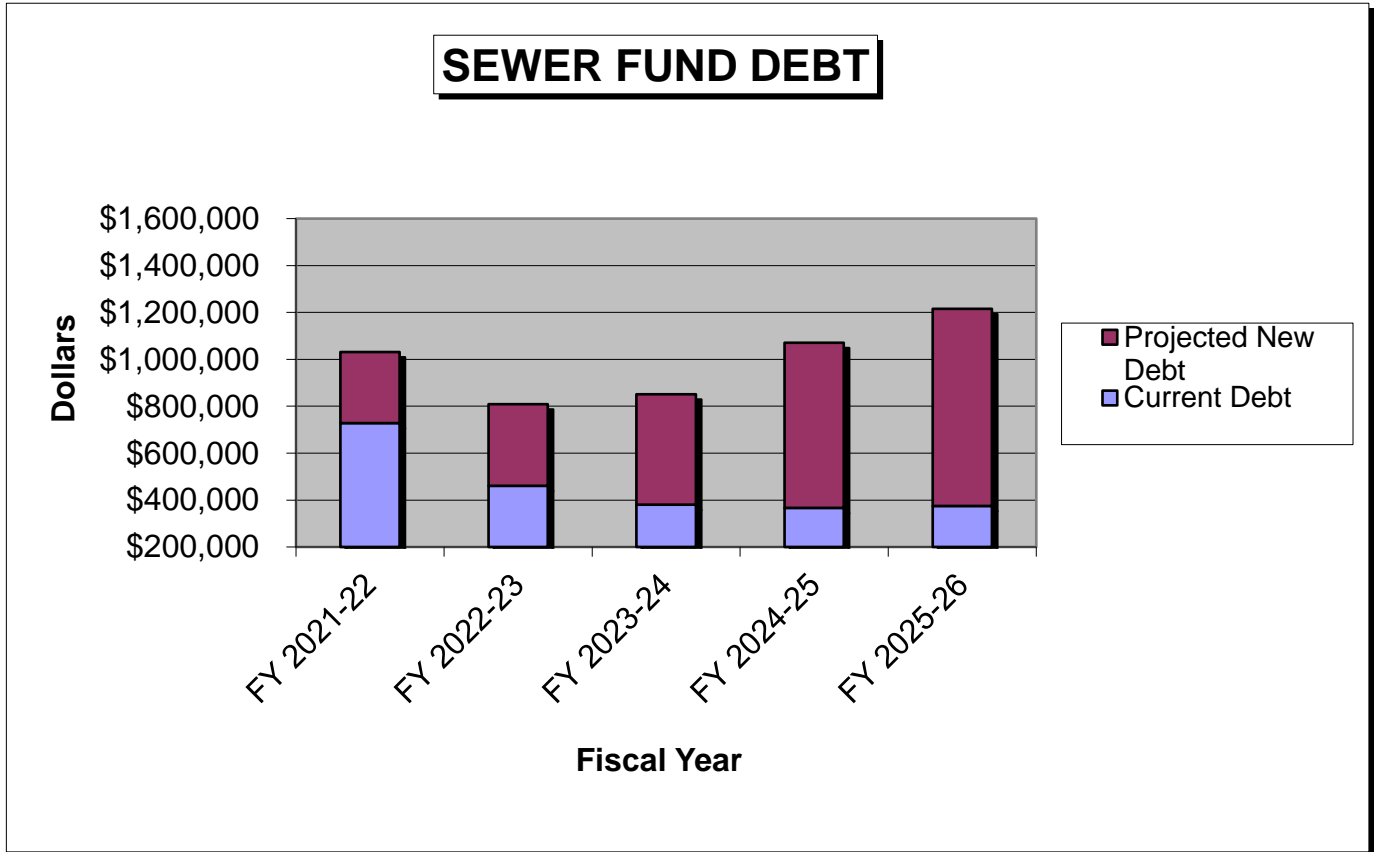
FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
TRANSMISSION AND DISTRIBUTION

PROJECT DESCRIPTION	COST
<p>Thompson Park Reservoir</p> <p>This is to repair the inner concrete lining of the reservoirs to prevent treated drinking water from infiltrating the ground and not be utilized for public usage. Preliminary calculations estimate that the reservoir is losing approximately 255,000 gallons of treated water per day. The cost would include an engineering investigation and the cost to perform the repairs to repair the East reservoir.</p>  <p>Funding to support this project will be from the American Rescue Plan of 2021.</p>	<p>\$500,000</p>
TOTAL	\$500,000

DEBT

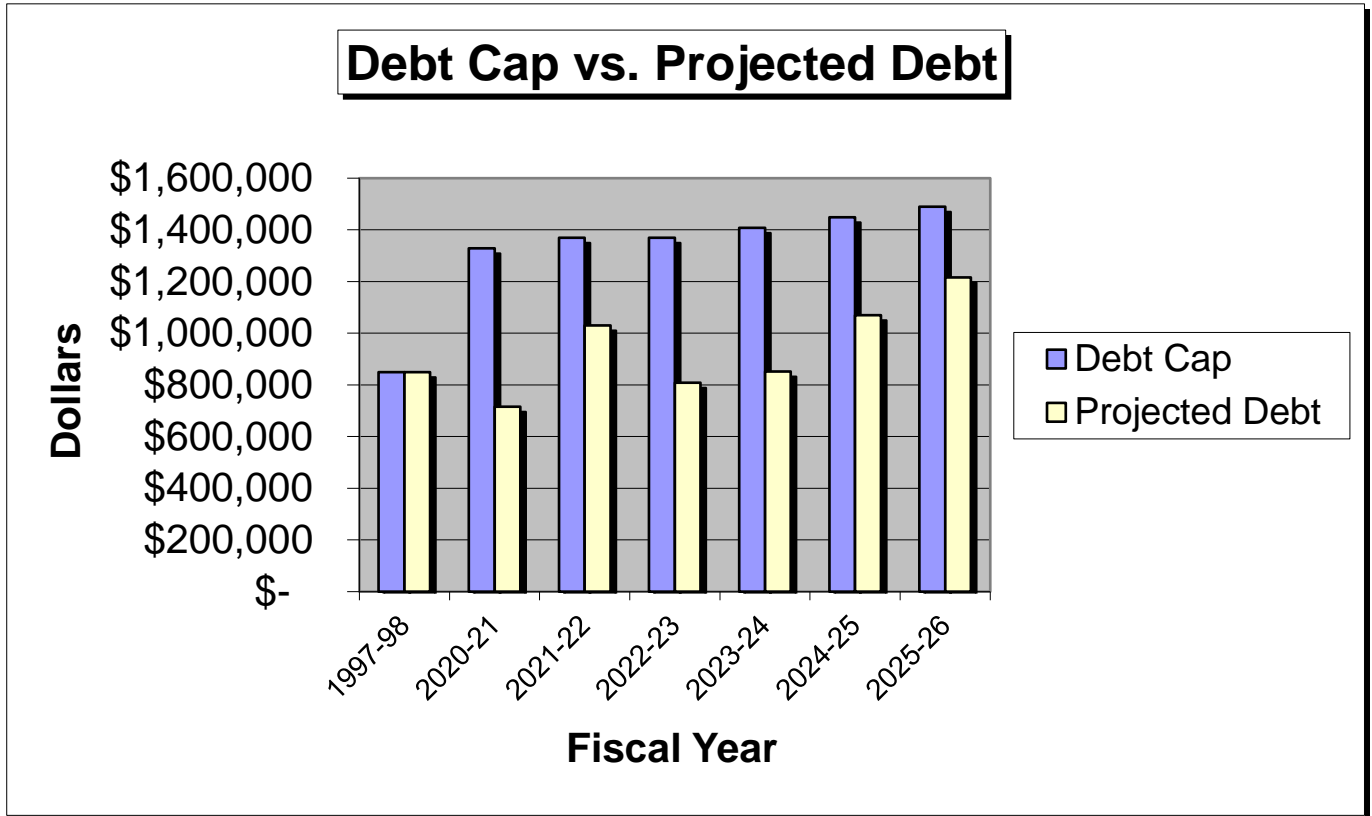
SEWER FUND

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Current Debt	\$ 728,454	\$ 460,832	\$ 380,686	\$ 366,991	\$ 375,206
Projected New Debt	<u>302,281</u>	<u>347,756</u>	<u>470,741</u>	<u>703,143</u>	<u>840,544</u>
TOTAL	<u>\$ 1,030,735</u>	<u>\$ 808,588</u>	<u>\$ 851,427</u>	<u>\$ 1,070,133</u>	<u>\$ 1,215,751</u>



SEWER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Actual /</u>	<u>Debt Cap</u>		<u>Debt Cap</u>
		<u>Projected</u>	<u>Debt (1)</u>		<u>Margin</u>
1997-98	base year		\$ 849,245	\$ 849,245	N/A
2020-21	actual		\$ 715,371	\$ 1,328,669	\$ (613,298)
2021-22	actual		\$ 1,030,735	\$ 1,369,433	\$ (338,698)
2022-23	projected		\$ 808,588	\$ 1,369,433	\$ (560,845)
2023-24	projected		\$ 851,427	\$ 1,408,322	\$ (556,895)
2024-25	projected		\$ 1,070,133	\$ 1,448,315	\$ (378,181)
2025-26	projected		\$ 1,215,751	\$ 1,489,443	\$ (273,693)



The sewer fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98

(1) The City excludes the debt payments (actual and projected) related to the sewer service contract with the Development Authority of the North Country (DANC) from the self-imposed debt cap calculation as DANC's pro-rata share of the wastewater treatment plant's debt service is included as an offsetting revenue in the sewer fund.

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Wastewater Treatment Plant debt	\$ 101,658	\$ 341,249	\$ 342,062	\$ 340,708	\$ 339,236

	<u>FY 2021/22</u>	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32 - FY</u> <u>2035/36</u>	<u>FY 2036/37 - FY</u> <u>2040/41</u>	<u>FY 2041/42 - FY</u> <u>2045/46</u>	<u>FY 2046/47 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
SEWER FUND - Existing Debt Service															
Eastern Blvd sanitary sewer	7,429	7,267	7,092	-	-	-	-	-	-	-	-	-	-	-	21,788
Sanitary Sewer Upgrade-Iroquois Ave W; Knowlton Ave; Cosgrove St	17,850	-	-	-	-	-	-	-	-	-	-	-	-	-	17,850
Greensview/Lves Hills sanitary sewer	22,000	21,000	-	-	-	-	-	-	-	-	-	-	-	-	43,000
Ten Eyck St sanitary sewer	58,300	55,650	-	-	-	-	-	-	-	-	-	-	-	-	113,950
Breen Ave. - sanitary sewer	6,000	5,750	5,500	5,250	-	-	-	-	-	-	-	-	-	-	22,500
Disinfection system	443,862	444,245	448,490	447,285	445,780	443,975	446,383	442,815	13,923	-	-	-	-	-	3,576,758
Trickling filter distributors	50,850	49,650	48,450	47,250	46,050	44,850	43,650	42,450	41,250	-	-	-	-	-	414,450
Factory St. sanitary sewer	106,320	103,830	101,340	98,850	116,360	113,270	85,180	82,840	82,500	-	-	-	-	-	890,490
Bar screens	63,313	62,312	61,312	60,312	59,312	58,249	57,125	55,875	54,500	53,000	51,501	-	-	-	636,811
Flower Avenue East Street Reconstruction - Sanitary Sewer Main	54,189	52,377	50,565	48,752	46,940	45,128	43,315	41,684	40,234	38,966	74,669	-	-	-	536,819
Sludge disposal process modification program phase 1a- (conveyor upgrade and HVAC)	97,543	97,543	97,543	97,543	97,543	97,543	97,543	97,543	97,543	97,543	487,715	487,715	487,715	487,715	2,926,290
Sludge disposal process modification program phase 1b - (Dewatered biosolids storage)	153,905	153,905	153,905	153,905	153,905	153,905	153,905	153,905	153,905	153,905	769,523	769,523	769,523	769,523	4,617,135
Bar screens	50,833	50,833	50,833	50,833	50,833	50,833	50,833	50,833	50,833	50,833	254,167	-	-	-	762,500
Grit removal conveyors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SEWER FUND - Existing Debt Service	\$ 1,132,394	\$ 1,104,362	\$ 1,025,030	\$ 1,009,980	\$ 1,016,723	\$ 1,007,753	\$ 977,934	\$ 967,945	\$ 534,688	\$ 394,247	\$ 1,637,574	\$ 1,257,238	\$ 1,257,238	\$ 1,257,238	\$ 14,580,341
SEWER FUND - Projected Debt Service															
FY 20-21 and past years' outstanding projects	-	45,475	44,710	43,945	43,180	42,415	41,650	40,885	40,120	39,355	185,300	34,765	-	-	601,800
Harrison St.	-	-	68,750	67,500	66,250	65,000	63,750	62,500	61,250	60,000	281,250	103,750	-	-	900,000
Leray St 700-800 Blocks (Cooper St outfall continuation)	-	-	55,000	54,000	53,000	52,000	51,000	50,000	49,000	48,000	225,000	83,000	-	-	720,000
Newell St relining (engine St to Meadow St N)	-	-	-	235,417	230,833	226,250	221,667	217,083	212,500	207,917	970,833	527,500	-	-	3,050,000
Flower Ave W / Washington St combined sewer seperation design / construct	-	-	-	-	145,000	142,000	139,000	136,000	133,000	130,000	605,000	430,000	-	-	1,860,000
Newell St. combined sewer	-	-	-	-	-	-	260,000	253,333	246,667	240,000	1,100,000	933,333	-	-	3,300,000
Flower Ave W/Washington St combined sewer seperation	-	-	-	-	-	-	53,333	52,000	50,667	49,333	226,667	193,333	34,667	-	660,000
Bronson St 800-900 blocks	-	-	-	-	-	-	53,333	52,000	50,667	49,333	226,667	193,333	34,667	-	660,000
Arsenal Street sanitary sewer manhole relining	-	-	-	-	-	-	-	-	-	128,000	592,000	512,000	352,000	-	1,584,000
Washington Structure rehab and lining (Flower Ave W to Thompson Blvd)	-	-	-	-	-	-	-	-	-	-	253,333	220,000	186,667	-	660,000
Pawling St (Deadend to Hungerford)	-	-	-	-	-	-	-	-	-	-	107,200	116,000	20,800	-	244,000
DPW Sanitary Sewer - Combination Sewer Cleaner /Vacuum	-	-	-	-	-	-	-	-	-	-	616,000	680,000	580,000	104,000	1,980,000
Central St (Huntington St to Bronson St)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SEWER FUND - Projected Debt Service	\$ -	\$ 45,475	\$ 168,460	\$ 400,862	\$ 538,263	\$ 794,332	\$ 883,733	\$ 863,802	\$ 843,870	\$ 951,938	\$ 5,389,250	\$ 4,027,015	\$ 1,208,800	\$ 104,000	\$ 16,219,800
SEWER FUND - Existing and Projected Debt Service	\$ 1,132,394	\$ 1,149,837	\$ 1,193,490	\$ 1,410,842	\$ 1,554,987	\$ 1,802,086	\$ 1,861,668	\$ 1,831,748	\$ 1,378,559	\$ 1,346,186	\$ 7,026,824	\$ 5,284,253	\$ 2,466,038	\$ 1,361,238	\$ 30,800,141


**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

		<u>Funding</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
		<u>Source</u>					
SEWER FUND							
Facility Improvements							
Plant Access Road Reconstruction	Operating Transfer	\$ 320,000	\$ -	\$ -	\$ -	\$ -	
Lachenaer Pump Station Rebuild	Operating Transfer	\$ 200,000	\$ -	\$ -	\$ -	\$ -	
Influent "B" Screens	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -	
Filter Press Cloths	Operating Transfer	\$ -	\$ -	\$ 45,000	\$ -	\$ -	
Aerated Grit Chambers (PST) - Sprocket and Chain Replacements	Operating Transfer	\$ -	\$ -	\$ 45,000	\$ -	\$ -	
Aerated Grit Chambers (FST B Cycle) - Sprocket and Chain Replacements	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 70,000	
Total Facility Improvements		\$ 520,000	\$ 50,000	\$ 90,000	\$ -	\$ 70,000	
Vehicles and Equipment							
Sewer Camera Trailer (split 50/50 with General Fund)	Operating Transfer	\$ 87,500	\$ -	\$ -	\$ -	\$ -	
Tractor / Loader Backhoe (1-070)	Operating Transfer	\$ -	\$ 115,000	\$ -	\$ 175,000	\$ -	
Chief's Vehicle (11-17)	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -	
Rubber Tire Excavator (split 50% with General Fund) (1-010)	Operating Transfer	\$ -	\$ -	\$ -	\$ 120,000	\$ -	
Rubber Tire Excavator (split 50/50 with General Fund) (1-064)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 150,000	
Total Vehicles and Equipment		\$ 87,500	\$ 145,000	\$ -	\$ 295,000	\$ 150,000	
Sanitary Sewers							
Newell Street combined sewer study	Operating Transfer	\$ 150,000	\$ -	\$ -	\$ -	\$ -	
North Side Trunk Sewer Reduntant River Crossing Design/Construct	Operating Transfer	\$ 50,000	\$ -	\$ 500,000	\$ -	\$ -	
Flower Avenue West / Washington Street Combined Sewer Separation Design	Operating Transfer/ Debt	\$ 150,000	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000	
Newell Street relining (Engine Street to Meadow Street North)	Operating Transfer	\$ -	\$ 600,000	\$ -	\$ -	\$ -	
Seward Street (Hancock St - Grant St.)	Operating Transfer	\$ -	\$ 200,000	\$ -	\$ -	\$ -	
Leray Street 700-800 blocks	Operating Transfer	\$ -	\$ 750,000	\$ -	\$ -	\$ -	

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

<u>Funding Source</u>		<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Washington Street / Keyes Avenue	Operating Transfer	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Barben Avenue	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Western Outfall Trunk Sewer Rehabilitation	Debt	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
Black River sewer main bridges rehab (Mill Street and Pearl Street)	Operating Transfer	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Paddock Street 200 Block	Operating Transfer	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Burlington Street	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 166,000
Total Sanitary Sewers		\$ 350,000	\$ 1,850,000	\$ 3,000,000	\$ 1,800,000	\$ 2,741,000
SEWER FUND GRAND TOTAL		\$ 957,500	\$ 2,045,000	\$ 3,090,000	\$ 2,095,000	\$ 2,961,000
Facility Improvements		\$ 520,000	\$ 50,000	\$ 90,000	\$ -	\$ 70,000
Vehicles and Equipment		\$ 87,500	\$ 145,000	\$ -	\$ 295,000	\$ 150,000
Sanitary Sewers		\$ 350,000	\$ 1,850,000	\$ 3,000,000	\$ 1,800,000	\$ 2,741,000
Sewer Fund Grand Total by Category		\$ 957,500	\$ 2,045,000	\$ 3,090,000	\$ 2,095,000	\$ 2,961,000
Debt		\$ -	\$ -	\$ 2,500,000	\$ 1,500,000	\$ 2,500,000
Operating Fund Transfer		\$ 957,500	\$ 2,045,000	\$ 590,000	\$ 595,000	\$ 461,000
Grant		\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund Transfer		\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Fund Grand Total By Funding		\$ 957,500	\$ 2,045,000	\$ 3,090,000	\$ 2,095,000	\$ 2,961,000


**FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENT
WASTEWATER TREATMENT FACILITY**

PROJECT DESCRIPTION	COST
<p>Access Road Rehabilitation</p> <p>This project will rebuild a portion of William T Field Drive which serves as the main access route into the Pollution Control Facility.</p> <p>The current roadway width of 20' has resulted in significant deterioration of the roadway edges from the continual heavy truck traffic that utilizes the facility. The scope of work involves design/construction of a new, full depth 26' wide pavement section with 2' shoulders to accommodate the heavier truck traffic. Edge drainage will be installed as required along with consideration of either curbing, fencing or guiderail to provide a buffer from the adjacent playing fields.</p>  <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$320,000</p>
TOTAL	\$320,000


**FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENT
WASTEWATER TREATMENT FACILITY**

PROJECT DESCRIPTION	COST
<p>Lachenauer Pump Station Rebuild</p> <p>The Lachenauer lift station requires an upgrade to the wet well side of the pump station to accommodate the increase in flow to the station as well as upgrades to the pumps. There have been an increasing number of issues where wastewater has been backed up into the laterals and the station's pumps are running continuously to keep up with the flow demand. This could pose a serious issue where wastewater could back up into homes in the area.</p>  <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$200,000</p>
TOTAL	\$200,000

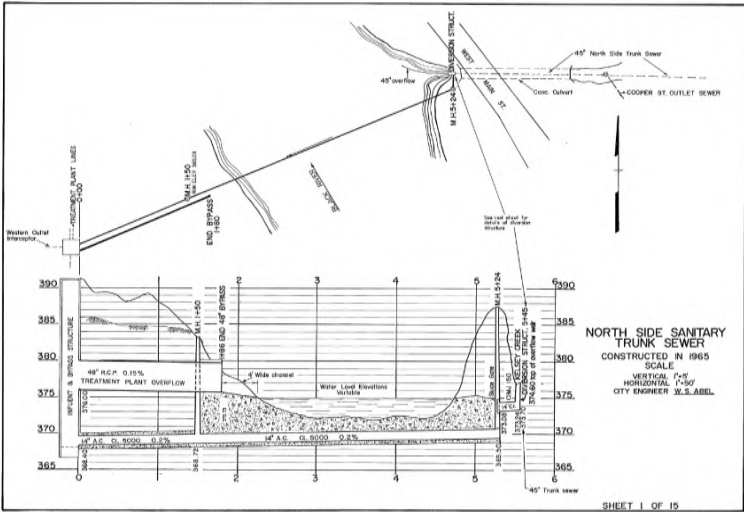

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
SANITARY SEWER**

PROJECT DESCRIPTION	COST
<p data-bbox="159 438 922 472">Closed Circuit Television (CCTV) Sewer Inspection Trailer</p> <p data-bbox="159 512 1240 693">This request is to replace the Department's 2002 model year Closed Circuit Television Inspection (CCTV) equipment which is utilized to inspect and document the condition of the City's sewer collection system. The current system has been growing increasingly unreliable due to the age of the components. A recent failure of the system required an open excavation to retrieve the camera and transporter.</p> <p data-bbox="159 732 1240 1056">We are exploring the option of totally replacing our current trailer and the inspection components it houses or possibly re-fitting the trailer with a new system. The proposed system will include a steerable transporter, LED lighting and an upgraded computer with pipe inspection software. It is our intent to include as part of the purchase, Pipeline Assessment Certification Program training for operators. This training is a universally recognized standard for classifying pipeline defects and determining a pipe condition rating which can be used along with other GIS based data to formulate a more complete system model which in turn leads to better long term maintenance planning.</p> <div data-bbox="159 1129 1235 1495">  </div> <p data-bbox="159 1791 1143 1892">Funding to support this project will be from a transfer from the General Fund (A.9950.0900) (\$87,500) and a transfer from the Sewer Fund (G.9950.0900) (\$87,500).</p>	<p data-bbox="1284 438 1446 480">\$175,000</p>
TOTAL	\$175,000


FISCAL YEAR 2021-2022 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER MAIN

PROJECT DESCRIPTION	COST
<p data-bbox="159 443 724 478">Newell Street Combined Sewer Study</p> <p data-bbox="159 520 1239 661">This is an analysis of the Newell Street interceptor sewer with the goal of obtaining recommendations and cost estimates to address capacity issues within this portion of the collection system. This project is a precursor of a larger overall improvement plan for this riverfront corridor.</p>  <p data-bbox="159 1837 1122 1906">Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p data-bbox="1284 443 1446 478">\$150,000</p>
TOTAL	\$150,000

FISCAL YEAR 2021-2022 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER MAIN

PROJECT DESCRIPTION	COST
<p>North Side Trunk Sewer Redundant River Crossing Design</p> <p>This project involves an analysis of the existing North Side Sanitary Trunk Sewer which crosses beneath the Black River downstream of the Vanduzee Street bridge. Originally installed in 1965, the existing 14" Asbestos Concrete pipe requires a thorough cleaning and inspection to gauge the service life remaining. In addition, the design and cost estimate for construction of a redundant pipe crossing will be included as part of the scope of work for this project.</p>   <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$50,000</p>
TOTAL	\$50,000

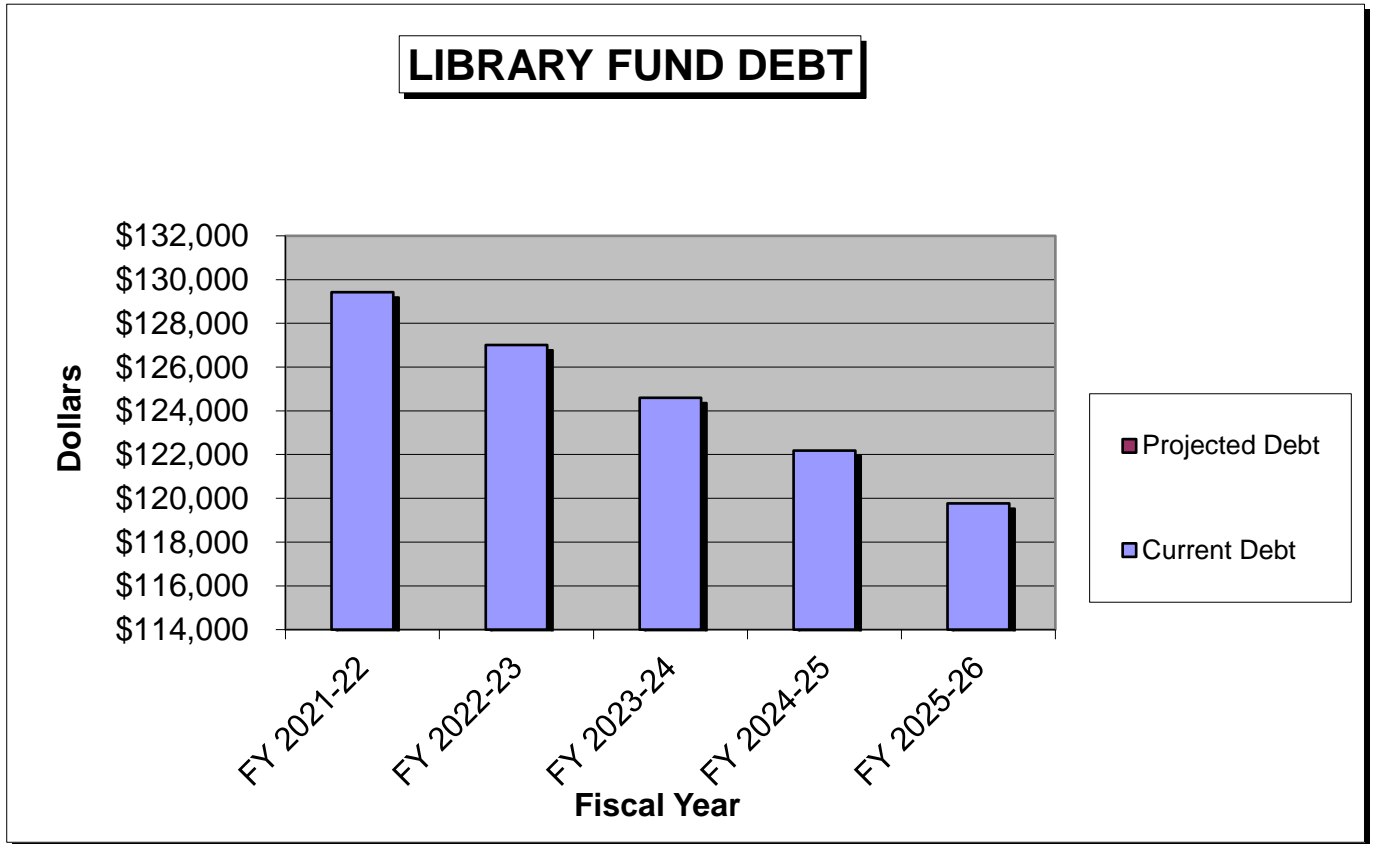
**FISCAL YEAR 2021-2022
CAPITAL BUDGET
INFRASTRUCTURE
SANITARY SEWER MAIN**

PROJECT DESCRIPTION	COST
<p>Flower Avenue West / Washington Street Combined Sewer Separation Design</p> <p>This project involves the design phase of a new storm sewer extending from Bellevue Avenue South upgrade to Flower Avenue West & Washington Street. This storm sewer was originally identified as part of a sewer study conducted in 1986. Various recommendations from that study have been acted upon over the years to provide separation of storm water and sanitary sewer flows upstream and downstream of this project area. Construction of this new storm sewer will connect previously separated areas to a dedicated storm sewer outfall. This will also provide a connection for future storm water separation projects along the Washington Street corridor. The end result of this project will be a reduction in storm water flows into the City's Wastewater Treatment Plant and a reduction in combined sewer overflow events.</p>  <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$150,000</p>
TOTAL	\$150,000

DEBT

LIBRARY FUND

	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
Current Debt	\$ 129,418	\$ 127,005	\$ 124,592	\$ 122,178	\$ 119,766
Projected New Debt	-	-	-	-	-
TOTAL	<u>\$ 129,418</u>	<u>\$ 127,005</u>	<u>\$ 124,592</u>	<u>\$ 122,178</u>	<u>\$ 119,766</u>

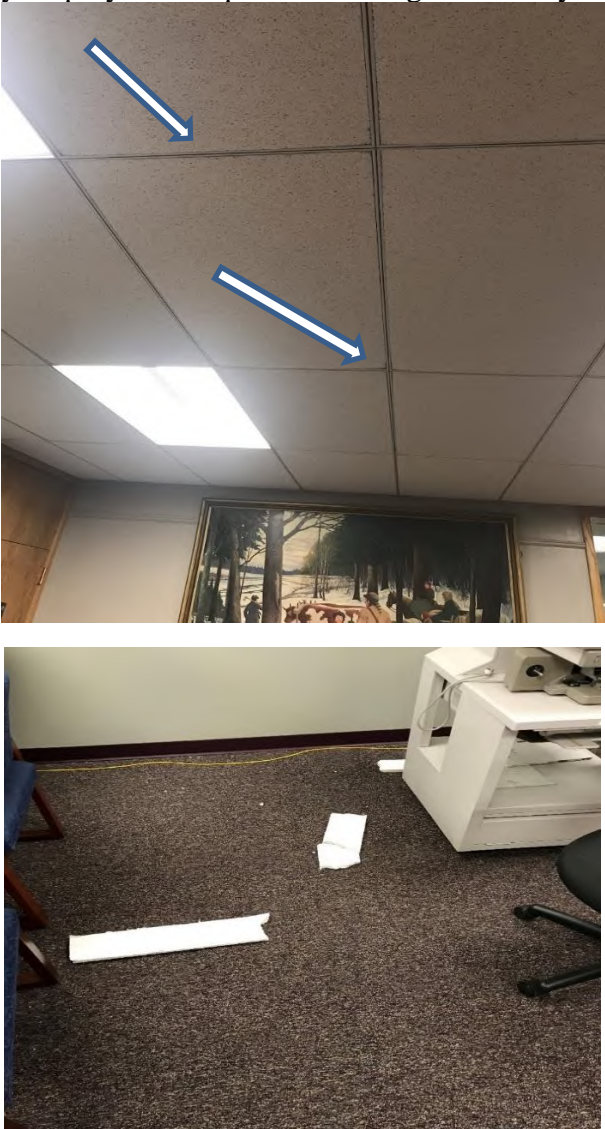


	<u>FY 2021/22</u>	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26</u>	<u>FY 2026/27</u>	<u>FY 2027/28</u>	<u>FY 2028/29</u>	<u>FY 2029/30</u>	<u>FY 2030/31</u>	<u>FY 2031/32 - FY</u> <u>2035/36</u>	<u>FY 2036/37 - FY</u> <u>2040/41</u>	<u>FY 2041/42 - FY</u> <u>2045/46</u>	<u>FY 2046/47 - FY</u> <u>2050/51</u>	<u>TOTAL</u>
LIBRARY FUND															
HVAC system	129,419	127,005	124,592	122,179	119,766	115,715	-	-	-	-	-	-	-	-	738,676
TOTAL LIBRARY FUND	129,419	127,005	124,592	122,179	119,766	115,715	-	-	-	-	-	-	-	-	\$ 738,676

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2021/22 - FY 2025/26**

		<u>Funding Source</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>	<u>FY 2025-26</u>
LIBRARY FUND							
Facility Improvements							
Ceiling Tiles Replacement	Operating Transfer		\$ 225,000	\$ -	\$ -	\$ -	\$ -
Window and Carpet Replacement - Main Floor	Grant (50%) / Debt (50%)		\$ -	\$ 200,000	\$ -	\$ -	\$ -
Window Replacements- Casement windows in front part of the library	Grant (50%) / Debt (50%)		\$ -	\$ -	\$ -	\$ 110,000	\$ -
Window and Carpet Replacement - upper level in new part of library	Grant (50%) / Debt (50%)		\$ -	\$ -	\$ -	\$ 150,000	\$ -
Roof Replacement (original building)	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Facility Improvements			\$ 225,000	\$ 200,000	\$ -	\$ 260,000	\$ 200,000
Vehicles and Equipment							
			\$ -	\$ -	\$ -	\$ -	\$ -
Total Vehicles and Equipment			\$ -	\$ -	\$ -	\$ -	\$ -
LIBRARY FUND GRAND TOTAL			\$ 225,000	\$ 200,000	\$ -	\$ 260,000	\$ 200,000
Facility Improvements			\$ 225,000	\$ 200,000	\$ -	\$ 260,000	\$ 200,000
Vehicles and Equipment			\$ -	\$ -	\$ -	\$ -	\$ -
Library Fund Grand Total by Category			\$ 225,000	\$ 200,000	\$ -	\$ 260,000	\$ 200,000
Debt			\$ -	\$ -	\$ -	\$ -	\$ -
Operating Fund Transfer			225,000	100,000	-	130,000	200,000
Grant			\$ -	100,000	-	130,000	-
Reserve Fund Transfer			-	-	-	-	-
Library Fund Grand Total By Funding Sources			\$ 225,000	\$ 200,000	\$ -	\$ 260,000	\$ 200,000

**FISCAL YEAR 2021-2022
CAPITAL BUDGET
FACILITY IMPROVEMENTS
LIBRARY**

PROJECT DESCRIPTION	COST
<p>Flower Memorial Library Ceiling Replacement</p> <p>This is the removal and replacement of approximately 20,000 SF of acoustical ceiling tile on the 1st, 2nd, and 3rd floors at the Flower Memorial Library. The existing 2x4 acoustical ceiling tiles are warping and sagging and are therefore continually falling out of the Suspended Grid System causing a hazardous safety concern for the City employees and patrons visiting the Library.</p>  <p>Funding to support this project will be from a transfer from the Library Fund (L.9950.0900).</p>	<p>\$225,000</p>
TOTAL	\$225,000

MULTI YEAR FINANCIAL FORECAST

Disclaimer

Although this document was prepared under the highest professional standards, the City of Watertown, New York, including its officers, employees, and agents, does not guarantee the accuracy or completeness of any information contained herein and as such specifically disclaims all warranties, expressed or implied, with respect to the use of this information or any results with respect thereto.

This multi-year financial forecast consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

Introduction

Although the City's distribution from New York State's Aid and Incentives for Municipalities (AIM) program is no longer contingent upon the City preparing a multi-year financial forecast the City continues to prepare the multi-year financial forecast as it is a critical component to its financial planning for the future of the City.

This forecast uses the 2021-22 Adopted Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2017-18 through estimated 2020-21). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five-year Capital budget included in the 2021-22 Adopted Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions

- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

Assumptions

Some of the assumptions made in developing the financial forecast included:

Estimated 2020-21

The amounts presented as the 2020-21 estimated figures were based on the actual revenue and expenditure amounts as of March 31, 2021 projected to June 30, 2021 based upon our current knowledge, trends and expectations.

Cost of Living Increase

Wherever a cost-of-living increase was calculated into an estimate, the percentage used (1.78%) was the previous five years' average annual change in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1982-84=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

Property Tax Levy

The property tax levy was held constant at the Adopted fiscal year 2021-22 level in the initial surplus/deficit forecast for fiscal years 2022-23 through 2025-26. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

Sales Tax Revenue

Sales tax revenue was increased by **2%** annual growth for fiscal year 2022-23 through 2025-26.

Taxable Assessed Valuation

Based on discussions with the City Assessor taxable assessed values for fiscal year 2022-23 is expected to increase 1.0% followed by 0.5% annual increases for years 2023-24 through 2025-26.

State Aid Revenue Sharing

State Aid revenue sharing for the fiscal years 2022-23 through 2025-26 was held constant at the FY 2021-22 base funding level of \$4,703,208.

Personal Services

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 2%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases to the Adopted Fiscal Year 2021-22 staffing levels are planned at this time.

Employee Benefits

Annually the City Manager and City Comptroller discuss the projected rates for each tier with an actuary of the NYS Retirement System.

The Employees' Retirement System rates used for Tier 4 employees for the forecasted fiscal years were 15.0% for the payment due February 1, 2023, 15.0% for the payment due February 1, 2024, 15.0% for the payment due February 1, 2025, 15.0% for the payment due February 1, 2026 and 15.0% for the payment due February 1, 2027. The Employees' Retirement System rates used for Tier 6 employees for the forecasted fiscal years were 8.8% for the payment due February 1, 2023, 8.8% for the payment due February 1, 2024, 8.8% for the payment due February 1, 2025, 8.8% for the payment due February 1, 2026 and 8.8% for the payment due February 1, 2027.

The Police and Fire Retirement System rates used for Tier 2 employees for the forecasted fiscal years were 27.5% for the payment due February 1, 2023, 27.5% for the payment due February 1, 2024, 27.5% for the payment due February 1, 2025, 27.5% for the payment due February 1, 2026 and 27.5% for the payment due February 1, 2027. The Police and Fire Retirement System rates used for Tier 6 employees for the forecasted fiscal years were 17.9% for the payment due February 1, 2023, 17.9% for the payment due February 1, 2024, 17.9% for the payment due February 1, 2025, 17.9% for the payment due February 1, 2026 and 17.9% for the payment due February 1, 2027.

Health insurance costs are forecasted to increase 7.53% for fiscal year 2022-23, 8.40% for fiscal year 2023-24, 8.18% for fiscal year 2024-25 and 7.99% for fiscal year 2025-26.

Debt Service

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.

City of Watertown
Five Year Financial Forecast, Fiscal Years 2021/22 through 2025/26
Major Fund Summary

		Actual		Estimated	Budget		Forecast			
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	
General Fund										
Revenues	\$41,761,335	\$ 43,832,932	\$ 43,870,028	\$ 44,327,939	\$ 45,102,374	\$ 45,429,862	\$ 46,307,074	\$ 47,206,692	\$ 48,129,379	
Expenditures by Object	\$42,657,120	\$ 43,511,804	\$ 44,282,571	\$ 42,257,318	\$ 46,539,385	\$ 48,557,824	\$ 50,327,168	\$ 51,908,665	\$ 55,610,212	
Surplus (Deficit)	\$ (895,785)	\$ 321,127	\$ (412,543)	\$ 2,070,621	\$ (1,437,011)	\$ (3,127,962)	\$ (4,020,094)	\$ (4,701,973)	\$ (7,480,833)	
Unreserved Fund Balance	\$12,145,999	\$12,285,443	\$11,639,778	\$ 14,395,339	\$13,165,828	\$ 10,233,512	\$ 6,408,567	\$ 1,900,342	\$ (5,383,679)	
Water Fund										
Revenues	\$ 5,377,509	\$ 5,510,635	\$ 5,214,771	\$ 5,368,660	\$ 5,223,858	\$ 5,062,512	\$ 5,096,163	\$ 5,099,974	\$ 5,105,631	
Expenditures by Object	\$ 5,212,716	\$ 4,404,138	\$ 5,314,898	\$ 5,146,352	\$ 5,741,683	\$ 6,611,200	\$ 6,943,490	\$ 6,804,430	\$ 6,852,188	
Surplus (Deficit)	\$ 164,792	\$ 1,106,497	\$ (100,126)	\$ 222,308	\$ (517,825)	\$ (1,548,688)	\$ (1,847,328)	\$ (1,704,456)	\$ (1,746,557)	
Unreserved Fund Balance	\$ 1,317,386	\$ 2,361,671	\$ 2,197,919	\$ 2,596,864	\$ 2,079,039	\$ 530,351	\$ (1,316,977)	\$ (3,021,433)	\$ (4,767,990)	
Sewer Fund										
Revenues	\$ 6,627,051	\$ 6,747,059	\$ 6,682,802	\$ 5,858,893	\$ 6,823,172	\$ 6,520,104	\$ 6,538,879	\$ 6,570,619	\$ 6,601,252	
Expenditures by Object	\$ 6,259,391	\$ 5,521,049	\$ 6,362,988	\$ 6,630,328	\$ 7,348,172	\$ 6,750,344	\$ 6,832,815	\$ 7,192,787	\$ 7,331,801	
Surplus (Deficit)	\$ 367,661	\$ 1,226,010	\$ 319,814	\$ (771,435)	\$ (525,000)	\$ (230,240)	\$ (293,936)	\$ (622,168)	\$ (730,549)	
Unreserved Fund Balance	\$ 2,145,538	\$ 3,184,636	\$ 3,451,459	\$ 2,994,101	\$ 2,469,101	\$ 2,238,861	\$ 1,944,924	\$ 1,322,757	\$ 592,207	
All Major Funds										
Revenues	\$53,765,896	\$56,090,626	\$55,767,601	\$ 55,555,492	\$57,149,404	\$ 57,012,478	\$ 57,942,115	\$ 58,877,285	\$ 59,836,261	
Expenditures by Object	\$54,129,227	\$53,436,992	\$55,960,457	\$ 54,033,998	\$59,629,240	\$ 61,919,368	\$ 64,103,474	\$ 65,905,882	\$ 69,794,201	
Surplus (Deficit)	\$ (363,332)	\$ 2,653,634	\$ (192,856)	\$ 1,521,494	\$ (2,479,836)	\$ (4,906,890)	\$ (6,161,358)	\$ (7,028,597)	\$ (9,957,939)	
Unreserved Fund Balance	\$15,608,923	\$17,831,751	\$17,289,156	\$ 19,986,304	\$17,713,968	\$ 13,002,724	\$ 7,036,515	\$ 201,666	\$ (9,559,462)	

City of Watertown

Five Year Financial Forecast, Fiscal Years 2021/22 through 2025/26

Property Tax Worksheet

	Actual				Budget	Projected			
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Levy and Assessed Value / Rate									
Levy (excluding sidewalk special assessments, DPW relevies, water/sewer relevies and ommitted taxes)	\$ 8,737,403	\$ 9,095,429	\$ 9,303,466	\$ 9,771,367	\$ 9,764,517	\$ 9,959,807	\$ 10,159,003	\$ 10,362,183	\$ 10,569,427
% Change from Prior Year		4.10%	2.29%	5.03%	-0.07%	2.00%	2.00%	2.00%	2.00%
Assessed Value of Taxable Property	\$ 1,062,382,815	\$ 1,068,353,552	\$ 1,076,727,691	\$ 1,090,924,212	\$ 1,089,950,957	\$ 1,100,850,467	\$ 1,106,354,719	\$ 1,111,886,493	\$ 1,117,445,925
% Change from Prior Year as Actual / Estimated by City Assessor		0.56%	0.78%	1.32%	-0.09%	1.00%	0.50%	0.50%	0.5%
Tax Rate per \$1,000 of Assessed Value	\$ 8.2219	\$ 8.5135	\$ 8.6405	\$ 8.9450	\$ 8.9450	\$ 9.047	\$ 9.182	\$ 9.319	\$ 9.459
% Change from Prior Year		3.55%	1.49%	3.52%	0.00%	1.14%	1.49%	1.49%	1.49%
Tax Limit									
Property Tax Limit (2% of Rolling 5 Year Avg)	\$ 22,924,689	\$ 23,294,274	\$ 23,354,314	\$ 23,231,165	\$ 23,217,881	\$ 23,279,727	\$ 23,553,340	\$ 23,937,210	\$ 24,457,649
% Change from Prior Year		1.61%	0.26%	-0.53%	-0.06%	0.27%	1.18%	1.63%	2.17%
Exclusions to Tax Limit	\$ 5,044,026	\$ 5,161,570	\$ 5,631,900	\$ 5,228,758	\$ 4,956,337	\$ 6,396,507	\$ 5,502,807	\$ 4,963,659	\$ 4,772,547
% Change from Prior Year		2.33%	9.11%	-7.16%	-5.21%	29.06%	-13.97%	-9.80%	-3.85%
Tax Levy Subject to Limit (Levy - Exclusions)	\$ 3,707,225	\$ 3,943,474	\$ 3,680,282	\$ 4,286,205	\$ 4,808,180	\$ 3,563,300	\$ 4,656,196	\$ 5,398,524	\$ 5,796,880
% Change from Prior Year		6.37%	-6.67%	16.46%	12.18%	-25.89%	30.67%	15.94%	7.38%
Percent of Tax Limit Exhausted (Levy subject to Limit / Limit)	16.17%	16.93%	15.76%	18.45%	20.71%	15.31%	19.77%	22.55%	23.70%
% Change from Prior Year		4.68%	-6.91%	17.08%	12.24%	-26.09%	29.15%	14.08%	5.09%

City of Watertown
Five Year Financial Forecast, Fiscal Years 2021/22 through 2025/26
General Fund Revenues

	Actual		Estimate		Budget	Forecast			
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Revenues									
Real Property Taxes	\$8,998,253	\$9,341,350	\$9,529,065	\$9,775,695	\$9,768,517	\$9,963,807	\$10,163,003	\$10,366,183	\$10,573,427
% Change from Prior Year		3.81%	2.01%	2.59%	-0.07%	2.00%	2.00%	2.00%	2.00%
Real Property Tax Items	337,063	358,236	383,279	279,203	318,000	322,617	327,316	332,099	336,967
% Change from Prior Year		6.28%	6.99%	-27.15%	13.90%	1.45%	1.46%	1.46%	1.47%
Sales and Use Tax	18,424,974	18,746,071	18,998,780	21,206,700	19,895,000	20,292,900	20,698,758	21,112,733	21,534,988
% Change from Prior Year		1.74%	1.35%	11.62%	-6.19%	2.00%	2.00%	2.00%	2.00%
Other Non-Property Taxes	657,113	626,182	606,896	661,485	671,000	676,506	682,109	687,812	693,616
% Change from Prior Year		-4.71%	-3.08%	8.99%	1.44%	0.82%	0.83%	0.84%	0.84%
Departmental Income	6,665,001	6,253,753	5,974,247	5,138,674	6,456,630	6,665,039	6,882,392	7,109,076	7,345,495
% Change from Prior Year		-6.17%	-4.47%	-13.99%	25.65%	3.23%	3.26%	3.29%	3.33%
Other Local Revenue	587,793	864,177	911,109	498,937	703,725	710,927	718,257	725,717	733,309
% Change from Prior Year		47.02%	5.43%	-45.24%	41.04%	1.02%	1.03%	1.04%	1.05%
State Aid - AIM	4,703,208	4,703,208	3,779,257	4,468,047	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208
% Change from Prior Year		0.00%	-19.65%	18.23%	5.26%	0.00%	0.00%	0.00%	0.00%
State Aid - Mortgage Tax	303,280	249,933	312,103	461,180	300,000	305,328	310,751	316,270	321,887
% Change from Prior Year		-17.59%	24.87%	47.77%	-34.95%	1.78%	1.78%	1.78%	1.78%
State Aid Other	649,337	894,229	779,269	566,705	699,752	634,290	645,524	656,957	668,593
% Change from Prior Year		37.71%	-12.86%	-27.28%	23.48%	-9.36%	1.77%	1.77%	1.77%
Federal Aid	7,261	1,303,272	1,884,423	960,236	1,198,216	760,018	773,516	787,253	801,235
% Change from Prior Year		17849.57%	44.59%	-49.04%	24.78%	-36.57%	1.78%	1.78%	1.78%
Interfund Transfers	428,051	492,342	711,599	311,078	388,325	395,222	402,240	409,384	416,654
% Change from Prior Year		15.02%	44.53%	-56.28%	24.83%	1.78%	1.78%	1.78%	1.78%
Total Revenues	\$41,761,335	\$43,832,932	\$43,870,028	\$44,327,939	\$45,102,374	\$45,429,862	\$46,307,074	\$47,206,692	\$48,129,379
% Change from Prior Year		4.96%	0.08%	1.04%	1.75%	0.73%	1.93%	1.94%	1.95%
Nonrecurring Revenues Included in Revenue, Above (List):									
Fed Aid, Public Safety Grants	4,004	205,890	274,344	218,918	31,575	-	-	-	-
Nonrecurring Revenues	\$4,004	\$205,890	\$274,344	\$218,918	\$31,575	\$0	\$0	\$0	\$0
Recurring Revenues	\$41,757,331	\$43,627,042	\$43,595,684	\$44,109,021	\$45,070,799	\$45,429,862	\$46,307,074	\$47,206,692	\$48,129,379
Annual Percentage Change	2.25%	4.48%	-0.07%	1.18%	2.18%	0.80%	1.93%	1.94%	1.95%

City of Watertown
Five Year Financial Forecast, Fiscal Years 2021/22 through 2025/26
General Fund Expenditures

	Actual			Estimate	Budget	Forecast			
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Expenditures by Object									
Personal Services	\$ 17,405,395	\$ 17,807,725	\$ 18,061,284	\$ 17,227,313	\$ 18,812,024	\$ 19,387,031	\$ 19,925,225	\$ 20,538,513	\$ 21,070,674
% Change from Prior Year		2.31%	1.42%	-4.62%	9.20%	3.06%	2.78%	3.08%	2.59%
Equipment and Capital Outlay	1,782,469	1,276,722	2,541,838	1,235,537	2,152,525	2,225,000	1,745,000	1,416,500	1,265,500
% Change from Prior Year		-28.37%	99.09%	-51.39%	74.22%	3.37%	-21.57%	-18.83%	-10.66%
Contractual	5,638,237	6,178,809	6,176,268	7,240,113	7,806,242	7,944,887	8,085,991	8,229,603	8,375,765
% Change from Prior Year		9.59%	-0.04%	17.22%	7.82%	1.78%	1.78%	1.78%	1.78%
Debt (Principal and Interest)	2,996,516	3,034,559	2,877,271	3,029,780	2,838,628	3,534,546	4,131,566	4,067,480	6,091,128
% Change from Prior Year		1.27%	-5.18%	5.30%	-6.31%	24.52%	16.89%	-1.55%	49.75%
Employee Benefits	13,349,666	13,705,906	13,037,019	12,214,522	12,939,253	13,148,516	13,893,929	14,683,007	15,504,978
% Change from Prior Year		2.67%	-4.88%	-6.31%	5.93%	1.62%	5.67%	5.68%	5.60%
Interfund Transfers to Other Funds	1,484,839	1,508,084	1,503,459	1,310,053	1,990,711	2,317,843	2,545,457	2,973,562	3,302,166
% Change from Prior Year		1.57%	-0.31%	-12.86%	51.96%	16.43%	9.82%	16.82%	11.05%
Total Expenditures (by Object)	\$42,657,120	\$43,511,804	\$44,197,140	\$42,257,318	\$46,539,384	\$48,557,823	\$50,327,168	\$51,908,665	\$55,610,211
% Change from Prior Year		2.00%	1.58%	-4.39%	10.13%	4.34%	3.64%	3.14%	7.13%
Expenditures By Function									
General Governmental Support	\$4,220,608	\$4,062,405	\$3,988,826	\$3,763,470	\$4,241,576	\$4,253,771	\$4,371,221	\$4,486,594	\$4,635,703
% Change from Prior Year		-3.75%	-1.81%	-5.65%	12.70%	0.29%	2.76%	2.64%	3.32%
Public Safety	18,745,292	19,229,228	19,414,265	19,096,459	20,193,787	20,117,960	20,820,939	21,448,578	22,058,186
% Change from Prior Year		2.58%	0.96%	-1.64%	5.75%	-0.38%	3.49%	3.01%	2.84%
Transportation	5,736,088	5,873,533	5,688,359	5,857,720	6,653,762	6,503,708	6,628,226	6,926,938	7,137,644
% Change from Prior Year		2.40%	-3.15%	2.98%	13.59%	-2.26%	1.91%	4.51%	3.04%
Economic Opportunity and Development	19,789	18,678	42,176	63,282	65,000	66,155	67,330	68,526	69,743
% Change from Prior Year		-5.62%	125.81%	50.04%	2.71%	1.78%	1.78%	1.78%	1.78%
Culture and Recreation	1,932,369	2,172,247	2,033,044	1,648,098	2,476,298	2,238,908	2,300,378	2,361,380	2,423,551
% Change from Prior Year		12.41%	-6.41%	-18.93%	50.25%	-9.59%	2.75%	2.65%	2.63%
Home and Community Services	1,463,636	1,526,263	1,700,309	1,438,365	1,955,898	1,954,868	2,025,269	2,094,306	2,160,391
% Change from Prior Year		4.28%	11.40%	-15.41%	35.98%	-0.05%	3.60%	3.41%	3.16%
Employee Benefits (retirees only)	4,808,370	5,316,966	4,875,337	4,376,532	4,300,291	4,609,802	4,943,462	5,303,191	5,691,063
% Change from Prior Year		10.58%	-8.31%	-10.23%	-1.74%	7.20%	7.24%	7.28%	7.31%
Debt Service	2,996,516	3,034,559	2,877,271	3,029,780	2,838,628	3,534,546	4,131,566	4,067,480	6,091,128
% Change from Prior Year		1.27%	-5.18%	5.30%	-6.31%	24.52%	16.89%	-1.55%	49.75%
Interfund Transfers to Other Funds	2,734,453	2,277,925	3,662,983	1,839,874	3,091,711	4,542,843	4,290,457	4,390,062	4,567,666
% Change from Prior Year		-16.70%	60.80%	-49.77%	68.04%	46.94%	-5.56%	2.32%	4.05%
Other (Contingency)	-	-	-	1,143,738	722,432	735,262	748,320	761,610	775,136
% Change from Prior Year		#DIV/0!	#DIV/0!	#DIV/0!	-36.84%	1.78%	1.78%	1.78%	1.78%
Total Expenditures (by Function)	\$42,657,120	\$43,511,804	\$44,282,571	\$42,257,318	\$46,539,385	\$48,557,824	\$50,327,168	\$51,908,665	\$55,610,212
% Change from Prior Year		2.00%	1.77%	-4.57%	10.13%	4.34%	3.64%	3.14%	7.13%
	-	(1)	2	(2)	4	(1)	0	0	1
Nonrecurring Expenditures Included Above (List):									
Fire / Police grant expenditures	4,449	228,766	304,827	243,242	-	-	-	-	-
Nonrecurring Expenditures	\$4,449	\$228,766	\$304,827	\$243,242	\$0	\$0	\$0	\$0	\$0
Annual Percentage Change	7.11%	2.00%	1.77%	-4.57%	10.13%	4.34%	3.64%	3.14%	7.13%

City of Watertown
Five Year Financial Forecast, Fiscal Years 2021/22 through 2025/26
General Fund Surplus (Deficit), Reserves, and Impact of Local Actions

	Actual		Estimate		Budget	Forecast			
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Surplus (Deficit)	\$ (895,785)	\$ 320,948	\$ (412,542)	\$ 2,070,622	\$ (1,273,435)	\$ (2,961,481)	\$ (3,850,657)	\$ (4,529,527)	\$ (7,305,323)
Budgetary Reserves and Other Net Assets									
Fund Equity, Beg. of Year	\$ 13,542,170	\$ 13,037,389	\$ 13,399,577	\$ 12,987,035	\$ 15,057,657	\$ 13,784,222	\$ 10,822,741	\$ 6,972,084	\$ 2,442,557
Prior Period Adjustment	\$ 391,004	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assessment Sidewalk Program Debt Issued	\$ -	\$ 41,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Equity, End of Year	\$ 13,037,389	\$ 13,399,577	\$ 12,987,035	\$ 15,057,657	\$ 13,784,222	\$ 10,822,741	\$ 6,972,084	\$ 2,442,557	\$ (4,862,766)
Reserved Fund Balance - Encumbrances	\$ 167,452	\$ 515,218	\$ 862,430	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Reserved Fund Balance-Sidewalk Program Debt	\$ 173,140	\$ 172,044	\$ 268,249	\$ 302,740	\$ 268,393	\$ 239,228	\$ 213,516	\$ 192,214	\$ 170,912
Reserved Fund Balance-Tax Stabilization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved Fund Balance - Capital Reserve	\$ 547,782	\$ 426,872	\$ 216,577	\$ 9,577	\$ 0	\$ -	\$ -	\$ -	\$ -
Reserved Fund Balance - Fairgrounds Stadium	\$ 3,016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Appropriated	\$ 2,000,000	\$ 2,712,697	\$ 435,000	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Unappropriated	\$ 10,145,999	\$ 9,572,746	\$ 11,204,778	\$ 13,195,339	\$ 13,165,828	\$ 10,233,512	\$ 6,408,567	\$ 1,900,342	\$ (5,383,679)
Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue	27.71%	28.00%	26.26%	31.92%	28.98%	22.10%	13.58%	3.95%	-10.97%
Potential Strategies to Promote Fiscal Balance									
<i>Describe Recurring Local Actions:</i>									
Increase FY 22/23 property tax levy by: 8.00%						\$ 781,161	\$ 781,161	\$ 781,161	\$ 781,161
Increase FY 23/24 property tax levy by: 8.00%						\$ -	\$ 843,654	\$ 843,654	\$ 843,654
Increase FY 24/25 property tax levy by: 8.00%						\$ -	\$ -	\$ 911,147	\$ 911,147
Increase FY 25/26 property tax levy by: 8.00%						\$ -	\$ -	\$ -	\$ 984,038
<i>Describe Nonrecurring Local Actions:</i>									
Appropriate unreserved fund balance					\$ 1,200,000	\$ 2,151,154	\$ 2,200,129	\$ 1,972,263	\$ 3,764,020
Appropriate debt reserve fund balance (sidewalk program)					\$ 34,347	\$ 29,165	\$ 25,712	\$ 21,302	\$ 21,302
Appropriate Fairgrounds capital reserve fund balance					\$ 39,089	\$ -	\$ -	\$ -	\$ -
Appropriate capital reserve fund balance					\$ -	\$ 0	\$ -	\$ -	\$ -
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ 1,273,436	\$ 2,961,481	\$ 3,850,657	\$ 4,529,527	\$ 7,305,323
Fiscal Condition <u>AFTER</u> Adjusting for Effects of All Strategies to Promote Fiscal Balance									
New Surplus (Deficit)	\$ (895,785)	\$ 320,948	\$ (412,542)	\$ 2,070,622	\$ (1,273,435)	\$ -	\$ -	\$ -	\$ -
Fund Equity, Beg. of Year	\$ 13,542,170	\$ 13,037,389	\$ 13,399,577	\$ 12,987,035	\$ 15,057,657	\$ 13,784,222	\$ 11,603,902	\$ 9,378,061	\$ 7,384,496
Prior Period Adjustment	\$ 391,004	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Equity, End of Year	\$ 13,037,389	\$ 13,399,577	\$ 12,987,035	\$ 15,057,657	\$ 13,784,222	\$ 11,603,902	\$ 9,378,061	\$ 7,384,496	\$ 3,599,173
Reserved Fund Balance - Encumbrances	\$ 167,452	\$ 515,218	\$ 862,430	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Reserved Fund Balance-Sidewalk Program Debt	\$ 173,140	\$ 172,044	\$ 268,249	\$ 302,740	\$ 268,393	\$ 239,228	\$ 213,516	\$ 192,214	\$ 170,912
Reserved Fund Balance - Capital Reserve	\$ 547,782	\$ 426,872	\$ 216,577	\$ 9,577	\$ 0	\$ -	\$ -	\$ -	\$ -
Reserved Fund Balance - Fairgrounds Stadium	\$ 3,016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Appropriated	\$ 2,000,000	\$ 2,712,697	\$ 435,000	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance	\$ 10,145,999	\$ 9,572,746	\$ 11,204,778	\$ 13,195,339	\$ 13,165,828	\$ 11,014,674	\$ 8,814,544	\$ 6,842,282	\$ 3,078,261
Percentage of Subsequent Year's Revenue	27.71%	28.00%	26.26%	31.92%	345 28.98%	23.79%	18.67%	14.22%	6.27%

City of Watertown
Five Year Financial Forecast, Fiscal Years 2021/22 through 2025/26
Water Fund

	Actual		Estimate		Budget	Forecast				nual Incre:	Assumptions 2021/22 - 2024/25				
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	present	2022-23	2023-24	2024-25	2025-26	Description
Revenues															
Water Rents and Charges	\$ 5,204,022	\$ 5,302,117	\$ 4,949,072	\$ 4,926,180	\$ 4,845,911	\$ 4,876,152	\$ 5,014,716	\$ 5,018,440	\$ 5,024,007	-2%	1%	3%	0%	0%	Water rents held constant, adjusted DANC for debt service
Other (Interest, Penalties, Misc.)	\$ 128,945	\$ 311,261	\$ 240,632	\$ 368,694	\$ 376,947	\$ 185,360	\$ 80,446	\$ 80,534	\$ 80,623	44%	-51%	-57%	0%	0%	Incremental increases
Interfund Transfers	\$ 44,542	\$ (102,744)	\$ 25,067	\$ 73,786	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	-90%	0%	0%	0%	0%	Decreasing transfers from Debt Service Fund
Total Revenues	\$ 5,377,509	\$ 5,510,635	\$ 5,214,771	\$ 5,368,660	\$ 5,223,858	\$ 5,062,512	\$ 5,096,163	\$ 5,099,974	\$ 5,105,631	-1%	-2%	-1%	-1%	-1%	
Expenditures															
Personal Services	\$ 1,425,665	\$ 1,437,210	\$ 1,340,286	\$ 1,397,463	\$ 1,493,482	\$ 1,555,432	\$ 1,613,242	\$ 1,667,657	\$ 1,715,521	1%	4%	4%	3%	3%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay	\$ 48,820	\$ 5,777	\$ 65,258	\$ 38,995	\$ 200,000	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A	N/A	CPI
Contractual	\$ 1,788,912	\$ 1,750,755	\$ 1,754,134	\$ 1,986,115	\$ 2,236,594	\$ 2,273,772	\$ 2,238,762	\$ 2,278,523	\$ 2,318,990	6%	2%	-2%	2%	2%	CPI
Debt Service (Principal and Interest)	\$ 879,318	\$ 972,709	\$ 891,950	\$ 863,309	\$ 682,267	\$ 890,641	\$ 1,261,952	\$ 1,223,861	\$ 1,230,916	-5%	31%	42%	-3%	1%	Per debt schedules plus projected new debt
Employee Benefits	\$ 1,054,402	\$ 118,144	\$ 1,237,445	\$ 838,469	\$ 927,628	\$ 959,644	\$ 1,022,822	\$ 1,089,678	\$ 1,160,049	209%	3%	7%	7%	6%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds	\$ 15,599	\$ 119,543	\$ 25,824	\$ 22,000	\$ 201,712	\$ 931,712	\$ 806,712	\$ 544,712	\$ 426,712	348%	362%	-13%	-32%	-22%	Projected capital project transfers
Total Expenditures	\$ 5,212,716	\$ 4,404,138	\$ 5,314,898	\$ 5,146,352	\$ 5,741,683	\$ 6,611,200	\$ 6,943,490	\$ 6,804,430	\$ 6,852,188	3%	11%	7%	7%	5%	
	(0)	(0)	(0)	-	-	-	(0)	0	(0)						
Surplus (Deficit)	\$ 164,792	\$ 1,106,497	\$ (100,126)	\$ 222,308	\$ (517,825)	\$ (1,548,688)	\$ (1,847,328)	\$ (1,704,456)	\$ (1,746,557)						
Potential Strategies to Promote Fiscal Balance															
<i>Describe Local Actions</i>															
Increase water rates (FY 22/23) = 2.0%						\$ 83,917	\$ 83,917	\$ 83,917	\$ 83,917						
Increase water rates (FY 23/24) = 2.0%						\$ -	\$ 85,596	\$ 85,596	\$ 85,596						
Increase water rates (FY 24/25) = 2.0%						\$ -	\$ -	\$ 87,308	\$ 87,308						
Increase water rates (FY 25/26) = 2.0%						\$ -	\$ -	\$ -	\$ 89,054						
Appropriate/ (replenish) fund balance					\$ 517,825	\$ 1,464,771	\$ 1,677,815	\$ 1,447,635	\$ 1,400,682						
<i>Describe Other Actions</i>															
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ 517,825	\$ 1,548,688	\$ 1,847,328	\$ 1,704,456	\$ 1,746,557						
Budgetary Reserves and Other Net Assets															
Fund Equity, Beg. of Year	\$ 1,407,250	\$ 1,368,185	\$ 2,474,682	\$ 2,374,556	\$ 2,596,864	\$ 2,079,039	\$ 530,351	\$ (1,316,977)	\$ (3,021,433)						
Prior Period Adjustment for Pension Liability / Hydro-electric charges	\$ (203,857)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Fund Equity, End of Year	\$ 1,368,185	\$ 2,474,682	\$ 2,374,556	\$ 2,596,864	\$ 2,079,039	\$ 530,351	\$ (1,316,977)	\$ (3,021,433)	\$ (4,767,990)						
Reserved Fund Balance - Debt Service	\$ 32,505	\$ 31,592	\$ 9,041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Reserved Fund Balance - Encumbrances	\$ 18,295	\$ 81,419	\$ 167,596	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance - Appropriated	\$ 115,950	\$ 76,784	\$ 159,288	\$ 517,825	\$ -	\$ -	\$ -	\$ -	\$ -						
Unappropriated	\$ 1,201,436	\$ 2,284,887	\$ 2,038,631	\$ 2,079,039	\$ 2,079,039	\$ 530,351	\$ (1,316,977)	\$ (3,021,433)	\$ (4,767,990)						
Unreserved Unappropriated Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	21.80%	43.82%	37.97%	39.80%	41.07%	10.41%	-25.82%	-59.18%	-93.39%						
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance															
New Surplus (Deficit)					\$ -	\$ (1,464,771)	\$ (1,677,815)	\$ (1,447,635)	\$ (1,400,682)						
Fund Equity, Beg. of Year					\$ 2,596,864	\$ 2,079,039	\$ 614,268	\$ (1,063,547)	\$ (2,511,182)						
Fund Equity, End of Year					\$ 2,079,039	\$ 614,268	\$ (1,063,547)	\$ (2,511,182)	\$ (3,911,864)						
Reserved Fund Balances					\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance					\$ 2,079,039	\$ 614,268	\$ (1,063,547)	\$ (2,511,182)	\$ (3,911,864)						
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	21.80%	43.82%	37.97%	39.80%	40.40%	12.05%	-20.85%	-49.18%	-76.62%						

City of Watertown
Five Year Financial Forecast, Fiscal Years 2021/22 through 2025/26
Sewer Fund

	Actual		Estimate		Budget	Forecast				nual Incre	Assumptions 2021/22 - 2024/25				
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	present	2022-23	2023-24	2024-25	2025-26	Description
Revenues															
Sewer Rents and Charges	\$ 6,482,747	\$ 6,488,716	\$ 6,567,257	\$ 5,779,508	\$ 6,697,000	\$ 6,434,015	\$ 6,452,700	\$ 6,484,348	\$ 6,514,887	1%	-4%	0%	0%	0%	Sewer rents held constant, adjusted DANC for debt service
Other (Interest, Penalties, Misc.)	\$ 132,277	\$ 213,164	\$ 115,268	\$ 79,385	\$ 125,172	\$ 85,089	\$ 85,179	\$ 85,271	\$ 85,365	10%	-32%	0%	0%	0%	Held constant
Interfund Transfers	\$ 12,028	\$ 45,179	\$ 276	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	#DIV/0!	0%	0%	0%	0%	Decreasing transfers from Debt Service Fund
Total Revenues	\$ 6,627,051	\$ 6,747,059	\$ 6,682,802	\$ 5,858,893	\$ 6,823,172	\$ 6,520,104	\$ 6,538,879	\$ 6,570,619	\$ 6,601,252	1%	-4%	0%	0%	0%	
Expenditures															
Personal Services	\$ 1,192,903	\$ 1,184,902	\$ 1,223,592	\$ 1,244,468	\$ 1,337,521	\$ 1,393,454	\$ 1,447,114	\$ 1,493,124	\$ 1,528,296	3%	4%	4%	3%	2%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay	\$ 137,720	\$ 204,144	\$ 130,325	\$ 275,572	\$ 256,865	\$ -	\$ -	\$ -	\$ -	29%	-100%	#DIV/0!	#DIV/0!	#DIV/0!	CPI
Contractual	\$ 2,227,643	\$ 2,289,371	\$ 2,345,788	\$ 2,556,136	\$ 2,712,634	\$ 2,534,688	\$ 2,567,094	\$ 2,599,532	\$ 2,632,004	5%	-7%	1%	1%	1%	CPI
Debt Service (Principal and Interest)	\$ 1,133,520	\$ 1,127,296	\$ 991,140	\$ 963,390	\$ 1,135,113	\$ 1,149,837	\$ 1,193,489	\$ 1,410,842	\$ 1,554,986	1%	1%	4%	18%	10%	Per debt schedules plus projected new debt
Employee Benefits	\$ 1,370,250	\$ 194,728	\$ 1,263,899	\$ 818,762	\$ 839,636	\$ 868,463	\$ 926,216	\$ 985,386	\$ 1,046,611	108%	3%	7%	6%	6%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds	\$ 197,355	\$ 520,608	\$ 408,244	\$ 772,000	\$ 1,066,403	\$ 803,903	\$ 698,903	\$ 703,903	\$ 569,903	67%	-25%	-13%	1%	-19%	Projected capital project transfers
Total Expenditures	\$ 6,259,391	\$ 5,521,049	\$ 6,362,988	\$ 6,630,328	\$ 7,348,172	\$ 6,750,344	\$ 6,832,815	\$ 7,192,787	\$ 7,331,801	5%	-8%	1%	5%	2%	
	(0)	(0)	(0)	-	-	-	-	-	(0)						
Surplus (Deficit)	\$ 367,661	\$ 1,226,010	\$ 319,814	\$ (771,435)	\$ (525,000)	\$ (230,240)	\$ (293,936)	\$ (622,168)	\$ (730,549)						
Potential Strategies to Promote Fiscal Balance															
<i>Describe Local Actions</i>															
Increase sewer rates (FY 22/23) = 0.0%						\$ 76,228	\$ 76,228	\$ 76,228	\$ 76,228						
Increase sewer rates (FY 23/24) = 0.0%						\$ -	\$ 77,752	\$ 77,752	\$ 77,752						
Increase sewer rates (FY 24/25) = 2.0%						\$ -	\$ -	\$ 79,308	\$ 79,308						
Increase sewer rates (FY 25/26) = 2.0%						\$ -	\$ -	\$ -	\$ 80,509						
Appropriate/ (replenish) fund balance					\$ 525,000	\$ 154,012	\$ 139,956	\$ 388,880	\$ 416,752						
<i>Describe Other Actions</i>															
Total Effect of Strategies to Promote Fiscal Balance					\$ -525,000	\$ 230,240	\$ 293,936	\$ 622,168	\$ 730,549						
Budgetary Reserves and Other Net Assets															
Fund Equity, Beg. of Year	\$ 2,179,856	\$ 2,219,713	\$ 3,445,723	\$ 3,765,536	\$ 2,994,101	\$ 2,469,101	\$ 2,238,861	\$ 1,944,924	\$ 1,322,757						
Prior Period Adjustment for Pension Liability / Hydro-electric charges	\$ (327,804)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Fund Equity, End of Year	\$ 2,219,713	\$ 3,445,723	\$ 3,765,536	\$ 2,994,101	\$ 2,469,101	\$ 2,238,861	\$ 1,944,924	\$ 1,322,757	\$ 592,207						
Reserved Fund Balance - Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Reserved Fund Balance - Encumbrances	\$ 74,174	\$ 261,086	\$ 314,077	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance - Appropriated	\$ 456,547	\$ -	\$ 310,556	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance	\$ 1,688,991	\$ 3,184,636	\$ 3,140,903	\$ 2,469,101	\$ 2,469,101	\$ 2,238,861	\$ 1,944,924	\$ 1,322,757	\$ 592,207						
Unreserved Unappropriated Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	25.03%	47.65%	53.61%	36.19%	37.87%	34.24%	29.60%	20.04%	8.97%						
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance															
New Surplus (Deficit)					\$ (525,000)	\$ (154,012)	\$ (139,956)	\$ (388,880)	\$ (416,752)						
Fund Equity, Beg. of Year	\$ 2,994,101	\$ 2,469,101	\$ 2,315,089	\$ 2,175,132	\$ 1,786,253										
Fund Equity, End of Year	\$ 2,469,101	\$ 2,315,089	\$ 2,175,132	\$ 1,786,253	\$ 1,369,500										
Reserved Fund Balances	\$ -	\$ -	\$ -	\$ -	\$ -										
Unreserved Fund Balance	\$ 2,469,101	\$ 2,315,089	\$ 2,175,132	\$ 1,786,253	\$ 1,369,500										
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	25.03%	47.65%	53.61%	36.19%	37.87%	35.40%	33.10%	27.06%	20.75%						

EXEMPTION IMPACT REPORT



**NYS BOARD OF REAL PROPERTY SERVICES
LOCAL GOVERNMENT EXEMPTION IMPACT REPORT**

(for local use only -- not to be filed with NYS Board of Real Property Services)

Date: 04/22/2021

Taxing Jurisdiction: City of Watertown

Fiscal Year Beginning: July 1, 2021

Total equalized value in taxing jurisdiction: \$1,742,158,068

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Total Equalized Value (Column E)	Percentage of Value Exempted (Column F)
12100	NYS - GENERALLY	RPTL 404(1)	45	\$21,993,424	1.26%
13100	CO - GENERALLY	RPTL 406(1)	52	\$54,374,696	3.12%
13350	CITY - GENERALLY	RPTL 406(1)	238	\$121,970,054	7.00%
13570	TOWN O/S LIMITS - SPECIFIED USES	RPTL 406(2)	1	\$271,739	0.02%
13800	SCHOOL DISTRICT	RPTL 408	12	\$39,805,543	2.28%
14100	USA - GENERALLY	RPTL 400(1)	1	\$10,085,543	0.58%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	9	\$13,858,152	0.80%
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	10	\$21,559,348	1.24%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	7	\$1,279,022	0.07%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	60	\$50,668,903	2.91%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	3	\$18,590,326	1.07%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	10	\$9,964,022	0.57%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	13	\$87,945,513	5.05%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	22	\$14,017,065	0.80%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	3	\$2,120,109	0.12%
25500	NONPROF MED, DENTAL, HOSP SVCE	RPTL 486	2	\$1,663,913	0.10%
26100	VETERANS ORGANIZATION	RPTL 452	2	\$751,196	0.04%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	1	\$310,326	0.02%
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	2	\$2,828,370	0.16%
28520	NOT-FOR-PROFIT NURSING HOME CO	RPTL 422	2	\$23,026,957	1.32%
28540	NOT-FOR-PROFIT HOUS CO - HOSTELS	RPTL 422	19	\$2,614,076	0.15%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	6	\$13,043	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	16	\$768,577	0.04%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	298	\$4,061,716	0.23%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	387	\$8,908,018	0.51%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	273	\$8,824,143	0.51%
41800	PERSONS AGE 65 OR OVER	RPTL 467	67	\$2,081,349	0.12%
41801	PERSONS AGE 65 OR OVER	RPTL 467	2	\$30,054	0.00%
44213	HOME IMPROVEMENTS	RPTL 421-f	10	\$587,854	0.03%
44216	HOME IMPROVEMENTS	RPTL 421-f	52	\$860,153	0.05%
47100	Mass Telecomm Ceiling	RPTL S499-qqqq	2	\$71,958	0.00%
47200	RAILROAD - PARTIALLY EXEMPT	RPTL 489-d&dd	1	\$2,778,465	0.16%
47611	BUSINESS INVESTMENT PROPERTY POST 8/5/94	RPTL 485-b	35	\$4,632,855	0.27%
48670	REDEVELOPMENT HOUSING CO	P H F I L 125 & 127	2	\$5,312,337	0.30%
Totals			1665	\$538,628,819	30.92%

The exempt amounts do not take into consideration any payments for municipal services.

Amount, if any, attributed to payments in lieu of taxes: \$147,987.00
(details contained on RP-495-PILOT)

LOCAL GOVERNMENT EXEMPTION IMPACT REPORT
(for local use only -- not to be filed with NYS Board of Real Property Services)

Date: 04/22/2021

Taxing Jurisdiction: City of Watertown

Fiscal Year Begining: July 1, 2021

Total equalized value in taxing jurisdiction: \$ \$1,742,158,068

[illegible]

City of Watertown 2021 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
U.S.A. OWNED - RPTL §400(1)	Real property that is owned by the U.S. Government.
\$9,278,700 - 0.58%	
# of parcels 1	
PILOT Payments \$0	
Impact* \$8.38	
STATE MANDATED	
NYS OWNED - RPTL §404(1)	Real property owned by the State of New York or any of its departments or agencies.
\$20,233,950 - 1.26%	
# of parcels 45	
PILOT Payments \$0	
Impact* \$18.10	
STATE MANDATED	
CITY OWNED - RPTL §406(1)	Real property that is owned by a city, is located within the boundaries of the owning municipal corporation, and is held for public use.
\$112,212,450 - 7.00%	
# of parcels 238	
PILOT Payments \$0	
Impact* \$92.69	
STATE MANDATED	
COUNTY OWNED - RPTL §406(1)	Real property that is owned by a county, is located within the boundaries of the owning municipal corporation, and is held for public use.
\$50,024,720 - 3.12%	
# of parcels 52	
PILOT Payments \$0	
Impact* \$43.57	
STATE MANDATED	
SCHOOLPROP - RPTL §408	Real property owned by a school district or Board of Cooperative Educational Services (BOCES).
\$36,621,100 - 2.28%	
# of parcels 12	
PILOT Payments \$0	
Impact* \$32.28	
STATE MANDATED	
Ind Develop Agency - RPTL §412-a & Gen Muny L §874	Real property that is owned or under the control of a municipal industrial development agency (IDA) and is located and used as required.
\$12,749,500 - 0.80%	
# of parcels 9	
PILOT Payments \$36,952	
Impact* \$7.84	
STATE MANDATED	

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$108,671 and a tax levy of \$9,959,332 (Proposed) .

City of Watertown 2021 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

NotForProfit-Char - RPTL §420-a \$9,166,900 - 0.57% # of parcels 10 PILOT Payments \$0 Impact* \$8.28 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for charitable purposes and is used for carrying out this purpose.
NotForProfit-Educ - RPTL §420-a \$17,103,100 - 1.07% # of parcels 3 PILOT Payments \$0 Impact* \$15.34 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for educational purposes and is used for carrying out this purpose.
NotForProfit-Hosp - RPTL §420-a \$80,909,872 - 5.05% # of parcels 13 PILOT Payments \$0 Impact* \$68.62 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for hospital purposes and is used for carrying out this purpose.
NotForProfit-Moral - RPTL §420-a \$12,895,700 - 0.80% # of parcels 22 PILOT Payments \$0 Impact* \$11.61 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for the moral or mental improvement of men, women, or children and is used for carrying out this purpose.
NotForProfit-Relig - RPTL §420-a \$46,615,391 - 2.91% # of parcels 60 PILOT Payments \$0 Impact* \$40.73 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for religious purposes and is used for carrying out this purpose.
HOSTEL - RPTL §422 \$2,404,950 - 0.15% # of parcels 19 PILOT Payments \$0 Impact* \$2.19 STATE MANDATED	Real property owned by certain private housing companies that is used for a hostel for the mentally ill or retarded.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$108,671 and a tax levy of \$9,959,332 (Proposed) .

City of Watertown 2021 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
NOPROF-HSG - RPTL §422 \$2,602,100 - 0.16% # of parcels 2 PILOT Payments \$0 Impact* \$2.36 STATE MANDATED	This exemption applies to property owned by certain private housing companies that is used for housing and auxiliary facilities for aged persons of low income.
NPROFNURSG - RPTL §422 \$21,184,800 - 1.32% # of parcels 2 PILOT Payments \$0 Impact* \$18.93 STATE MANDATED	Real property owned by certain private housing companies that is used for a nursing home or other health-related facility for low-income persons.
CEMTRYASSC - RPTL §446 \$285,500 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.26 STATE MANDATED	Real property that is actually and exclusively used for cemetery purposes, or consists of unimproved land in which interments are reasonably and in good faith anticipated.
Veterans Organization - RPTL §452 \$691,100 - 0.04% # of parcels 2 PILOT Payments \$0 Impact* \$0.63 STATE MANDATED	Real property owned by a corporation, association, or post of war veterans of the U.S. Armed Forces (such as the American Legion).
Religious Residence - RPTL §462 \$1,176,700 - 0.07% # of parcels 7 PILOT Payments \$0 Impact* \$1.07 STATE MANDATED	Real property that is owned by a religious corporation and is used by the officiating clergyman of that corporation for residential purposes.
NOPROFMED - RPTL §486 & Ins L §4310(j) \$1,530,800 - 0.10% # of parcels 2 PILOT Payments \$0 Impact* \$1.39 STATE MANDATED	Real property owned by nonprofit medical indemnity corporations, dental indemnity corporations, health service corporations, and hospital service corporations.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$108,671 and a tax levy of \$9,959,332 (Proposed) .

City of Watertown 2021 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
RAILROAD - RPTL §489-d, 489-dd	Transportation property of railroads receiving ceiling values determined by the NYS Board of Real Property Services is exempt from taxation and special ad valorem levies to the extent that its assessed value exceeds the ceiling value.
\$2,556,188 - 0.16%	
# of parcels 1	
PILOT Payments \$0	
Impact* \$2.32	
STATE MANDATED	

Sub Totals for State Mandated Exemptions

Exempt amount \$440,243,521

of parcels 501

% of assessment roll 27.47%

PILOT payments \$36,952.00

Impact* \$376.59

Name - Legal Authority	Description
PHFL Article 5 - PHFL §125, §127	New or rehabilitated dwellings that are located in substandard or insanitary areas, owned by redevelopment companies, and used for low-income or moderate-income housing.
\$4,887,350 - 0.30%	
# of parcels 2	
PILOT Payments \$19,746	
Impact* \$2.47	
LOCAL OPTION	
Housing Dev Fund CTS - PHFL §577(1),(3)	Real property that is owned or under the control of a housing development fund company which is a subsidiary of the NYS Urban Development Corporation (UDC) but is not organized on a not-for-profit basis, and is used for co-op low-income housing.
\$17,295,950 - 1.08%	
# of parcels 12	
PILOT Payments \$33,289	
Impact* \$12.24	
LOCAL OPTION	
Municipal Housing - Pub Hsng L §52(3), 52(5), 52(6)	Real property that is owned or under the control of a municipal housing authority (MHA), financed or aided by a municipality or the federal government, but not by New York State, and used for low-income housing.
\$19,834,600 - 1.24%	
# of parcels 10	
PILOT Payments \$58,000	
Impact* \$12.07	
LOCAL OPTION	

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$108,671 and a tax levy of \$9,959,332 (Proposed) .

City of Watertown 2021 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
Town O/S Limits - RPTL §406(2) \$250,000 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.23 LOCAL OPTION	Two types of property owned by a town outside its boundaries: (1) a sewage disposal plant or system owned by any municipality and (2) a water plant, pumping station, water treatment plant, watershed, or reservoir. The exemption is allowed only if agreed to in writing by the governing board of the taxing jurisdiction in which the property is located.
NotForProfit-Permis - RPTL §420-b \$1,950,500 - 0.12% # of parcels 3 PILOT Payments \$0 Impact* \$1.77 LOCAL OPTION	Real property that is owned by a nonprofit corporation or association organized exclusively for one or more specific purposes (bible, tract, benevolent, missionary, infirmary, public playground, scientific, literary, bar association, medical society, library, patriotic, historical, development of good sportsmanship for persons under age 18 through the conduct of supervised athletic games, or enforcement of laws relating to children or animals) and is used exclusively for carrying out one or more of these purposes. Each of these purposes is exempt unless specifically revoked by local law, ordinance, or resolution (after a public hearing).
Home Imp 421-F City - RPTL §421-f \$540,826 - 0.03% # of parcels 10 PILOT Payments \$0 Impact* \$0.49 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$80,000. This exemption applies only to the City and is given only in the event that the exemption is greater than the \$50,000 School limit.
Home Imp 421-F City &S - RPTL §421-f \$791,341 - 0.05% # of parcels 52 PILOT Payments \$0 Impact* \$0.72 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$50,000.
% VET CT - RPTL §458 \$707,091 - 0.04% # of parcels 16 PILOT Payments \$0 Impact* \$0.64 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds". Before it's repeal in 1994 this exemption was given to all recipients of the standard eligible fund exemption requiring a change to the exempt amount in proportion to the change in assessed value of the veteran's property resulting from a revaluation.
VETFUNDC/T - RPTL §458 \$12,000 - 0.00% # of parcels 6 PILOT Payments \$0 Impact* \$0.01 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds".

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$108,671 and a tax levy of \$9,959,332 (Proposed) .

City of Watertown 2021 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
VET COM CT - RPTL §458-a \$8,195,377 - 0.51% # of parcels 387 PILOT Payments \$0 Impact* \$7.41 LOCAL OPTION	The primary residence of a veteran of the United States Armed Services who actively served during a period of war and served in a combat zone.
VET DIS CT - RPTL §458-a \$8,118,212 - 0.51% # of parcels 273 PILOT Payments \$0 Impact* \$7.34 LOCAL OPTION	The primary residence of a veteran who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability rating.
VET WAR CT - RPTL §458-a \$3,736,779 - 0.23% # of parcels 298 PILOT Payments \$0 Impact* \$3.39 LOCAL OPTION	The primary residence of a veteran of the United States Armed Services who actively served during a period of war.
AGED C/T - RPTL §467 \$27,650 - 0.00% # of parcels 2 PILOT Payments \$0 Impact* \$0.03 LOCAL OPTION	
AGED C/T/S - RPTL §467 \$1,914,841 - 0.12% # of parcels 67 PILOT Payments \$0 Impact* \$1.74 LOCAL OPTION	Real property that is owned by persons 65 years of age or older whose income does not exceed \$18,500.
Bus Improv 485-B - RPTL §485-b \$4,262,227 - 0.27% # of parcels 35 PILOT Payments \$0 Impact* \$3.87 LOCAL OPTION	Newly constructed commercial and industrial facilities at a cost exceeding \$10,000 are exempt for 50% of new construction's value. Exemption decreases each year until fully taxable in year 11.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$108,671 and a tax levy of \$9,959,332 (Proposed) .

City of Watertown 2021 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

Sub Totals for Local Option Exemptions

Exempt amount \$72,524,744

of parcels 1174

% of assessment roll 4.52%

PILOT payments \$111,035.00

Impact* \$54.43

Grand Totals for All Exemptions

Exempt amount \$512,768,265

of parcels 1675

% of assessment roll 31.99%

PILOT payments \$147,987.00

Impact* \$431.03

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$108,671 and a tax levy of \$9,959,332 (Proposed) .

FEES AND CHARGES SCHEDULE



City of Watertown

City Fees and Charges Schedule

Fiscal Year 2021-22

To Be Effective: July 1, 2021
Adopted: May 24, 2021

City of Watertown
City Fees and Charges Schedule
FY 2021-22

City Clerk Fees

Certified Copies

Certified Birth Certificate	\$10.00
Certified Death Certificate	\$10.00
Certified Marriage Certificate	\$10.00
Genealogy Search	\$22.00

Marriage License and Wedding Ceremony

Marriage License	\$40.00
Duplicate Marriage License	\$20.00
Wedding Ceremony	\$70.00

Dog License

Spayed or Neutered, per year	\$15.00
Not Spayed or Neutered, per year	\$25.00

Handicap Parking Permit

Permanent or Temporary	No Fee
Replacement for Lost Permit	\$2.00 processing fee

Racing and Wagering

Bingo, per occasion	\$18.75 + 3% of proceeds
Bell Jar, per year	\$25.00
Casino Nights, per occasion	\$25.00 + 5% of proceeds
Raffle - Category 1	\$25.00 + 2% of proceeds

Commissioner of Deeds

Application Fee	\$25.00
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Business Permits and Licenses

Vending in Public Streets, per year	\$100.00
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Garbage Collector, Private, per year

License Fee	\$250.00
Each Additional Vehicle	\$125.00
Inspection Fee for Each Vehicle	\$45.00

Liquidation Sale, per month

License Fee for 30 Days	\$500.00
Renewal of License for Additional 30 Days	\$50.00

If Sale is completed within 30 days, fee will be refunded all except for \$75

Copy of City of Watertown Code Book

Current Cost of Publication

Copies

\$0.25 per page

Credit Card Processing Fees (In-Person)

Debit: \$2.50 flat fee per transaction*

Credit: \$2.50 flat fee for transaction up to \$50; 4% of transaction for fee over \$50*

* Based on current merchant agreement

To Be Effective: July 1, 2021
 Adopted : May 24, 2021

City of Watertown
City Fees and Charges Schedule
FY 2021-22

City Comptroller Fees

Parking Ticket	\$30.00
15 Days After Issue Date	\$40.00
30 Days After Issue Date	\$45.00
Handicap Parking Ticket	\$50.00
Second or Subsequent Offense Within 2 Years	\$75.00
Returned Check Fee	\$20.00
Tax Certification	\$5.00
Tax Search	\$10.00
Lien Search Fee	\$95.00
Tax Sale Advertising Fee	\$15.00
Tax Sale Certificate Filing Fee	\$50.00
Tax Deed Preparation Fee	\$15.00
Online Bill Payment Processing Fee	
Presently for City Tax Bills, County Tax Bills, Delinquent School Tax Bills, Water/Sewer Bills and Sewer Permit Bills	
Debit/Credit	2.85% + \$0.28 per transaction*
eCheck	\$2.50 per transaction*

* Based on current merchant agreement

City of Watertown
City Fees and Charges Schedule
FY 2021-22

Civil Service Fees

Open Competitive and Promotional Exams	\$15.00
Decentralized Exams	\$15.00
Uniformed Service Exams	\$25.00
Uniformed Promotional Exams	\$15.00

City of Watertown

City Fees and Charges Schedule

FY 2021-22

Code Enforcement Fees

Building Fees for New Construction

Permit Fee Based on Estimated Cost of Work*

\$0 - \$500	\$5.00 (minimum fee)
\$501 - \$2,000	\$34.50
\$2,001 - \$25,000	\$34.50 for the first \$2,000; \$4.50 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$138.00 for the first \$25,000; \$2.00 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$188.00 for the first \$50,000; \$2.00 for each additional \$1,000 or fraction thereof
\$100,001 - \$250,000	\$288.00 for the first \$100,000; \$2.00 for each additional \$1,000 or fraction thereof
\$250,001 - \$500,000	\$588.00 for the first \$250,000; \$1.90 for each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	\$1,063.00 for the first \$500,000; \$1.80 for each additional \$1,000 or fraction thereof
\$1,000,001 - \$5,000,000	\$1,963.00 for the first \$1,000,000; \$1.75 for each additional \$1,000 or fraction thereof

* Estimated Cost of Work for New Construction Calculated as Follows

Residential	\$150.00 per sq ft
Commercial	\$300.00 per sq ft
Industrial	\$400.00 per sq ft
Garage/Misc.	\$30.00 per sq ft

Building Fees for Maintenance & Repairs

Permit Fee Based on Estimated Cost of Work**

\$0 - \$500	\$5.00 (minimum fee)
\$501 - \$1,000	\$5.00 for the first \$500; \$2.00 for each additional \$100 or fraction thereof
\$1,001 and above	\$17.00 for the first \$1,000; \$2.00 for each additional \$1,000 or fraction thereof

** Estimated Cost of Work for Maintenance & Repairs Calculated as Follows

Residential	\$50.00 per sq ft
Commercial	\$100.00 per sq ft
Industrial	\$150.00 per sq ft
Garage/Misc.	\$15.00 per sq ft

Penalty Fee (Work Prior To Permit)

\$50.00

To Be Effective: July 1, 2021
Adopted : May 24, 2021

City of Watertown
City Fees and Charges Schedule
FY 2021-22

Code Enforcement Fees (con't)

Various Permits

Sign - Residential	\$10.00
Sign - Business	\$75.00
Sign - Billboard/Sky Sign	\$100.00
Furnace	\$20.00
Woodstove	\$20.00
Hot Water Heater	\$20.00
Plumbing	\$20.00
Propane	\$20.00
Fence	\$20.00
Alarm System	\$20.00
Blasting	\$20.00
Fireworks	\$20.00
Operating Permit	\$20.00

Certificate of Occupancy

Final Certificate of Occupancy	\$0.00
First Provisional Certificate of Occupancy (up to 120 Days)	\$50.00
Extension Beyond the 120 Days From Date of Issuance	\$150.00

Certificate of Compliance	\$20.00
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Licensed Master Plumber

Application Fee	\$50.00
Examination Fee (3 Exams)	\$75.00 per exam
Re-Examination Fee After 3 Months (3 Exams)	\$100.00 per exam
License Fee, Annual	\$250.00
Replacement of License Due to Loss	\$5.00

Demolition of Property Surcharge - in addition to direct costs of demolition	\$3,000.00
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Code Violation Surcharge - in addition to actual cost of restraining, correcting abating such condition (min charge 1 hr labor & 1 hr equipment) + materials [\$120-37]	\$250.00
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Vacant Building Registry

Registration Fee	\$50.00
Administrative Fee (for failure to register)	\$150.00
Annual Inspection Fee	\$750.00

Miscellaneous Fees

Records Search	\$0.00
Plan Review - Residential 1 & 2 Family	\$0.00
Plan Review - Multifamily/Commercial & Industrial	
Projects costing \$19,999 or less	\$0.00
Projects costing \$20,000 or more w/NYS required stamped plans	\$50.00 per hour plus cost of permit
Black and White Photo Copies	\$0.25 per page
Color Photo Copies	\$1.00 per page

To Be Effective: July 1, 2021
Adopted : May 24, 2021

City of Watertown

City Fees and Charges Schedule

FY 2021-22

Department of Public Works

Refuse and Garbage

Trash Sticker For Bag	\$3.25
Trash Tote Service	
32-Gallon Tote	\$48.10 per quarter
64-Gallon Tote	\$72.15 per quarter
96-Gallon Tote	\$96.20 per quarter

Property Maintenance Violation

Non-Sticker Bag Removal	\$5.00 per bag
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Bulk Drop Off Program (Fall Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

On-Demand Bulk Item Curbside Collection Service (Summer Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

Bus Fares

Individual Base Fare Adult	\$1.50
Individual Base Fare Adult, Half-Fare *	\$0.75
Children Under 12	\$0.50
Children Under 12, Half-Fare *	\$0.25
Transfer	No Charge
Coupon Book:	
Regular (10 Rides)	\$10.00
Regular (10 Rides), Half-Fare *	\$5.00
Regular (20 Rides)	\$20.00
Regular (20 Rides), Half-Fare *	\$10.00
Monthly Unlimited	\$40.00
Monthly Unlimited, Half-Fare *	\$20.00

* Half-Fare rate applies to senior citizens (65 years of age or older) and persons with disabilities and Medicare cardholders

Paratransit

Individual	\$3.00
(Fee based on two times the cost of standard Individual Base Fare Adult and allows for passenger and one caregiver)	

Snow Dump Permit

Per Truck, Up To Three Trucks Per Business	\$150.00
Flat Fee For Four or More Trucks Per Business	\$600.00

City of Watertown
City Fees and Charges Schedule
FY 2021-22

Department of Public Works (con't)

Advertising Displays on CitiBus

Prices include rental of the advertising space only. Prices do NOT include artwork, materials, production, installation and removal. These are the responsibility of advertiser and must be approved by CITIBUS. and removal.

Driver Side/King Board (30" x 160")

3 Months (\$175/mo)	\$525.00
6 Months (\$125/mo)	\$750.00
12 Months (\$105/mo)	\$1,260.00

Passenger Side/King Board (30" x 160")

3 Months (\$175/mo)	\$525.00
6 Months (\$125/mo)	\$750.00
12 Months (\$105/mo)	\$1,260.00

Driver Side/Queen Board (30" x 70")

3 Months (\$150/mo)	\$450.00
6 Months (\$100/mo)	\$600.00
12 Months (\$75/mo)	\$900.00

Passenger Side/Queen Board (30" x 70")

3 Months (\$150/mo)	\$450.00
6 Months (\$100/mo)	\$600.00
12 Months (\$75/mo)	\$900.00

Back/Tail (21" x 72")

3 Months (\$175/mo)	\$525.00
6 Months (\$150/mo)	\$900.00
12 Months (\$125/mo)	\$1,500.00

Interior/Rails (11" x 28")

3 Months (\$35/mo)	\$105.00
6 Months (\$30/mo)	\$180.00
12 Months (\$25/mo)	\$300.00

* 10% Discount if year is paid in full

Conduit Access

Initial Fee	\$500.00
Monthly Fee, Per Foot of Conduit	\$0.031

Per the Franchise agreement - "If the City is required to be on-site for any request, an hourly rate of \$200 per hour will be assessed."

To Be Effective: July 1, 2021
Adopted : May 24, 2021

City of Watertown
City Fees and Charges Schedule
FY 2021-22

Engineering Fees

Floodplain Development Permit*** \$25.00

***in addition to any costs necessary for the review, inspection and approval of the project

Dumpster Permit \$50.00

Sidewalk Permit \$0.00

Curbs and Pavement Cuts

Curb Cuts \$100.00

Pavement Cuts, up to 3 sq yds \$200.00

Pavement Cuts, each additional sq yd thereafter \$30.00

Specialty Pavement Cut \$150.00 + actual cost of repair and replacement

Septic Tanks and Lateral Disconnections

Septic Tank Permit \$50.00

Disconnect & Plugging of Unused or Abandoned Lateral Sewers \$50.00

Repair/Renewal of Existing Sanitary \$0.00

Sewer Permits - Inside the City

Residential Sanitary \$100.00

Residential Storm \$100.00

Commercial Sanitary \$200.00

Commercial Storm \$200.00

Industrial Sanitary \$300.00

Industrial Storm \$300.00

Sewer Permits - Outside the City

Residential Sanitary \$300.00

Residential Storm \$300.00

Commercial Sanitary \$550.00

Commercial Storm \$550.00

Industrial Sanitary \$550.00

Industrial Storm \$550.00

City of Watertown

City Fees and Charges Schedule

FY 2021-22

Parks and Recreation Fees*

* Military personnel and their immediate families, upon producing military ID, will be charged at the City Resident rate

Arena - Ice Time for Groups	City Resident	Non City Resident
Minor Hockey & Figure Skating / Student Groups		\$80.00 per hour
Adult and Non City Groups		\$120.00 per hour
Events Where Admission / Donation is Charged	\$150.00	\$188.00 per hour
School Ice Skating (Mon - Fri 12:00pm - 2:30pm)	\$2 per student to cover cost of skating and rentals	
 Arena - Ice Time	 City Resident	 Non City Resident
Public Skating	\$3.00	\$4.00 per day
Public Skating (children under the age of 4 years old)	No Charge	No Charge
Season Public Skating Pass	\$125.00	\$156.00 season
Family Ice Skating Pass	\$250.00	\$313.00 season
Skate & Shoot	\$5.00	\$6.00 per day
Season Skate & Shoot Pass	\$125.00	\$156.00 season
Season Skate & Shoot Pass and Public Skate	\$200.00	\$250.00 season
Ice Skate Rental	\$3.00	\$4.00 per day
Ice Skate Rental (children under the age of 4 years old)	No Charge	No Charge
Ice Skate Sharpening	\$5.00	\$6.00 per day
Rock & Skate	\$5.00	\$6.00 per day
Slip Slide & Skate		
Per Season	\$25.00	\$50.00 season
Per Season - With Skate Rental	\$35.00	\$70.00 season
Broomball	\$5.00	\$6.00 per day
Broomball Equipment Rental	\$3.00	\$4.00 per broom
Replacement ID Card	\$5.00	\$6.00 per card
 Arena - Rental of Space	 City Resident	 Non City Resident
Arena Rental / Performances	\$1,000.00	\$1,250.00 per day
Performances - Day Before / After	\$500.00	\$625.00 per day
Arena Rental Non Ice Time	\$100.00	\$125.00 per hour
Multipurpose Room - Daily	\$100.00	\$125.00 per day
Multipurpose Room - Hourly	\$25.00	\$31.00 per hour
Vendor Space	\$100.00	\$125.00 per day
Large Stage Set Up	\$1,000.00	\$1,250.00 per event
Small Stage Set Up	\$500.00	\$625.00 per event
Large Bleacher Set Up	\$500.00	\$625.00 per event
Small Bleacher Set Up	\$250.00	\$313.00 per event
PA System Rental	\$50.00	\$63.00 per event
Hang Signage	\$50.00	\$63.00 per hour
Hospitality Room	\$250.00	\$313.00 per day
Office Rental - Seasonal	\$500.00	\$625.00 per season
Office Rental - Daily	\$50.00	\$63.00 per day
Birthday Party Room	\$50.00	\$63.00 per party
Arena Concession - Per Vendor	\$250.00	\$313.00 per day
Arena Concession - Unlimited Concession Stands	\$1,000.00	\$1,250.00 per day
Craft and Vendor Fairs - Booth w/o Electricity	\$40.00	\$50.00 per day
Craft and Vendor Fairs - Booth w/ Electricity	\$50.00	\$63.00 per day

To Be Effective: July 1, 2021
Adopted : May 24, 2021

City of Watertown
City Fees and Charges Schedule
FY 2021-22

Parks and Recreation Fees (con't)

Miscellaneous Arena Fees	City Resident	Non City Resident
Admission to Events		
Craft and Vendor Fairs	\$3.00	\$3.00 per day
Special Events Sponsored by Parks & Rec	\$5.00	\$5.00 per day
Advertising Fees		
Advertising Signs in Arena	\$400.00	\$500.00 May-Aug
Advertising on TV in Lobby	\$100.00	\$125.00 per month

Chairs and Table Rental	City Resident	Non City Resident
Chair Rental: Up to 500 Chairs	\$1.00	\$1.25 per day
Chair Rental: 501 - 1000	\$0.75	\$1.00 per day
Chair Rental: 1001+	\$0.50	\$0.75 per day
Table Rental: 1 - 20 Tables	\$4.00	\$5.00 per day
Table Rental: 21+ Tables	\$3.00	\$4.00 per day

Field Rental	City Resident	Non City Resident
Fairgrounds Main Baseball Field - Grandstand		
Hourly	\$75.00	\$100.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium		
Hourly	\$75.00	\$100.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Horse Ring	\$60.00	\$75.00 per day
Municipal Fairgrounds Rental	\$250.00	\$313.00 per day
Other Athletic Fields		
Hourly	\$20.00	\$25.00 per hour
Lights	\$30.00	\$38.00 per day
Performances	\$1,000.00	\$1,250.00 per day
Day Before / After	\$500.00	\$625.00 per day
Practice - Schools Within City Limits & JCC	50%	N/A per hr

Field Rental For Tournaments	City Resident	Non City Resident
Main Fields - Non-Profit 501C3	\$41.00	\$51.00 per hour
Other Fields - Non-Profit 501C3	\$15.00	\$19.00 per hour
Regular For Profit Events	Hourly rate	Hourly rate per day
Additional Chalk Lining	\$25.00	\$31.00 per lining

Naming Rights - Athletic Fields (5 year term - fields used mid-April through early-October)		
Regular Athletic Fields (11)		\$1,000 per year
Regular Athletic Fields with lights (4)		\$1,500 per year
Main Multi-Purpose Field (1)		\$3,000 per year
Grandstand (1)		\$5,000 per year

	City Resident	Non City Resident
Turf	\$15.00	\$19.00 per bag

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City of Watertown
City Fees and Charges Schedule
FY 2021-22

Parks and Recreation Fees (con't)

Parking	City Resident	Non City Resident
Parking - Arena Concert / Performance / Show	\$1,500.00	\$1,875.00 per event
Parking - Outdoor Events	\$3,000.00	\$3,750.00 per event

RV sites	City Resident	Non City Resident
With Utility Hookup	\$25.00	\$31.00 per night
Without Utility Hookup	\$15.00	\$19.00 per night

Jefferson County Agriculture Society Fair

Arena Rental - Fair	\$3,000.00	fair
RV Sites - Fair Week	\$75.00	per site
Concessions - Jeff Co Ag Society	\$1,000.00	fair

Marquee Advertising	City Resident	Non City Resident
Non Parks and Recreation Events - Daily	\$10.00	\$13.00 per day
Non Parks and Recreation Events - Weekly	\$50.00	\$63.00 per week

Miscellaneous Parks and Recreation Fees	City Resident	Non City Resident
Vendor Fee	\$50.00	\$63.00 per event
Vendor Fee - Large Event	\$300.00	\$375.00 per event
Alcohol Permit Processing Fee	\$10.00	\$13.00 per day

Pavilion Rentals	City Resident	Non City Resident
Mayor Butler Pavilion	\$50.00	\$63.00 per day
Fairgrounds Pavilion	\$50.00	\$63.00 per day
Veterans Memorial Pavilion	\$50.00	\$63.00 per day
Marble Park Pavilion	\$50.00	\$63.00 per day
Thompson Park		
Large Pavilion - One of Four Quarters	\$50.00	\$63.00 per day
Large Pavilion - Full	\$200.00	\$250.00 per day
Picnic Areas	\$10.00	\$13.00 per day
Rotary Pavilion	\$50.00	\$63.00 per day
Pinnacle Pavilion	\$50.00	\$63.00 per day
Band Stand	\$25.00	\$31.00 per day

Thompson Park - Garbage Removal for Large Groups

1-99 people	\$25.00 per day
100-199 people	\$50.00 per day
200+ people	\$75.00 per day

Bubble Ball	City Resident	Non City Resident
Bubble Ball Rental	\$5.00	\$6.00
Bubble Ball Event Fee	\$100.00	\$125.00

City of Watertown
City Fees and Charges Schedule
FY 2021-22

Parks and Recreation Fees (con't)

Team Sports Programs

Men's and Coed Adult Softball	\$300.00	per team
Sunday Softball	\$300.00	per team
Volleyball Team	\$200.00	per team
Kickball Team	\$225.00	per team
Soccer Tournament	\$225.00	per team
Basketball Tournament	\$125.00	per team
Soccer Teams	\$225.00	per team
Sunday Football League	\$250.00	per team

Baseball and Softball Adult

Athletic Tournaments	City Resident \$200.00	Non City Resident \$300.00 per team
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Parks and Recreation Programs

	City Resident	Non City Resident
Tennis Clinic	\$30.00	\$60.00 per person
Golf Lessons	\$35.00	\$70.00 per person
Youth Baseball & Softball Leagues	\$15.00	\$30.00 per person
Youth Swimming Lessons	\$15.00	\$30.00 per person
Fishing Clinic	\$30.00	\$60.00 per person
Family Yoga	\$10.00	\$20.00 per person
Scuba Diving Lessons	\$30.00	\$60.00 per person
Kid's Zumba	\$15.00	\$30.00 per person
Youth Running Club	\$20.00	\$40.00 per person
Horseback Riding Lessons	\$50.00	\$100.00 per person
Archery Day Camp	\$15.00	\$30.00 per person
Archery Week Camp	\$40.00	\$80.00 per person
Boot Camp Exercise Program	\$25.00	\$50.00 per person
Youth Camps	\$25.00	\$50.00 per person
Parks and Recreation Classes	\$25.00	\$50.00 per person

City of Watertown
City Fees and Charges Schedule
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Police Fees

Bike License	\$1.00
Copies	\$0.25 per page
Incident Report	\$0.25 per page
Motor Vehicle Report	\$0.25 per page
Records (Background) Check	\$10.00

Police Academy

Tuition	\$1,700.00 per enrollee
Tuition Credits	\$25.00 per instructor hour provided to Academy Training
Books and Supplies	\$300.00

City of Watertown
City Fees and Charges Schedule
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Planning Department Fees

Zoning Reviews

Special Use Permit	\$125.00
Site Plan Minor Review *	\$150.00
Site Plan Major Review **	\$250.00
Site Plan Waiver	\$75.00
Variance of Use or Area	\$200.00
Zoning Interpretation	\$200.00
Zone Change	\$125.00
Subdivision Review	\$150.00

* Site Plan Minor is defined as neither a Site Plan Waiver nor a Site Plan Major

** Site Plan Major is defined as a site plan approval application which involves the